**Term:** 16-Week Course  
**Course:** ARTS-1316-41001  
**Course Dates:** 8/26/2019 - 12/12/2019  
**Class Location:** F219

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Kathy Windrow</th>
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<tbody>
<tr>
<td>Phone:</td>
<td>972-860-7657</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:kathywindrow@dcccd.edu">kathywindrow@dcccd.edu</a></td>
</tr>
<tr>
<td>Office &amp; Office Hours:</td>
<td>F214</td>
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</tbody>
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| A&C Division: | G-Building: Room 138 | 972-860-7124 |

| Course Drop Date: | November 14, 2019 |
| Disclaimer: | The instructor reserves the right to amend this syllabus as necessary. |

**DRAWING I**

- On-campus, hands-on.
- See campus schedule or course eCampus site (when it is posted) for details.

Instructor: Kathy Windrow  
*Email is the best way to contact the professor: kathywindrow@dcccd.edu*

When emailing the professor, include your first and last name, course number, and section number in the subject line (Example: Kathy Windrow, Arts 1316-43001). **eMails WITHOUT your full name, course & section numbers in the subject line will not be opened.**

**Important Dates:**

See course deadlines on eCampus course site.

See the official Eastfield College Academic Calendar here:  
[https://www1.dcccd.edu/catalog/GeneralInfo/AcadCalendar/academic_calendar.cfm?loc=EFC](https://www1.dcccd.edu/catalog/GeneralInfo/AcadCalendar/academic_calendar.cfm?loc=EFC)

**AN ASEL ART SUPPLY KIT IS REQUIRED FOR THIS COURSE**

Go to this website to order your kit and pay with credit card: [http://www.aselartkits.com](http://www.aselartkits.com)  
You are required to purchase the kit no later than the 2nd class day.
ARTS 1316 CATALOG COURSE DESCRIPTION:
A foundation studio course exploring drawing with emphasis on descriptive, expressive and conceptual approaches. Students will learn to see and interpret a variety of subjects while using diverse materials and techniques. Course work will facilitate a dialogue in which students will engage in critical analysis and begin to develop their understanding of drawing as a discipline. Approval Number 50.0705.52 26.

Learning Outcomes
Upon successful completion of this course, students will:
1. Describe visual subjects through the use of accurate and sensitive observation.
2. Generate drawings that demonstrate descriptive, expressive, and conceptual approaches.
3. Utilize varied materials and techniques with informed aesthetic and conceptual strategies.
4. Demonstrate an appropriate level of professional practice, including safety, craft and presentation.
5. Analyze and critique drawings verbally and/or in writing.
6. Relate drawing to design, art history and contemporary artistic production.

Learning Outcomes
Upon successful completion of this course, students will:
1. Describe visual subjects through the use of accurate and sensitive observation.
2. Generate drawings that demonstrate descriptive, expressive, and conceptual approaches with an increased focus on individual expression.
3. Utilize varied materials and techniques, including color media, with informed aesthetic and conceptual strategies.
4. Demonstrate an appropriate level of professional practice, including safety, craft and presentation.
5. Analyze and critique drawings verbally and/or in writing.
6. Relate their drawings to historical and contemporary developments in the field.

COURSE CONTENT:
Drawing media, techniques, expressive means, development of ideas, and formal analysis.

All EFC Visual Arts classes have rigorous intellectual and aesthetic expectations.

Email and eCAMPUS SITE FOR THIS COURSE:
The syllabus, project examples, course announcements, and your grades are posted on the eCampus site for the course. Go to www.dcccd.edu, click on eCampus, follow the instructions to log in, click on courses, then on this course. Be sure to enter your current email in the eConnect and eCampus systems, as the instructor sends class emails only to this address. Check eCampus weekly and email daily.

ATTENDANCE POLICY:
• You receive a grade for the work you do on each class day.
• If you miss a class, you receive a zero for the project for that day.
• If you arrive late, take a long break, or leave early, your grade will drop.
• If you arrive without art supplies required for a class, your grade will drop.
• To be counted present and receive a grade for the day, you must do the project as assigned using the correct materials for the whole class.
• Always email the instructor BEFORE you miss a class. Note that emails will not be read between 9:00am and 1:00pm on class days.
• Missing a formal critique results in a one letter-grade drop for that absence.
• If you are regularly disruptive or uncooperative, your semester grade will be F.

