FALL 2019 MUSI 1183 - 83002
1 credit hour
Choir Room
Thursday 12:30-1:50
Studio class  (Master class)

Course objective:
The objective of this course is to provide students enrolled in applied voice with encouraging performance opportunities, experienced professional critique, and musical and dramatic direction. Students in a “master class” learn through observation and participation, as well as exploring new concepts for building artistic and performance skills.

Course Policy:
Students will be assigned opportunities for performance, adjudication, and coaching, with each performance a percentage of the final grade. Every student must prepare for the entire class (instructor included), typed and copied program notes and a translation for the repertoire to be performed. All performances must be from memory! Attire must be stage performance worthy!

NOVEMBER 14 is the last date to drop with a W.

Grade of A
1. Two credit hour applied students will prepare four to six DIFFERENT selections for class performances including the jury rehearsal. First semester freshmen: three selections. Performance opportunities are dependent on total number of class meetings each semester

2. If a student conflict occurs with the performance schedule, it is the student’s responsibility to make arrangements to alternate performance times with another student.

3. NO UNEXCUSED ABSENCES! Each unexcused absence will lower the average by one letter grade. Excused absences must be official and signed by: doctors; law enforcement; teachers; Richland College etc. Student will submit a signed, written explanation with dates explaining a personal crisis or a sudden, serious, acute illness.
4. Regarding number 3.: The experience for students participating in Master Class MUSI 1183 83002 includes not only the values gained from individual personal performance and coaching by the master, but also, knowledge gained from listening and observing the performance experience of other singers within the class as well as offering support and encouragement. Therefore, to absorb the most complete understanding, it is essential for students to regularly attend Master Class.

5. Effective learning is modeled not only in one’s confident participation and performance, but also with observation, encouragement, and formulating input. Therefore, as a class objective to gain poise and artistry when singing, it is given to expect respect and attention from all class participants. No cell phone distraction, please. Not abiding by the rules of this philosophy will result in the loss of one letter from the student’s final grade.

http://www.richlandcollege.edu/syllabipolicies

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Stop Before You Drop

6Drop

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access

If you are unable to complete this course, it is your responsibility to withdraw formally.
The withdrawal request must be received in the Registrar's Office by (semester's drop date). Failure to do so will result in your receiving a performance grade, usually an “F.”
If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Student Records office at 972-238-6100 or 6101 (Thunderduck Hall, T170), or contact the division office.

Withdrawal Policy

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at Repeating a Course

If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. Academic Honesty
As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD.

If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office at 972-238-6180 (Voice/TTY), visit Thunderduck Hall, suite T120, or go to ADA Statement.

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

Religious Holidays

Disclaimer Reserving Right to Change Syllabus The instructor reserves the right to amend this syllabus as necessary.

(6/18/2008)

The Family Educational Rights and Privacy Act (FERPA) gives students certain rights regarding their education records. Information about FERPA guidelines is available online in the college catalog.

Students Receiving Financial Aid

Attendance and Participation
If you do not attend classes, you could lose your financial aid. You must attend and participate in your on-campus or online course(s) before the course certification date and continue beyond the course withdrawal date.

**Student Success**

**Academic Advising and Degree Planning**

At [X] College, our Advising team works side by side with you in (1) picking the right career path, (2) enrolling in the right classes and (3) finishing on time. Degree planning is critical as you prepare to be successful in the workforce and/or to transfer to other institutions.

If you are a first-time-in-college student, you are required to meet with an advisor and are encouraged to file a degree plan. If you are a continuing student, you are also encouraged to meet with available advisors, faculty and program coordinators to ensure your continued success in maintaining a quality educational pathway.

**Note:** If you wish to graduate with a degree or certificate from [X] College, at least 25 percent of your credit hours must have been successfully completed through [X] College.

Visit the [X] College Advising webpage for more information.
Visit the district website Advising Center page for contact information for all college advising offices.

**Tutoring**

All students are eligible for free, convenient tutoring in a wide range of subjects in addition to study skills coaching.

Visit the [X] College Tutoring webpage for more information.
Visit the district website Tutoring page for contact information for all college tutoring services.

**Students With Disabilities**

If you are a student with a disability and/or special needs who requires accommodations, please contact the Disability Services Office (DSO) at [X] College. If you are eligible for accommodations, please contact DSO to send your accommodation request to your instructor, preferably at the start of the
semester or program. Students are encouraged to contact the DSO at least one month before classes begin. Please note that all communication with DSO is confidential. Visit the Disability Services webpage for more information about disability services available across the district or contact the DCCCD Office of Institutional Equity at 214-378-1633.

**Cheating, Plagiarism and Collusion**

Scholastic dishonesty is a violation of the Code of Student Conduct and Hazing. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper; using materials not authorized; collaborating with or seeking aid from another student during a test; knowingly using, buying, selling, stealing or soliciting (asking for) the contents of an un-administered test; and substituting for another person to take a test. **Plagiarism** is the appropriating (taking in a way that is illegal or unfair), buying, receiving as a gift or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class or you can even be suspended from college.

Your enrollment indicates acceptance of the [DCCCD Code of Student Conduct and Hazing](#).

**Computer Use Policy**

For classes requiring the use of campus computers, review the district’s [Computer Use Policy](#).

