This course syllabus is intended as a set of guidelines for MACRO ECONOMICS. Both North Lake College and your instructor reserve the right to make modifications in content, schedule, and requirements as necessary to promote the best education possible within prevailing conditions affecting this course.

Instructor Information:
Professor Charles, June
Email: nlceconjune@dccc.edu
Phone Contact: (972) 273-3559
Room T231E
Office Hours: By appointment

Course Information
Course title: PRINCIPLES OF MACRO ECONOMICS (ONLINE)
Course number: (2301)
Section number: 76426 & 76427
Credit hours: 3
Class meeting time: M W T R F online
Course description: ECON 2301 Principles of Macroeconomics
An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Coordinating Board Academic Approval Number: 45.0601.51 25

Required Course Materials
Textbook is not required.
Purchase of the Authorization Code/Access Code is required for this course
Other information for your interactive learning needed for this course is available on ecampus Blackboard) and connect. This includes a video lecture, notes, and exercises.
Connect master is designed for your interactive learning, online exercises, videos, simulations, News analysis/cases studies.
1. Purchase Connect 2 Semester Access Card for Principles of Economics 1e by Carlos Asarta & Roger Butters : McGraw-Hill Publisher
2. Registration
3. Complete exams and assignments.
4. Computer and access to internet is a requirement in this course. Please make sure your internet is compatible with Black Board.
PROGRAM-LEVEL OBJECTIVES MACRO ECONOMICS 2301

Core Objectives:

Macro Economics 2301 develops the following objectives from the Texas Higher Education Coordinating Board.

1. Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication

   1. Written: Process and produce effective written communication adapted to audience, purpose, and time constraints.
   3. Visual: Effectively interpret visual images or produce effective visual images.

2. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

3. Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

4. Social Responsibility - to include intercultural competence, knowledge of civic responsibility and the ability to engage effectively regional, national and global communities

COURSE-LEVEL STUDENT LEARNING OUTCOMES (SLOs) FOR MACRO ECONOMICS 2301

ECON 2301 supports the following learning outcomes from the Texas Higher Education Coordinating Board (THECB)

1. Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

2. Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

3. Define and measure national income and rates of unemployment and inflation.

4. Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

5. Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

6. Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

7. Explain the mechanics and institutions of international trade and their impact on the macro economy.


Course Outline (subject to change)

We will be covering substantial amount of material within 15 weeks. The course outline should be viewed as the general framework within which we will work. Consequently the following schedule will be adjusted as necessary. The course is designed by topic and may not necessarily follow the order of the book. Will we get through everything? Well that depends on the level of your participation. You are encouraged to slow us down with insightful comments and questions.
### TENTATIVE CHAPTER READING SCHEDULE

<table>
<thead>
<tr>
<th>WEEK/DATES</th>
<th>TOPICS/UNITS</th>
<th>DUE DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNIT 1</strong></td>
<td><strong>Week 1</strong> July 11-17</td>
<td><strong>Getting started on ecampus /Connect Discussion Board posting(DB) Intro and Orientation quiz</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Introduction to Fundamentals</strong></td>
<td><strong>7/14/17@11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Demand and Supply</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Market Equilibrium</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>EXAM # 1</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td><strong>UNIT 2</strong></td>
<td><strong>Week 2. July 18-24</strong></td>
<td><strong>Measuring output and Income</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Economic Growth</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Business Cycles: Unemployment, Inflation</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>EXAM # 2</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td><strong>UNIT 3</strong></td>
<td><strong>Week 3. July 24-31</strong></td>
<td><strong>Aggregate Demand and Supply</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Fiscal Policy</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Public Finance</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>EXAM # 3</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td><strong>UNIT 4</strong></td>
<td><strong>Week 4. Aug 1-7</strong></td>
<td><strong>Money</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Monetary Policy</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>International Trade</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>International Finance</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
<tr>
<td></td>
<td><strong>EXAM # 4</strong></td>
<td><strong>8/10/17 @11pm</strong></td>
</tr>
</tbody>
</table>

**FYI All concept assignments and exams must be completed by August 10, 2017 @11pm.**

**Assignments tab and Discussion Board (DB) for other assignments and due dates.**

**Means of Assessment of Course Learning Outcomes**

Learning outcomes will be assessed by Exams comprising of multiple-choice questions, true/false, short answers. Assignments & Quizzes comprises of, News analysis / article summary, experiment/simulations and written paper.

