Instructor: Shazia Ali, Ph.D
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Email: shazia.ali@dcccd.edu

OFFICE HOURS:

MW – 8:30 a.m. – 9:30 a.m.
T – 8:30 – 9:30 a.m.
Check eCampus for Google Hangout Office Hours

This course has a free textbook that is available within eCampus.

Course Description:

ENGL 1301: Composition I
2014 Core Curriculum Foundational Component Area: 010 Communications
Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.) Coordinating Board Academic Approval Number 23.1301.51 12

Student Learning Outcomes:
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Core Objectives:
ENGL 1301 develops the following Core Objectives:
Critical Thinking - to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
**Communication** - to include effective development, interpretation, and expression of idea through written, oral, and visual communication.

**Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

**Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Core Objective Development Statements:**

ENGL 1301 develops **Critical Thinking** by requiring students to analyze a variety of texts in terms of audience, purpose and style. This analysis serves as the basis for written responses that require the justification of ideas through support and attribution.

ENGL 1301 develops **Communication** by requiring students to respond to a variety of texts in the form of revised and edited academic essays.

ENGL 1301 develops **Teamwork** by requiring students to engage in collaborative writing and editing processes such as peer review.

ENGL 1301 develops **Personal Responsibility** by teaching students the ethical and accurate use of research through proper citation and documentation.

**WRITING EXPECTATIONS:** Students will compose essays that adhere to grammatical and stylistic standards of academic American English and that follow Modern Language Association (MLA) style. Essays will need to adhere to stylistic, topic, and length requirements designated for each assignment. Essays will be graded according to students’ ability to follow specific assignment guidelines, grammatical instruction, and MLA style requirements.

**Consequences for Academic Dishonesty and/or Plagiarism:**

Any student in this English class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document, student “Responsibility”) will receive one or more of the following penalties:

- The grade of zero (0) on that particular assignment with no rewrites allowed.
- A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.

The student will NOT be awarded the opportunity for a rewrite on a plagiarized assignment.

**“W" DATE:** Check the Academic Calendar for last day to drop in the course. Failure to officially withdraw from this course by this date will result in a performance grade being assigned, and usually this grade is an F or an N.

**The last date to drop the class with a “W” is 10/05/2018**

**EVALUATION:** In this course, grades will be based on each student’s performance on all assignments. For the essays, please refer to the attached grading criteria that details how
Grades are assigned. Grades given for daily activities will be based on the purpose and nature of the assignments. We will use the following letter/number grades:

- **A** = 90 — 100
- **B** = 80 — 89
- **C** = 70 — 79
- **D** = 60 — 69
- **F** = 59 or below with regular class attendance throughout the semester
- **N** = given to students who do not attend class regularly yet remain registered in the course. The “N” will affect the student’s ability to receive financial aid.

**COURSE/ASSIGNMENTS GRADES:** Assignments will be evaluated using the following point values:

- Essays - 2 @ 100 Pts each ----------- 200 pts
- Research Essay – 1 @ 100 Pts --------100 pts
- Rough Draft & Peer Review @ 100 Pts -100 pts
- Timed Writing - 1 @ 100 Pts -----------100 pts
- Quizzes – 10 @ 10 Pts each --------- 100 pts
- Discussions - 10 @ 20 Pts each -------- 200 pts
- Reflection Papers – 5 @ 40 Pts each ---- 200 pts

Total Points Possible ------------------- 1000 pts

Regarding Late Assignments: Deadlines are a part of the professional world and of life. Therefore, there will be NO LATE ASSIGNMENTS ACCEPTED at all during the course of the semester.

If you have had a valid emergency then please provide me with documentation and I will consider your case.

**Once again, please take note, late assignments will not be graded and/or accepted.**

**ATTENDANCE:** Since this is an online class I will not be taking attendance. But I will be checking from my end how often you are logging into the class and your timely work will constitute towards good attendance.

**ONLINE CLASSROOM ENVIRONMENT:** The academic environment is a serious one and is not a “party” atmosphere. Students in this class are expected to behave with decorum and courtesy to the professor and to all their fellow course students. **Bad behavior will not be tolerated.** Students who choose to behave inappropriately will be taken out of the online class and may not return until they have met with the professor to discuss inappropriate behavior and methods for improving in-class behavior. In addition, students exhibiting inappropriate behavior may be asked to drop the class.

**INSTITUTIONAL POLICIES**

Institutional Policies relating to this course can be accessed from the following link:

**All assignments will be due by 11.59 p.m. of the due date**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Assignments Due</th>
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</thead>
<tbody>
<tr>
<td>Friday</td>
<td>August 31</td>
<td>Quiz 1 &amp; Discussion Board 1, Reflection Paper 1</td>
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<tr>
<td>Friday</td>
<td>September 7</td>
<td>Quizzes 2 &amp; 3, DBs 2 &amp; 3, Reflection Paper 2</td>
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<tr>
<td>Friday</td>
<td>September 14</td>
<td>Quizzes 4 &amp; 5, DBs 4 &amp; 5, Essay 1</td>
</tr>
<tr>
<td>Friday</td>
<td>September 21</td>
<td>Quizzes 6 &amp; 7, DBs 6 &amp; 7, Reflection Paper 3</td>
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<tr>
<td>Friday</td>
<td>September 28</td>
<td>Quizzes 8 &amp; 9, DBs 8 &amp; 9, Essay 2</td>
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<tr>
<td>Friday</td>
<td>October 5</td>
<td>Quiz 10, DB 10, Rough Draft</td>
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<td>Tuesday</td>
<td>October 12</td>
<td>Timed Writing (TW), Reflection Paper 4, Peer Review</td>
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<tr>
<td>Wednesday</td>
<td>October 17</td>
<td>Reflection Paper 5, Essay 3</td>
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***All work can be completed before the due dates listed on the calendar.***

****The Instructor reserves the right to amend the above syllabus as needed.***