Course Information | Instructor Information
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Introduction to Economics | Mathewos B. Kassa
Winter 2018 | e-mail: mkassa@dcccd.edu
ECON-1301 | Office phone number: (972) 860-8203
Meeting days and time: Online | Office number: C017
| Office Hours: by appointment

Course Description
A survey of basic economic concepts is presented. Topics include supply and demand, consumer behavior and price and output decisions by firms, market structures, factor markets, market failures, and international trade. An emphasis is also given to national income, unemployment, inflation, business cycles, aggregate supply and demand, monetary and fiscal policy, and economic growth. This course may also serve as preparation for the Principles of Economics courses, Economics 2301 and Economics 2302.

Required Materials
Principles of Economics, by OpenStax College
Publish Date March 2014
ISBN-10 1-938168-23-2
Free PDF copy will be provided at the course site: ecampus.dcccd.edu
You can buy a printed copy from the bookstore. For a mobile version or to read the book on the web, please follow this link: https://openstaxcollege.org/textbooks/principles-of-economics/get

Certification Date: TBA (you must complete the check-in exercise or another activity by this date)
Drop Date: TBA (see Withdrawal Policy and attendance requirements on Page 4)

Disclaimer – The instructor reserves the right to amend this syllabus as necessary.

Texas Core Objectives for Student Learning:
Students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. In this course, the following skills are in focus.

1. **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.
5. **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
Exams and Assignments

Performance will be evaluated on the basis of points earned on graded assignments: quizzes, exams, and a term paper. All activities are completed online at http://ecampus.dcccd.edu. A detailed schedule of topics, assignments, and due dates is provided with this document. Please make sure to complete all activities per the schedule. There are no make-up assignments and no extension will be granted for assignments not completed by the due date (except during documented emergencies).

Being busy at work/home/school, travel, Internet related issues and technical breakdowns are not acceptable excuses for failure to complete assignments. Make sure you have reliable computer and internet connection while working on your assignments. The library at Cedar Valley College has computers you may use to complete your assignments.

Evaluation Procedures

During the semester we will complete 15 chapter-end tests worth 750 points. The tests have equal weight and include multiple choice and short answer questions. Points earned during the semester on these tests will be awarded based on the number of correctly answered questions.

We will also hold 16 graded discussions. Each forum is worth 20 points (for a total of 320 points). Discussion posts are evaluated based on both quality and frequency. To earn full credit, you will need to make 3 high quality posts on 3 different days during the academic week under each discussion thread as a response to the original Discussion Question or as replies to subsequent posts made by your classmates or me. Your first posts under each thread must be made on or before Wednesday of each academic week.

Note: Depending on the length of the session, an academic week could be different from a calendar week.

It is important to ensure that your posts are high quality. A high quality post is a post that is based on the assigned readings. However, since we all have access to the text book, please do not directly copy and paste material from it. Read the text and explain the concepts in your own words with relevant examples from your experience. General comments, unrelated posts, and unsupported expressions of opinion will not get you any points. All posts must be unique. Your posts (responses to the original questions and each subsequent participation post) must be at least 80 words in length.
• The forums are to be used for discussions of course related topics only.
• Don’t directly copy and paste material from the quizzes or the exams into the discussion forums.
• Make sure to use language appropriate for an academic environment.

In order to provide you with an opportunity to explore the real-world applications of the economic concepts or theories discussed in class, you will write a term paper, which is worth 100 points. Students are required to turn-in an APA-formatted paper before the end of the semester through a ‘Drop Box’ within the course site at http://ecampus.dcccd.edu/. Research topics, due date, and detailed instructions will be posted in the appropriate forum in class.

Grading Scale

Total points earned during the semester on graded assignments, exams and term paper will be divided by the total number of points possible (1000) expressed as a percentage to determine the final letter and numeric grade.

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<thead>
<tr>
<th></th>
<th>Points</th>
<th>GRADE SCALE</th>
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<tbody>
<tr>
<td>Orientation/Check in exercise</td>
<td>10</td>
<td>A = 900 and above Pts</td>
</tr>
<tr>
<td>15 Online Tests (50 Pts each)</td>
<td>750</td>
<td>B = 800 – 899 Pts</td>
</tr>
<tr>
<td>16 Graded Discussions (20 Pts each)</td>
<td>320</td>
<td>C = 700 - 799 Pts</td>
</tr>
<tr>
<td>Term paper</td>
<td>100</td>
<td>D = 600 -699 Pts</td>
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<tr>
<td>Total Points</td>
<td>1, 180*</td>
<td>F= Below 600 Pts</td>
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*180 Extra Credit points have been incorporated. Each student may earn up to 1,180 points. However, the grade scale is based on 1,000 total points. Therefore, you may improve your score by completing all assignments to earn all the extra credit points.

