BROOKHAVEN COLLEGE

GENERAL INFORMATION
Division: Social Science
Semester: Spring 2018

COURSE INFORMATION
Course & Course Number: Human Development 0092
Course Title: STUDENT SUCCESS
Section Number: 23201 M/W

Credit Hours: Three credit hours
Class Meeting Time: 1030-1150
Location: Room T303

INSTRUCTOR INFORMATION:
Instructor's Name: Shavana Lopez
Phone Number: 972-860-4130 Division office
Email: Shavanal@dcccd.edu
Office Hours: Before or after class or by appointment

To the students:
I look forward to a great semester with each of you. When we work together, we are able to learn so much more from each other. Your grade is a reflection of your effort. I am here to help, support, and motivate you. Communication is vital in making this a learning environment for each of you. I look forward to getting to know each of you throughout the semester and watching you grow as a student. You were all given a second chance this semester—find out who you are and what you are capable of in this life. I am here to show you what your potential can be, it is up to you to fulfill it.

This is a joined partnership with the Advising Center. Along with my expectations for this class, you will also need to meet the expectations of your designated advisor, Al Davis. Together we are here to help you.

Technical Requirements and Support (for ecampus users)
• XXXX NNNN requires access to a computer, the Internet and e-mail (if applicable)
• If you should have any technical difficulties, you may go to the http://ecampus.dcccd.edu or call 972-669-6402. There is a link for Student Assistance where you may submit a ticket. Also alert the instructor concerning any technical problems. (if applicable)
• Everything you need to know about the Dallas Community Colleges and distance education can be found at our website: http://www.brookhavencollege.edu/dl/
The eCampus Technical Support and Help Desk can be found at [http://www.brookhavencollege.edu/dl/fac-support.aspx](http://www.brookhavencollege.edu/dl/fac-support.aspx)

**Current Catalog Course Description: Human Development 0092**

This course is an overview of the process of learning, memory, perception, language and thought APPLIED to the college learning community. Special emphasis is placed upon the practical applications of these psychological principles for students. This course specifically provides an opportunity for the student to learn, practice, and adopt strategies to support his/her success in college. Topics include: individual learning skills, self–monitoring, goal setting, problem solving, critical thinking, stress management, time management, motivation, procrastination, creativity, college resources on campus and on the internet, communicating effectively, the importance of supportive relationships, academic planning, and the value of diversity. Emphasis is placed on the practical application, techniques, and strategies for each of these topics.

This course supports students enrolling in other appropriate remediation. (3 Lec.)

Coordinating Board Academic Approval Number 3201015212.

**Course Supplies:**


Methods for ordering book: The local bookstore for this course is the eFollett bookstore located at Brookhaven College and online at:

[http://www.dcccd.edu/cat0102/ss/bookstore.html](http://www.dcccd.edu/cat0102/ss/bookstore.html).

Internet: If you have an e-mail account and a valid credit card you may place your order over the Internet at: [http://direct.mbsbooks.com/dcccd.htm](http://direct.mbsbooks.com/dcccd.htm) Or you may purchase the text directly from the publisher at: [www.pearsonhighered.com](http://www.pearsonhighered.com)

**Course Supplies:**

**Pens or pencils**

**College bound paper**

**3 prong pocket folder- this serves as your portfolio throughout the semester. Bring this to class everyday.**

It is your responsibility to have the required supplies at every class meeting. Please do not walk in with empty hands. Please do not rely on your classmates to provide materials for you.

You will need convenient access to a computer at home, in an office or in a lab here on the Brookhaven Campus with:

- Microsoft windows XP, Vista or 7
- Microsoft Internet Explorer 7.0
- An Internet connection. A word processor such as Microsoft Word
DCCCD HDEV 0092 COMMON COURSE LEARNING OBJECTIVES
Upon completion of this course the student will be able to:
   1. To focus energy, time and thought to their life goals as empowered individuals.
   2. Employ critical thinking skills including problem-solving and decision-making.
   3. Develop self-management strategies to successfully cope with challenges and opportunities in academics, employment, and in life.

