Art - Departmental Syllabus

Class Meeting Time: MW 9:30 – 12:20
Room: F177
Spring 2019  January 22 – May 13

Instructor name: Brenda McKinney

Contact Information: Brenda McKinney
Office: A110
Access Office: 972.238.6140
Email address: bmckinney@dcccd.edu
Hours Available: By appointment and email

Course Description

ARTS 1316 (3 Credit Hours)
Offered at BHC, CVC, EFC, ECC, MVC, NLC, RLC

Drawing I
This is a Texas Common Course Number. This is a Core Curriculum course selected by the colleges of DCCCD.
Prerequisite: ARTS 1316.
Course Description: This beginning course investigates various media, techniques, and subjects. It explores perceptual and descriptive possibilities and considers drawing as a developmental process as well as an end in itself. (2 Lec., 4 Lab.)

Coordinating Board Academic Approval Number 5007085226.

Textbooks and Other Course Materials: No textbook is required for this course.

Compliance with Core Curriculum Guidelines:
This ART course develops some or all of the following Core Curriculum Intellectual Competencies:

1 - READING: the ability to analyze and interpret a variety of printed materials - books, documents, and articles - above 12th grade level.
2 - WRITING: the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience - above 12th grade level.
5 - CRITICAL THINKING: think and analyze at a critical level.
6 - COMPUTER LITERACY: understand our technological society, use computer based technology in communication, solving problems, acquiring information.

The instructor reserves the right to amend this syllabus as necessary.
ART

Course Outcomes:
A foundation studio course exploring drawing with emphasis on descriptive, expressive and conceptual approaches. Students will learn to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will engage in critical analysis and begin to develop their understanding of drawing as a discipline.

Learning Outcomes Upon successful completion of this course, students will:
Describe visual subjects through the use of accurate and sensitive observation. Generate drawings which demonstrate descriptive, expressive, and conceptual approaches. Utilize varied materials and techniques with informed aesthetic and conceptual strategies. Demonstrate an appropriate level of professional practice, including safety, craft and presentation. Analyze and critique drawings verbally and/or in writing. Relate drawing to design, art history and contemporary artistic production.

Institutional Policies
Student Success
Academic Advising and Degree Planning

At [X] College, our Advising team works side by side with you in (1) picking the right career path, (2) enrolling in the right classes and (3) finishing on time. Degree planning is critical as you prepare to be successful in the workforce and/or to transfer to other institutions.

If you are a first-time-in-college student, you are required to meet with an advisor and are encouraged to file a degree plan. If you are a continuing student, you are also encouraged to meet with available advisors, faculty and program coordinators to ensure your continued success in maintaining a quality educational pathway.

Note: If you wish to graduate with a degree or certificate from [X] College, at least 25 percent of your credit hours must have been successfully completed through [X] College.

Visit the [X] College Advising webpage for more information.
Visit the district website Advising Center page for contact information for all college advising offices.

Tutoring
All students are eligible for free, convenient tutoring in a wide range of subjects in addition to study skills coaching.
Visit the [X] College Tutoring webpage for more information.
Visit the district website Tutoring page for contact information for all college tutoring services.

Course Objectives
The goals of this course are as follows:
• to help you review and use the design elements and principles,
• to help you develop expertise in a range of drawing media and techniques,
• to broaden your intellectual understanding of the discipline by participating in critiques and using relevant terminology, and to develop your capability to see and translate visual relationships onto a two-dimensional surface

Course Structure and Evaluation:
This is a studio course in which you will create drawings in and outside of class. Expect to spend time outside of the scheduled studio doing readings, completing outside assignments, and finishing or revising projects that were begun in

The instructor reserves the right to amend this syllabus as necessary.
class. Contributions to group critiques, in which you will present and discuss work created by you and your classmates, is also required. If you do not participate, points will be deducted on project grades. Letter grades are based on participation, projects, and the final critique. Other factors determining grade are attitude, neatness in presentation of studio work, and improvement in course. Creating strong portfolios is the emphasis in this course.

METHOD OF EVALUATION

All Projects will be submitted for a Grade.

There will be multiple major projects, an ongoing homework in your sketchbook, media and material studies, and small studies done in class to determine a plan for each in class project.

All grades for projects are equally weighted and averaged together to calculate your Final grade in the Course. Weighted equally as a project will be participation and process rigor.

(Deductions due to attendance issues are taken from your final course grade.)

Grades on individual works will be based on fulfilling the objective of the assignment, creativity, preparation, process rigor, composition, and craftsmanship.

