HDEV 0100: EDUCATIONAL ALTERNATIVES
EL CENTRO COLLEGE
DEPARTMENT COURSE SYLLABUS

INSTRUCTOR’S INFORMATION
Instructor: Check your registration summary.
Email Address: TBA
Telephone: 214.860.2227
Office: A341 – Academic Transfer Division
Office Hours: To be determined by instructor

COURSE INFORMATION
Course Name/Number: HDEV 0100
Course Section Number: Check your registration summary.
Semester: SPRING 2018
Course Title: Educational Alternatives
Class Meeting Time: Check your registration summary.
Room#: Check your registration summary.
Semester Dates: Check your registration summary. Dates vary for flex-term courses.
Last Day to Drop: Check your registration summary. Dates vary for flex-term courses.

COURSE DESCRIPTION
Prerequisites: None

The learning environment is introduced. Career, personal study skills, educational planning, and skills for living are all included. Emphasis is on exploring career and educational alternatives and learning a systematic approach to decision-making. A wide range of learning alternatives is covered, and opportunity is provided to participate in personal skills seminars. This course may be repeated for credit. This is a 1-credit hour course (1 Lec.).

Coordinating Board Academic Approval Number 3201015212

THECB INFORMATION

Course Objectives:
1. Analyze personal learning styles, study/work habits, computer literacy and relationship skills to discover strengths and areas in need of improvement.
2. List and describe methods to read a textbook with improved retention.
3. List and describe methods to take effective notes and prepare for and take tests.
4. List and describe methods to manage time more effectively.
5. Practice and improve critical-thinking and human relations skills in the context of educational and career decision-making.
6. Demonstrate the ability to set realistic educational, personal, and career goals.
7. Present a personal career exploration plan grounded in assessment of aptitudes, interests and values.

**Departmental Student Learning Outcomes:**
Upon successful completion of HDEV 0100, students will be able to:

1. Develop a personal time management plan for academic success.
2. Using critical thinking skills, describe ways to create and refine ideas.
3. Identify a personal learning style.
4. Articulate important components of the Academic Probation process in the DCCCD.

**COURSE MATERIALS**
Beginning FALL 2016, the *textbook for this course will be free.* To access this textbook during class, you will need to bring an electronic device. For those who want to print it chapter by chapter, you may do so. Be sure to bookmark it on your electronic device. El Centro provides a free wireless signal so you don’t have to use your own data plan:

Textbook Title:  **College Success**  
Authors: Bruce Beiderwell, UCLA, Linda Tse, Minnesota State University, Tom Lochhaas, Various, Nicholas deKanter, Vision 21 Education Group  
ISBN #: 13: 978-1-9361265-6-9

Here is the link to your FREE textbook.

**Major Course Requirements:**

**Attendance & Participation**
The main substance of this course is the classroom experience, so regular attendance is important. There is no such thing as an excused absence; however, if a circumstance out of your control, such as an emergency or an illness, prevents you from attending class, please notify the instructor in advance.

Participation involves active listening, contributing personal thoughts and feelings to the discussions, and active participation in class exercises and activities. Paying attention in class, showing respect for others' opinions, and being willing to share your own, are the primary components of these skills. Your instructor will provide additional details.

**Course Portfolio**
Students will build a course portfolio, which will demonstrate learning in three major areas (time management, critical thinking, & learning styles) of the course. The portfolio will include activities, self-assessments, and response papers that help students develop a plan for success. Your instructor will provide additional details.

**Tests**
Students will be tested over course concepts.

**Case Management**
Students are required to meet with their assigned Academic Probation Advisor throughout the semester. This aspect of the course will be worth a percentage of your final grade.
Subject Matter:
Topics covered in this course include:
Mastering the College Environment
Learning Styles
Time Management/Money Management
Discovering Purpose in Reading College Content
Participating in Class/Notetaking
Memory & Test Taking Strategies
Critical Thinking
Creating Positive Relationships
Choosing Greater Health
College & Career Planning

Grading:
Here is an example of some the assignments in this course. Your instructor will provide more details in class:

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<tr>
<th>Course Requirements</th>
<th>Point Value</th>
<th>Your Earned Points</th>
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<tbody>
<tr>
<td>Attendance + Participation</td>
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<tr>
<td>Response Paper 1</td>
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<td>Case Management Meetings</td>
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<td>Final Exam + QEP</td>
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<td><strong>Total Points Possible</strong></td>
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450 - 500 points = A 350 - 399 points = C  Below 300 points = F
400 - 449 points = B 300 - 349 points = D

**VERY IMPORTANT: Students who do not achieve a grade of “C” or better will be required to retake the course.**

DISCLAIMER
The provisions contained in this syllabus do not constitute a contract between the student and El Centro College. The provisions may be changed at the discretion of the Coordinator/Instructor. When necessary, appropriate notice of such changes will be given to the student.

The instructor-of-record may provide additional information to enhance the course to meet the needs of the enrolled students, provided that the enhancements do not conflict with the official course syllabus.

GENERAL CLASS INFORMATION:
Regular and punctual attendance is expected of all students. Roll will be taken during each class session. You should always arrive on time and stay for the entire session. If you must be absent from class, send me an email and contact your assigned Learning Group.
Use of electronic devices (laptop, tablet, cell phone) will be a regular part of our work in class. Be sure to turn all devices to silent mode during class. A companion eCampus on-line web site accompanies this course. You are required to use it and will be shown how to use it in class.

**Institutional Policies:**
Institutional Policies related to this course will explain the policies and procedures that guide how the college operates, as well as, your rights and responsibilities as a student.

**Using eCampus:**
Lecture notes, assignments, due dates, grades, and the syllabus are stored in eCampus.

### Course Calendar

*Note: You will receive a course outline from your instructor, specifying dates and topics for the class. The instructor reserves the right to make changes to any part of this schedule to meet the goals and objectives of this course. Always read chapters ahead and be prepared to discuss them in class.*

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