Arts and Communication

Welcome to ENGL 1302 – 41430 – ONLINE

READ THE SYLLABUS YOU MUST

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Please Come and Visit Me!

OFFICE HOURS (CST): TR – 9:00 – 11:00 a.m. and 2:30 – 4:30 p.m.
All other times scheduled by appointment only.

Note: All matters associated with this course are subject to change at the instructor’s discretion. Any changes will be communicated to students in writing through eCampus.

YOU ARE RESPONSIBLE FOR KNOWING EVERYTHING ON THIS SYLLABUS

WELCOME!

I am very excited to have this opportunity to work with you at the start of your college journey. Believing in your ability to perform well, the course requirements will be academically and personally challenging yet accomplishable. It is my expectation that you will grow as a learner this semester via increased knowledge and the ability to think critically, applying, and integrating information learned. It is also my hope that you will experience success now and in the future. You can expect this semester to be filled with lively discussions, activities, and challenging assignments. It is important for you to know that support is available to you. To assist you in meeting with success, I am available via office hours, email, and phone (e-mail is better). Please reach out to me and let me know how your semester is going! The Writing Lab, Tutors, and Librarians are also available. Forming in-person and on-line study groups are also wonderful ways to expand your academic support system.
REQUIRED TEXTBOOKS:


WHAT IS THIS COURSE ABOUT?

Course Description:
ENGL 1302: Composition II
2014 Core Curriculum Foundational Component Area: 010 Communications

Course Description: Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. (3 Lec.)

Coordinating Board Academic Approval Number 23.1301.51 12

Student Learning Outcomes:
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Core Objectives:
ENGL 1302 develops the following Core Objectives:

**Critical Thinking** - to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.

**Communication** - to include effective development, interpretation, and expression of idea through written, oral, and visual communication.

**Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

**Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making.
Core Objective Development Statements:

ENGL 1302 demonstrates Communication by requiring students to produce a clearly written research-based argumentative/persuasive college-level essay.

English 1302 demonstrates Critical Thinking by requiring students to use effective research strategies, in the evaluation of sufficient, reliable, evidence-based library information sources to be incorporated into a research essay.

English 1302 students demonstrate Teamwork through peer editing and peer review of research essay drafts and through the collaborative exploration of English components including logic, ethics, merit, credibility, synthesis, grammar, punctuation, etc., prior to final essay submission.

English 1302 develops Personal Responsibility by requiring students to write multiple drafts, follow student codes of conduct in regards to plagiarism in the research essay writing process (e.g., summarizing, paraphrasing, directly quoting, parenthetical in-text citing, etc.), and to practice academic honesty as a standard for their academic rigor and a representation of themselves.

GRADING SCALE:

A = 90 – 100 B = 80 – 89  C = 70 – 79  D = 60 – 69  F = 0 – 59

METHOD OF EVALUATION:

Essays  50% total


Rough Drafts  15% total

- Essay 1 Rough Draft – 5%, Essay 2 Rough Draft – 5%, Essay 3 Rough Draft – 5%

Peer Reviews  15% total

- Essay 1 Peer Review – 5%, Essay 2 Peer Review – 5%, Essay 3 Peer Review – 5%

Participation  20% total

WRITING EXPECTATIONS: Students will compose essays that adhere to grammatical and stylistic standards of academic American English and that follow Modern Language Association (MLA) style. Essays will need to adhere to stylistic, topic, and length requirements designated for each assignment. Essays will be graded according to students’ ability to follow specific assignment guidelines, grammatical instruction, and MLA style requirements.

