ONLINE Syllabus Humanities 1315 Fast Track
HUMANITIES Section 1315

Humanities Division Richland College 12800 Abrams Rd. Dallas, TX 75243

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I. Course Description
No prerequisite. Through an examination of interrelated examples of humankind’s creative achievements, the humanities course attempts to enlarge awareness and increase understanding of the nature of people and the values of human life. Three hours credit

II. Text: Essential Humanities third edition by Lois Parrott

The text for this class is available for purchase at the book store on Richland College’s campus called, Follett’s Book Store. It is in the Science Building. You may also purchase it from the publisher if you are not living in Dallas. The text is Essential Humanities by Lois Parrott published by Kendall Hunt. The ISBN # is 9781524968571. It has a website with it which is purchased with the new sealed text and that code is found inside the front cover of the new text. The code is included in the price of the text. The code can be purchased by itself if you have a used text. That information is in ecampus and you can go to the tab called WECOM 2. LOG-IN but you do not save any money since the code is almost as expensive as the printed text. The reason is because the material is copyrighted. (This is why you must pay for it. You may call 1800 344 9051 if you need to order the book or the code any help ordering a book or code)

Any problems getting the code or getting code to work Call 1800 344 9051

Each student must have their own individual code so that it is possible to view the timeline, art works in museums and watch videos.

Purchasing Information
To purchase the text from the book store, you can go to the store on campus. That text will include the code. If you prefer, you may also purchase a text in an electronic form if you want to purchase a book that is electronic. To order the Electronic (E Book) version of Essential Humanities visit their website.
http://www.kendallhunt.com/parrott/

Call 1800 344 9051 if you have any difficulty with ordering.
Address: www.grtep.com This is the address which takes you to the location to put in your code and this is how you can get into WEBCOM 2. This is not where you order a text book, called Essential Humanities.

To order a printed copy of the text, visit the Essential Humanities website or call 1.800.344.9051

Since the text is required since we work in class with it and all the work in the book is covered. We use the entire book. The text is easy to understand and has all the information to be successful in the class. If you do not buy a book it is like trying to row a boat without the oars. I cannot teach you well if you do not have the supplies. It is like a basketball player trying to play without a ball.

Webcom
The Web site called WEBCOM 2 has an address (www.grtep.com) and this lets me post and keep things very current and up to date. Please purchase a new book since the new text comes with the code which is part of the total cost which you must have to be successful and have everything you need at your fingertips. The code allows you to get into WEBCOM2 (the customized companion web site). The assignments and tests are in the code (copyrighted
material). I imagine that you will find that the text is very well organized and understandable. If you do not have a text it will be like racing with a person riding a bike and he has a 10 speed and you do not. The book was written for the type of students taking this course here at our type of college. The website was also constructed so that it has all the assignments and tests within it. This way you waste no time having to search and look for unwanted material. The test questions come from the written text. This is another reason you do get your money’s worth. The website also has exercises and videos and images in color to help you study and prepare for the tests. Another feature of why you should purchase the text and the code, is so you can take the tests two times. This is what WEBCOM 2 has built into their system which helps students succeed. Tests are open book as well. I count the best test grade. I do not average the 2 grades. You have two tries and I count the best score.

You will see your best test grade in WEBCOM 2 and I will also hand place the grade into the ecampus grade center. You will always know how you are doing (progress report). You see your grade in WEBCOM 2 right after you take the test. After that, I place your test grade into the ecampus grade center. This is where all your grades are personally posted by me. You have 5 assignments and 5 tests. If you find that you are missing a grade you may notify me, so I may post it. It could be that I post it and the network is down and it does not go through, etc. In that case, I need to do it again so please just send me an email and request that I reenter your grade. NO problem.

EXPLANATION: Test grade appears in WEBCOM 2 immediately. After you take the test in the text book’s website called WEBCOM 2 your grade will appear right away so that you will see your test grade. If you like your test grade after your first attempt, then that will be your test grade. You only must take it one time if you are satisfied with your grade. If you want to take it again a little later then you may do that, and I will place the best grade in the grade book in ecampus grade center. Only your best test grade will show up in ecampus in the grade center.

