BROOKHAVEN COLLEGE

GENERAL INFORMATION
Division: Social Science
Semester: Spring 2018

COURSE INFORMATION
Course & Course Number: Human Development 0092
Course Title: STUDENT SUCCESS
Section Number: 23202 MW

Credit Hours: Three credit hours
Class Meeting Time: 1030-1150
Location: Room L368

INSTRUCTOR INFORMATION:
Instructor's Name: Shavana Lopez
Phone Number: 972-860-4130 Division office
Email: Shavanal@dccc.edu
Office Hours: Before or after class or by appointment

To the students:
I look forward to a great semester with each of you. When we work together, we are able to learn so much more from each other. Your grade is a reflection of your effort. I am here to help, support, and motivate you. Communication is vital in making this a learning environment for each of you. I look forward to getting to know each of you throughout the semester and watching you grow as a student. You were all given a second chance this semester-find out who you are and what you are capable of in this life. I am here to show you what your potential can be, it is up to you to fulfill it.

This is a joined partnership with the Advising Center. Along with my expectations for this class, you will also need to meet the expectations of your designated advisor, Al Davis. Together we are here to help you.

Technical Requirements and Support (for ecampus users)

- XXXX NNNN requires access to a computer, the Internet and e-mail (if applicable)
- If you should have any technical difficulties, you may go to the http://ecampus.dcccd.edu or call 972-669-6402. There is a link for Student Assistance where you may submit a ticket. Also alert the instructor concerning any technical problems. (if applicable)
- Everything you need to know about the Dallas Community Colleges and distance education can be found at our website: http://www.brookhavencollege.edu/dl/
The eCampus Technical Support and Help Desk can be found at http://www.brookhavencollege.edu/dl/fac-support.aspx

Current Catalog Course Description: Human Development 0092
This course is an overview of the process of learning, memory, perception, language and thought APPLIED to the college learning community. Special emphasis is placed upon the practical applications of these psychological principles for students. This course specifically provides an opportunity for the student to learn, practice, and adopt strategies to support his/her success in college. Topics include: individual learning skills, self–monitoring, goal setting, problem solving, critical thinking, stress management, time management, motivation, procrastination, creativity, college resources on campus and on the internet, communicating effectively, the importance of supportive relationships, academic planning, and the value of diversity. Emphasis is placed on the practical application, techniques, and strategies for each of these topics. This course supports students enrolling in other appropriate remediation. (3 Lec.) Coordinating Board Academic Approval Number 3201015212.

Course Supplies:


Methods for ordering book: The local bookstore for this course is the eFollett bookstore located at Brookhaven College and online at: http://www.dcccd.edu/cat0102/ss/bookstore.html.

Internet: If you have an e-mail account and a valid credit card you may place your order over the Internet at:http://direct.mbsbooks.com/dcccd.htm Or you may purchase the text directly from the publisher at: www.pearsonhighered.com

Course Supplies:
Pens or pencils
College bound paper
3 prong pocket folder
It is your responsibility to have the required supplies at every class meeting.

*If you do not come to class with the supplies, please do not enter**

You will need convenient access to a computer at home, in an office or in a lab here on the Brookhaven Campus with:
Microsoft windows XP, Vista or 7
Microsoft Internet Explorer 7.0
An Internet connection. A word processor such as Microsoft Word
DCCCD HDEV 0092 COMMON COURSE LEARNING OBJECTIVES
Upon completion of this course the student will be able to:
1. To focus energy, time and thought to their life goals as empowered individuals.
2. Employ critical thinking skills including problem-solving and decision-making.
3. Develop self-management strategies to successfully cope with challenges and opportunities in academics, employment, and in life.

COURSE COMPETENCIES FOR HUMAN DEVELOPMENT 0092:
Reading: analyze and interpret a variety of printed materials, books, documents and articles.
Writing: the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience.
Listening: analyze and interpret various forms of spoken communication, possess sufficient literacy skills of writing, reading.
Critical Thinking: think and analyze at a critical level
Computer Literacy: understand our technological society, use computer based technology in communication, solving problems, acquiring information

COURSE LEARNING OUTCOMES:
Upon successful completion of this course, students will increase their knowledge in and active use of the following factors which affect learning:
1) a model of strategic learning
2) personal patterns and habits
3) self-management and self-discipline
4) motivational strategies
5) commitment to academic tasks
6) goal setting in regard to personal life, college major and career
7) decision making and wise-choice process

Students will improve their abilities and actions in the following learning and study strategies areas:
1) critical and creative thinking
2) reading textbooks actively
3) identifying and exploring campus resources
4) memory and recall

Spring 2018 Syllabus Addendum -Institutional Policies
All institutional policies affecting this course can be found at the following link
https://www.brookhavencollege.edu/syllabusaddendum
ATTENDANCE POLICY:

- Students are advised to save their absences for times when they are needed, such as illness, death in the family, or school related activity.
- If you are going to be absent in order for it to be Considered an excused absence, an email or text must be sent to professor prior to class. A text or email sent hours before class starts, will not be considered an excused absence.
- After 2 unexcused absences a conference must be scheduled with both advisor and professor once this occurs. If the professor is unable to attend the conference, you must still meet with the advisor. This is MANDATORY.
- Students will be given an attendance pass for their attendance after census date. This attendance pass can be turned in at any point before the final week of class. Passes are valid for one class day. Students may not use the pass when major assignments are due or when workshops are being facilitated.
- Students who will be absent from class for a scheduled BHC athletic event in which they are participating must notify the instructor at least one week in advance. Arrangements for completing assignments must also be made in advance.
- Students arriving late beyond 10 minutes after class has started will not be given credit for class.
- Students will receive 5 points for each class session attended. A tardy or a student who leaves class early will receive 0 points for the class attendance.
- Students who arrive prior to professor will in turn receive an extra 5 points per day.
- If all students are in attendance and on time for class, each student will receive extra points.

HOMEWORK ASSIGNMENTS/QUIZZES/PAPERS:

- Homework assignments are due at the beginning of class
- Homework assignments must follow the format that is given
- All papers are due at the beginning of class.
- Quizzes will be given on a regular basis

THERE IS NO EXTENSION OF TIME FOR LATE HOMEWORK, QUIZZES, OR TESTS. THEY WILL RECEIVE A GRADE OF 0.
POSSIBLE POINTS:

Attendance and Class Participation = 300 points

Insight Paper = 200 points **NOTE**Failure to complete this assignment will cause you to be administratively withdrawn from the program** CAPSTONE REQUIREMENT.

Academic Workshops = 150 points (3 times @ 50 each meeting)

   Workshop 1: TBD
   Workshop 2: TBD
   Workshop 3: TBD

1 on 1 Assessment with Al Davis = 75 points

Chapter Group/Individual work = varies with each assignment

Life Project = 200 points

Chapter tests = Varies with each test

Community Involvement = 450 points (each worth 150)

Eulogy/Presentation: 175 points

Healthy You = 200 points

Portfolio = 100 points

Letters = 80 points

Final = 70 points

Please note - I do not give mid-terms
Total points: 2000

**Grading Scale:**

<table>
<thead>
<tr>
<th>Points Range</th>
<th>Grade</th>
</tr>
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<tbody>
<tr>
<td>1600-2000</td>
<td>A</td>
</tr>
<tr>
<td>1200-1599</td>
<td>B</td>
</tr>
<tr>
<td>800-1199</td>
<td>C</td>
</tr>
<tr>
<td>400-799</td>
<td>D</td>
</tr>
<tr>
<td>Below 400</td>
<td>F</td>
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</tbody>
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We are all here to learn and gain the most of our college experience please follow the requirements listed below:

1. Cell phones must be turned off and put away before class. Please leave the classroom to answer a call or send a text. If you are constantly in your phone or checking social media, you will be asked to leave.
2. No headphones or lap tops are allowed up during class.
3. Late work is not accepted. All papers, homework, projects are all due at the beginning of class.
4. If you miss an assignment because of illness, you will need to contact the professor within 24 hours at Shavanal@dcccd.edu.
5. If you miss a quiz or a test because of an absence or tardy, there are no make ups available.
6. Please respect others around you and refrain from side conversations.
7. I try to review and grade all newly posted material within a day. Please be patient with me as I return your graded work by the next class.
8. Please expect for me to respond to your emails within 24-48 hours. Be aware that while this is my general and intended practice, it is subject to the change and chances of life. If you do not get a response from me within 48 hours, please send another email.
9. Students are expected to participate in class-room activities, be on time, and stay for the entire class period. Students will only receive full attendance credit if they are in class the entire time.
10. While attending class, students are expected to exhibit courteous, college level behavior.
11. This class utilizes a group method. Many activities and exercises will be performed at a group level. This class will make you feel vulnerable at times. It is best that all class mates are treated with respect. There will be no tolerance for any negative behavior towards others.
Course Outline and Overview

This is a tentative 16 week calendar and is subject to change

**Week 1:**

Getting to know you
Chapter 1 and 2

**Week 2:**

Chapter 2: Accepting Personal Responsibility

**Week 3:**

Chapter 2

**Week 4:**

Chapter 3: Discovering Self Motivation
Insight papers due

**Week 5:**

Continue Chapter 3

**Week 6:**

Chapter 4: Mastering Self Management

**Week 7:**

Continue chapter 4

**Week 8:**

Chapter 5: Employing Interdependence

**Week 9**

Continue chapter 5

**Week 10:**

Life Projects due

**Week 11:**

Chapter 6: Gaining Self Awareness
Week 12:
Continue Chapter 6

Week 13:
Chapter 7: Adopting Lifelong Learning

Week 14:
Continue Chapter 7

Week 15:
Chapter 8: Developing Emotional Intelligence

Week 16:
Final

Insight Paper DUE: Depends on classtime
For this assignment you will write a 3 page minimum double spaced paper on the second chance you have been given this semester. This paper will also focus on what you will be aiming for differently than the previous semesters. Your paper will need to include specific details in regards to what you will be doing differently to succeed. It is not necessarily for you to focus on your past mistakes, but to be aware that changes need to happen. You will be graded upon how well you explain and go into detail with your paper. It is imperative that you are open and honest about your experiences. This paper must be written with appropriate grammar. There will be no late papers accepted.

