Online Course: This is an online course. The course will use both eCampus (free Blackboard site for the college) and the Cengage Learning Center MindTap Website (access passcode will be provided to the interactive website). There will be no face-to-face meetings. Online meetings can be scheduled as needed.

Instructor: Noline Martin
Email Address: nolinemartin@dcccd.edu You may also email through the eCampus (Blackboard) course
Office Hours: 100% online course with no on campus meetings. Online office hours available by appointment

Course Description SPAN-1411 (4 Credit Hours)
This is the first semester of academic transfer Spanish. It is an introductory course intended for students with little or no knowledge of the language. Its aim is to present essential vocabulary and grammar, and to develop the pronunciation, listening, reading, and writing skills necessary for basic communication and comprehension. Customs and cultural insights are also presented.

Course Materials:
Required Text
-Plazas, 5th Ed. Hershberger/Navey-Davis/Borrás (Prelim – Chap 6) Vol I Bundle with Access to Mind Tap for PLAZAS (5 edition)
Published by Cengage Learning
1. Log unto eCampus.
2. Click on the course name 2019FA-SPAN-1411-48401
3. Click Start Here
5. Then use the link 2019FA-SPAN-1411-48401 to access “Mind Tap.”

There are two options: a. Mind Tap for Plazas is available in the Eastfield College Bookstore or through the Cengage website.

Extra Help: cengage.com/start-strong

-Reliable Internet access to eCampus and email account is required.

-Recommended: Students will need a computer with a web camera and a microphone to be able to record themselves.

Student Learning Outcomes- Span 1411:
Upon successful completion of this course, students will:
• Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
• Understand level-appropriate spoken Spanish.
• Write simple sentences and organize them into paragraphs.
• Read and comprehend level-appropriate texts.
• Identify and discuss traditions, customs and values of the Hispanic world.
• Compare and contrast the traditions, customs, and values of the Hispanic world with characteristics of their own culture.
Core Objectives:
SPAN 1411 develops the following Core Objectives: **Critical Thinking** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. **Communication** - to include effective development, interpretation and expression of ideas through written, oral and visual communication. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal. **Personal Responsibility** - to include the ability to connect choices, actions and consequences to ethical decision-making.

**Core Objective Development Statements:** SPAN 1411 develops **Critical Thinking, Communication, Teamwork and Personal Responsibility** by composing a brief written assignment and participating in a formal presentation (speech or skit) on a central idea with pertinent support while demonstrating language skills and an awareness of cultural differences.

**Evaluation**
Quizzes will have unlimited attempts. Tests P, 1 and 2 will have 3 attempts. Tests 3 and 4 will have 2 attempts and Tests 5 and the final exam will have 1 attempt only. **Discussion Board Writing** assignments and **Oral activities** can be edited as many times as needed before the due date. You will be provided with feedback as to how to improve in these areas.

**Percentages:**
- Chapter Tests (eCampus) ........................................ 30%
- Final Exam (eCampus) ........................................ 20%
- Core Objective Assessment (eCampus) ................... 10%
- Oral Activities (MindTap) ..................................... 5%
- Chapter Assignments (MindTap) ......................... 20%
- Discussion Board (eCampus) ............................... 10%
- Start Here (eCampus) ........................................ 5%

**Grading Scale:**
A = 90%–100%   B = 80% – 89%   C = 70%-79%   D = 60.0%-69%   F = 59% and below

**Time Commitment**
Successful performance in this course will require a minimum commitment of **one hour every day** working on practice exercises in addition to time used to study vocabulary.

**Meeting Deadlines for Assignments**
It is important to stay current in this course. You must meet the deadlines as outlined. You may work ahead and earn bonus participation points which will be credited to the corresponding Chapter Test for practice activities submitted early:
- 5 points - ≥ 3 days before due date
- 2 points – 2 days before due date
- 1 point -1 day before due date

**Email Communication**
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you need to send assignments/drafts as attachments to an e-mail, or if you have a question about your grade, please open a student e-mail account. The account is free. You may set it up by going to [http://www.dcccd.edu/MSOffice](http://www.dcccd.edu/MSOffice). Since this is an online class, E-mail will be our primary means of communication. I will answer emails within 24 hours.

