Instructor: Kathy Duncan
Room: D8 - North Mesquite High School
Date/Times: A-day 2:25 – 3:55 p.m.

Contact Information:
Office:  D8 @ NMHS
Phone:  972-882-7900
Email address: KathyDuncan@dcccd.edu
Hours Available: Tues. 8:15 – 8:40 a.m.; Wed. 4:00 – 4:30 p.m.

Textbooks and Other Course Materials:


Course Description:
ENGL 1301: Composition I
2014 Core Curriculum Foundational Component Area: 010 Communications
Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. (3 Lec.) Coordinating Board Academic Approval Number 23.1301.51 12

Student Learning Outcomes:
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

**Core Objectives:**
ENGL 1301 develops the following Core Objectives:

- **Critical Thinking** - to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
- **Communication** - to include effective development, interpretation, and expression of ideas through written, oral, and visual communication.
- **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
- **Personal Responsibility** - to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Core Objective Development Statements:**
ENGL 1301 develops **Critical Thinking** by requiring students to analyze a variety of texts in terms of audience, purpose, and style. This analysis serves as the basis for written responses that require the justification of ideas through support and attribution.
ENGL 1301 develops **Communication** by requiring students to respond to a variety of texts in the form of revised and edited academic essays.
ENGL 1301 develops **Teamwork** by requiring students to engage in collaborative writing and editing processes such as peer review.
ENGL 1301 develops **Personal Responsibility** by teaching students the ethical and accurate use of research through proper citation and documentation.

**Evaluation Procedures**

**Six Weeks Averages:**

- Notebook 20% [AVID/Stallion Notebook & spiral]
- Participation 10%
- Daily, Quizzes 20% [daily]
- Essays, Timed Writings 30% [tests]
- Six Weeks Test 20%

Essays that are not uploaded to Safe Assign prior to the deadline will not be accepted, resulting in a zero.

Essays that do not meet the minimum requirements will receive a grade of no higher than 60.

**No essays previously submitted for a grade may be submitted or substituted for another assignment. This is considered plagiarism and will be awarded a zero.**

**Final Course Grade:**

- Six Weeks Average 80%
- Semester Test 20%
I Grades will only be used in cases involving extenuating circumstances

**Grading Scale:**

- A=90-100
- B=80-89
- C=70-79
- D=60-69
- F=0-50

**Attendance Policy:** You are expected to be in attendance for every class meeting, on time, with text and materials, and prepared to participate.

**A-Day Course Outline: Fall 2018**

**No Red Ink Assignments TBA**

**1st Six Weeks:**

8/20 Mon.: Syllabus and expectations
Timed writing
Turn in summer assignment
Issue textbooks
**Quiz over classroom rules on Fri. Aug 24**

8/22 Wed.: Define American Dream
Elements of Visual Analysis
Statue of Liberty and "The New Colossus"
**Homework due 8/24: Read Chapter 14 "Visual & Multimedia Arguments," pp. 326-333 and upload 2 “print” advertisements containing both an image and text**

8/24 Fri.: Quiz – classroom rules
Two advertisements should be uploaded
Eastfield logins
Visual Analysis - OPTIC & KAIROS
You will be using your print advertisements today

8/28 Tues.: Visual Analysis
American Dream: Migrant Mother, American Gothic, Norman Rockwell
**Homework due 8/30: Read: Chapter 6, pp. 90-119; Respond p. 107. It is not necessary to turn in a visual with your response.**

8/30 Thurs.: Turn in Respond p. 107
Visual Analysis essay assigned.
Practice writing analysis
**Homework due 9/4: select a Normal Rockwell painting for analysis. Bring copy of painting to class, select two or three that you like – may be on your device.**

9/4 Tues.: Bring Rockwell to analyze with OPTIC.
Practice written analysis.

**Homework due 9/6:** Read: Chapter 13 "Style in Argument," pp. 309-325; Respond p. 315.

9/6 Thurs.: Turn in Respond p. 315
Writing Workshop

**Homework due 9/10:** Rough draft of analysis essay. Bring a print copy to class.

9/10 Mon.: Peer editing of analysis essay.

