Richland College

School of Social Sciences

Office: Crockett 243 Phone: (972) 238-6230

Introduction to Criminal Justice 1301 – SECTION 86400 (INET) SYLLABUS

Summer II - 2017

7/11/17 - 8/10/17

MTWRFSU - INET

Instructor: Rey Flores

Office #: D-261

Office Phone: Please contact me through email

Online / Virtual Office Hours -- Mon./Wed./Fri. 11:00am-12:00pm & Tues./Thurs. 12:30pm -1:30pm

E-mail Address: RFlores@dcccd.edu

Please note I will attempt to respond to your email ASAP and/or within 48 hours during regular business days (Monday-Friday). I do check my email on weekends. However, please exercise some patience if communicating with me during the weekend as I may be out of town and/or attending to other business. Thank you for your patience.

COURSE DESCRIPTION:

This course is a study of history and philosophy of criminal justice including ethical considerations. Topics include the definition of crime, the nature and impact of crime, an overview of the criminal justice system, law enforcement, court system, prosecution and defense, trial process, and corrections. (3 Lec.)

Coordinating Board Academic Approval Number 4301045124

PURPOSE:

The purpose of this course is to help you obtain an understanding of the American criminal justice system. In addition, the course is intended to provide some basic facts on which to make generalizations, to improve your capacity to think clearly, critically, and
dispassionately about criminal justice issues as well as to make rational judgments concerning criminal justice laws and policies.

The criminal justice program at Richland College enables students to learn and examine the structural elements as well as theoretical frameworks associated with the criminal justice system in the United States. The program curriculum is designed for students to develop and apply critical thinking and problem solving skills to different theories, problems, and policies associated with crime and justice.

VERY IMPORTANT: If you encounter any Technical Problem, contact technical support at 972-669-6402.

TEXTBOOKS:

1) CJ 2015
   James A. Fagin, Lincoln College - Normal
   ©2016 • Prentice Hall • Paper, 432 pp
   Published 12/24/2014

2) Critical Thinking: Concepts & Tools
   Author: Richard Paul and Linda Elder
   Publisher: Foundation for Critical Thinking
   Copyright: 2009

STUDENT LEARNING OUTCOMES:

Describe & explain the history, philosophy & ethical considerations of criminal justice.

Define the nature & impact of crime on society & how it is integrated into the criminal justice system.

Distinguish between the civil & criminal court systems.

Interpret the relationship between the components of the criminal justice system.

EXEMPLARY EDUCATIONAL OBJECTIVES:

Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.
Students will examine social institutions and process across a range of historical periods, social structures, and cultures.

Students will learn to use and critique alternative explanatory systems of theories.

Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.

Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

CORE CURRICULUM INTELLECTUAL COMPETENCIES:

**Critical Thinking** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

**Communication** - to include effective development, interpretation and expression of ideas through written, oral and visual communication

**Empirical & Quantitative Skills** – to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions

**Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**Richland College's Quality Enhancement Plan ~ Learning to Learn: Developing Learning Power**

Richland College is piloting its Quality Enhancement Plan (QEP) in select classes. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto http://www.richlandcollege.edu/qep2013/.

**ATTENDANCE - VERY IMPORTANT:** Please note this is a distance learning course. With this in mind, no attendance is required. However, it is required that you complete the student orientation survey within the first two days from the start date. This will ensure that you get certified in the course.

It is important that all of you complete the orientation student survey and establish an e-mail account if you do not already have one. I will be sending e-mails to all of you periodically; therefore, you must have an email account.

For financial aid and certification purposes, it is important that you complete the student orientation survey located in the welcome menu course button within the first two days from the start date. **Deadline to complete the survey is 7/12/17.**
TESTS AND GRADES:

Your performance will be evaluated as follows:

10% Information/Computer Literacy quiz to be completed anytime on or before 7/14/17 by 11:59pm

*Test I 10% (Unit I) including retake to be completed anytime on or before 7/17/17 by 11:59pm

Test II 10% (Unit II) to be completed anytime on or before 7/24/17 by 11:59pm

15% Critical Thinking quiz to be completed anytime on or before 7/28/17 by 11:59pm

*Test III 10% (Unit III) including retake to be completed anytime on or before 8/1/17 by 11:59pm

25% Problem Solving Research Paper to be completed on or before 8/6/17 by 11:59pm

Test IV 10% (Unit IV) to be completed anytime on or before 8/8/17 by 11:59pm

10% Discussion Board Posts - see instructions and deadlines in discussion board.

