El Centro College
DIRW 0305
Integrated Reading and Writing

**Course pre-requisites:** Minimum score on TSI approved placement test, or successful completion of DIRW 0305/ DWRI 0305/ DREA 0305

**Course description**
Integration of critical reading and academic writing skills. Successful completion of this intervention if taught at the upper (exit) level fulfills TSI requirements for reading and/or writing. Approval number: 32.0108.59 12

This course refines student reading and writing skills in inventing, drafting, revising, and editing multi-paragraph papers. A learning lab is available to provide additional assistance.

**Student Learning Outcomes** (Spring 2016.2 ACGM):

Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer’s purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim. [Sources may be teacher-supplied, rather than independent research.]
9. Develop and use effective reading and revision strategies to strengthen the writer’s ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English in reading and writing.
Course Materials:

- Pen/pencil
- Paper in folder, spiral, or notebook
- Flashdrive
- Access to e-Campus is very important!

Textbook:

A student of El Centro College is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer. **THECB TAC Rule 4.218 (c)**

Course Topics for All Sections:

Grammar for the DIRW level:
- parts of speech
- confusables
- verb forms
- Subject/verb agreement
- Punctuating complex sentences that begin with dependent clauses
- Punctuating compound sentences
- Transitions

Writing skills for the DW 0305 level:
- Transition from paragraph writing to essays.
- Understand the use of the thesis statement in a basic essay.
- Practice basic essay development and organization.
- Gather information from reading assignments as a support for writing assignments.
- Demonstrate use of the writing process (brainstorming, journaling, drafting, revising, submitting, reflecting)

Reading skills for the DIRW level:
- Identify the main idea and purpose of texts of varying lengths.
- Infer meaning.
- Use contextual clues for unfamiliar vocabulary.
- Evaluate relevance and quality of evidence.

Assignments:
- At least 5 graded written assignments of 400-600 words, at least one should be in-class (unassisted).
- Grammar exercises
- Other assignments determined by the teacher, such as journals and lab exercises
- Tests as determined by the instructor
Disclaimer:

The provisions contained in this syllabus do not constitute a contract between the student and El Centro College. These provisions may be changed at the discretion of the Coordinator/Instructor. When necessary, appropriate notice of such changes will be given to the student.

The instructor-of-record may provide additional information to enhance the course to meet the needs of the enrolled students, provided that the enhancements do not conflict with the official course syllabus.

Institutional Policies: General institutional policies
Course related policies: Course-related institutional policies

Department policies:

1. Attendance Policy: Regular attendance is imperative because this course involves a good deal more than simply reading a text; further, you cannot receive credit for a class you have not regularly attended. Not being in class, regardless of the reason, is an absence. Those who miss too many classes (more than 6 in fall/spring, more than 2 in summer) and do not drop the course will receive an “F” or “N” for the course. If you come to class completely unprepared for the class activity that day, such as not having a rough draft on a peer edit day, you will be counted absent.

2. Academic honesty: Papers should reflect YOUR knowledge and understanding. Don't let others do your thinking and writing for you. In this course, students are not expected to gather information from outside sources, such as the internet. Information that is copied, quoted in part, paraphrased, or summarized without credit to the author is plagiarism. Instances of plagiarism have dire consequences: F on the paper, F in the class, and/or expulsion from school. Review specific Academic Honesty Statement posted on e-Campus.

3. Cell phones: Your cell phone must be turned off during class and put in your bag, not on your desk. Put your bags and purses on the floor and leave them there. If you expect several family emergencies, then you should give the campus police phone number to your family, and campus police can come get you in case of true emergency. This shows respect for the learning environment and helps you build professional habits.

Student Handbook:
http://www.elcentrocollege.edu/admissions/docs/ECCStudentHandbook2012_w.pdf
Financial Aid Certification:

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid.

See below for important Dates:

SUMMER I: June 5 – July 7
Cert. 6/8
Drop. 6/29

SUMMER II: July 11 – Aug. 10
Cert. 7/14
Drop. 8/3

Course calendar: varies by instructor
DCCCD OIE Faculty Syllabi Statement- Spring 2017

The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities: If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices
Brookhaven 972-860-4673
Cedar Valley 972-860-8119
Eastfield 972-860-8348
El Centro 214-860-2411
Mountain View 214-860-8677
North Lake 972-273-3165
Richland 972-238-6180

A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

College Title IX Coordinators
Brookhaven Terri Edrich TitleIX-BHC@dcccd.edu 972-860-4825
Cedar Valley Grenna Rollings TitleIX-CVC@dcccd.edu 972-860-8181
Eastfield Rachel Wolf TitleIX-EFC@dcccd.edu 972-860-7358
El Centro Shanee’ Moore TitleIX-ECC@dcccd.edu 214-860-2138
Mountain View Regina Garner TitleIX-MVC@dcccd.edu 214-860-8561
North Lake Rosemary Meredith(acting) TitleIX-NLC@dcccd.edu 972-860-3992
Richland Bill Dial TitleIX-RLC@dcccd.edu 972-238-6386
Dallas Colleges Online Le’Kendra Higgs TitleIX-LEC@dcccd.edu 972-669-6672

District Title IX Coordinator
Office of Institutional Equity LaShawn Grant TitleIX-District@dcccd.edu 214-378-1633