Withdrawal Policy

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date (see DCCCD’s calendar). Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. See institutional policies for additional information on withdrawals.

Incomplete Policy

An incomplete grade of "I" may be given when an unforeseen emergency prevents you from completing the work in a course. The
"I" must be converted to a performance grade (A-F) within 90 days after the first day of classes in the subsequent regular semester. If the work is not completed after 90 days, the "I" is converted to a performance grade, usually an "F".

An Incomplete (I) grade will be assigned at the discretion of the instructor when, due to documented extenuating circumstances (as determined by the instructor), the student who has successfully completed a substantial portion of the required and graded assignments with a passing grade was prevented from completing the work of the course on time. Generally, extenuating circumstances are defined as those situations over which the student has little or no control. Requirements for receiving an Incomplete (I) grade include the following:

- The student maintains a passing grade at the time of the request
- Submission of a formal request for an Incomplete (I) grade prior to the last week of class.
- Submission of original, complete and valid documentation to support the emergency

No request for incomplete will be entertained after the end of the session

Attendance Policy

This is a 100% online class and does not meet on campus. However, students are required to actively participate in the class discussions and other activities in the course site at http://ecampus.dcccd.edu/. For all official reporting including for financial aid purposes and final grade, attendance is recorded based on the assignments completed (see course schedule). Simply signing-in to eCampus or sending emails does not count as attending.

Financial Aid Certification of Attendance

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. In order to be certified as attending, you must participate in an academic related activity: you must complete the check in exercise or one other assignment on or before the certification date. Simply signing-in to eCampus or sending emails does not count as attending.
<table>
<thead>
<tr>
<th>Discussion Board and Quiz</th>
<th>Topics</th>
<th>Due Date (quiz, disc, exam)</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check-in</td>
<td>Getting started/Introduction</td>
<td>Will be posted in eCampus</td>
<td>If you receive Financial Aid, complete this or, if you missed the deadline, make sure to complete another activity (post introduction or submit an assignment) in eCampus BEFORE the certification date for Attendance Certification</td>
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<tr>
<td>1</td>
<td>Chapter 1: Welcome to Economics</td>
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<td>2</td>
<td>Chapter 2: Choice in the World of Scarcity</td>
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<td>3</td>
<td>Chapter 3: Demand and Supply</td>
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<td>4</td>
<td>Chapter 5: Elasticity</td>
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<td>5</td>
<td>Chapter 7: Cost and Industry Structure</td>
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<td>6</td>
<td>Chapter 8: Perfect Competition</td>
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<td>7</td>
<td>Chapter 9: Monopoly</td>
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<td>8</td>
<td>Chapter 10: Monopolistic Competition and Oligopoly</td>
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<td>9</td>
<td>Chapters 12 &amp; 13: Environmental protection, Externalities, and Public Goods</td>
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<td>10</td>
<td>Chapter 14: Poverty and Economic Inequality</td>
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<td>11.1 &amp; 11.2</td>
<td>Chapters 19 &amp; 20: The Macroeconomic Perspective and Economic Growth</td>
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<td>Chapters 21 &amp; 22: Unemployment and Inflation</td>
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<td>12</td>
<td>Chapter 24: Aggregate Demand and Aggregate Supply</td>
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<td>13</td>
<td>Chapters 27 &amp; 28: Money, Banking, Monetary Policy, and Bank Regulation</td>
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<td>14</td>
<td>Chapter 30: Government Budgets and Fiscal Policy</td>
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<td></td>
<td>Term paper</td>
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<td>15</td>
<td>Chapter 29 &amp; 33: International Trade and Exchange Rates</td>
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QUALITY ENHANCEMENT PLAN
Cedar Valley College's Quality Enhancement Plan is designed to improve student learning in mathematics. Read more about our QEP at: www.cedarvalleycollege.edu/QEP

INSTITUTIONAL POLICIES

Academic Honesty

Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

The Office of Institutional Equity

The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:

If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.
A Note on Harassment, Discrimination and Sexual Misconduct

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.
We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