*Please note you have an opportunity to take exam I and III twice and the highest score will remain as your official score. This policy does not apply to quizzes or any other course requirement.

A. Tests – Four (4) Exams - 10% each for a total of 40% of total grade

The educational objectives for these exams requirement is four-fold:

Describe & explain the history, philosophy & ethical considerations of criminal justice.

Define the nature & impact of crime on society & how it is integrated into the criminal justice system.

Distinguish between the civil & criminal court systems.

Interpret the relationship between the components of the criminal justice system.

The tests will include material from the chapters in the assigned units. You will have 1 hour (60 minutes) to complete each exam. Please note that a penalty may be assessed to your grade if you exceed the allotted time for each test. For this reason, I encourage you to use your allotted time accordingly.
(Please note: All answers to the exam questions come implicitly/explicitly from the assigned readings. With this in mind, it is important for you to comprehend beyond just their meanings, the terms, concepts, principles, etc. introduced in the chapters. In other words, when reading the chapters, be prepared to make inferences based on critical analyses of the material.)

B. **10%** of your final grade also consists of an Information/Computer Literacy quiz.

The **educational objective** for this requirement is to teach you how to think critically and strategically about information and the processes of:

- **Investigating** a topic.
- **Searching** for information.
- **Locating** the information in the library.
- **Evaluating** the quality of information.
- **Utilizing** the information in papers, speeches, or projects.

C. **15%** of your final grade consists of a Critical Thinking quiz.

The **educational objective** for this requirement is four-fold: 1) to learn different critical thinking skills, 2) to develop critical thinking skills, and 3) to apply critical thinking skills to problem solving, 4) to learn creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

The material for the Critical Thinking quiz will come from the required textbook; Critical Thinking: Concepts and Tools Guide.

D. **25%** of your final grade consists of a Problem Solving Research Paper. The paper will be graded using the problem solving value rubric located in the value rubrics link in ecampus. In addition, points earned on the paper are based on the quality/content of your responses and how well you apply the skills and concepts found/learned through the research as well as the required textbooks.

The **educational objectives** for this requirement are five-fold:

Students in Criminal Justice will learn to employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.

Students will examine social institutions and process across a range of historical periods, social structures, and cultures.

Students will learn to use and critique alternative explanatory systems of theories.
Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.

Students will learn to understand the evolution and current role of the Criminal Justice system in the United States.

(Read more details regarding this requirement in the Problem Solving Paper link.)

A course link with instructions and details concerning this requirement will be made available later in the term.

E. 10% Discussion Board Posts through the Discussion Board. You are required to engage in critical discussions by submitting your own postings and reacting to postings from other students.

1) Students are expected to respect and appreciate all points of view.

2) Do not post any discussions and/or comments unrelated to the topics under consideration. Please make note of the deadline(s) for the discussion board forums.

Discussion Board Postings will be graded using the critical thinking value rubric located in the value rubrics link in ecampus. In addition, points earned on the postings are based on the quality/content of your responses and how well you apply the skills and concepts found/learned through the research as well as required textbooks. You can find more details regarding this requirement in the discussion board.

Communicating online in discussions groups and through email requires basic etiquette, and there are some basic principles to keep in mind to make this working well in an academic setting. It is required that you read and comply with the etiquette principles outlined in the following link. http://www.rlc.dcccd.edu/dl/faculty/dl_etiquette.htm Failure to comply with these instructions may result in an assessed penalty to your course performance and/or other disciplinary action.

The educational objectives for this requirement are two-fold:

Students will learn to use and critique alternative explanatory systems of theories.

Students will analyze the effects of historical, social, political, economic, cultural, and global forces on the area of study.

Discussion Board Posts are due – See Discussion Board for deadlines.