- Essays and Rough Drafts:

Students will be required to write several essays during the course of the semester. Essays include in and out of class papers, peer reviews, and rough drafts. Unless otherwise directed, all essays must be in MLA format, typed, and double-spaced. Please use Times New Roman font. Word count varies depending on prompt. Final essays should be typed on one side. Please keep a copy of your drafts and final essay on a USB. Also keep a copy of each graded essay. Failure to follow directions will result in a zero (0). Third person pronoun will be used in all assignments only unless noted otherwise. Failure to follow directions will result in an automatic 50. DO NOT EMAIL Professor Buck ANY assignments. Any assignment emailed to me will result in a zero (0). Note: All drafts, including final, must be submitted when and as required in order to successfully complete this course. All drafts and final papers will be submitted to SafeAssign by 11:59 p.m. CST on the assigned due date. Failure to do so WILL result in a failing grade.

- Peer Reviews:

Completing a peer review shows that a student is able to critically analyze a peer’s work instead of just reading it and composing a restatement or summary. A peer review requires the student to explore a work while arguing to validate his/her response while answering the prompt and/or arguing for/against a peer’s work.
Participation:
I measure class participation based on the following criteria: participating in completing all class work well, asking well-thought out questions over your essays and your classmates’ essays, paying close attention to emails from me and classmates, and directions; keeping a regular (1-2 emails or office visits a week) communication with me throughout the semester; your ability to be fully engaged in your learning. If you are unable to meet the above criteria, I will take away participation points throughout the semester. Keep in mind you start the semester with ALL your points, so don’t lose them!

Rubrics
All assigned essays will be graded with a rubric. See in the Start Here! button for a copy of the rubric. Do not ask for your grade to be bumped. I do not round up grades.

PARTIAL WORK AND RE-DOs:
Work partially done will automatically earn a zero, and there are NO re-do’s on ANY assignments.

LATE WORK: Deadlines are a part of the professional world and of life. All drafts, including final, must be submitted when and as required in order to successfully complete this course. All final papers will be submitted to Safeassign. This is an online course, so you need to have technology, and late work is NOT accepted despite technology difficulties. DO NOT EMAIL Professor Buck ANY assignments. Any assignment emailed to me will result in a zero (0).

*******Late assignments will not be accepted*******

ACADEMIC HONESTY & PLAGIARISM—English Departmental Policy

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. Cheating includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. Plagiarism is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. Collusion is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. For such an offense, a student will receive a zero on the assignment and could even receive an F for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write, unless you are using a direct quote. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1.dcccd.edu/cat0608/ss/code.cfm).


Consequences for Academic Dishonesty and/or Plagiarism: Any student in this English class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document) will receive one or more of the following penalties:
  o The grade of zero (0) on that particular assignment.
  o A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).
  o The professor may request that the student drop the class.

INSTITUTIONAL POLICIES

Institutional Policies relating to this course can be accessed from the following link:

LAST DAY TO WITHDRAW FROM THIS COURSE: Saturday, Dec. 1st
CERTIFICATION DATE: Monday, Oct. 29th

PRINTING ON CAMPUS
Printing in the Computer Lab (L108), Library, and Learning Assistance Center (LAC) will cost 10 cents a page. You must bring a one, five, ten, or twenty dollar bill to the lab to create a print account before you can print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. No cash refunds are possible. An account stays active (and therefore, you can print) as long as the account has value (that is, has money in it).

STUDENT E-MAIL:
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send assignments/drafts as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student e-mail account. The account is free. You may set it up by going to http://www.dcccd.edu/MSOffice. All communication should be conducted through your official student email account.

DISCLAIMER RESERVING RIGHT TO CHANGE SYLLABUS/COURSE SCHEDULE
The instructor reserves the right to amend this syllabus as necessary.

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CLASSROOM ENVIRONMENT: The academic environment is a serious one and is not a “party” atmosphere. Students in this class are expected to behave with decorum and courtesy to the professor and to all their fellow course students. Bad behavior will not be tolerated. Students who choose to behave inappropriately will be dropped from the class and may not return until they have met with the professor to discuss inappropriate behavior and methods for improving in-class behavior. In addition, students exhibiting inappropriate behavior may be asked to drop the class.