**Evaluation Procedures**

You can earn up to 700 points. 4 online unit exams @ 100 point each, completion of concept assignments 250 points, Discussion posting 50 points.

Purchase of Connect access card is required in this course and you have 21 days from the first day of class to register on connect.

All assignments linked to Connect will count toward students’ grades. There is no reset or retake for all exams. Exams and assignments are available Monday- Sunday latest 11 pm Central Time.
Exams & Concept Assignments
Exam and exercises are available on Backboard/Connect or any other designated site. These are designed to help you understand how the different topics covered in our text are related. Secondly they should help you see practical applications of the ideas in the materials. 

There is no reset or retake for any missed exam or assignment; however there are assignments sets for each concept in the chapter. These are designed so you can repeat similar concept as often as necessary to attain mastery and knowledge. Your highest score for each exercise will be recorded.

Each chapter exam must be started and completed in one sign-on session; you will not be allowed to stop and then start over at a later time. You will be penalized 20 points if you are logged on more than one hour to take any exam. You cannot repeat an exam. You are encouraged to take each exam as soon as you complete the material in that chapter. Your exam result will be made instantly available to you.

Please feel free to complete any exam at any time earlier than the deadline dates. If you fail to complete an exam by the deadline for that exam, your score for that exam will be zero.

NOTE: Since any student has access to each exam until the deadline date, the correct answers to the exams may be revealed only after that exam’s deadline date.

Exam dates and times:
All exams must be completed by the specified final deadline. (Ref page 3 of this syllabus)
Others: ref ecampus discussion board

Class Participation this will be based on Intro, Syllabus Quiz, class activities/assignments, Video response DB postings.
1. Self-introduction with your personal photo attached within the first week of class/ and active participation on the discussion board.
2. Completing the syllabus registration (Orientation) quiz within the first week of class. Please note that students are required to take this quiz by the deadline in order to be certified as attending this class. Students receiving financial aid stand the risk of losing their financial aid if not certified by the census date.
3. Completion of any other work as may be assigned.

In the News (ecampus DB posting) Students are expected to post a brief summary of any current event/news related to any macroeconomics concept or topic covered in our reading assignment within any module. Please ref ecampus for posting instructions (where applicable)
Exams and Assignments

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 online exams each worth 100 pts.</td>
<td>400</td>
</tr>
<tr>
<td>*Concept assignments</td>
<td>250</td>
</tr>
<tr>
<td>Discussion board/class participation</td>
<td>50</td>
</tr>
<tr>
<td>*Other Assignments</td>
<td>NA</td>
</tr>
<tr>
<td>Cumulative Points</td>
<td>700</td>
</tr>
</tbody>
</table>

*Others include any other assigned class work and activities on ecampus, in and out of class.

Grading Scale
A=630-700
B=560-629
C=490-559
D=420-489
F=419 or under

Discipline/ Course/ Department/Policies

**Exam/Assignment Format:** All Exams/quizzes comprise of various formats including multiple-choice, true/false, and news analysis. These exams and assignments are available online via Blackboard (ecampus)-Connect (see reading assignments)

*Your first sample quiz (Syllabus quiz) is based on the contents of this syllabus and the ecampus folders. Points earned will be applied to your grade, and it must be completed within the first week of class. Please note that students are required to take this test by the deadline in order to be certified as attending this class. Students receiving financial aid stand the risk of losing their financial aid if not certified by the census date.*

**Exam policy**
All exams are available on ecampus/Connect with a deadline. (ref both ecampus and syllabus) for work due. Please endeavor to study the material before testing as you will not have time to look up materials while taking exam. You will lose 20 points if you exceed the allotted time.

