Composition I
English 1301.65004 and 65007
Summer 2018
6/5/2018-7/6/2018

Instructor: Professor McGilbrey
Email: tstafford@dcccd.edu (Unless you and I have previously agreed that I will accept it, any assignment submitted to this address will be deleted without being read.)

Office Hours: by appointment only with 24hr notice (Grades are only discussed in office hours)
Meeting Days & Time: MTWTH 8-10am 10:10-12:10pm
Room Number: W60
Credit Hours: three (3) credit hours
Division: ARTCO
Office Hours: 8am-5pm
Office Phone: 214-860-8783
Office Location: E40

This is a five-week class; since, it is imperative that you are prepared for the rigorous reading and writing that a class like this requires. Keeping up with all readings is a requirement, not an option.

Course Description: Composition I is an intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is placed on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis. ENGL1301 has NO pre-requisites. Note: ENGL 1301 is a pre-requisite for all 2000-level literature courses.

Core Objectives:
- Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication
- Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal Responsibility Skills – to include the ability to connect choices, actions and consequences to ethical decision-making

Student Learning Outcomes: After successful completion of this course the student should be able to
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Course Materials/Supplies Needed
1. All readings will be posted on eCampus; therefore, reliable access to the internet is essential to success in this class.
2. USB/Flashdrive
3. Binder/folder
4. Highlighters

Evaluation Procedures:
- Rhetorical Analysis Essay 15%
- Issue Proposal 10%
- Research Position Essay 20%
- Annotated Bibliography 10%
- Peer Reviews 15%
- Writing Process 30%

This includes Outlines, Grammar Hot Topics, and In-Class Writing Assignments.

Total: 100%

Grading Scale (Based on overall 100%):
- 90 to 100 = A
- 80 to 89 = B
- 70 to 79 = C
- 60 to 69 = D
- 59 and below = F

Attendance Policy: Punctual attendance at every class is a necessity. Arrival at 8:01 (10:11) counts as tardy. Arrival after 8:20 (10:30) counts as absent. If it is absolutely necessary to miss class, it is your responsibility to find out from the course calendar what you missed and come to the next class fully prepared, with all assignments complete. To clarify, being absent from a prior class is no excuse for not having your assignment on the day you do attend.

Students are expected to attend all classes fully prepared. Attendance will be taken daily, and it will be substituted with in class writing. It is your responsibility to make sure that you are not marked absent if you arrive late. It is imperative that you attend class regularly for success in this course. It is your responsibility to discuss any conflicts with me prior to missing. Improvement in writing is a complex process that requires a great deal of practice and feedback from readers. Regular attendance is thus necessary for success in ENGL 1301. Students are expected to attend class regularly and to arrive on time. The ONLY excused absences are: official university activities, military service, and/or religious holidays. Students must inform the instructor in writing at least one week in advance of an excused absence.

I will not supply what you miss by email or phone. Do not ask me what you missed! If you have extenuating circumstances, come see me in office hours and we can discuss options. Please be in class on time, ready to begin the day's activities. Habitual tardiness is one indication of poor time management and will negatively affect your performance.

Late Work Policy: Late work is NOT accepted, ever. It must be submitted in class on the class day it is due or before. No makeup work, quiz, test, peer review, or essay will be allowed. In the case of a certified health emergency (Documents must be submitted to verify this), please inform me, and we will arrange an alternate plan. Understand that appointments are NOT synonymous with emergencies, as they are planned ahead of time. As such, they are no excuse for late work or absence.

Makeup Exam Policy: N/A

College Sponsored Events: Students must inform the instructor in writing at least one week in advance of an excused absence. I will not supply what you miss by email or phone. It is your responsibility to conference with
a peer to get this material. In addition, all classwork or assignments are still due at the regularly scheduled time, SEE THE LATE WORK POLICY.

**Electronic Devices:** Class sessions are short and require your full attention. All cell phones, laptops, and other electronic devices should be turned off and put away when entering the classroom; all earpieces should be removed. Store materials from other classes, reading not related to this class, bulky bags, and other distractions so that you can concentrate on the ENGL 1301 readings and discussions each day. Bring book(s) and e-reserve readings (heavily annotated and carefully read) to every class. Students are expected to participate respectfully in class, to listen to other class members, and to comment appropriately. I also expect consideration and courtesy from students. Professors are to be addressed appropriately and communicated with professionally.

**Withdrawal Policy:** LAST DAY TO DROP WITH A GRADE OF “W” IS Thursday, June 27, 2018.

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by June 27, 2016. Failure to do so will result in your receiving a performance grade, usually an "F."

If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped BUT SEE ME BEFORE YOU DROP. LET’S TALK!

**Academic Dishonesty:** Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/GeneralInfo/CollegePolicies/code.cfm.

All papers will be submitted through Plagiarism software, SafeAssign, and checked for discrepancies. Any student found to commit plagiarism, intentionally or unintentionally will be subjected to the following actions.

- **1st Offense** = ‘F’ on Assignment and required conference with Professor McGilbrey before additional work can be submitted for grade in class.
- **2nd Offense** = ‘F’ in class and offender reported to the dean and potentially expelled.
- **3rd Offense** = There will be no 3rd attempt or offense!

**Institution Policies:** Please visit www.mountainviewcollege.edu/syllabipolicies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.)

**Disclaimer Reserving Right to Change Syllabus:** I have tried to make this document as complete as possible; however, during the semester we may be required to alter, add, or abandon certain policies/assignments. I reserve the right to make sure changes as they become necessary. You will be informed of in changes in writing.

