**Term:** 8-Week Course: Session 1  
**Course:** ENGL-1302-47319  
**Course Dates:** 08/26/2019 – 10/16/2019  
**Class Location:** L303  
**Class Time:** TR 1:00-2:20 pm

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Dr. Amber Pagel</th>
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</thead>
<tbody>
<tr>
<td>Phone:</td>
<td>972-391-1063</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:AmberPagel@dcccd.edu">AmberPagel@dcccd.edu</a></td>
</tr>
<tr>
<td>Office &amp; Office Hours:</td>
<td>C222</td>
</tr>
</tbody>
</table>

| A&C Division:       | G-Building: Room 138 | 972-860-7124 |

| Course Drop Date:  | October 3, 2019       |

| Disclaimer:         | The instructor reserves the right to amend this syllabus as necessary. |

| Institutional Policies: | Eastfield College Institutional Policies  
(https://www.eastfieldcollege.edu/au/fastfacts/legal/pages/policies-for-syllabi.aspx) |

**Textbook:**  

**Course Prerequisites**  
English 1301 and have met Texas Success Initiative (TSI) standard in Reading and Writing.

**Course Description**  
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Approval Number: 23.1301.51 12

**English 1302 Student Learning Outcomes**  
Upon successful completion of this course, students will:  
1. Demonstrate knowledge of individual and collaborative research processes.  
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.  
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.  
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.  
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

**Core Objectives:**  
ENGL 1302 develops the following Core Objectives: **Critical Thinking** - to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
Communication - to include effective development, interpretation, and expression of idea through written, oral, and visual communication.
Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making.

Core Objective Development Statements:
English 1302 demonstrates Communication by requiring students to produce a clearly written research-based argumentative/persuasive college-level essay.
English 1302 demonstrates Critical Thinking by requiring students to use effective research strategies, in the evaluation of sufficient, reliable, evidence-based library information sources to be incorporated into a research essay.
English 1302 students demonstrate Teamwork through peer editing and peer review of research essay drafts and through the collaborative exploration of English components including logic, ethics, merit, credibility, synthesis, grammar, punctuation, etc., prior to final essay submission.
English 1302 develops Personal Responsibility by requiring students to write multiple drafts, follow student codes of conduct in regards to plagiarism in the research essay writing process (e.g., summarizing, paraphrasing, directly quoting, parenthetical in-text citing, etc.), and to practice academic honesty as a standard for their academic rigor and a representation of themselves.

Course Evaluation:

<table>
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<tr>
<th>Assignment</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Rhetorical Analysis of a Documentary</td>
<td>15%</td>
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<tr>
<td>Argument Journal (5% each)</td>
<td>25%</td>
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<tr>
<td>• Arguing Definition</td>
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<td>• Arguing Causes</td>
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<td>• Arguing Effects</td>
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<tr>
<td>• Arguing the Other Side</td>
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<tr>
<td>• Counterargument</td>
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<tr>
<td>Research/Classical Model Argument—Course of Action</td>
<td>25%</td>
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<tr>
<td>Classwork/Quizzes/MLA</td>
<td>30%</td>
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<tr>
<td>Final “Exam”</td>
<td>5%</td>
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<td>Total:</td>
<td>100%</td>
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“I” Grades: I only use the grade of incomplete for cases involving extenuating circumstances.

Grading Scale:
A=90-100  B=80-89  C=70-79  D=60-69  F=0-59

Course Policies:

1) Attendance Policy: You are expected to be in attendance for every class meeting, on time, with text and materials, and prepared to participate. Please read the following carefully.
   a. Tardy is tardy.
   b. Three tardies constitute one absence.
   c. No more than two absences are permitted—excused, unexcused, emergencies or not—two are permitted. More than two absences will result in a deduction of five points from your final average for each subsequent absence.
   d. Late arrivals or early departures in excess of ten minutes count as absences.

2) Reading and writing assignments are expected to be completed prior to the beginning of class, unless otherwise indicated on assignment; therefore, you will be able to participate fully in class discussion.

3) Written assignments are expected to be submitted on the Blackboard, as instructed in class, by the due date/time—not emailed later that day/night. Only essays that are uploaded to the plagiarism scanner in eCampus (SafeAssign) will be accepted. NO late work will be accepted unless I deem the situation/circumstances to be extenuating. Please communicate such circumstances prior to the absence when possible. Computer, Internet, technology problems due not excuse you from due dates. Work situations, funerals, routine doctor/dentist appointments, transportation do not constitute extenuating circumstances. For such matters, turn your work in prior to its due date. Extenuating circumstances include serious issues, such as hospitalizations and medical emergencies (with documentation).
4) All email communication MUST be through your school email account per Eastfield’s confidentiality policies. To log into your school email account, go to: http://outlook.dcccd.edu

5) There are no make-ups on quizzes.

6) No photographs or video/audio recordings are allowed to be taken in the classroom. This includes photos of the white board and projector screen. Not only do I encourage you to honour the privacy of your classmates, but I urge you to write (or type) all information you need from the board/projector, thereby deepening your learning of the information.

7) I reserve the right to make changes to the syllabus/course agenda.

ACADEMIC HONESTY & PLAGIARISM—Departmental Policy

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. Submitting work/essays from previous classes for assignments in this class will also constitute cheating. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. For such an offense, a student will receive a zero on the assignment and could even receive an F for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write, unless you are using a direct quote. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1.dcccd.edu/cat0608/ss/code.cfm).

Consequences for Academic Dishonesty and/or Plagiarism: Any student in this English 1302 class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document) will receive one or more of the following penalties:

- The grade of zero (0) on that particular assignment.
- A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.

CERTIFICATION POLICY AND CERTIFICATION DATE

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will
prevent you from being certified and will affect your financial aid. The certification date for this course is **August 31, 2019.**

**DROP / WITHDRAWAL POLICY AND SEMESTER DROP DATE**

If you are unable to complete this course, it is your responsibility to withdraw. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. You must withdraw through the Admissions/Registrar’s Office (C119) **in person** or **by mail** by **October 3, 2019.** You may also withdraw through eConnect. Failure to withdraw before the deadline will result in receiving a performance grade, usually a grade of “F.” You will receive a “W” (“Withdraw”) in each class dropped. A “W” shows up on your transcript BUT does not hurt your GPA.

**INSTITUTIONAL POLICIES relating to this course can be accessed from the following link:**