*You will receive your scores after each exam and the correct/wrong answers will be available where applicable after the deadline.*

If you miss any of the exams, it will be counted as zero. However, as a student, you must notify your instructor by email or phone in advance if you must miss an exam. Provide proper documentation to support your reasons for consideration where applicable. There is no exam reset. Your final semester’s grade will be based on 1000 points (see grade scale).

*All testing problems must be reported to tech support first either by email or via phone.* You will need a computer and access to internet for your assignments in this course.

You as the student are responsible for ensuring your computer system meets the minimum requirements. Please consider the North Lake Student Resource Center (LZ40) located on the 2nd floor of L building, the North Lake library or many public libraries if the need be. No instructor approval required.

The ability to maintain a high degree of mental concentration and focus is critical. Preparation, reading, and timely completion of homework are also key factors to successful completion of the course.
Exams and assignments are designed to assess your learning skills in these areas:

**Recall/Knowledge** - Tests how well you have read the book. It includes questions on technology, specific facts, and knowledge of theories and graphs. Remembering previously learned information.

**Comprehension** - Tests your ability to use the information in a slightly different context and to demonstrate that you understand it. For instance, I would ask you to explain the relationship between the marginal cost and the supply curve of the firm in the short run or the relationship between the money supply and the interest rate (Macro). Explain the elasticity of demand and supply on distribution of tax burden.

**Application** - Test your ability to apply the knowledge gained from the text to new situations. For example how would you use the concept of asset management to understand a real-world problem such as the savings and loan crisis of the 1980s or how would you apply the concept of elasticity of demand to revenue determination in every market situation?

**Analysis** - Test your ability to break down the information into its separate components so that its structure can be understood.

**Evaluation** - Your ability to provide valued judgment of the material based on any given criteria. Your ability to assess, compare and contrast information or materials covered.

**WHAT YOU CAN EXPECT FROM ME:**
Clear statements of your responsibility and grading standard.
Efficient and organized use of you time in this course
Clear communication of subject matter.
Willingness to meet with you during office hours or other times by appointment if need be.
Fair test and evaluations.
Diligence in preparation and grading/timely delivery

**WHAT I CAN EXPECT FROM YOU:**
At least Twelve to fifteen hours of study per week.
Active participation in this course
Talk with me about class problem before they get out of hand.

**STUDENTS WHO HAVE DONE WELL IN THE PAST HAVE THIS TO SAY:**
Follow instruction and pay close attention to deadlines
Active participation in this course
Read the chapter material twice: and summarize
Do not get behind in the reading or you may not catch up.
Compare your summary with the text summary
Attempt to answer end of chapter questions
Use the study guide /notes after you read the chapter and especially before the exam.
Study in groups rather than alone; this is a good time to compare lecture notes/ideas (see the Study Hall).
Ask questions; visit with your professor/tutor if you do not understand any material
Take responsibility for your unpreparedness.
Economics is real, don’t forget the real world

To log on to eCampus please go to [click this link](#) for tests. There is an ecampus tutorial available on this site as well.

Type an “e” followed by your seven digit Student ID# for BOTH the USERNAME and the PASSWORD.
Example: username: e3456789
password: e3456789
The eCampus login is NOT the same as the eConnect login.

After your initial login, please change your Password and update your valid Email address by clicking on "Personal Information" (found under the "Tools" box under the left hand side of the "My DCCCD" tab) and selecting the appropriate links. Note this email address must be a valid email address you can be reached at.

Please copy and paste to your browser if you are unable to click on the link above for your tutorials

if you still cannot login, please contact Technical Support at ecampus.support@dcccd.edu.

Progress: Students are advised to keep track of their progress reports. Your instructor will make available the test scores online. Feel free to discuss your progress report with your instructor and please note that the time to be concerned about your grade is not in the last week (Exam week) of the semester. Unable to keep up with the class, please contact your professor as soon as possible.

Discussion Board. You are encouraged to participate in the discussion board and this contributes to your grade. Let us get to know you by a brief introduction with picture of yourself attached. I have set up some discussions topics and headings that will be used. Please post your response in the right folder topic. The Study Hall forum has been created to enable you work together /share ideas with each other as you would in actual class room. Feedback folder is created for your anonymous feedback about the class Please use the discussion board with discretion, and respect for yourself and others.