Assignments:
Your assignments are also seen in the WEBCOM 2 site. Doing your assignments will help you do well on your tests. The material is very understandable and is written clearly. Students who do the work find that they are very successful in this course. However, it important to keep up with the calendar and do all the assignments. Only if you do your work and keep up with the tests will you do well.

There are five Units in the class. Each Unit has one assignment and one multiple choice test. Unit IV is the Unit over Music. In this music unit, students can listen to music and the directions are written on the tab in WEBCOM 2 titled, Music Library. This tab has the directions written out explaining that the library at Richland College has the playlist which follows the written work in Unit IV’s text. The text has information written over the music so that you can click on the name of the musical composition and listen to the music and at the same time you can read in the text all about the composition and the instrument or instruments that are playing the work.

Info Lab Tutorial from the Library
The issue is in the Library link on the course menu. Here is the new web link for the Info Lab resource for you to link to and replace links in the areas listed below. (https://dlc.dcccd.edu/html5/infoLAB/index.htm)

How do you find NAXOS MUSIC LIBRARY? The library page is in the Richland College Library web site (https://www.richlandcollege.edu/services/academic-support/library/pages/default.aspx.) The Music library is on the home page of Richland College’s web site and you will see the word LIBRARY. After you find the word, LIBRARY, look down to the right of the screen and you will see the word, databases. Click on databases. Then you will see the letters in the alphabet. (The ABC’s) Click on N Then you will look for NAXOS MUSIC LIBRARY.) Click on NAXOS MUSIC LIBRARY. Then you will see very small letters of words and in the center of the page the word playlist is the one you will click. When you put your name in the blank, be sure you put a space between you first and last name.
The playlist will load, and you will click on the title of the musical composition. The music compositions will match the text book. You will want to read the Unit IV text as you listen to the musical compositions.

Click on the title of the composition and read in the text about the musical composition, the period that the music was written in and it explains about the composer and their composition.

LISTENING TO MUSIC:
If you go to WEBCOM 2 and click on the words MUSIC LIBRARY, you can read the directions as to how to use NAXOS, so you can listen to music anytime.

III. Definition of Humanities:

Humanities are the records of past cultural achievements Definitions of Humanities are varied and we will discuss what the humanities are and why humanities are useful in an individual’s life.

They develop an awareness of persistent and recurrent themes and goals that help unify man's past, present and future. Humanities 1315 gives each of us the building blocks for many other college courses in our college experience such as History, Government, and Speech. Humanities 1315 will help you understand why perseverance pays off and how many of the great masters overcame barriers. Humanities 1315 is a course that helps us understand ourselves more deeply. Humanities 1315 also helps us understand individuals from cultures other than our own much better and gives us a new perspective about the value of human life. The course will help you understand many types of Cultures other than your own as well.

IMPORTANT INFORMATION:
ONLINE Students: Place assignments into the WEBCOM2 Drop Box. See directions in ecampus or call 1800 344 9051 if you have trouble.

Assignments are placed in the WEBCOM 2 messages as an attachment and this way they are sent to me from your WEBCOM 2. You will do your assignment in WORD and then place it on your desktop. Then go to the internal messages and find browse and locate your assignment which you have labeled. Put your name and section number on it. Then send it by way of the internal message to me. I will place your grade into Ecampus grade center grade book.

IV. GRADING PROCEDURES EXPLAINED: There are 5 assignments and 5 tests.
Your work should be in your own words unless you quote individual, use research materials. When utilizing research, you must include sources. When using the text, just write the name of the text as your source. It is fine to quote others if you give a reference and use quotations. Be sure to give references (sources) when you turn in assignments which cover research. Your work should be done by you and not by someone else. You are the student and you are the one who is the person learning the material. You are responsible for your own work. Your tests are multiple choice and over the unit we are on at that time. Tests are from the text. They are over the text and material such as videos and exercises that are in WEBCOM 2. Each Unit assignment will help you know the material that is covered on your Unit test. Each Unit Test may be taken two times and I will record your best score which will be the grade you will see in the ecampus grade center.