**Disclaimer about language:** Some content presented, read, or discussed in class uses expletive. The use of such language is not an indictment upon anyone; rather, it is presented to make a larger point about writing, literature, or language (word choice) according to the course guidelines.
Peer Reviews: All students must participate Peer Reviews before the submission of each paper. **If you do not/half way bring a completed paper printed out on this day, you will not receive credit for that Peer Review.** Papers should be a complete draft (minus the Works Cited) to receive credit.

Outlines: Outlines must map a complete paper with in-text citations from at least 1 required source and a thesis. It is highly suggested that students use to outline provided on Blackboard. However, any clear and concise outline will suffice. **Remember, Professor McGilbrey does not grade incomplete work. You will receive a zero if you outline is incomplete and lacks an argument (thesis).**

In Class Writing: There will be a writing assignment (Grammar Hot Topics) almost daily. This writing assignment will be **due by the end of class** and will count towards your final In Class Writing Grade (see Course Outline). If you are absent, you will **not** receive points for the writing that day. It doesn’t matter if the absence is excused or unexcused. There is **NOT** a make up opportunity for these assignments or points. You are expected to be in class, prepared, and participating.

Classroom Policies:

1. Everyone is required to be in class and prepared for learning 5 minutes after the start of class. If you are more than 20 minutes late, you will be charged an unexcused absence. The only exception is in the case of severe weather.

2. Professor McGilbrey does not accept incomplete work. Meaning, if you do not submit the required page length for the assignment before the Works Cited page, you will receive an ‘F’ on your paper. It is impossible to learn, improve or demonstrate your knowledge if you are not completing assignments. **Papers without a properly formatted Work Cited page will automatically lose 25 points because of unintentional plagiarism.**

3. Attending class unprepared will result in an unexcused absence for that day. Therefore, if you are distracted or not prepared for class, do not attend that day.

4. Final Drafts of Essays and Assignments are due online (Blackboard: www.ecampus.edu) by the appointed time in central standard time zone, unless otherwise noted. **You will not receive credit for incomplete work or work not submitted properly, period!** PAY ATTENTION TO DUE DATES AND TIMES!

5. Reading and participating in class are requirements, not options. If you are not reading or participating, your grade will be negatively impacted. If Professor McGilbrey feels that the class is unprepared, she will replace the discussion with timed in class writing that will count as In Class Writing grade for that day.

Note: All Final Drafts are submitted online; therefore, access to a reliable internet connection and familiarity with Blackboard/Ecampus is essential for success in this class. Please be advised that it is your responsibility to **retain all of your assignments** until after you have received your final grade. You cannot formally challenge a final grade if you do not have evidence of your work.

Professor McGilbrey does not accept assignments or paper via email. Assignments and papers sent via email will not be acknowledged. Meaning, they will be deleted immediately. **Be sure to upload all of your work to Blackboard for credit.**

**Summer Reading Schedule 2018**

*Note: Our class periods are 2 hours long. We take a 10-minute break at the half way mark. Therefore, we will complete more than one reading in a class period. Read all the things assigned for each day.*

Week 1
T 6/5: Welcome Party; Syllabus Overview; Blackboard Tutorial; Introduction to Argument
W 6/6: Close Reading Lecture; Bring Reading: Cutting and Pasting a Senior Thesis by (Insert Name) by Staples

Parts of an essay: Introductions and Thesis Statements
TH 6/7: Parts of essay: Body Paragraphs and Conclusions
Read and Bring Annotated Reading: Is Google Making Us Stupid? by Nicholas Car
F 6/8: Avoiding Plagiarism and Documenting Sources In Text Citations
Read Blackboard (BB) Plagiarism Folder
Note: This is the ONLY FRIDAY we will meet for this class.

Week 2
M 6/11: Documenting Sources Works Cited
Complete Outline of Issue Proposal Essay due at end of class (Hard Copy)
T 6/12: Read: Multitasking Can Make You Lose…um…Focus by Alina Tugend
Grammar Hot Topic
W 6/13: Read: Does Texting Affect Writing by Michaela Cullington
Peer Review in class. Bring completed paper printed out. No Paper, no entry.
TH 6/14: Rhetoric Lecture and Checklist
Watch: Trailer for Shrek
Find links for your favorite commercials, email links to yourself for in-class activity
Final Draft of Issue Proposal Due 30mins after start of class BB only

Week 3
M 6/18: Read: Just One More Game…: Angry Birds, Farmville, and Other Hyperaddictive Stupid Games by
Same Anderson
Grammar Hot Topic
T 6/19: Read: The Laptop Ate my Attention Span by Abby Ellin
Complete Outline of Rhetorical Analysis Essay due at end of class (Hard Copy)
W 6/20: Grammar Hot Topic
Read: Why I Hate Facebook by Sarah Kliff
TH 6/21: Read: Why I Love Facebook by Kurt Soller

Week 4
M 6/25: Read Searching for Dummies by Edward Tenner
Peer Review in class. Bring completed paper printed out. No Paper, no entry.
T 6/26: Argumentative Lecture; Bring questions about paper
Bring ALL things needed to Brainstorm for assignment
Rhetorical Analysis Essay Due 30mins after start of class BB only
W 6/27: Library Workshop
TH 6/28: Read Letter from a Birmingham Jail by Martin Luther King Jr. Day 1 and 2
Research Essay Outline Due at end of class (Hard Copy)

Week 5
M 7/2: Grammar Hot Topic
Annotated Bibliography due by end of class
T 7/3: Paper Workshop
Peer Review in class. Bring completed paper printed out. No Paper, no entry.
W 7/4: NO CLASS! 4th of July Holiday
TH 7/5: Research Essay is due on BB 10 minutes before end of class. (In order to receive a grade, papers must be submitted BB before the end of class.)
F 7/6: Reflection and Wrap-up