Tutoring: For tutoring schedule, please contact the lab at 972-273-3427 or the Academic Success Center at 972-273-3089. Tutoring services are provided at no costs to the students.

Extra Credit: Extra credit is at your instructor’s discretion

Unidentified work will not be graded. There are 2 main reasons that students do not receive full credit on their assignments.

1. Failure to follow instructions
2. Failure to support your ideas or arguments.

Ref. grading rubric

LATE HOMEWORK IS UNACCEPTABLE.

All of the due dates are listed on this syllabus and ecampus so please pay careful attention to due dates.

Assignment/ class activity: Students will be expected to work individually or in small groups. Please identify yourself properly, write you name including the page, chapter, question and the # on your paper where applicable. ALL WORK MUST BE TYPED AND SUBMITTED by deadline as specified by your professor (where applicable).

Grading / posting: Grades are earned according to performance and not need. Students are expected to earn at least 70% on the final and over all other assignments to pass this course. All exams are graded and scores made available to students on line. However, your final grades will only be made available via transcript by the college. You may figure out your letter grade by using the grade distribution provided in this syllabus. Please DO NOT EMAIL YOUR INSTRUCTOR FOR YOUR FINAL GRADE.
On line Folders: Please feel free to browse the entire course. Most information you need about the course is available under Start Here, Assignments, Staff information/note from your Professor and many other folders. For course reading assignments please check the course schedule / calendar and always check what topics to be covered for the exams I have provided answers to some of the frequently asked questions (see folder before e-mailing me please!)

The rules of the syllabus, content of the exam, PowerPoint slides/ mails, and the calculation of the grade you earned are not a starting point for negotiations. While I am willing to work with students on an individual basis, I cannot negotiate individual terms with each student.

INSTITUTIONAL POLICIES

ACADEMIC DISHONESTY
The Student Code of Conduct prohibits academic dishonesty and prescribes penalties for violations. According to this code, which is printed in the college catalog, “academic dishonesty”, includes (but is not limited to) cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion.”

Academic dishonesty may result in the following sanctions, including, but not limited to:
1. A grade of zero or a lowered grade on the assignment or course.
2. A reprimand.
3. Suspension from the college.

NOTIFICATION OF ABSENCE DUE TO RELIGIOUS HOLY DAY(S)
Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the Student Obligations section of the college catalog for more explanation. You are required to complete any assignments or take any examinations missed as a result of the absence within the time frame specified by your instructor.

REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT
North Lake College provides academic accommodations to students with disabilities, as defined under ADA law. It is the student’s choice and responsibility to initiate any request for accommodations. If you are a student with a disability who requires such ADA accommodations, please contact North Lake College’s Disability Services Office in person (A430) or by phone at 972-273-3165.

Disabilities link

STOP BEFORE YOU DROP
If you enrolled in college level courses for the first time in the fall of 2007, the Texas Education Code 51.907 allows you to drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. The Counseling/Advising Center will give you more information about allowable exceptions.

Once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W”. Therefore, you need to exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of Dallas County Community Colleges.

More information is available at this link

DROP POLICY
If you are unable to complete this course, you must officially withdraw by August 3, 2017. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you.

NONDISCRIMINATION STATEMENT
Educational opportunities are offered by the Dallas County Community College District without regard to race, color, age, national origin, religion, sex, disability or sexual orientation offers educational opportunities.

ELIMINATION OF GRADE MAILERS
The printing and mailing of grades at the close of each semester has been eliminated. You may retrieve your grades on-line at http://econnect.dcccd.edu, or through the telephone system at (972) 613-1818.
You may also obtain your grades by using the computer lab (K-307), the NLC library or by requesting free official academic transcripts at the Admissions Office (A-405).

**EMERGENCY RESPONSE PROCEDURES:**

Should you require assistance from the North Lake College Police Department for vehicle assistance, or one of the many other services provided by the North Lake College Police Department, please dial 9-1-1 on any campus telephone.

