CRIJ 2314
CRIMINAL INVESTIGATIONS
SYLLABI WINTERMESTER
ONLINE

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COURSE DESCRIPTION:

This course covers investigative theory. The topics include collection and preservation of evidence, sources of information, report writing, interviewing and interrogation techniques. Also, the use of forensic sciences and trial preparation will be included.

COURSE GOALS AND OBJECTIVES:

The student will gain the knowledge of how to investigate a crime, preserve the crime scene, and collect the evidence. The student will be familiar with interviewing, interrogation, and the art of note taking.

Students will develop an understanding of the history and philosophy of investigations and report writing, which relate to what criminal investigators are doing today. Knowledge for professional competence will be addressed.

This course is structured so that upon obtaining a passing grade, the student will posses And understand the basic concepts and elements which will enable him/her to make valued judgments, properly research and converse intelligently with other reference to the course.

The course objectives will be met using lecture, visual aids, and basic mock crime scene scenarios. Students are expected to take part in class discussions. Also, due to that fact that this course will be covered in a summer session which lasts about five weeks, the student will have to be prepared prior to coming to class and be expect to take part in class exercises.
TEXT: There is a Criminal Investigation manual for this course. Titled CRIJ 2314 CRIMINAL INVESTIGATIONS AND REPORT WRITING Contact the EASTFIELD college bookstore for purchase. All additional required course material will be forwarded to the student.

ATTENDANCE AND GRADING POLICY

Each quiz will be worth 50pts, and the final exam 100pts. THERE WILL BE NO MAKE UP QUIZZES OR ASSIGNMENTS.

400-370 A
369-339 B
338-277 C
276-246 D
245-BELOW F

I do not grade on a curve. You will receive the grade that you have earned based on the scale above.

Tentative schedule: This is a guide and is subject to change. If there are any changes they will be announced in class.

WEEK I
Historical Review of Criminal Investigations
*Quiz I (Online) –SEE STUDY GUIDE

Legal Issues
Interviewing and Interrogation
*Quiz II (Online) –SEE STUDY GUIDE

WEEK II
Principles of Report Writing
Completing the Incident Report
*QUIZ III-Online) SEE STUDY GUIDE

Crime Scene Investigations
Protecting the Crime Scene
Dimensions of the Crime scene
Handling of equipment
*Quiz IV (Online)-SEE STUDY GUIDE

WEEK III
Quiz V and VI Online-SEE STUDY GUIDE
WEEK IV
Final Exam 100pts

DEADLINE FOR COMPLETING ALL COURSE WORK IS JANUARY 5th 11:59PM.

OUTLINE OF MAIN POINTS:

1. Investigative Theory
   A. Crucial Role of Investigative Process
   B. Objectivity
   C. Purpose of Investigation
      Crime detection
      Identification of suspects
      Legal confirmation of guilt
   D. Concept of Proof
      Mere suspicion
      Probable cause
      Beyond a reasonable doubt
   E. Interview and Interrogation
      Legal Issues
      Physical settings
      Establishing rapport
      Techniques of questioning
      Recording information

2. Collection and preservation of Evidence
   A. Crime Scene Conduct
   B. Definition of Crime Scene and Investigations
   C. Protection of Crime Scene
   D. Duties of investigative participants

3. Crime Scene Search
   Methods
   Recognition
   Recording of Scene
   Handling of Evidence
   A. Maintaining integrity
   B. Marking of evidence
   C. Packaging of evidence
   D. Storage of evidence
   E. Documenting chain of custody
Note: Due to FERPA Rules I cannot respond to or give out information about your grades when emailing me from a third party. If you email me it must come from your Eastfield email account and you only.

EXEMPLARY EDUCATIONAL OBJECTIVES

1. Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
2. Students will examine social institutions and process across a range of historical periods, social structures, and cultures.
3. Students will learn to use and critique alternative explanatory systems of theories.
4. Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.
5. Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

CORE CURRICULUM INTELLECTUAL COMPETENCIES

1. READING: the ability to analyze and interpret a variety of printed materials at the college level.
2. WRITING: the ability to produce clear, correct, and coherent prose adapted to purpose, occasion and audience at a college level.
3. CRITICAL THINKING: think and analyze at a critical level.
4. COMPUTER LITERACY: to understand our technological society and use computer based technology in communication and the acquisition of information.

