Composition II
ENGL-1301-65005
Summer I 2018
July 7, 2018 – August 8, 2018

Professor: Joseph Collier BA, MA, S.C.C.T.
Email: josephcollier@dcccd.edu
Office Phone Number: (214) 860-8896
Office Number: W68
Office Hours: N/A
Room Number W 281
Meeting Days & Time: MTWR 8:00 – 10:00
Credit Hours: 3
Division: ARCO
Office Hours: 7:30 AM – 4:00 PM
Office Phone: 214-860-8783
Office Location: E40

Course Description: Composition I is an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is placed on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Core Objectives:
- Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication
- Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal Responsibility Skills – to include the ability to connect choices, actions and consequences to ethical decision-making

Learning Outcomes
After successful completion of this course the student should be able to

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

**Communication Policy:** I prefer to use email for communication; however, you are always welcome to stop by my office, W68 for assistance.

**Course Materials/Supplies Needed**
Textbook: All material will be taken from Blackboard.
USB Flash Drive (Minimum of 4 gig)
Dictionary
Pens (no pencils)
1 inch 3 ring binder (to put handouts in)

**Evaluation Procedures:**

- **Essays (4) = 60%**
- **Attendance = 20%**
- **Unit Activities/Participation (4) = 20%**
- **Total =100%**

If an essay that is submitted on time, adheres to all of the assignment guidelines, **AND** meets the page minimum earns **fewer than 90 points**, it may be revised for full credit. For this reason, extra credit is not offered.

**Grading Scale:**

- **900-1000 points = A**
- **800-899 points = B**
- **700-799 points = C**
- **600-699 points = D (This grade does not transfer to most universities.)**
- **0-599 points= F**

**Attendance Policy:**
Punctual attendance at every class is a necessity. Arrival at 08:05 counts as tardy. Arrival after 8:06 counts as absent. If it is necessary to miss class, it is your responsibility to find out from the course calendar what you missed and come to the next class fully prepared, with all assignments complete. To clarify, being absent from a prior class is no excuse for not having your assignment on the day you do attend.

Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students who are not certified as beginning class are responsible for any payments due as a result of non-certification, to include the dropping of courses.

**Late Work Policy:** Late work is NOT accepted, unless we have discussed it previously. It must be submitted through Blackboard on the day it is due or before. In the case of an emergency, you must contact me prior to the due date to discuss why you cannot finish the assignment (I will then let you know if I will accept your assignment late). In the case of a
certified health emergency (Documents must be submitted to verify this), please inform me, and we will arrange a makeup work plan.

Makeup Exam Policy: N/A

College Sponsored Events: These activities do merit an “excused” absence, but any assignments due on the date of the event must be submitted on or before that due date. Written responses must be submitted in order to earn points for any participation activities missed.

Electronic Devices: Please refrain from using electronic devices for purposes besides coursework during class discussions.

The financial aid census date is June 8, 2018.

The withdraw date for this class is June 27, 2018

Academic Dishonesty:
Students who are caught deliberately plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/GeneralInfo/CollegePolicies/code.cfm.

Institution Policies: Please visit http://www.mountainviewcollege.edu/syllabipolicies for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).

Summer I
(Summer I includes classes meeting on the following Fridays -- June 8 and July 6 as class days.)

- May 28 (M) Memorial Day Holiday
- June 5 (T) Classes Begin
- June 8 (F) 4th Class Day
- June 27 (W) Last Day to Withdraw
- July 4 (W) Fourth of July Holiday
- July 5 (R) Classes Resume
- July 6 (F) Final Exams/Summer I Ends
- July 9 (M) Last day for faculty to submit grades electronically through eConnect to the Registrar's Office