EVALUATION:
No late work is accepted. Work not presented for critique on time will receive a zero = F.

**Sketchbook Project = 15%**
Sketchbook Project grade is based on quantity as well as technical and creative quality of work, following the assignment instructions, and degree of commitment.

**Portfolio of In-Class and Homework Assignments = 85%**
- In-Class Work is produced during regular class sessions, so **attendance is required**.
- Single-day projects receive one grade. Multi-day projects receive multiple grades.
- Homework produced outside regular class time must be submitted at critiques for grading.

**Portfolio and Homework Grades are based on:**
- Technical Skills
  - Mastery of media (charcoal, watercolor, ink pen, pencil, collage)
  - Mastery of techniques (line quality, value/shading, illusion of texture, wash, etc.)
- Conceptual Skills
  - Composition, proportion, linear and aerial perspective, theory, development of ideas.

**GRADING SCALE:**
A=91-100: Outstanding work; excellent technical, conceptual, and/or creative skills.
B=81-90: Good work; above average technical, conceptual, and/or creative skills.
C= 71-80: Average work; average technical, conceptual, and/or creative skills.
D= 61-70: Below average work; limited technical, conceptual, and/or creative skills.
F = 0-60: Unsatisfactory work; little or no technical, conceptual, and/or creative skill.

**COURSE TIME COMMITMENT:**
Expect to spend 4—6 hours per week outside of class time on this course in order to:
- Complete unfinished class work; complete homework assignments and special projects
- Attend Eastfield art events such as art lectures, gallery shows and receptions.

**SEMESTER-LONG SKETCHBOOK PROJECT:**
In the Moleskine sketchbook, use collage, paint, and ink (no pencil, charcoal, or pastel) to explore compositions and themes based on indoor and outdoor scenes in the world around you. Work from direct observation. Do not copy photos or anything by anyone else.

**COURSE CALENDAR:**
Project schedule and required supplies are posted on eCampus.

**BASIC COURSE INSTRUCTIONS:**
- ARRIVE ON TIME. Assignments explained at the beginning of class are not repeated.
- Immediately buy the required art supplies, read the Syllabus, sign and return the contract.
- Check email daily (the email you have listed in eCampus). Check eCampus weekly.
• Stay organized! Do not fall behind. Keep track of homework listed in the syllabus.
• Bring ALL of the art supplies with you to each class.
• Email your instructor if you have questions about the subject matter.
• Studio courses demand a lot of time outside class for working on projects. Students are allowed and encouraged to work any time the room is available.

FOR EACH PROJECT:
• Follow the instructions provided by the instructor at the beginning of each class or project.
• Use the correct materials and working methods as demonstrated by the instructor.
• Do your best work technically, demonstrating that you understand how to use the media and techniques.
• Do your best work conceptually, demonstrating that you understand the concepts and their applications.
• Complete any project that is unfinished before the next project is assigned.
• Devote sufficient time to projects that are assigned to be completed outside of class.
• Present completed work during critique or it will not be graded. Print your name and the date on the back of each artwork.

PROTECTING YOUR DRAWINGS:
• All work must be kept flat, clean, and safe. Drawings on extremely long paper can be rolled carefully around a tube. All projects are required for critiques and grades.
• Use spray paint and fixative OUTDOORS, away from plants, people, birds, and animals.
• If you need to transport work in bad weather, use a large, heavy plastic garbage bag or new pizza box.
• With permanent marker, label portfolio, sketchbook, tool bin, etc. with your name, phone, and email address.
• Don’t leave your artwork in a car, near children or pets, or at someone else’s house!!!

FOOD AND DRINK POLICY:
Food is not allowed in the classroom except when specified by the professor. Water, coffee, and tea are allowed. Students are responsible for cleaning up trash and spills. There is a 10-minute break during each class. You can eat something OUTSIDE THE ROOM (bring it from home or purchase from machines). There is not enough time to go to Subway during breaks.