Dialing 9-1-1 will enable the dispatcher to see the number you are utilizing.

By dialing 9-1-1 from a campus phone, the Central Communications Center will answer your call and dispatch a police officer, the campus nurse, fire department to your location. The dispatcher will still verify the location you are calling from to ensure assistance is sent to the right location. When using an off campus telephone or cell phone, dial 972-860-4290 and your call will be answered by the Central Communications Center. **DO NOT USE THIS NUMBER IF YOU ARE CALLING FROM A CAMPUS PHONE.**

**FINANCIAL AID STATEMENT**

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate are also subject to this policy. To apply for financial aid in the DCCCD, students must complete FAFSA (Free Application for Federal Student Aid) on the web at [this link](#).

**COUNSELING SERVICES**

Counseling services for personal issues are provided to all students currently enrolled at North Lake College. These services are provided by licensed professionals who are bound by confidentiality (within ethical parameters) at no charge. With the assistance of a counselor, students are able to identify, understand, resolve issues and develop appropriate skills. To make an appointment call 972-273-3333 or visit A 430.

**THE ACADEMIC SUCCESS CENTER (ASC)**

The ASC provides a variety of services designed to help students develop and improve their writing and language skills:

I. The Writing Center provides tutoring for any writing assignment for any class as well as personal writing projects, including college application essays, resumes, and letters. The tutors can help students clarify writing tasks, understand instructors’ requirements, develop and organize papers, explore revision options, detect grammar and punctuation errors, properly use and document sources, and improve their writing skills.

II. The iRead Lab offers individual and small group tutoring, as well as workshops, to help current students improve their skills for reading, studying, and test taking. Some information is also available via the eCampus community online.

III. The ESOL lab has 20 workstations with computers. It is an open lab for students to work on assignments, homework, lab activities, and any other ESOL-related task. An experienced lab attendant is on duty during business hours to assist students. The ESOL lab also offers free grammar tutoring for credit students.

IV. The Foreign Languages Lab offers free tutoring for students enrolled in foreign languages courses (i.e. Spanish and French). Students receive assistance with Rosetta Stone Software and other online languages resources.

V. The Online Writing Lab (OWL) allows students to submit papers to our writing tutors electronically and get feedback within 24-72 hours. The OWL can be accessed through eCampus.
   - After logging on to eCampus, click on the Community Tab at the top.
   - Type “Owl” in the search field and click “Go.”
   - Next, click on the double drop-down arrows next to “NLC-OWL2,” and then click on “Enroll.”
   - Once enrolled, students can receive services from the OWL.
VI. The Blazer Internet Lounge with 12 computers, additional open seating, and WiFi Internet access.
VII. Office Hours

- Monday - Thursday: 8:00AM - 8:00PM
- Friday: 8:00AM - 5:00PM
- Saturday: 9:00AM - 1:00PM

For more information or to schedule a tutoring appointment, come by A-332 or call 972-273-3089.

COMMUNICATIONS (Phone / E-mail Response Policy)
Messages left with Division Office will be returned within 24 hours after the next class meeting. E-mails received from 8 am to 2pm, Monday through Friday will be answered within 24 hours. E-mails received after 2pm on Fridays and on weekends and holidays will be answered on the next class day.

Do not submit emails without a subject . Your instructor may not be able to identify you by your email address so please identify yourself properly by your full name as it appears on the college records, your name, and class/time in all correspondence. For example: I am Peter Silas in your econ 2301 online class. Failure to follow this guideline could result in a delayed or no response from your instructor.

For all email correspondences, please use nlceconjune@dccc.edu. Emails sent to any other email address will not receive response.

You are welcome and encouraged to make an appointment to visit with your instructor either via telephone or in person. Your instructor is not however, expected to be available on weekends and holidays. Your instructor will endeavor to respond to your inquiries within 24 hours. (Excluding weekends and holidays.

INSTRUCTORS RIGHT TO AMEND SYLLABUS
The instructor reserves the right to amend this syllabus as deemed necessary.

Article Summary (DB Posting)
I find it helpful to relate the material covered in class to current events. Your assignment is to find a news article (and be ready to discuss the same in class where applicable).

Topic Example: Student is to select a topic based on current article from cited source like the newspaper WSJ, BLS, BEA. Magazine and post work summary on ecampus (few lines)
Student is to summarize the article and relate the same to a topic in macroeconomics. Submit work with the original article or link.

Hint
1. What is the main point of the article?
2. What interests you about the article?
3. What topics in the class does it relate to?
4. Is there anything in the article that is unclear or that you’d like to learn more about? (For class discussion)
5. Please provide a link or copy of your article at the end of the summary.

Articles are due by the deadline. You must post them within the time set on ecampus DB.

The only hard part of this assignment is I do not want any duplicate articles. Please carefully review the summaries posted, just to make sure yours has not already been posted. Duplicate articles will not receive credit.

Instructor may select a topic to be researched, or suggest an online site or allow the students to provide a topic based on current article from cited source. Instructor may post a topic for discussion.
Student responds to instructor’s topic and at least one other student’s.
Grading Rubric (discussion board) - Sample

<table>
<thead>
<tr>
<th>All issues raised were discussed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Response prompts additional comments by others</td>
</tr>
<tr>
<td>Participant clearly states his /her reason for support or objections</td>
</tr>
<tr>
<td>Clear &amp; correct grammar</td>
</tr>
<tr>
<td>Participant responds to at least one other student’s comment.</td>
</tr>
</tbody>
</table>

Sample data

<table>
<thead>
<tr>
<th>Year</th>
<th>Inflation %</th>
<th>Unemployment %</th>
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</thead>
<tbody>
<tr>
<td>1990</td>
<td>5.4</td>
<td>5.5</td>
</tr>
<tr>
<td>1991</td>
<td>4.2</td>
<td>6.7</td>
</tr>
<tr>
<td>1992</td>
<td>2.9</td>
<td>7.4</td>
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DCCCD OIE Faculty Syllabi Statement- FALL 2016
The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices
Brookhaven 972-860-4673
Cedar Valley 972-860-8119
Eastfield 972-860-8348
El Centro 214-860-2411
Mountain View 214-860-8677
North Lake 972-273-3165
Richland 972-238-6180

A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.
We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College
Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

<table>
<thead>
<tr>
<th>College</th>
<th>Title IX Coordinators</th>
<th>Email Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td>Terri Edrich</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a></td>
<td>972-860-4825</td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>Grenna Rollings</td>
<td><a href="mailto:TitleIX-CVC@dcccd.edu">TitleIX-CVC@dcccd.edu</a></td>
<td>972-860-8181</td>
</tr>
<tr>
<td>Eastfield</td>
<td>Rachel Wolf</td>
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<td>972-860-7358</td>
</tr>
<tr>
<td>El Centro</td>
<td>Shanee' Moore</td>
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<td>972-860-2138</td>
</tr>
<tr>
<td>Mountain View</td>
<td>Regina Garner</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a></td>
<td>214-860-8561</td>
</tr>
<tr>
<td>North Lake</td>
<td>Rosemary Meredith(acting)</td>
<td><a href="mailto:TitleIX-NLC@dcccd.edu">TitleIX-NLC@dcccd.edu</a></td>
<td>972-860-3992</td>
</tr>
<tr>
<td>Richland</td>
<td>Bill Dial</td>
<td><a href="mailto:TitleIX-RLC@dcccd.edu">TitleIX-RLC@dcccd.edu</a></td>
<td>972-238-6386</td>
</tr>
<tr>
<td>Dallas Colleges Online</td>
<td>Le'Kendra Higgs</td>
<td><a href="mailto:TitleIX-LEC@dcccd.edu">TitleIX-LEC@dcccd.edu</a></td>
<td>972-669-6672</td>
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<tr>
<th>Office of Institutional Equity</th>
<th>District Title IX Coordinator</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>LaShawn Grant</td>
<td><a href="mailto:TitleIX-District@dcccd.edu">TitleIX-District@dcccd.edu</a></td>
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</tbody>
</table>