College Title IX Coordinators

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td>Terri Edrich</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a> 972-860-4825</td>
<td></td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>Grenna Rollings</td>
<td><a href="mailto:TitleIX-CVC@dcccd.edu">TitleIX-CVC@dcccd.edu</a> 972-860-8181</td>
<td></td>
</tr>
<tr>
<td>Eastfield</td>
<td>Rachel Wolf</td>
<td><a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a> 972-860-7358</td>
<td></td>
</tr>
<tr>
<td>El Centro</td>
<td>Shanee’ Moore</td>
<td><a href="mailto:TitleIX-ECC@dcccd.edu">TitleIX-ECC@dcccd.edu</a> 214-860-2138</td>
<td></td>
</tr>
<tr>
<td>Mountain View</td>
<td>Regina Garner</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a> 214-860-8561</td>
<td></td>
</tr>
<tr>
<td>North Lake</td>
<td>Kent Seaver</td>
<td><a href="mailto:TitleIX-NLC@dcccd.edu">TitleIX-NLC@dcccd.edu</a> 972-273-3430</td>
<td></td>
</tr>
<tr>
<td>Richland</td>
<td>Bill Dial</td>
<td><a href="mailto:TitleIX-RLC@dcccd.edu">TitleIX-RLC@dcccd.edu</a> 972-238-6386</td>
<td></td>
</tr>
<tr>
<td>Dallas Colleges</td>
<td>Le’Kendra Higgs</td>
<td><a href="mailto:TitleIX-LEC@dcccd.edu">TitleIX-LEC@dcccd.edu</a> 972-669-6672</td>
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</table>
District Title IX Coordinator

Office of Institutional Equity  LaShawn Grant  TitleIX-District@dcccd.edu
214-378-1633

Emergency Alert
Sign up for DCCCD Emergency Alerts to receive a text-message, e-mail and/or phone call when there is an unscheduled evacuation or closure of a DCCCD campus or office because of weather closures, utility outages, police or other emergencies. Subscribing is free, but standard text message charges from your cell phone provider will apply. Please refer to: http://www.dcccd.edu/current%20students/student%20services/emergalerts/Pages/default.aspx

Financial Aid
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Health Center Services
Basic first aid for minor cuts, scrapes, insect stings, and heat, etc.
- Over-the-counter medications for headaches, fever, seasonal allergies, and colds
- Over-the-counter medications for mild allergic reactions
- Emergency sanitary pads
- Blood Pressure check
- Coordination with outside health agencies such as Carter Blood Care; Dallas County Health Dept. (HIV/STD testing--free, twice a semester); UT Southwestern mobile mammography; Immunizations once a month for children <19 y.o. from the DCDHHS; Agape Massage; and Employee Wellness Screening
- Rest area for stress relief, migraine headaches, post seizure activity
- AED (Automatic External Defibrillator) for CPR
- Confidential "talks"
- Assists with health related club activities when asked and time permits

Honors Credit Availability
You can earn Honors Credit in this course that will show the completion of an Honors Course on your transcript. Honors credit is important in transfer evaluation for graduation with both Associates
and Bachelor degrees with honors. To gain Honors credit for this course you will need to:

1. Demonstrate advanced writing skills through synthesis and original thought in expanded writing projects, research papers, and critical essays. This will entail a minimum of ten pages of writing. You will be asked to read primary sources readings besides the textbook
2. Participate in an outside class activity by attending a lecture, exhibit or program outside of the class activities
3. You will practice your oral presentation skills with a 10-minute presentation to the class about a topic that you have researched

To qualify for Honors credit, you must sign an Honors Contract at the beginning of the semester. Meet with me to discuss the details including deadline for submission of Honors Contracts for approval. Finally, you must earn an A or B in the course in order to receive Honors Credit.

Religious Holidays  Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.

Repeating this Course  Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class may not be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the fall 2002 semester. More information is available at: http://www.dcccd.edu/future students/paying for college/pages/third course attempt.aspx

Student Code of Conduct  As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/cat1011/cattoc.cfm

Tutoring Services  Room: C206
Phone: 972-860-2974
Hours: Monday - Thursday: 8:00 a.m. - 7:00 p.m.
Saturday: 10:00 a.m. - 2:00 p.m.
Friday and Sunday: CLOSED

Stop Before you Drop
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.

You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions.

Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:
http://www.dcccd.edu/current_students/registration

Disclaimer
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