**Nettiquette** must be observed on eCampus and in email. E-mail messages should include full name, course number and relevant information (for example: *Noline Martin 1411 Ch. 2 MindTap Assignments*)

**Attendance Policy:** This is an online course. An online course does NOT meet face to face in the classroom. Attendance is noted through online activity. The course will use both eCampus (free Blackboard site for the college) and the Cengage Learning Center MindTap website (students purchase an access passcode to the interactive website). Student should log into eCampus and MindTap **several times** throughout the week in order to complete assignments in a timely manner and certify attendance in class.
Late Assignments Policy
Late assignments will NOT be accepted. A tentative schedule of assignments for the entire semester can be found on the last page of this document and on eCampus. You are expected to keep up with the materials as they are presented. Assignments are due at **11:59PM CST** on the specified due date. There will be no late discussion postings, tests, quizzes, homework, or oral assignment for credit.

Institutional Policies and Services
Institutional Policies relating to this course can be accessed from the following link: https://www.eastfieldcollege.edu/au/fastfacts/legal/pages/policies-for-syllabi.aspx

Financial Aid Statement for Distance Learning Classes
CERTIFICATION POLICY AND CERTIFICATION DATE
You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid.

Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid. The certification date for this course is **October 28, 2019**.

Withdrawal Policy
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by **November 27, 2019**. Failure to do so will result in your receiving a performance grade, usually an "F." If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar's Office at 972-860-7167 (Room C119), or contact the division office.

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as "directory information" to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

Obtaining Grades at the end of the Semester
The final Course Grade is posted on eConnect http://econnect.dcccd.edu/ Grades will be posted by **8/12/19**. Any questions call telephone number: 972-613-1818.

DISCLAIMER
*** The professor reserves Right to Change and/or Revise Syllabus if needed***
**Span 1411 Calendario de actividades (subject to change)**

*** Earn **Bonus Participation Points** on Chapter Tests by submitting your assigned activities **BEFORE** the due date as follows:
- 5 points - ≥ 3 days before due date
- 2 points – 2 days before due date
- 1 point -1 day before due date

<table>
<thead>
<tr>
<th>Month/ Week/ Chapter</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OCTOBER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Wk.1                 |        | 21      | 22 1st day of class  
Begin Start Here (eCampus) and Chap P activities (MindTap) | 23 | 24  
Start Here / Syllabus Quiz Due (e Campus)  
Chap P activities due (MindTap) |
| Wk.2                 | 28     | 29 Attendance verification | 30 | 31  
Chap 1 activities due (MindTap)  
ORAL Activities 1 (MindTap)  
Chap 1 Test (e campus) |
| Wk.3                 | 4 DISCUSSION BOARD 1 (e Campus) | 5 | 6  
Chap 2 activities 1 due(MindTap)  
ORAL Activities 2 (MindTap)  
Chap 2 Test (e campus) |
| Wk.4                 | 11     | 12      | 13        | 14 Chap 3 activities 1 due (MindTap)  
ORAL Activities 1 (MindTap)  
Chap 3 Test (e campus) |
| Wk.5                 | 18 DISCUSSION BOARD 2 (e Campus) | 19 | 20  
Chap 4 activities due (MindTap)  
ORAL Activities 4 (MindTap)  
Chap 4 Test (e campus) |
| **NOVEMBER**         |        |         |           |          |        |
| Wk.6                 | 25     | 26      | 27        | 28 HOLIDAY | 29 Last Day to withdraw  
Chap 5 activities due (MindTap)  
ORAL Activities 5 (MindTap)  
Chap 5 Test (e campus) |
| Wk.7                 | 2 DISCUSSION BOARD 3 (e Campus) | 3 | 4  
Final Writing Assessment due | 5 | 6  
Chap 5 activities due (MindTap)  
Chap 6 Test (e campus) |
| **DEC.EMBER**        |        |         |           |          |        |
| Wk.8                 | 9      | 10      | 11        | 12 Final Exam  
Semester ends | 13 |