Students do well on assignments if they are done on time. Late work is lowered several points at my discretion. I hope that you will look at the calendar and keep track of the due dates. If you do your work, you will do well in the class and find that you are able to keep up with the work and be successful. Please keep in touch with me. Email is a good method to contact me.

Email  Lparrott@dcccd.edu
My phone number is 972-238-6286
V. Financial Aid: If you are receiving Financial Aid grants or loans, you must begin attendance in all classes.

Do not drop or stop doing work without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Grading and Points Explained:

1000 points total for the course:

80-point assignment I Humanities and Why Do We Study the Fine Arts?
80-point assignment II Artists and types of Styles of Art and Architecture
80-point assignment III Chronology - Periods of Time, Cultures and Accomplishments
80-point assignment IV Music Elements, Time Periods of Music, Composers and Their Styles
80-point assignment V Film as an Art Form and Acting and Special Effects
Plus, one discussion board for each chapter. No specific due dates for discussion board.

100 test I Humanities and the purpose of the Fine Arts
100 test II Artists and Styles
100 test III Chronological Time Periods and Cultures
100 test IV Music and Composers and their Styles
100 test V (final) and Folder = 100 points Film as Art and Evaluating Fine Arts

You may turn work in and take tests early but do not turn in work late. Please.

CERTIFICATION DATE August 26 DROP DATE November 27

No incompletes are given in a fast track class please take the assignment first and then take the test.

Take the test by the end of the last date by one minute to midnight on the date of the period you are to do the assignment and take the test.

**Assignments and Test Due Dates** Assignments and tests are due by one minute to midnight on the last date in the frame of time. (one minute before midnight on the last date is when the test must have been finished)
All work is from UNIT I (Each Unit test is only from the Unit that you are on)

Assignment is in WEBCOM 2 under the tab Assignment and test

See schedule in course syllabus and make a calendar to keep up with the schedule.

The test is from the reading in the text, *Essential Humanities*, Third Edition by Lois Parrott Kendall Hunt Publisher.

Get a calendar and hang it on the wall to see your due dates.

**Dates for your assignments and Tests:**

Assignment One due October 28 Test One October 30
Assignment Two due November 6 Test Two November 8
Assignment Three November 18 Test Three November 20
Assignment Four November 27 Test Four November 29
Tests and assignments are to be turned in or taken by 11:55 at night on the date that it is due. You must purchase a text which comes with a code for WEBCOM 2 which is in the price of the textbook.

Below Your Individual PROGRESS REPORT:

You should keep track of your own grades below:
You will see your grades in e campus

Assignment ____________
Assignment ____________
Assignment ____________
Assignment ____________
Assignment ____________

Test ____________
Test ____________
Test ____________
Test ____________
Test ____________

Folder and test equals 100 points (The 5th test is the Final)

900 to 1000 is an A
899 to 899 is a B
700 to 799 is a C
600 to 699 is a D
Below is not passing
Each Unit has one assignment and one test.
That equals to two hundred points totals.

GRADING EXPLAINED:
To know your percentage grade always you just divide the number of assignments into your total points.

For example, if you have two grades such as a 90 and a 100.

90 plus 100. That is two grades, so you add 90 and 100 and divide by 2.
The grade percentage is 95 % or an A.
Or for example a 100% and a 70 % would add up to be 170 & and divide it by 2.
The score would be 85% or a B.
When you have three grades you divide by 3. When you have 4 grades you divide by 4 and when you have 5 grades you divide the total by 5 etc.