COURSE COMPETENCIES FOR HUMAN DEVELOPMENT 0092:
Reading: analyze and interpret a variety of printed materials, books, documents and articles.
Writing: the ability to produce clear, correct and coherent prose adapted to purpose, occasion and audience.
Listening: analyze and interpret various forms of spoken communication, possess sufficient literacy skills of writing, reading.
Critical Thinking: think and analyze at a critical level
Computer Literacy: understand our technological society, use computer based technology in communication, solving problems, acquiring information

COURSE LEARNING OUTCOMES:
Upon successful completion of this course, students will increase their knowledge in and active use of the following factors which affect learning:
   1) a model of strategic learning
   2) personal patterns and habits
   3) self-management and self-discipline
   4) motivational strategies
   5) commitment to academic tasks
   6) goal setting in regard to personal life, college major and career
   7) decision making and wise-choice process

Students will improve their abilities and actions in the following learning and study strategies areas:
   1) critical and creative thinking
   2) reading textbooks actively
   3) identifying and exploring campus resources
   4) memory and recall

Spring 2018 Syllabus Addendum -Institutional Policies
All institutional policies affecting this course can be found at the following link
https://www.brookhavencollege.edu/syllabusaddendum
Attendance and In-Class Contributions (500 possible points)

- Students are advised to save their absences for times when they are needed, such as illness, death in the family, or school related activity.
- Class participation is extremely important in this class. You will not be able to successfully pass this course without some degree of class participation.
- In-Class Contributions include active involvement in all class activities, making relevant comments, asking questions, sharing experiences, expressing feelings, and demonstrating that you have read assigned materials through class discussions. It does not include causing disturbances (talking out of turn, cell phones, texting) in the class.
- Regular class attendance is necessary to successfully pass this course. Many activities will take place in class and cannot be made up. Please make every effort to attend class and be on time.
- If there is a possibility to attend another class session, student should talk to professor to see if this is a reasonable option.
- Tardiness is often disruptive for the entire class. If you arrive more than 10 minutes after the start of class, it will be up to the instructor’s discretion to let you in or not.
- Valid documentation must be presented within 24 hours to the professor for consideration. It is up to the professor’s discretion to accept the documentation.
- All absences are considered to be unexcused unless you have emailed or texted the professor prior to class AND you can provide valid documentation within 24 hours.
- If there is an extenuating circumstance, the professor must know 2 hours ahead of time and valid documentation must be given at the same time.
- After 2 unexcused absences, you will drop a letter grade. After 6 unexcused absences, you can not pass this course with a “C”
- Students who will be absent from class for a scheduled BHC athletic event in which they are participating must notify the instructor at least one week in advance. Arrangements for completing assignments must also be made in advance.
- If a student has missed a class, it is your responsibility to contact another classmate/professor to get missing assignments. It is not up to the professor to inform you of the assignments. You have to take ownership in your academics.
- If all students are in attendance and on time for class, each student will receive extra points.

HOMEWORK ASSIGNMENTS/QUIZZES/PAPERS:

- All assignments are due at the beginning of class
- All assignments must follow the format that is given
- Quizzes will be given on a regular basis

THERE IS NO EXTENSION OF TIME FOR LATE HOMEWORK, QUIZZES, OR TESTS. THEY WILL RECEIVE A GRADE OF 0.
POSSIBLE POINTS:

Attendance and Class Participation = 500 (25% of Final Grade)

Insight Paper = 200 points  **NOTE** Failure to complete this assignment will cause you to be administratively withdrawn from the program**  CAPSTONE REQUIREMENT.

Check your Progress with  Al Davis= 2 part series each @ 100 points each

Life Project= 150 points

Community Involvement- February and March involvement @ 150 each; Homeless Outreach: 200 points

Professor Choice Presentation: 100 points

Healthy You= 120points

Portfolio= 75 points

Letters=80 points

Final = 75 points

Total points: 2000

Grading Scale:

1600-2000  =  A
1200-1599  =  B
800-1199  =  C
400-799  =  D
Below 400  =  F
We are all here to learn and gain the most of our college experience please follow the requirements listed below:

1. Cell phones must be turned off and put away before class. Please leave the classroom to answer a call or send a text. If you are constantly in your phone or checking social media, you will be asked to leave.

2. No headphones or lap tops are allowed up during class.

3. Late work is not accepted. All papers, homework, projects are all due at the beginning of class.

4. If you miss an assignment because of illness, you will need to contact the professor within 24 hours at Shavanal@dcccd.edu.

5. If you miss a quiz or a test because of an absence or tardy, there are no make ups available.

6. Please respect others around you and refrain from side conversations.

7. I try to review and grade all newly posted material within a day. Please be patient with me as I return your graded work by the next class.

8. Please expect for me to respond to your emails within 24-48 hours. Be aware that while this is my general and intended practice, it is subject to the change and chances of life. If you do not get a response from me within 48 hours, please send another email.

9. Students are expected to participate in class-room activities, be on time, and stay for the entire class period. Students will only receive full attendance credit if they are in class the entire time.

10. While attending class, students are expected to exhibit courteous, college level behavior.

11. This class utilizes a group method. Many activities and exercises will be performed at a group level. This class will make you feel vulnerable at times. It is best that all class mates are treated with respect. There will be no tolerance for any negative behavior towards others.
Course Outline and Overview

This is a tentative 16 week calendar and is subject to change

Week 1:
Getting to know you
Chapter 1 and 2

Week 2:
Getting to know you
Chapter 2: Accepting Personal Responsibility

Week 3:
Chapter 2

Week 4:
Chapter 2

Week 5:
Chapter 3: Self Motivation

Week 6:
Chapter 3

Week 7:
Chapter 4: Mastering Self Management

Week 8:
Chapter 4

Week: 9
Chapter 5: Employing Interdependence

Week 10:
Week 11:
Chapter 6: Gaining Self Awareness

Week 12:
Continue Chapter 6

Week 13:
Chapter 7: Adopting Lifelong Learning

Week 14:
Continue Chapter 7

Week 15:
Chapter 8: Developing Emotional Intelligence

Week 16:
Final

**Insight Paper** DUE: Final draft due to Al by 8am, Monday, 2/5/2018 via email
For this assignment you will write a 3 page minimum double spaced paper on the second chance you have been given this semester. This paper will also focus on what you will be aiming for differently than the previous semesters. Your paper will need to include specific details in regards to what you will be doing differently to succeed. It is not necessarily for you to focus on your past mistakes, but to be aware that changes need to happen. You will be graded upon how well you explain and go into detail with your paper. It is imperative that you are open and honest about your experiences. This paper must be written with appropriate grammar. **There will be no late papers accepted.** **Papers are not to be emailed to professor. Final draft has to be emailed to Al only.** Papers must follow correct format of being typed, double spaced, and well-written English grammar.

**Life Project:**
Students will choose 3 life changing events that have happened in their lifetime. Students will be given paper to reflect these events through simple drawings. All drawings must be in color and depict a true life changing moment. Students must not used lined paper, but the paper that will be provided to them. Each event must have date/year and 1 sentence about the event. Projects will be displayed in class.
Check Your Progress with Al (2 part series)
During the spring semester, you are required to meet Al Davis for two individual meetings. The first meeting you will sign up for in class. Information regarding your second meeting will follow. In order for you to attend the second meeting- you have to be in attendance for the first. No credit will be given for cancelling your meeting. You will be given a template of completion verifying attendance, this will be placed in your portfolio.

Quizzes/Chapter Tests:
Students are expected to do homework, classwork and participate in class for full learning experience. Quizzes and Chapter tests are done on a “how well you know the information” Students will not be given credit for wrong answers, only correct ones. Students control and have the opportunity to receive maximum points for every quiz and test. The sole grade lies in the performance of the student. Students will be given prior knowledge about material if testing should occur.

Community Involvement/Campus Awareness:
To become a better community leader, you have to know what is happening in your world. Throughout the semester, students will be given several opportunities to give back and volunteer or participate in campus and community wide projects. Students will complete 3 activities throughout the semester.

Activity 1: Hygiene Round up- February- students will donate a minimum of $10.00 to provide hygiene items for the homeless. All monies collected will be totaled among all three classes to purchase hygiene kits. Any student can donate more to serve as extra credit. The class that donates the most will get extra credit. (150 points)

Activity 2: Windmill Garden/Energy Day or TBD- students will perform manual labor to help clean up the windmill garden at Brookhaven College. (150 points)

Activity 3: Clothing Drive/Homeless outreach- April- (students will bring their gently used clothing for the homeless outreach. Students will donate a minimum of $10.00 for food for the homeless) We will sort and get clothing and hygiene ready for the Sunday activity (4/22) (200 points)

Healthy You: Students will be expected to commit to one healthy activity during the course of the semester. Students will have the opportunity to achieve this during class time. Students will need to submit an experiential paper the next class time. In order to receive the full credit both the activity and the essay must be completed. There are NO makeups for the activity.

Portfolio: Throughout the semester, students will be keeping journals, papers, and other activities in their portfolios. At the end of the semester, students will turn in their portfolio of their work along with an evaluation. It is vital that students keep only the papers that instructor/adviser wants. Any other paper should be discarded.
Professor Presentation Choice: TBD

Letter:  
Students will be expected to come to terms with their hurt and pain inside that is usually buried. Students will write a letter to someone who has hurt them the most in their life.

Final Essay  
To be determined.

Extra Credit: Extra credit opportunities may be available to students throughout the semester by instructor, advisor, or both. Students can earn extra credit points throughout the semester by socializing with classmates and sending photo proof. The photo must be emailed and include the class time and the members of the individuals in the picture.

Take a Risk Activities- students will be given a list of options for taking a risk on themselves this semester. Each activity that is completed must have documentation of attendance and personal experience paper turned in. Only full credit will be given to students if all criteria is met. Some activities include: Attending skills shops on campus, boxing class, extra community service, early registration. There will be a list of opportunities for students to choose from.