This course syllabus is intended as a set of guidelines for EDUC 1300. Both North Lake College and your instructor reserve the right to make modifications to content, schedule and requirements as necessary to promote the best education possible within prevailing conditions affecting this course.

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Office Hours: By Appointment via office, email, phone, WebEx

Learning Framework - A study of the: research and theory in the psychology of learning, cognition, and motivation; factors that impact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and Motivation serve as the conceptual basis for the introduction of college level student academic strategies. Students use assessment instruments (e.g. learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned. (Cross-listed as PSYC 1300)

(Note: While traditional study skills courses include some of the same learning strategies – e.g., note-taking, reading, test preparation etc. – as learning framework courses, the focus of study skills courses is solely or primarily on skill acquisition. Study skills courses, which are not under-girded by scholarly models of the learning process, are not considered college level, and, therefore, are distinguishable from Learning Framework courses.) Approval Number 42.2701.51 25

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Learning Goals
Instructors intend that students will:

1. Become reflective, autonomous learners
2. Understand the factors that affect learning and use that knowledge to improve their own.
3. Set goals and align thought, behavior and emotion to achieve them; reflect on their thinking in order to improve their performance and achieve their goals.
4. Use behavior management techniques to achieve personal, academic and career success.
5. Collect, select, reflect and connect artifacts of learning to outcomes
6. Develop habits of critical thinking.
7. Recognize when they need information and know how to find it, evaluate it, and use it appropriately.
8. Develop the capacity to make ethical judgments and take responsibility for their actions.

Learning Outcomes
At the completion of the course, Learning Framework students will be able to:

1. **Critical Thinking** - Construct a personal learning system appropriate to academic tasks by analyzing and evaluating theories, concepts, and strategies learned in the course.
2. **Communication** - Use critical thinking to develop and interpret ideas and express different perspectives through written, oral, or visual communications.
3. **Information Literacy** - Use a variety of library tools and resources to find, analyze, and evaluate empirical data in relation to the need.
4. **Teamwork** - Include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
5. **Social Responsibility** - Introduce intercultural competence, knowledge of civic responsibility, and ways to effectively engage with various communities.
6. **Personal Responsibility** - Identify and weigh relevant factors which connect choices and actions to ethical decision-making.
7. **Self-Management** - Apply and assess metacognitive strategies as well as behavior-management techniques in order to build constructive habits for success in college.
8. **Evidence Based Learning** - Use shared electronic platforms to reflect on and showcase selected artifacts, making thinking and learning visible.
9. **Career Exploration** - Explore academic and career choices and opportunities informed by self-assessment.
Means of Assessment

Your grade in EDUC 1300 will be based upon points earned on the following:

**Syllabus Quiz** worth up to 10 extra credit points

**Smartermeasure Assessment** (50 pts)

**Assignments** (Quality World, Career and Educational Planning, Information Literacy and Eportfolio) worth up to 100 pts each totaling 400 points.

**Four Unit Quizzes** worth up to 25 points each totaling 100 points

**Two Unit Tests** worth up to 100 points each totaling 200 points

**Discussions/Activities** worth up to 200 points

**Career Assignment** worth up to 50 points

### Exams and Assignments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
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<tbody>
<tr>
<td>Syllabus Quiz (Extra Credit)</td>
<td>10 pts</td>
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<tr>
<td>Smartermeasure Assessment</td>
<td>50 pts</td>
</tr>
<tr>
<td>Four Unit Assignments</td>
<td>400 pts</td>
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<tr>
<td>Four Unit Quizzes</td>
<td>100 pts</td>
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<tr>
<td>Two Unit Tests</td>
<td>200 pts</td>
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<tr>
<td>Career Assessment</td>
<td>50 pts</td>
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<tr>
<td>Discussions/Activities</td>
<td>200 pts</td>
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<td>1000 pts</td>
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### Grading Scale

- **A** = 900 points or above (90% or above possible points)
- **B** = 800-899 points (80-89% of total possible points)
- **C** = 700-799 points (70-79% of total possible points)
- **D** = 600-699 points (60-69% of total possible points)
- **F** = 599 points or lower (59% or lower of possible points)

