Instructor Information
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Office Hours: To be announced
Division Office and Phone: E40, (214)860-8783

Course Information
Course Title: Composition I
Course Number: ENGL 1301
Section Number: 61022
Semester/Year: Fall 2019
Credit Hours: 3
Class Meeting Time/Location: 8AM-9:20AM
Certification Date: September 9, 2019
Last Day to Withdraw: November 14, 2019

Course Prerequisites
College level ready in Reading and Writing

Course Description
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.)

Student Learning Outcomes
Upon successful completion of this course, students will:
- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas with appropriate support and attribution.
- Write in a style appropriate to audience and purpose.
• Read, reflect, and respond critically to a variety of texts.
• Use Edited American English in academic essays.

Texas Core Objectives
The College defines essential knowledge and skills that students need to develop during their college experience. These general education competencies parallel the Texas Core Objectives for Student Learning. In this course, the activities you engage in will give you the opportunity to practice two or more of the following core competencies:

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

2. **Communication Skills** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication

3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

4. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

5. **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making

6. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Required Course Materials

Graded Work
The tables below provide a summary of the graded work in this course and an explanation of how your final course grade will be calculated.

Summary of Graded Work

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>You May Write Narrative</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Rhetorical Analysis</td>
<td>1 @ 150 points</td>
<td>150 points</td>
</tr>
<tr>
<td>Writing In The Workplace Project</td>
<td>1 @ 250 points</td>
<td>250 points</td>
</tr>
<tr>
<td>Argumentative Essay</td>
<td>1 @ 300 points</td>
<td>300 points</td>
</tr>
</tbody>
</table>
## Assignments

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>EASY Notecards</td>
<td>4 @ 25 points each</td>
<td>100 points</td>
</tr>
<tr>
<td>Quizzes</td>
<td>5 @ 25 points each (lowest score dropped)</td>
<td>100 points</td>
</tr>
<tr>
<td>Class Participation</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
<tr>
<td>Final Exam*</td>
<td>1 @ 100 points</td>
<td>100 points</td>
</tr>
</tbody>
</table>

* Students who meet certain qualification are exempt.

**TOTAL: 1,200 points**

## Final Grade

<table>
<thead>
<tr>
<th>Points</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,080-1,200</td>
<td>A</td>
</tr>
<tr>
<td>960-1,079</td>
<td>B</td>
</tr>
<tr>
<td>845-959</td>
<td>C</td>
</tr>
<tr>
<td>725-844*</td>
<td>D</td>
</tr>
<tr>
<td>725 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

* This grade does not transfer to most universities.

## Description of Graded Work

### You Will Write Essay – 100 pts. (2 pages; no sources)
For your first essay, you will talk about your previous writing style prior to taking ENGL 1301. You will talk about the following:
- Where you feel you are still struggling?
- What types of writing have you completed in non-English classes?
- When it comes to writing, if you could learn one skill what would it be?

### Rhetorical Analysis – 150 pts. (3 pages with 2 sources)
This essay required you to identify the main components of an author’s scholarly argument and analyze it for the types of inartistic proofs and appeals used in the article.

### Writing in the Workplace Project – 250 pts. (2 pages, no sources)
Today, more than ever, writing is a necessary skill employers seek in workers. For this report, you will choose a prospective career and assess what types of writing you will possibly encounter. In addition, you are required to interview an MVC professor and/or a professional in your future career.
Argumentative Essay – 300 pts. (5 pages with at least 6 sources)
Watch the 2015 documentary “The True Cost.” Afterward, groups of three are responsible for writing essay on the documentary.

EASY Notecards – 100 pts. (four throughout semester)
EASY is an acronym for Explain the word, Antonym, Synonym, and Your Understanding. This exercise serves two purposes: to expand students’ vocabulary understand the importance of MLA in academic research. **Notecards are completed on PowerPoint.**

Quizzes – 100 pts. (five throughout semester, lowest grade dropped)
Topics range from grammar to plagiarism. **NO POP QUIZZES!**

Course Participation – 100 pts.
To earn full credit, students are to adhere to the established Attendance and Punctuality policy and participate in course discussions.

Final Exam – 100 pts.
(Bonus: The following students who complete the following will be EXEMPT from final exam:
• 90 or above on all writing assignments
• Perfect attendance and punctual to class

Attendance and Your Final Grade
Punctual attendance at every class is a necessity. Arrival **1 minute** after posted start time counts as tardy. Arrival after **20 minutes** counts as absent. **Unreported absences before class time are unexcusable.** A doctor’s note is required for make-up work. If it is absolutely necessary to miss class, it is your responsibility to find out from the course calendar what you missed and come to the next class fully prepared, with all assignments complete. **To clarify, being absent from a prior class is no excuse for not having your assignment on the day you do attend.**

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students who are not certified as beginning class are responsible for any payments due as a result of non-certification, to include the dropping of courses.
The four major essays – if submitted on time and reaching the full page minimum – may each be revised for full credit if the original grade earned is lower than 90. This privilege does not apply if you deliberately plagiarize. Essays that do NOT reach the full page limit will earn no grade higher than 69, and revision is not an option.

**Late Work Policy**

Late work is NOT accepted, ever. It must be submitted via Blackboard (that means NOT via e-mail), on the day it is due or before. In the case of a certified health emergency (documents must be submitted to verify this), please inform me, and we will arrange a makeup work plan. Understand that appointments are NOT synonymous with emergencies, as they are planned ahead of time. As such, they are no excuse for late work or absence.

**Institutional Policies**

Institutional Policies relating to this course can be accessed using the link below. These policies include information about tutoring, Disabilities Services, class drop and repeat options, Title IX, and more.