Papers are not to be emailed to professor. If papers are not in class, they are considered late. Papers must follow correct format of being typed, double spaced, and well-written English grammar.

PLEASE BRING YOUR FOLDER & PAPER TO CLASS EVERYDAY.

Life Project:
Students will choose 3 life changing events that have happened in their lifetime. Students will be given paper to reflect these events through simple drawings. All drawings must be in color and depict a true life changing moment. Students must not used lined paper, but the paper that will be provided to them. Each event must have date/year and 1 sentence about the event. Projects will be displayed in class.

Academic Workshop:
You will meet with Al Davis (Advisor) as a class three times in the Fall in the following months: August, October and November. Dates are listed above under grading criteria. These workshops will range from revisiting HDEV 0092 syllabus, P.A.S.S. Contract,
team building exercises, self-discovery exercises, feedback instruments, and other activities in which instructor and advisor agrees to implement.

**1 on 1 Assessment:**
During the fall semester, you are required to meet Al Davis for an individual meeting. This meeting must be completed in the month of October. You will need to schedule an appointment with Al by emailing him at aldavis@dccc.edu or stopping by the Advising Office and schedule with him directly.

**Quizzes/Chapter Tests:**
Students are expected to do homework, classwork and participate in class for full learning experience. Quizzes and Chapter tests are done on a “how well you know the information” Students will not be given credit for wrong answers, only correct ones. Students control and have the opportunity to receive maximum points for every quiz and test. The sole grade lies in the performance of the student. Students will be given prior knowledge about material if testing should occur.

**Community Involvement/Campus Awareness:**
To become a better community leader, you have to know what is happening in your world. Throughout the semester, students will be given several opportunities to give back and volunteer or participate in campus and community wide projects. Students will need to complete the service activity and the feedback following. The more students participate, the more points they are able to attain. After the completion of these activities, students can be part of the Completers list. This award allows students to receive a pin to wear at graduation as well as a certificate of completion. Students must keep track of their hours on their time sheet and turn in one week prior to finals. Students will complete 3 activities throughout the semester.

Activity 1: Brookhaven Pantry- September (students will bring non-perishable items totaling $10.00 for the students at Brookhaven)

Activity 2: Hygiene Round up-October (students will call on friends, family, co-workers for new hygiene items. These items should be travel size. The class that brings the most items will be awarded bonus points)

Activity 3: Clothing Drive/Homeless outreach- November- (students will bring their gently used clothing for the homeless outreach. Students will donate a minimum of $10.00 for food for the homeless) We will sort and get clothing and hygiene ready for the Sunday activity (11/12 or 11/19)

**Healthy You:** Students will be expected to commit to one healthy activity during the course of the semester. Students will have the opportunity to achieve this during class time. There will be opportunities throughout the semester for extra credit opportunities offered outside of class time. Students will need to submit a one page essay over their experience. In order to receive the full credit both the activity and essay must be turned in.
**Portfolio:** Throughout the semester, students will be keeping journals, papers, and other activities in their portfolios. At the end of the semester, students will turn in their portfolio of their work along with an evaluation.

**Eulogy and Presentation:**

How will your funeral be? Who would you have impacted in your lifetime? Students will write themselves an obituary and eulogy based on their present life. Students will need to process what they have achieved in their life thus far and how/who they have impacted. Students must be honest and open about their life that they are currently living and take into perspective how they will die if they continue down this same path. This presentation will be done in class. Students are expected to show their creativity.  
**Students MUST be in class and present for credit.**

**Letter:**

Students will be expected to come to terms with their hurt and pain inside that is usually buried. Students will write a letter to someone who has hurt them the most in their life.

**Commitment Partner:**

In the beginning of class, students will align themselves with a partner that they will commit to for the semester. If at the end of the semester both students are passing both of their classes and have met all the requirements for the P.A.S.S program, one letter grade will be raised for both students.

**Final Essay**

To be determined.

**Extra Credit:**

Extra credit opportunities may be available to students throughout the semester by instructor, advisor, or both.  
Students can earn extra credit points throughout the semester by socializing with classmates and sending photo proof. The photo must be emailed and include the class time and the members of the individuals in the picture.