### Discipline/Course/Department/Instructor Policies

Please be aware that late assignments are only accepted for one week and are worth half their original points after the due date, unless specific approval from your instructor
Institutional Policies

Institutional Policies relating to this course can be accessed from the following link:
www.northlakecollege.edu/syllabipolicies

Learning Activities, Outcomes, and Assessment

<table>
<thead>
<tr>
<th>Learning Outcome</th>
<th>Learning Activity</th>
<th>Learning Assessment</th>
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<tbody>
<tr>
<td>Students in EDUC 1300 will understand the courses needed to reach their career goals and apply this knowledge to an educational plan of study to follow for the next two years at a 70% proficiency as measured by the departmental rubric. Course SLO’s: 1,2,3,6,9</td>
<td>Students will complete the Timeline/worksheet and meet one on one with an educational advisor to review/sign their plan of study, and if appropriate, file a degree plan. Questions prepared to ask the advisor as well as an overall reflection will be included.</td>
<td>Educational Plan, advisor questions and reflections as well as the advisor signature will be assessed by the instructor for a grade following the departmental rubric.</td>
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<tr>
<td>Students in EDUC 1300 will demonstrate information literacy—ability to locate databases, evaluate their relevance and accuracy, and incorporate digital resources in assignments—at a 75% proficiency as measured by the departmental rubric. Course SLO’s: 2,3,4,5,6</td>
<td>Students will research a topic using the library’s online databases. They will locate and evaluate two sources following the acronym CRAPP outlined in a research template. They will complete an annotated bibliography for each, and present their findings to their peers and instructor.</td>
<td>Two source evaluation templates completed to evaluate sources as well as an annotated bibliography for each will be assessed by the instructor for a grade following the departmental rubric.</td>
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<tr>
<td>Students in EDUC 1300 will create and showcase their learning through artifacts and reflection in a pre-built e-portfolio at a 70% proficiency as measured by the department rubric.</td>
<td>Students will create an e-portfolio to reflect and showcase their learning that occurred throughout the semester on seven different required pages/tiles. Portfolios will be shared with their peers and instructor in the final weeks of the course.</td>
<td>Completed e-portfolio will be assessed by peers and the instructor for a grade following the departmental rubric.</td>
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EDUC 1300 - Appendix A – This Course Calendar is a guide for the next 4 weeks.

<table>
<thead>
<tr>
<th>UNIT</th>
<th>Dates</th>
<th>Assignments</th>
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| **Unit 1** | Week 1 12/8 – 12/14 200 points | Take the Syllabus Quiz for 10 extra credit points.  
**Unit 1 Responsibilities:**  
**Discussion** - Introductions (25 points)  
**Read:** Select pages from Chapter 1  
**Smartermeasure Assessment and Reflection** (50 points)  
**Quality World Assignment** – (100 points)  
**Unit 1 Quiz** – (25 points) |
| **Unit 2** | Week 2 12/15-12/22 325 points | **Unit 2 Responsibilities**  
**Read:** Chapters 2, 3, 5 to prepare you for the quiz and test  
**Unit 2 Quiz** (25 points)  
**Test 1** – covering chapters 1-5 (100 points)  
**Career Assessment** - (50 points)  
**Advising Quizzes** – (25 points)  
**Education Planning Assignment** (100 points)  
**Discussion** - (25 points) |
| **Unit 3** | Weeks 3 12/23- 12/29 225 points  
*Last Day to Drop the Class with a “W” on your transcript is 12/22* | **Unit 3 Responsibilities:**  
**Read:** Selected handouts  
**Plagiarism Activity** (25 points)  
**Discussion** (25 points)  
**Annotated Bibliography** (50 points)  
**Information Literacy** (100 points)  
**Unit 3 Quiz**- (25 points) |
| **Unit 4** | Week 4 12/30-1/5 250 points | **Unit 4 Responsibilities:**  
**Read** Select pages in Chapters 7,8,9 to prepare you for the quiz and test  
**Discussion** (25 points)  
**Unit 4 Quiz** - (25 points)  
**Test 2** – (100 points)  
**Complete eportfolio** (100 points) |