9/12 Wed.: Revision Workshop

**Homework due 9/14:** Final print draft of Visual Analysis essay in MLA format. Upload to Safe Assign in eCampus by 3:00 p.m. Fri., Sept. 9/14.

9/14 Fri.: Final draft of Visual Analysis essay due - turn in a print copy
Read "The Ways We Lie" and questions in class

9/18 Tues.: Discussion - American Dream/"Ways We Lie" - Rockwell, Frederick Douglass

**Homework due 9/20:** Upload at image of the current condition or desire to achieve the American Dream.

9/20 Thurs.: Visual analysis of image depicting current condition of American Dream. Be sure to upload to google classroom before you come to class.

Respond #1, p. 379
Bring textbook to class on 9/25

9/25 Tues.: Turn in Respond #1, p. 379
Assign Research Paper
Research and note taking begins

9/27 Thurs.: **Six Weeks Test:** Time Writing - Visual Analysis
Research and note taking

**Notebook due**

**2nd Six Weeks:**

10/1 Mon.: Crucible Act 1 - in class

**Homework due 10/3:** Read Crucible Act 2

10/3 Wed.: Quiz over Crucible Act 2
Crucible Act 3 in class

**Homework due 10/5:** Read Act 4
10/5 Fri.: Quiz over Crucible Act 4
Timed Writing - What Are The Ways in which the American Dream Lies?
Analysis of John Proctor and Danforth
Compare to Frederick Douglass
Research and notetaking
Homework due 10/10: Read Chapter 17 "Finding Evidence," pp. 395-406,
Respond #2, p. 408 – use databases from either the Eastfield library or the
NMHS library

10/10 Wed.: Turn in Respond #2 p. 408
Assign revision and editing of timed writing from 10/5
Homework due 10/12: Read Chapter 18 "Evaluating Sources."
pp. 410-416, Respond #1, p. 417. Turn in the article with your response.
Homework due 10/12: double spaced, revised & edited draft of timed
writing. Bring print copy to class.

10/12 Fri.: Turn in Respond #1, p. 417 with article.
Peer editing of double-spaced, revised & edited draft of timed writing
Homework due 10/16: double spaced, revised & edited final draft due.
Turn in print copy of final draft. Upload final draft in Safe Assign by
3:00 p.m. Tues, Oct 16.

10/16 Tues.: Final draft of revised, edited timed writing due - turn in timed
writing, revision drafts and print copy of final draft
Drafting research proposal
Research and note taking continues
Homework due 10/18: Read Chapter 19 "Using Sources," pp. 418-433, Activity #2 p. 434. For this use the professional writing models (not
student written models), located on the celery green pages at the end of
chapters.

10/18 Thurs.: Turn in Activity #2, p. 434.
Writing workshop - drafting proposal
Homework due 10/22: proposal

10/22 Mon.: Turn in research paper proposal,
Drafting essay – focus on thesis and introduction. Research and note taking
continues
Homework due 10/26: read Chapter 20 "Plagiarism and Academic
Integrity," pp. 436-445, Activity #4, p. 445; continue rough draft of research
paper

10/24 Wed.: PSAT – Work Day - Drafting
10/26 Fri.: Turn in Activity #4, p 445.
Drafting workshop continues, focus on integrating quotes
Homework due 10/31: Read Chapter 21 "Documenting Sources," pp. 446-464; continue rough draft of research paper. Bring your EA textbook to class.

10/31 Wed.: Six Weeks Test
Citing sources using textbook.
Notebook due
Writing workshop - drafting body paragraphs, focus on integrating quotes
Homework for 11/2: Rough draft of research paper for peer editing. Bring print copy to class.

3rd Six Weeks

11/2 Fri.: Bring textbook to class.
Drafting workshop
Assign Works Cited
Homework due 11/6: Works Cited; continue rough draft of research paper

11/6 Tues.: Turn in Works Cited
Assign Outline as revision tool
Peer editing of research paper
Homework for 11/8: Outline

11/8 Thurs.: Turn in Outline
Revision workshop
Homework due 11/12: final draft of research paper. Turn in a print copy of final draft. Upload final draft to Safe Assign by 3:00 p.m., Friday, November 11/12.