CLASSROOM ETIQUETTE:
Learning is rewarding and challenging. In the interest of fairness to all, it is important to follow some simple and reasonable guidelines that will allow all students to work in an environment free of distractions.

The Dos
• Attend each class meeting. Be on time and leave on time.
• Have all supplies in class every day or you will be counted absent.
• Work quietly and stay focused. Silence your mobile phone (vibrate is not silent).
• At the end of each class clean up your work area, store materials, clean the easel tray or table, move your easel to the sink end of the room, move carts to the end wall, throw away all trash, rinse jars, and COMPLETELY clean out the sink.

The Don’ts
• Texting or looking at your phone in class
• Leaving the classroom to answer a ringing cell phone
• Using a laptop or phone for note-taking (paper only in this class!)
• Speaking over the instructor or another student
• Any behavior that is negative, disrespectful, or disruptive to the learning of others
• Attending class unprepared—without supplies, work, preparatory materials
• Borrowing materials from other students or the instructor (this is NEVER OK; buy your own)
• Sleeping in class or not working on the assigned project—this will be considered an absence

Disruptive, disrespectful, or negative behavior and doing things on the “Don’ts” list will affect your grade, will result in a warning, and may lead to expulsion from the class. Please be sensitive and respectful.

SAFETY:

• Store fixative and solvents in correctly labeled, tightly sealed containers in the yellow Hazardous/Flammable Materials cabinet.
• Never use fixative or spray paint indoors or near any living creature. There is ONE place fixative can be sprayed (ask instructor): outdoors on porch near the doors closest to F217.
• Solvents are combustible, flammable, and toxic to all living things! NEVER use solvents without adequate ventilation. NEVER use solvents near a heat source or open flame. NEVER store them in your car or home. NEVER pour solvents or paint down the sink.
• Pigments in many paints and pastels are toxic. Read MSDS info and supply labels.
• Never eat, drink or smoke with art supplies on your hands. Wash your hands often.

CONSEQUENCES FOR ACADEMIC DISHONESTY AND/OR PLAGIARISM:
Any student in this class found guilty of copying artwork without giving credit, submitting someone’s else’s work, and/or plagiarism will receive one or more of the following penalties:
• A grade of zero (0) on the assignment in question with no second attempts allowed.
• A course grade of F (if the level of dishonesty or plagiarism is significant).
• The professor may request that the student drop the class.

INSTITUTIONAL POLICIES:
Students are expected to be aware of and to abide by all institutional policies.

The instructor reserves the right to revise the course syllabus at any time, as necessary!

ATTENDANCE CERTIFICATION: Attend the first day of class!
DCCCD - Eastfield College - Instructor Kathy Windrow
COURSE CONDUCT AGREEMENT & SYLLABUS ACKNOWLEDGEMENT
ARTS 1316

By signing the contract attached to the syllabus, you acknowledge that you understand the syllabus as well as the academic and behavioral requirements of this course.

I, ________________________________, received the official syllabus for this course.

PRINT FULL NAME

• I have read this syllabus.
• I understand the syllabus, the expectations of the course, and acceptable behavior in the classroom environment as listed in the syllabus.
• I understand the consequences of absences, unacceptable behavior, and incomplete work.
• I understand that I am required to purchase all the art supplies on the list and to bring them to every class meeting; also that I am not allowed to borrow from other students or the instructor.
• I understand that I am required to paint and participate in projects, critiques, and other class activities exactly as assigned by the professor throughout each class meeting.
• I agree to cooperate with and show respect for the professor, other art department staff, guest artists, and my fellow students.
• I agree not to disturb the class through talk or action. I understand that breaking this agreement may result in a failing grade and a student code of conduct violation report.

SIGNATURE (full name):

DATE (month/day/year):

STUDENT ID #:

DECLARED MAJOR (if applicable):

EMAIL ADDRESS:

CELL & HOME PHONE NUMBERS: