Human Development Syllabus

“You will never be brave if you don’t get hurt. You’ll never learn if you don’t make mistakes. You’ll never be successful if you don’t encounter failure.”

Instructor: Shuniqua Ortiz
Phone: 972-860-7159
Office: E-mail: shuniquaortiz@dcccd.edu
Office Hours: By appointment only

This course syllabus is intended as a set of guidelines for HDEV 0100 (Student Success). Both Eastfield College and your instructor reserve the right to make modifications in content, schedule, and requirements as necessary to promote the best education possible within prevailing conditions affecting this course.

COURSE INFORMATION
Course Title: Human Development
Course Number: HDEV 0100
Section Number: 43202
Place: G218
Credit Hours: 1
Class Meeting Time: Tues/Thurs 8:00 a.m. – 9:20 a.m.

DESCRIPTION: This course is an overview of the process of learning, memory, perception, language and thought applied to the college learning community. Special emphasis is placed upon the practical applications of these psychological principles for students. This course specifically provides an opportunity for the student to learn, practice and adopt strategies to support his/her success in college. Topics include: individual learning skills, self-monitoring, goal-setting, problem solving, critical thinking, stress management, time management, motivation, procrastination, text anxiety, memory, creativity, note-taking, reading college materials, college resources on campus and on the internet, communicating effectively, the importance of supportive relationships, career and academic planning, and the value of diversity. Emphasis is placed on the practical application, techniques, and strategies for each of these topics. This course supports students enrolling in other appropriate remediation. (3Lec.)

REQUIRED TEXTBOOKS and/or MATERIALS

NOTE: Last day to withdraw from your classes with a grade of “W” is
Check the EFC Academic Calendar
https://www1.dcccd.edu/catalog/GeneralInfo/AcadCalendar/cal1718.cfm

REQUIRED BEHAVIOR

Students must respect the online learning environment. Please avoid: inappropriate communication and/or language, improper computer use, and all other forms of interruption are strictly prohibited.

Your instructor reserves the right to exclude you from class and/or count an absence for the class lesson, should your behavior be deemed inappropriate. The administration of these consequences will be up to the discretion of your instructor.

Course Objectives:
Students who successfully complete HDEV 0100 will be able to:

- increase self-awareness regarding collegiate culture
- develop SMART goals
- learn a variety of time management strategies
- obtain the research skills and technology literacy necessary for success at college
- examine personal culture and the role of diversity in learning

Student Learning Outcomes

1. At the end of the semester students will be able to understand what better motivates them.
2. At the end of the semester students will be able to understand the importance and dynamics of relationships.
3. At the end of the semester students will be able to apply strategies for managing their time and energy.
4. At the end of the semester students will be able to choose personal success strategies that produce positive life changes.

INCOMPLETES
An incomplete grade of “I” may be given when an unforeseen emergency prevents you from completing the work in a course. The “I” must be converted to a performance grade (A-F) within 90 days after the first day of classes in the subsequent regular semester. If the work is not completed after 90 days, the “I” is converted to a performance grade, usually an “F”. An Incomplete Contract is used to assign an incomplete grade and states the requirements for the satisfactory completion of the course. The Incomplete Contract must be agreed upon and signed by the Instructor, the student, and the division dean and submitted with the final grade report. When an Incomplete Contract must be submitted without your signature, the instructor must include a statement indicating that you are aware of and agree with the contract.

INSTRUCTOR’S RIGHTS
This syllabus is intended as a set of tentative guidelines for HDEV 0100. I, the Instructor of Record, reserve the right to modify at anytime, through verbal or written communication, this syllabus, class instruction, class schedule, and the requirements as seen necessary to promote the best education possible. It is the student’s sole responsibility for contacting the instructor or other students for any information pertaining to this class whenever he/she is absent.

MEANS OF ASSESSMENT OF COURSE LEARNING OUTCOMES
(See section below)

EXAMS and ASSIGNMENTS
(Enter the appropriate information here; i.e., the weighting of assignments, exams, etc.)

- The student’s final grade is calculated on a straight point system out of a 1000 possible points.
- Online discussion &/or participation is worth 200 points. Class Participation is vital for success. YOUR perspective is IMPORTANT!
- There are 4 weekly assignments each worth up to 100 points.
- There are 2 major assignments each worth up to 200 points.
- Late work will be penalized of 20 points.

GRADING SCALE

<table>
<thead>
<tr>
<th>Discussions &amp; Participation</th>
<th>200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly Assignments</td>
<td>400 (4x100)</td>
</tr>
<tr>
<td>Major Assignments</td>
<td>400 (2x200)</td>
</tr>
</tbody>
</table>

A = 90% ⬆ of the total possible points
B = 80-89% of the total
C = 70-79% of the total possible points
E = 60-69% of the total possible points
*Note: F = 59% ⬇ of the total possible points

DISCIPLINE/COURSE/DEPARTMENT/POLICIES/INSTRUCTOR EXPECTATIONS

- Each chapter MUST be read before the assigned due date for that chapter. This will ensure a rich and knowledgeable class discussion.
- Homework assignments and pop quizzes may be given at the discretion of the instructor.
- There will be no make-up assignments for any missed classes, homework or exams, except at the discretion of the instructor.
- Students will always respect each other and their differences in opinion.
- See Eastfield College’s discipline, policy, and procedures manual for all others rules or guidelines.
INSTITUTIONAL POLICIES

Can be found here:


Schedule of events

<table>
<thead>
<tr>
<th>Week</th>
<th>Topic</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Relationships</td>
<td>Chapter 1</td>
</tr>
<tr>
<td>Week 2</td>
<td>Motivation</td>
<td>Chapter 2</td>
</tr>
<tr>
<td>Week 3</td>
<td>Setting Goals and Solving Problems</td>
<td>Chapter 3</td>
</tr>
<tr>
<td>Week 4</td>
<td>Resources</td>
<td>Chapter 4</td>
</tr>
</tbody>
</table>