11/12 Mon.: Final print draft of research paper due with other assigned parts.
Early American nonfiction paired with contemporary editorial
What is bothering the author?

11/14 Wed.: Early American nonfiction paired with contemporary editorial
What is bothering the author?

11/16 Fri.: Discussion: What bothers you about the American dream?

11/27 Tues.: Crafting op-ed writing

11/29 Thurs.: Six Weeks test: Write an op-ed.
Notebook due.

Dec 3.: Semester test
Classroom Etiquette:

1.) Reading and writing assignments are expected to be completed prior to the beginning of class, unless otherwise indicated on the assignment so that you will be able to participate fully in class activities and discussion.

2.) **No late work** will be accepted unless the situation/circumstances are extenuating. I will determine extenuating circumstances. Work is due at the beginning of the period. Work that is not submitted on time because of an unexcused absence will not be accepted. **If you are absent on the day an essay is due, upload it to Safe Assign on time.**

3.) All cell phones will be powered down and turned into the phone locker at the beginning of class. This applies to the time before and after class. All MP3 players, electronic games and movies, CD players, laptops, recorders or other electronic devices (for personal, not class use) must be turned off and put away (not on your desk/in your lap) when class commences. The use of cell phones or another electronic device during a test will result in a zero.

4.) Disruptive behavior will not be tolerated.

5.) **No recommendations will be written for students who have cheated or plagiarized any assignments.**

**ACADEMIC HONESTY & PLAGIARISM—English Departmental Policy**

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. For such an offense, a student will receive a **zero** on the assignment and could even receive an **F** for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write, unless you are using a direct quote. The author’s words, phrases, sentences must be
put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1dccc.edu/cat0608/ss/code.cfm).

**Consequences for Academic Dishonesty and/or Plagiarism:** Any student in this English class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document) will receive one or more of the following penalties:
- The grade of zero (0) on that particular assignment.
- A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.

**INSTITUTIONAL POLICIES**
Click here for Eastfield College’s Institutional Policies: [https://www.eastfieldcollege.edu/syllabipolicies](https://www.eastfieldcollege.edu/syllabipolicies)

**DROP / WITHDRAWAL POLICY AND SEMESTER DROP DATE**
If you are unable to complete this course, it is your responsibility to withdraw. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. You must withdraw through the Admissions/Registrar’s Office (C119) in person or by mail by November 15, 2018. You may also withdraw through eConnect. Failure to withdraw before the deadline will result in receiving a performance grade, usually a grade of “F.” You will receive a “W” (“Withdraw”) in each class dropped. A “W” shows up on your transcript BUT does not hurt your GPA.

**CERTIFICATION POLICY AND CERTIFICATION DATE**
You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid. The certification date for this course is September 10, 2018.
ACADEMIC HONESTY POLICY/CODE OF CONDUCT
Academic honesty is expected, and integrity is valued in the Dallas County Community College District. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but it not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/cat0406/ss/code.cfm. In this course, violators of the Academic Honesty Policy will receive an “F” for the work done under academic dishonesty and cannot be made up.

PRINTING ON CAMPUS
Printing in the Computer Lab (L108), Library, and Learning Assistance Center (LAC) will cost 10 cents a page. You must bring a one, five, ten, or twenty dollar bill to the lab to create a print account before you can print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. No cash refunds are possible. An account stays active (and therefore, you can print) as long as the account has value (that is, has money in it).

STUDENT E-MAIL:
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send assignments/drafts as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student e-mail account. The account is free. You may set it up by going to http://www.dcccd.edu/MSOffice. All communication should be conducted through your official student email account.

OBTAINING GRADES AT THE END OF THE SEMESTER
Grade reports are no longer mailed. Convenient access is available online or by telephone. Just use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web site address: http://econnect.dcccd.edu/. Telephone number: 972-613-1818.

DISCLAIMER RESERVING RIGHT TO CHANGE SYLLABUS/COURSE SCHEDULE
The instructor reserves the right to amend this syllabus as necessary.