**Course Title:** Courts Systems and Practice  
**Course Number:** CRIJ-1306-47310  
**Credit Hours:** 3.0 Semester Credit Hours  
**Date:** 08/26-10/26, 2019  
**Course Schedule:** TR 9:30AM – 10:50 AM  
**Professor:** Michael Santiago  
**E-mail:** msantiago@DCCCD.edu  
**Office:** W101G  
**Office #:** 972-860-7690  
**Text:** 817-540-6650  
**Not before 9:00 AM or 7:00 PM**  
**Not on the weekends**

This course is designed for students desiring to enroll in online instruction. The combination of online assignments and tests are effective, flexible, and present a convenient educational opportunity for busy students and professionals. Many courses have specific due dates that must be met.

**This is an 8-week Hybrid.**

**This is an online course which may require a visit to the Eastfield College Bookstore to purchase the course textbook.**

**Course Description:** The judiciary in the criminal justice system; structure of American court system; prosecution; right to counsel; pre-trial release; grand juries; adjudication process; types and rules of evidence; sentencing.

**Student Learning Outcomes:**

**Upon Completion of this course the student will be able to:**

1. List and describe the judiciary in the criminal justice system.
2. Identity and describe the structure of American court system.
3. List and describe the duties of the prosecutor.
4. Define and discuss the right to counsel.
5. Describe the pre-trial release procedures.
6. Define, list and describe the duties of the grand jury.
7. Describe and identify the adjudication process.
8. List and describe the types and rules of evidence.
9. Describe and discuss sentencing procedures.
Course Outline

Week 1
Introduction (course, instructor & student)
1. Course Syllabus
2. Course Expectations/Requirements
3. Course Quiz

Chapter 1 Brief Introduction
Chapter 2 The Texas Courts
Complete Weekly Assignment
Complete Weekly Quiz
Complete course Quiz
Read chapters 1, 2, 3 & 4

Week 2
Chapter 3 Search Warrants, Inquest, Sex offenders and related Documents
Chapter 4 Rights Guaranteed to the Citizen of Texas enumerated in the CCP.
Complete Weekly Assignment
Complete Weekly Quiz
Read chapters 5 & 6
Week 3
Chapter 5 the Defendant, Defense Attorney, Prosecutor and Judge
Chapter 6 Privileged Communications
Complete Weekly Assignment
Complete weekly Quiz
Read chapters 7 & 8

Week 4
Chapter 7 Grand Jury Process
Chapter 8 The History of Jury trials and their Role
Complete Weekly Assignment
Complete Weekly Quiz
Read chapters 9 & 10

Week 5
Chapter 9 Pretrial Motions
Chapter 10 Criminal Case Procedure Prior to Trial
Complete Weekly Assignment
Complete Weekly Quiz.
Read chapter 11

Week 6
Chapter 11 Who are Peace Officers
Complete Weekly Assignment
Complete Weekly Quiz
Read chapter 12

Week 7
Chapter 12 Duties of Peace Officers and Magistrates
Complete Weekly Assignment
Complete Weekly Quiz
Read chapter 13

Week 8
Chapter 13 Duties of Peace Officers relating to Racial Profiling
Complete Weekly Assignment
Complete Weekly Quiz
Instructional Methods: Lecture, videos, textbook, web material

Required Text(s): Courts Systems and Practice. Author Michael Santiago purchased at the Eastfield College bookstore only.

Please insure that you are purchasing the correct book for this course CRIJ-1306-43400

Code of Criminal Procedure: http://www.statutes.legis.state.tx.us/

Instructional Methods: Online, reaction paper, web assignments.

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<tr>
<th></th>
<th>8 Weekly Examinations</th>
<th>8 Weekly Assignments</th>
<th>Film/Video Review</th>
<th>Reaction paper</th>
</tr>
</thead>
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<tr>
<td></td>
<td>8 @ 50 points each</td>
<td>8 @ 50 points each</td>
<td>1 @ 100 points</td>
<td>1 @ 100 points</td>
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<td>400 total points</td>
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<td>1000 total course points</td>
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A=900-1000 B=800-899 C=700-799 D=600-699 F<600

Examinations and Assignments:

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<tbody>
<tr>
<td>8 Weekly Quizzes</td>
<td>8 @ 50 each = 400</td>
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<tr>
<td>8 Weekly Assignments</td>
<td>8 @ 50 each = 400</td>
</tr>
<tr>
<td>Film/Video Review</td>
<td>1 @ 100 points = 100</td>
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<tr>
<td>Reaction paper</td>
<td>1 @ 100 points = 100</td>
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<tr>
<td>Total points</td>
<td>1000</td>
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</table>
Late Assignments policy
7 days late = 5-point deduction
8 days or later 10-point deduction

*If an incorrect or partial assignment is submitted and the student is allowed to resubmit, the resubmission will be considered late the late assignment policy will be in effect.*

Attendance Policy

To successfully complete this course, you must do the following:
1. Class attendance in critical, log into E-campus at least once a week
2. Turn in all assignments complete and on-time
3. Read all assigned material
4. Study for your examinations
5. Complete all random quizzes (no make-ups allowed)

No late assignments, tests, Internet/Video assignments, discussion board, or reaction paper will be accepted.