 › Creativity/Concept: How original are your ideas? Even at the beginning level, one must approach fundamentals with creativity. How committed were you to processing them? Did you challenge yourself in content and craft? Did you confer with the instructor as you were working on the project? Did you do necessary research and preliminary sketches?
 › Design elements: How successful is the composition? the value/color? spatial concerns? How do the formal elements work together and do they support the content?
 › Craftsmanship: How well do you handle the materials? Is neatness an issue? Is the support for the project considered? Are surfaces handled in such a way that they complement the message for the work? If other media is added to the work surface has this been done thoughtfully?
 › Process: Did you do enough work? Did you meet intermediate deadlines? Did you revise the work? Was there experimentation, bravery, risk taking, pushing your limits, and challenging investigation?

Class participation and effort are reflected in the final grade.

Late Submission Policy: If you need to be absent notify me as soon as possible by email, bring to class documentation for illnesses or other absences. Make-up work will be counted, and absence will not be erased.

Points will be subtracted for late work (each class period late= one letter grade deduction).

After three class periods, a zero will be assigned for the project grade.

You are expected to come to class prepared to work with all supplies on hand.

If you are not prepared with supplies, resource material, readings completed, or sketches prepared, you will have points deducted form your project grade.

ASSIGNMENT OF GRADES

A= successfully completed assignment that demonstrates advanced craftsmanship.
B= Completed assignment, but lacks in craftsmanship, compositional strength, preparation, or creativity.
C= Completed assignment, but lacking in two areas.
D= Unsuccessful in completing the project as detailed and lacking in several areas.
F= unsuccessful, and lacking in four areas.

All critiques are mandatory.

Students may do extra credit during the semester to help their grade.

Obtaining Final Course Grades Using eConnect

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu or by telephone at 972-613-1818. Use your identification number when you log onto eConnect, an online system developed by

The instructor reserves the right to amend this syllabus as necessary.
the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your
Student Advising Report, which is available in the Admissions and Student Records Office, T170.

Attendance Policy:
If a student misses four (4) or more classes or accrues the equivalent of four (4) absences through tardiness, he/she may
be dropped for lack of attendance at the discretion of the instructor. More than four absences does automatically drop the
student a letter grade.
A satisfactory explanation of an absence does not relieve the student from responsibility for the course work assigned
and/or due during his/her absences. A student who does not attend class during the first week of school or starts late is still
held responsible for his/her absences. If you are going to miss class, regardless of the reason, you should notify your
instructor. You are responsible for gathering any information from the missed class period in a timely manner.

See above information on attendance.

***IMPORTANT: Daily attendance/ participation points are based on the student being on time for class, and present for the
entire class time. Not leaving the classroom unless given permission by the instructor, and returning from classroom breaks
on time. Participation is based on the student working diligently on artwork, participating in class activities, not causing
disturbances for other students, and staying off of their mobile device while in class discussions, critiques, or lectures.
Tardiness will take points away from your participation grade as well. If the instructor counts you tardy, it will be recorded
in the attendance log. Two days recorded as tardy, will together equal one absence in the attendance log, counting against your
overall participation points for the semester significantly.

Drop Date: Last day to drop with a “W” April 17

Important Dates:
Class Begins: January 22
12th Class Day: February 3
No Class Professional Days: February 28 – March 1
Spring Break: March 11 - 15
Last Day to Withdraw: April 17
Holiday: April 19
Final Exam: Monday, May 13

Academic Honesty Statement:
Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying
from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from
another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test,
and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by
any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. Collusion
is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.
Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test or even be
suspended from college. Students who are determined to be involved in such activities shall be punished as prescribed by
college and Board policies outlined in the Student Code of Conduct. You can access this information by going to
https://www1.dcccd.edu/cat0506/ss/code.cfm.

Campus Emergency Operation Plan:
Richland College and the Dallas County Community College District have developed policies and procedures for dealing
with emergencies that may occur on campus.
To familiarize yourself with these procedures, please take time to watch the overview video:
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv
The complete Emergency Operations Plan can be viewed and printed at the following website:

The instructor reserves the right to amend this syllabus as necessary.
http://www.richlandcollege.edu/emergency
If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972/238-3794) or by e-mail (rlcoem@dccc.edu)

Contingency Plan: Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor.

Syllabus Institutional Policy Statements

Six Drop Rule

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access https://www1.dcccd.edu/6drop

Withdrawal Policy

If you are unable to complete this course, it is your responsibility to officially withdraw by the official drop date for this course. Failure to do so will result in a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop deadline, you will receive a “W” (withdraw). For more information about withdrawal procedures access the Admissions page on policy/procedures or contact the Admissions/Student Records office at 972-238-6948 (Thunderduck Hall, T170).

Repeating a Course

Dallas County Community Colleges charge additional tuition to students registering the third or subsequent time for a course taken at any of the DCCCD colleges since the fall 2002 semester. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in an additional tuition charge. Developmental Education and some other courses will not be charged a higher tuition rate. See Third Attempt to Enroll in a Course at http://www.dcccd.edu/thirdcourseattempt/

Texas Success Initiative Assessment Requirements and Course Placement Guidelines

The Texas Success Initiative Assessment (TSIA) was designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSIA requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. Passing the TSIA is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, and Math 1414. Students who do not meet assessment standards must complete developmental courses in the deficient area with a grade of C or higher. Additional information is available from the TSI Office in T170T or T170S (phone no. 972-238-6115 or 972-238-3787) or at https://richlandcollege.edu/texas-success-initiative-tsi.