VI. EDUCATIONAL SKILLS TO BE DEVELOPED
1. Reading ability to analyze and interpret a variety of print materials, books, documents, and articles—above 12th grade level.
2. Writing—the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience—above 12th grade level
3. Speaking – ability to communicate orally in clear coherent, and persuasive language appropriate to purpose, occasion and audience – above 12th grade level
4. Listening—analyze and interpret various forms of spoken communication, possess sufficient literacy skills of writing, reading—above 12th grade level
5. Critical Thinking—think and analyze at a critical level
6. Computer Literacy - understand our technological society, use computer-based technology in communication, solving problems acquiring information

VII. Student Learning Outcomes (ACGM mandated):
Upon successful completion of this course, from your course learning objectives, students will: Employ formal elements and principles to critically analyze various works of the visual and performing. Articulate the creative process of artistic works as expressions of human experience and cultural values. Demonstrate an understanding of the aesthetic principles that guide the creation of, and response to, the arts. Describe the relationship of the arts to everyday life.

VIII. ADA Richland College Disability Services Office T-120 972 at 972 238 6180
Compliant with ADA Richland (https://www.richlandcollege.edu/services/disability/pages/disaboffices.aspx)

Institutional Policies [www.richlandcollege.edu/syllabipolicies] College policies

Regarding ADA Compliance, Great River Learning takes every precaution to ensure accessibility on the Webcom Platform. Below are a few points that highlight these precautions:
1. Screen Reading platforms including JAWS and ZoomText are natively supported.
2. The WEBCOM Platform was developed according to the Web Content Accessibility Guidelines (WCAG) 2.0.
3. All instructor videos are edited to provide close captioning.
4. An offline pdf version can be provided on special request from the institution/school.
5. Finally, Great River Learning, developer of the WEBCOM2 site, revisits ADA compliance annually to ensure best practices are implemented.

Religious Holidays
Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day can take a make-up examination or complete an assignment within a reasonable time after the absence. Student who will be absent from class for the observance of a religious holy day must notify the instructor in advance.

Institutional Policy on Withdrawal and Withdrawal Date
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the drop date. Failure to do so will result in a performance grade, usually an F. If you drop a class or withdraw from the college before the official drop/withdraw deadline, you will receive a "W" (withdraw) in each class dropped.

Obtaining Final Course Grades Using E Connect
Final Grade Reports are no longer mailed. Convenient access is available on line at Econnect (https://www.google.com/search?q=richland+econnect&rlz=1C1GCEA_enUS832US832&oq=richland+e+econnect&aqs=chrome.1.69i57j0i2.5735j0j4&sourceid=chrome&ie=UTF-8) Use your identification number when you log onto eConnect. An on-line system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office. (T-179) E connect is where you will locate your final grade for this class.

Financial Aid
If you are receiving financial aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades
may require that you repay financial aid funds. Financial Aid for Distance Learning Classes. If you are receiving financial aid grants or loans and are enrolled in a Distance learning class, you must show participation in this class prior to the certification date by taking the syllabus quiz. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Academic Honesty
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCCD Code of Student Conduct published in the DCCCCD Catalog

Syllabus Disclaimer
The instructor reserves the right to amend this syllabus as necessary. Your final grade dispute should be reported within two weeks of the final date that your grade was turned in to eConnect. Coming later than that will not be possible to change a grade. Check to make sure your grade is correct by looking at eConnect.

Other College Institutional Policies
Institutional Policies [www.richlandcollege.edu/syllabipolicies]

1. Six Course Drop Rule Course
2. Withdrawal Repeating a Course
3. Texas Success Initiative
4. Assessment and Course Placement
5. Requirements and Guidelines
6. Financial Aid Attendance and Participation Requirements
7. Academic Honesty
8. Americans with Disability Act Compliance Religious and Ethnic Holidays
9. Campus Emergency Operation Policy and Contingency Plans
10. Richland College Quality Enhancement Plan
11. Student Survey of Instruction
12. Contact the professor first so that the professor can investigate the matter if there is a mistake. The professor is the person who will be able to handle the situation. Please see the professor first, before going to the main Division office. The correction can be handled if it is corrected quickly. See email at the top of the syllabus.

Email Lparrott@dcccd.edu Thank you

Be sure you check your final grade which is in econnect. You are not to change a grade after 3 weeks so be sure it is correct.