Mountain View Institutional Policies (http://www.mountainviewcollege.edu/syllabipolicies)

**Academic Dishonesty**

Students who are caught deliberately plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. **As a college student, you are considered a responsible adult.** Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/ss/code.cfm.

**College Sponsored Events**

These activities do merit an “excused” absence, but any assignments due on the date of the event must be submitted on or before that due date. Written responses must be submitted in order to earn points for any participation activities missed.

**Electronic Devices**

Please refrain from using electronic devices for purposes besides coursework during class discussions.
# Course Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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| **Tuesday 8/27** | Syllabus Overview  
Set up Remind accounts  
Begin You Will Write Essay |
| **Thursday 8/29** | **Discussion:** Plagiarism  
**Quiz 1: Syllabus and Plagiarism**  
Continue You Will Write Essay (due at end of class) |
| **Tuesday 9/3** | **Discussion:** EASY Notecards  
In-Class Assignment: Begin Set Of Notecards |
| **Thursday 9/5** | **Discussion:** Safe-Assign  
In-Class Assignment: Conclude Set Of Notecards (due at end of the class) |
| **Tuesday 9/10** | **Discussion:** Introduce Essay #2: Rhetorical Analysis  
**Discussion:** Appeals and Proofs in Writing  
Model/Discussion: Free College and Rhetorical Analysis |
| **Thursday 9/12** | **Discussion:** Inartistic Proofs (Statistics) in Rhetoric  
**Discussion:** Research Policy and Essay Submissions  
Research and outline Essay #2 |
| **Tuesday 9/17** | Scheduled meeting in Library  
Or  
In-class planning and writing for Essay #2 |
| **Thursday 9/19** | **Discussion:** In-Text Citations  
**Discussion:** What is Peer Review?  
Choose Peer Review Groups  
**HW: Draft 1 of Essay #2 and Peer Review Form** |
| **Tuesday 9/24** | **Draft 1 of Essay #2 and Peer Review Form**  
In-Class: Peer Review  
Begin Draft Revisions |
| **Thursday 9/26** | **Discussion:** Writing in the Workplace project  
Writers’ Workshops  
**HW: Final Essay #2 due @ 11:59 p.m.** |
| **Tuesday 10/1** | Grammar Talk: Semicolons, commas, and periods  
Begin work on Monthly EASY Notecards |
<table>
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</table>
| Thursday 10/3 | **Quiz #2:** Grammar Talk: Semicolons, commas, and periods  
Essay #2 Revisions |
| Tuesday 10/8  | Essay #2 Revisions  
**Options:** Writing in Workplace planning or complete EASY Notecards |
| Thursday 10/10 | **Discussion:** Audience, purpose, and tone  
Reading TDB  
Round 2 of EASY Notecards (due by end of class) |
| Tuesday 10/15 | In-Class Assignment: Watch “What The Health” Documentary |
| Thursday 10/17 | **Quiz #3:** Audience, purpose, and tone  
In-Class Discussion of “What The Health” Documentary |
| Tuesday 10/22 | Research for Writing in the Workplace project  
Outline for Workplace Research (due by end of class) |
| Thursday 10/24 | **Discussion:** Primary and Secondary Sources  
Complete Draft #1 of Writing in the Workplace Project  
**HW:** Complete Draft #1 and Peer Review Form of Project |
| Tuesday 10/29  | ***Draft #1 and Peer Review Form Due at start of class***  
**Quiz 4:** Primary and Secondary Sources  
Peer Review Project Report |
| Thursday 10/31 | Discussion: TBD  
Round 3 of EASY Notecards (due by end of class) |
| Tuesday 11/5  | **Discussion:** Argumentation  
In-Class Exercise  
Reading TBD  
Draft #1 of Writing in the Workplace Project |
| Thursday 11/7  | **Discussion:** Counterargument  
In-Class Exercise  
Reading TBD |
| Tuesday 11/12 | **Quiz #4:** Argumentation  
**Discussion:** “The True Cost” Documentary |
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>Watch “The True Cost” Documentary</td>
</tr>
<tr>
<td>11/14</td>
<td>**** Last Day To Withdraw With A “W”****</td>
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<tr>
<td>Tuesday</td>
<td>Form writing groups</td>
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<tr>
<td>11/19</td>
<td>Discuss types of argumentation essay formats</td>
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<td></td>
<td>Begin writing draft #1</td>
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<tr>
<td>Thursday</td>
<td>Discuss Writing Samples</td>
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<tr>
<td>11/21</td>
<td>Continue writing draft #1</td>
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<tr>
<td></td>
<td><strong>HW: Complete Draft #1 (due Tuesday @ 11:59 p.m.)</strong></td>
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<tr>
<td>Tuesday</td>
<td>Writers’ Workshops</td>
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<tr>
<td>11/26</td>
<td>Continue writing draft #1</td>
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<tr>
<td>Thursday</td>
<td>Thanksgiving Break Begins</td>
</tr>
<tr>
<td>11/28</td>
<td><strong>HW: Argumentative Essay Due by Monday, Dec. 5 @ 11:59 p.m.</strong></td>
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<tr>
<td>Tuesday</td>
<td>Announce Final Exam Exemptions</td>
</tr>
<tr>
<td>12/3</td>
<td>Round 4 of EASY Notecards (due by end of class)</td>
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<tr>
<td>Thursday</td>
<td>Final Exam Review</td>
</tr>
<tr>
<td>12/5</td>
<td>Writers’ Workshops (as needed)</td>
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<td></td>
<td><strong>HW: Argumentative Essay Due by Monday, Dec. 5 @ 11:59 p.m.</strong></td>
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<tr>
<td>Tuesday</td>
<td>Final Exams</td>
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<tr>
<td>12/10</td>
<td>Final Exams</td>
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<tr>
<td>Thursday</td>
<td>Final Exams</td>
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<tr>
<td>12/12</td>
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