Financial Aid Attendance and Participation Requirements

Your instructor is required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet the attendance requirement, you must attend and participate in your on-campus or online course(s). The instructor reserves the right to amend this syllabus as necessary.
course(s) prior to the course certification date and continue beyond the course withdrawal date. You must participate in an academic related activity pertaining to the course such as but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive tutorial; participating in computer-assisted instruction; attending a study group that is assigned by the instructor; or participating in an online discussion about academic matters relating to the course. In an online class, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.

**Academic Honesty**

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct available at [https://richlandcollege.edu/conduct](https://richlandcollege.edu/conduct).

**Americans with Disabilities Act**

If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office at 972-238-6180 (Voice/TTY), visit Thunderduck Hall, suite T120, or go to [https://richlandcollege.edu/dso/](https://richlandcollege.edu/dso/).

**Discrimination and Sexual Misconduct Reporting Information and Requirements**

Richland College is committed to ensuring that all community members learn and work in a welcoming and inclusive environment. We support the well-being and development of our students. Richland College prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, gender, gender identity, gender expression, or any other basis prohibited by law. Title VII of the Civil Rights Act of 1964 prohibits retaliation or discrimination based on race, color, religion, age, and national origin. Title IX prohibits discrimination based on sex, sexual orientation, gender identity, and/or gender expression (failure to conform to stereotypical notions of masculinity or femininity); sexual misconduct (including sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation); and sex/gender-based harassment.

Richland College faculty and staff members, unless deemed a confidential resource by law, have an obligation to report and respond to certain issues relating to the health and safety of college community members. This includes information shared with faculty and staff members in person, through electronic communications, or in class assignments. Faculty and staff members must report to the appropriate college officials any allegation of discrimination or harassment. In addition to reporting all discrimination and harassment claims, faculty and staff members are required to report allegations of dating or domestic violence, stalking or retaliation, child abuse or neglect, and/or credible threats of harm.

After receiving a report made by an employee, a Richland College official may want to contact the individual who initially shared the information with the employee. In almost all cases, the individual who shared the information with an employee may choose whether or not to speak with the Richland College official. The college does not guarantee the confidentiality of a report of sexual misconduct or discrimination unless the report is made to a Richland College Licensed Professional Counselor [https://richlandcollege.edu/counseling-services/](https://richlandcollege.edu/counseling-services/), who does not have this reporting responsibility. Limits to counselor confidentiality are available at [https://richlandcollege.edu/counseling-services/confidentiality/](https://richlandcollege.edu/counseling-services/confidentiality/).

A report may also be made directly to the Richland College Title IX/EO Coordinator or Deputy Coordinator: Bill Dial, PhD, PHR, SHRM-CP Executive Director of Human Resources

The instructor reserves the right to amend this syllabus as necessary.
Religious and Ethnic Holiday Observance

Richland College honors the right of each student to observe the practices of their belief system. It is the student’s responsibility to provide their instructors a written justification for a religious accommodation by the third class meeting or the fourth day after the course begins for online courses. It is the responsibility of the instructor and student to negotiate completion of all missed assignments prior to the absence, if possible.

Campus Emergency Operation Plan and Contingency Plan

Campus Emergency Operation Plan: Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus.

To familiarize yourself with these procedures, please take time to watch the overview video: http://media.dcccd.edu/video.php?vid=1735. The complete Emergency Operations Plan can be viewed and printed at the following website: https://richlandcollege.edu/emergency. If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972-238-3794) or by e-mail at BOrton@dcccd.edu.

Contingency Plan: Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both eCampus and eConnect.

Richland College’s Quality Enhancement Plan

Richland College is implementing its Quality Enhancement Plan (QEP) in select classes. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto https://richlandcollege.edu/qep/.

Syllabus Change Disclaimer

Instructors reserve the right to amend a syllabus as necessary.

Student Survey of Instruction

The instructor reserves the right to amend this syllabus as necessary.
The Student Survey of Instruction (SSI) is designed to acquire information on the student perception of the quality of courses, faculty, and instruction, and to provide feedback information for improvement. In order to minimize the disruption in the classroom, the SSI is now being administered online in select courses. Students will take the survey through a link in eCampus. If you receive a request to complete the SSI, please do so as soon as possible. By completing this questionnaire, you will help the college and your instructors determine how we might improve your educational experiences. Your identity will remain strictly confidential and anonymous.

The instructor reserves the right to amend this syllabus as necessary.