ADA SERVICES:
If you are a student with disability and/or special needs who require ADA accommodations, please contact Eastfield College Disability Services Office at 972-860-8348. For any testing accommodation, you must go through the EFC Disability Services Office.

FINANCIAL AID STUDENTS:
If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result in your name being submitted to the financial Aid Office as a “non-attendee.” All students receiving financial aid should open an e-mail account.
Please READ
You must attend and participate in your on-campus or online course(s) in order to receive federal aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples:
Initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video: participating in computer assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid.

RELIGIOUS HOLIDAYS/OBSERVANCES
Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Refer to the college catalog section on Student Responsibilities.

EMERGENCY/INCLIMENT WEATHER PROCEDURE:
In case of emergency or inclement weather conditions, students should refer to the Eastfield College web page www.eastfieldcollege.com for the inclement Weather announcement under the Features area of the front page. This announcement will be posted immediately following the decision to close the college. Students are also advised to monitor other local radio and television stations. REMEMBER under no circumstances are you to place yourself in harms way. Please use extreme safety precautions when traveling to and from campus.

ACADEMIC HONESTY STATEMENT
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.
As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm
Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing or soliciting the contents of an unadministered test, and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the acknowledged submission or incorporation of it in one’s own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college.
You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

**OBTAINING GRADES AT THE END OF THE SEMESTER:** Grade reports are no longer mailed. Convenient access is available online or by telephone. Use your student ID # when you log in to e-connect or call DCCCD Touch Tone Services. Web site address: http://econnect.dcccd.edu/. Telephone number 972-613-1818

**Withdrawal Policy:**

Students who are unable to complete this course must withdraw through the Admissions Office by the withdrawal date. You will not be dropped if you stop coming to class. You will receive a performance grade of “F.” You must fill out the necessary paperwork to withdraw to avoid it affecting your GPA. Sometimes students drop a class when help is possible that would enable them to continue. I hope that you will discuss your plans with me should you decide to withdraw. Note, students who are receiving financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

**STOP BEFORE YOU DROP RULE**

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://ww1.dcccd.edu/coursedrops

**Developmental Courses**

The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a students basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college level classes such as English 1301/1302, History 1301/1302, Math 1414, etc. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. In some cases retesting will also be required. It is up to each
student to be aware and informed about requirements that are subject to change. Additional information is available from the TSI Office. https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4

*Note  Students who first enroll in a Level 1 certificate program such as the 15hr certificate in Criminal Justice are temporally waived from taking the (TSI)

Eastfield College Email Policy
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send your papers or work as an attachment to an e-mail with the instructors permission, or if you have a question about your grade, you must open a student e-mail account as noted below. Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to http://www.dcccd.edu/netmail/home.html

Repeating This Course: (Third Attempt to Enroll in a Course)
Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes. (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities or sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of study and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquires are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.
Attendance:

The fact that classes are scheduled is evidence that attendance is important and students should, therefore, maintain regular attendance via internet for certification purposes if they are to maintain maximum success in the pursuit of their studies.

DCCCD OIE Faculty Syllabi Statement - FALL 2016

The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

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<th>College Disability Services Offices</th>
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<tr>
<td>Brookhaven 972-860-4673</td>
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<td>Cedar Valley 972-860-8119</td>
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<td>Eastfield 972-860-8348</td>
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<td>El Centro 214-860-2411</td>
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<td>Mountain View 214-860-8677</td>
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<td>North Lake 972-273-3165</td>
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<td>Richland 972-238-6180</td>
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A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

College Title IX Coordinators

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<tr>
<td>Brookhaven Terri Edrich <a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a> 972-860-4825</td>
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<tr>
<td>Cedar Valley Grenna Rollings <a href="mailto:TitleIX-CVC@dcccd.edu">TitleIX-CVC@dcccd.edu</a> 972-860-8181</td>
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<td>Eastfield Rachel Wolf <a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a> 972-860-7358</td>
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<tr>
<td>El Centro Shane’ Moore <a href="mailto:TitleIX-ECC@dcccd.edu">TitleIX-ECC@dcccd.edu</a> 214-860-2138</td>
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<td>Dallas Colleges Online</td>
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<td>District</td>
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**NOW YOU ARE READY TO START THE COURSE**

CLICK ON READING ASSIGNMENTS FOR ADDITIONAL READING, NOW GO TO THE QUIZ AND EXAM SECTION AND BEGIN.

Instructor reserves the right to add or delete from the course syllabus as necessary.