New assignments will be posted every Monday and must be completed no later than midnight by the following Sunday.

If you have an issue with an assignment you must contact me before the due date, no late assignments will be accepted. If you submit the incorrect assignment and a resubmission is request (within the 7-day period) it will be counted as a late submission. If an incorrect assignment is posted after the due date it will not be accepted or nor will an resubmission be allowed.

All assignments will be graded within (7) seven days after submission.

If you need to contact me e-campus email is the best method. I will respond to e-mails within 48 hours.

**EXEMPLARY EDUCATIONAL OBJECTIVES**

- Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
- Students will examine social institutions and process across a range of historical periods, social structures, and cultures.
- Students will learn to use and critique alternative explanatory systems of theories.
- Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.
- Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

**CORE CURRICULUM INTELLECTUAL COMPETENCIES**

- READING: the ability to analyze and interpret a variety of printed materials at the college level.
• WRITING: the ability to produce clear, correct, and coherent prose adapted to purpose, occasion and audience at a college level.
• CRITICAL THINKING: think and analyze at a critical level.
• COMPUTER LITERACY: to understand our technological society and use computer-based technology in communication and the acquisition of information.

**Technology:** Assignments are DUE as outlined in the course calendar. Waiting until the last minute can be problematic as issues may arise with computers. Experiencing technological difficulties or not having access to a computer are not acceptable reasons for missing assignment deadlines. Students should plan to complete assignments utilizing resources available to them; for example, a local library or the Eastfield College library and computer lab.

**Attendance and Participation**
If you do not attend classes, you could lose your financial aid. You must attend and participate in your on-campus or online course(s) before the course certification date and continue beyond the course withdrawal date.

Your instructor is also required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet this attendance requirement, you must participate in an academic-related activity pertaining to the course such as, but not limited to, the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course, submitting an academic assignment, taking an exam, completing an interactive tutorial, participating in computer-assisted instruction, attending a study group that is assigned by the instructor, or participating in an online discussion about academic matters relating to the course.

In an online class, simply logging in is not enough by itself to demonstrate academic attendance. You must show that you are participating in your online class and are engaged in an academically related activity as described above.

**Concealed Carry**
Any person who holds a license to carry may carry a concealed handgun on college district property as permitted by law and college district policy. A license holder who carries a handgun on college district property must keep it concealed and on or about their person at all times. The open carry of a handgun (i.e., completely or partially visible) is prohibited on college district property, including any public driveway, street, sidewalk, walkway, parking lot, parking garage or other parking area.

**Weapons**
The use, possession or display of a weapon in violation of law and college district policy is strictly prohibited. This prohibition applies to firearms, knives, clubs, fireworks of any kind, incendiary devices, razors, chains, throwing stars and any other device designed to expel a projectile or to inflict bodily harm.

Violations may result in disciplinary action and/or criminal penalties.
Withdrawal Policy: If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by official drop date. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a W (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office. Please check online course site for the specific W date.

STOP BEFORE YOU DROP: For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

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Student e-mail: Legal privacy issues prevent your instructor from discussing your work or grades on commercial e-mail accounts. If you wish to send your papers as attachments to an e-mail, or have questions about your grade, you must open a student e-mail account (the account is free). You may set it up by going to www.dcccd.edu and clicking on Student Services, online services and student NetMail. All students receiving financial aid must open a NetMail account.

Religious Holidays
Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

Students with disabilities: Students with disabilities please register with the Eastfield College Student Support Services 972.860.8348.

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of
members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

**College Disability Services Offices**

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Brookhaven</td>
<td>972-860-4673</td>
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<tr>
<td>Cedar Valley</td>
<td>972-860-8119</td>
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<tr>
<td>Eastfield</td>
<td>972-860-8348</td>
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<tr>
<td>El Centro</td>
<td>214-860-2411</td>
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<tr>
<td>Mountain View</td>
<td>214-860-8677</td>
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<tr>
<td>North Lake</td>
<td>972-273-3165</td>
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<tr>
<td>Richland</td>
<td>972-238-6180</td>
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**A Note on Harassment, Discrimination and Sexual Misconduct**

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

**DCCCD Emergency Operating Procedures**

http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

**Open and become familiar with the Institutional Policies:**

Date of Last Review: August, 2019

Disclaimer Reserving Right to Change Syllabus: The Professor reserves the right to amend this course syllabus. Any amendments will be posted online in your course site through e-Campus. All students will be sent an email with the amended material.