**Student Survey of Instruction**

We use the Student Survey of Instruction (SSI) to find out how students perceive the quality of courses, faculty and instruction and to get feedback for improvement. In order to minimize the disruption in the classroom, the SSI is available online through eConnect and becomes available each semester immediately after the last withdrawal date for a course. If you receive a request to complete the SSI, please do so as soon as possible. By completing this questionnaire, you will help the college and your instructors find out how we might improve your educational experiences. Your identity and responses will remain anonymous and confidential.

**Grade Reports**

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*[Comment [2]: Change proposed by ECC]*

*[Comment [3]: Change proposed by ECC]*
Final grade reports are not mailed to students. You may view your final grades via eConnect at econnect.dcccd.edu. From the Current Credit Student menu, select “My Grades” under “My Personal Information.” If you are not already logged in, you will be prompted to do so. Select the grade type you wish to review. Press the submit button, and all grades for the selected grade type will be shown.

Religious and Ethnic Holiday Observance

[X] College honors the right of each student to observe the practices of their belief system. It is your responsibility to provide your instructors a written justification for a religious accommodation promptly after the course begins. It is the responsibility of the instructor and student to negotiate completion of all missed assignments before the absence, if possible.

Harassment, Discrimination and Sexual Misconduct

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence) or retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, pregnancy, parenting, gender identity and/or gender expression, please contact your college Title IX coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students and are available to discuss any concerns. There are both confidential and nonconfidential resources and reporting options available to you. If you wish to keep the information confidential, please contact college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the college Title IX coordinator or district Title IX coordinator. The Title IX coordinator will contact you and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX coordinator or visit dcccd.edu/TitleIX.

Each college within DCCCD has a designated Title IX coordinator.

[College X] Title IX Coordinator:

[Contact Name]
[Email address]
FERPA

Your instructor is also required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet this attendance requirement in an online course, you must demonstrate academic activity to establish eligibility for federal student aid with activities such as, but not limited to, the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course, submitting an academic assignment, taking an exam, completing an interactive tutorial, participating in computer-assisted instruction, attending a study group that is assigned by the instructor, or participating in an online discussion about academic matters relating to the course.

In an online class, simply logging in is not enough to demonstrate academic purpose. You are required to participate in your online class by taking part in an academically related activity as described above.

Withdrawing From Classes

If you are receiving any form of financial aid, you should check with the Financial Aid Office before withdrawing from classes. If you withdraw, it may affect your eligibility to receive aid in the future and could require repayment of funds you received for the current semester. Failing to attend or participate after the drop date will also affect you. To speak with someone, please contact the Financial Aid Call Center at 972-587-2599 or visit one of our campus Financial Aid Offices (dcccd.edu/FinancialAidOffices).

Class Drop and Repeat Options

Withdrawal Policy

If you are unable to complete this course, it is your responsibility to officially withdraw by the official drop date for this course. Failure to do so will result in a performance grade, usually an F. If you drop a class or withdraw from the college before the official drop deadline, you will receive a W (withdraw). Students sometimes drop a course when help is available that would enable them to continue. Before you make the decision to drop this course, please contact the instructor by email. If you are receiving any form of financial aid, check with the Financial Aid Office before withdrawing from classes. International students on an F-1 visa cannot withdraw from classes without jeopardizing their official status. For more information, visit the Dropping or Withdrawing From Classes webpage.
Six Drop Rule

Under a Texas law (TEC Section 51.907), if you drop too many classes without having an acceptable reason, your GPA could be affected. Be sure you understand how this law may affect you before you drop a class. The law applies to students who enroll in a Texas public institution of higher education (including the colleges of DCCCD) for the first time in fall 2007 or later. You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus advising center will give you more information on the allowable exceptions. Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a W. For more information, visit dccc.edu/SixDrop.

Repeating a Course and Third Drop Rule

Dallas County Community Colleges charge additional tuition to students registering the third or subsequent time for a course taken at any of the DCCCD colleges since the Fall 2002 semester. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in an additional tuition charge. Developmental Education and some other courses will not be charged a higher tuition rate. See Third Attempt to Enroll in a Course at dccc.edu/ThirdCourseAttempt.

In Case of a Campus Emergency

Sign up for DCCCD Emergency Alerts to receive a text message, email and/or phone call when there is an unscheduled evacuation or closure of a DCCCD campus or office because of weather, utility outages or police or other emergencies. Subscribing is free, but standard text message charges from your cell phone provider will apply. For more information, see dccc.edu/Alerts.

Concealed Carry

Any person who holds a license to carry may carry a concealed handgun on college district property as permitted by law and college district policy. A license holder who carries a handgun on college district property must keep it concealed and on or about their person at all times. The open carry of a handgun (i.e., completely or partially visible) is prohibited on college district property, including any public driveway, street, sidewalk, walkway, parking lot, parking garage or other parking area.

Weapons

The use, possession or display of a weapon in violation of law and college district policy is strictly prohibited. This prohibition applies to firearms, knives, clubs,
fireworks of any kind, incendiary devices, razors, chains, throwing stars and any other device designed to expel a projectile or to inflict bodily harm. Violations may result in disciplinary action and/or criminal penalties.

Syllabus Change Disclaimer

Instructors reserve the right to amend a syllabus as necessary.

Other College-Specific Information