Composition I
ENGL-1301-61001 (1212683)
Fall 2019
August 26, 2019 – December 12, 2019

Professor: Joseph Collier BA, MA, S.C.C.T.
Email: josephcollier@dcccd.edu (Unless you and I have previously agreed that I will accept it, any assignment submitted to this address will be deleted without being read).
Office Phone Number: 214-860-8896
Office Number: W68
Office Hours: To Be Announced
Room Number W280
Meeting Times M, W 8:00 – 9:20
Credit Hours: 3 Lecture

Division: ARCO
Office Hours: 7:30 AM – 4:00 PM
Office Phone: 214-860-8783
Office Location: E40

Course Information:

Course Description: Composition I is an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is placed on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Core Objectives:
Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
• Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication
• Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
• Personal Responsibility Skills – to include the ability to connect choices, actions and consequences to ethical decision-making

Learning Outcomes

After successful completion of this course the student should be able to
1. Demonstrate knowledge of individual and collaborative writing processes.
2. **Develop ideas with appropriate support and attribution.**
3. Write in a style appropriate to audience and purpose. 4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

**Communication Policy:** My office is in the same building as this class; you are always welcome to come by and visit; however, please let me know when you are coming by, so I can make sure I am going to be there. In other words, if you come by unannounced, do not get your feelings hurt if I am not there or unable to see you because of other obligations. One of the best ways to communicate with me is through email. Please include the class you are in and the meeting time(s). This way I can look at my notes and reply with the best answer.

**Course Materials/Supplies Needed**

Textbook– *Reading & Writing Handbook* (with MLA 8 updates), and *English Composition* (2 separate books)
USB Flash Drive (Minimum of 4 gig)
Dictionary
Pens (no pencils)
1 inch 3 ring binder (to put handouts in)

**Evaluation Procedures:**

- Essays (3) = 30% of your grade and 300 points (100 points each)
- Essay Outlines (3) = 10% of your grade and 150 points (50 points each)
- Annotated Bibliography 10% of your grade 150 points
- Library Assignment 5% of your grade and 50 points
- Art Gallery assignment 5% of your grade and 50 points
- Attendance 10% of your grade and 100 points
- Quizzes = 10% of your grade and 100 points
- Final Paper = 20% of your grade and 300 points
- Total Points for the semester = 1000.

If an *essay* that is submitted on time, adheres to all of the assignment guidelines, **AND** meets the page minimum earns **fewer than 90 points**, it may be **revised for full credit**. For this reason, extra credit is not offered.

**Grading Scale:**

- 900-1000 points = A
- 800-899 points = B
- 700-799 points = C
- **600-699 points = D** *(This grade does not transfer to most universities.)*
- 0-599 points= F

**Attendance Policy:**

Punctual attendance at every class is a necessity. Arrival at 08:05 counts as tardy. Arrival after 08:16 counts as absent. If it is necessary to miss class, it is your responsibility to find out from the course calendar what you missed and come to the next class fully prepared, with all assignments complete. To clarify, being absent from a prior class is no excuse for not having
your assignment on the day you do attend. If you miss more than 4 times, I will ask you to meet with your advisor before returning to class; it does not matter if the absence if excused or not. I take attendance every class, and you, as a student, need to attend every class in order to get to most out of the lesson(s).

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students who are not certified as beginning class are responsible for any payments due as a result of non-certification, to include the dropping of courses.

**Late Work Policy:** Late work is NOT accepted, unless we have discussed it previously. It must be submitted through Blackboard on the day it is due or before. In the case of an emergency, you must contact me prior to the due date to discuss why you cannot finish the assignment (I will then let you know if I will accept your assignment late). In the case of a certified health emergency (Documents must be submitted to verify this), please inform me, and we will arrange a makeup work plan.

**Makeup Exam Policy:** N/A

**College Sponsored Events:** These activities do merit an “excused” absence, but any assignments due on the date of the event must be submitted on or before that due date. Written responses must be submitted in order to earn points for any participation activities missed.

**Electronic Devices:** Please refrain from using electronic devices for purposes besides coursework during class discussions. In other words, put your phones/tablets/laptops away unless I ask you to take them out. Also, if you have a disability please visit the office of Disability Services to determine your needs. This classroom complies with ALL the ADA requirements. However, you are not allowed to take pictures of during my class at anytime to include the notes on the dry erase board, nor are you allowed to tape my lectures (without proper documentation from Disability Services). If I see any infraction you will be dealt with by Student Services with a request for removal.

**The financial aid census date is September 09, 2019.**

**The withdraw date for this class is Nov. 14, 2019**

**Academic Dishonesty:**

Students who are caught *deliberately* plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of

**Institution Policies:** Please visit http://www.mountainviewcollege.edu/syllabipolicies for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).

Academic Calendar

### Fall Academic Semester 2019

**Dates for 16-Week Fall Semester**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 19 (Monday)</td>
<td>Faculty Reports</td>
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<tr>
<td>August 23 (Friday)</td>
<td>District Conference Day</td>
</tr>
<tr>
<td>August 26 (Monday)</td>
<td>Classes Begin</td>
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<tr>
<td>September 2 (Monday)</td>
<td>Labor Day Holiday</td>
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<tr>
<td>September 3 (Tuesday)</td>
<td>Classes Resume</td>
</tr>
<tr>
<td>September 9 (Monday)</td>
<td>12th Class Day (Certification Date)</td>
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<tr>
<td>November 14 (Monday)</td>
<td>Last Day to Withdraw*</td>
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<tr>
<td>November 28 (Thursday)</td>
<td>Thanksgiving Holidays Begin</td>
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<tr>
<td>December 2 (Monday)</td>
<td>Classes Resume</td>
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<tr>
<td>December 9-12 (Monday thru Thursday)</td>
<td>Final Exams</td>
</tr>
<tr>
<td>December 12 (Thursday)</td>
<td>Semester Ends</td>
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# FA2019 English 1301 Assignment Schedule

***Please Note that this schedule is subject to change***

| **Monday 8/26** | Syllabus Review  
| | Diction Guidelines to Essays and Paragraphs |
| | Read *The Tell-Tale Heart* to discuss on the 4th |
| **Monday 9/2** | Labor Day Holiday—No Class |
| **Wednesday 9/4** | Quiz over syllabus and Diction Guidelines to Essays and Paragraphs  
| | Discuss *The Tell-Tale Heart*.  
| | Read Chapter 1 (English Composition) |
| | [https://www.shmoop.com/video/outlining](https://www.shmoop.com/video/outlining)  
| | Lecture over Chapter 1 |
| **Wednesday 9/11** | Meet in front of the library (not inside but in front). Library day.  
| | Read Chap 4 (English Composition) for the 16th |
| **Monday 9/16** | Lecture over chap 4. Discuss outline #1.  
| | Read Chapter 3 (English Composition) |
| **Wednesday 9/18** | Outline #1 due by 11:59 PM  
| | Lecture over chapter 3 Read *The Minister’s Black Veil* for the 23rd |
| **Monday 9/23** | Lecture over *The Minister’s Black Veil* |
| **Wednesday 9/25** | Lecture over *The Minister’s Black Veil*  
| | Paper #1 due by 11:59 Read *The Waltz* and *Have a Cigar* for the 30th |
| Monday 9/30 | Lecture over *The Waltz* and *Have a Cigar*  
Discuss essay #2. Read chapter |
|-----------|-----------------------------------------------|
| Wednesday 10/2 | Outline #2 due  
In-class exercises |
| Monday 10/7 | In-class exercises |
| Wednesday 10/9 | Essay #2 due by 11:59. Shelter in Place Drill.  
Read *Young Goodman Brown* for the 14th |
| Monday 10/14 | Discuss *Young Goodman Brown* |
| Wednesday 10/16 | Finish *Young Goodman Brown* Discuss Essay #3 (Urban Legends) |
| Monday 10/21 | Outline for Essay #3 due by 11:59  
Work on it in class look at Chapter 3 in the handbook for the 23rd |
| Wednesday 10/23 | Lecture over chapter 3 in the handbook. Work on Essay #3. Read Chapter 4 in the handbook for the 28th. |
| Monday 10/28 | Discuss chapter 4 & work on Essay #3.  
Read Chapter 5 (English Composition) for the 28th. |
<p>| Wednesday 10/30 | Essay #3 due by 11:59 Lecture over Chap. 5 if time, work on Essay #3. |
| Monday 11/4 | Finish Chapter 5. Lecture over Chapter 7 (7.7) Annotated Bibliography. |
| Wednesday 11/6 | Finish Chapter 7 work on Annotated Bibliography |
| Monday 11/11 | Work on Annotated Bibliography which is due by 11:59. Read <em>Shooting An Elephant</em> for the 13th |
| Wednesday 11/13 | Watch <em>12 Angry Men</em> |
| Monday 11/18 | Finish 12 Angry Men, start discussing the final paper. |
| Wednesday 11/20 | In-class exercise |
| Monday 11/25 | In-class exercise |
| Wednesday | In-class exercise |</p>
<table>
<thead>
<tr>
<th>11/27</th>
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<tbody>
<tr>
<td>Monday 12/2</td>
<td>Work on your final paper. I am giving you time in class to work on this assignment.</td>
</tr>
<tr>
<td>Wednesday 12/4</td>
<td>Last day of class. Work on your final paper. I am giving you time in class to work on this assignment.</td>
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This syllabus is subject to changes *with* notice to the students.