F. There is no cumulative final exam covering the entire course.

G. Please note students will have one “free mulligan” to use at the end of the semester. What does a “free mulligan” mean? It means that if, for whatever reason, you missed a
deadline for one of the quizzes or exams you will have one opportunity to make it up at the end of the semester. I must emphasize that this policy only applies towards quizzes and exams and does not include papers or discussion boards so please use it accordingly. Please note it is your responsibility to inform me through email on Monday, August 7, 2017 that you will be using this opportunity. No requests to use this policy will be accepted after 8/7/17.

GRADE PERCENTAGE BREAKDOWN:

A = 90 - 100% D = 60 - 69%
B = 80 - 89% F = 0 - 59%
C = 70 - 79%

COURSE OUTLINE:

UNIT I: Foundation of Criminal Justice

Chapters 1, 2, & 3

UNIT II: Law Enforcement

Chapters 5, 6, & 7

UNIT III: Rule of Law

Chapter 4, 8, & 9

UNIT IV: Corrections

Chapters 10, 11, & 12

PLEASE NOTE THAT A TEST WILL FOLLOW THE STUDY OF EACH UNIT.

Criminal Justice LibGuide

http://libguides.richlandcollege.edu/CriminalJustice

VERY IMPORTANT: If you encounter any Technical Problem, contact technical support at 972-669-6402 or by email at ecampus.support@dcccd.edu.

Richland College Distance Learning Department - http://www.rlc.dcccd.edu/dl/index.htm.

FINAL WITHDRAW DATE:
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by **August 3, 2017**. Failure to do so will result in your receiving a performance grade, usually an "F". If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped.

For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Student Records office at 972-238-6100 or 6101 (Thunderduck Hall, T170), or contact the LEAD office.

Withdrawing from a course is a formal procedure which you must initiate. I cannot do it for you.

Last day to drop a class *with a "W"* - **August 3, 2017**.

**CONFERENCES:**

I will be happy to meet with you at any mutually convenient time; however, I encourage you to make appointments with me through email.

**ACADEMIC PROGRESS:**

Students are encouraged to discuss academic goals and degree completion with their instructors. Specific advising is available throughout the semester from academic advisors and career specialists.

**Syllabus Institutional Policy Statements**

[https://richlandcollege.edu/employees/syllabus-institutional-policy-statements/](https://richlandcollege.edu/employees/syllabus-institutional-policy-statements/)

**Six Drop Rule**

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access [https://www1.dcccd.edu/6drop](https://www1.dcccd.edu/6drop)

**Withdrawal Policy**
If you are unable to complete this course, it is your responsibility to officially withdraw by the official drop date for this course. Failure to do so will result in a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop deadline, you will receive a “W” (withdraw). For more information about withdrawal procedures access the Admissions page on policy/procedures or contact the Admissions/Student Records office at 972-238-6948 (Thunderduck Hall, T170).

Repeating a Course

Dallas County Community Colleges charge additional tuition to students registering the third or subsequent time for a course taken at any of the DCCCD colleges since the fall 2002 semester. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in an additional tuition charge. Developmental Education and some other courses will not be charged a higher tuition rate. See Third Attempt to Enroll in a Course at http://www.dcccd.edu/thirdcourseattempt/

Texas Success Initiative Assessment Requirements and Course Placement Guidelines

The Texas Success Initiative Assessment (TSIA) was designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSIA requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. Passing the TSIA is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, and Math 1414. Students who do not meet assessment standards must complete developmental courses in the deficient area with a grade of C or higher. Additional information is available from the TSI Office in T170T or T170S (phone no. 972-238-6115 or 972-238-3787) or at https://richlandcollege.edu/texas-success-initiative-tsi.

Financial Aid Attendance and Participation Requirements

Your instructor is required by law to validate/certify your attendance in your on-campus or online course(s) in order for you to receive financial aid. To meet the attendance requirement, you must attend and participate in your on-campus or online course(s) prior to the course certification date and continue beyond the course withdrawal date. You must participate in an academic related activity pertaining to the course such as but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive tutorial; participating in computer-assisted instruction; attending a study group that is assigned by the instructor; or participating in an online discussion about academic matters relating to the course. In an online class, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above.
Academic Honesty

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct available at https://richlandcollege.edu/conduct.

Americans with Disabilities Act

If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office at 972-238-6180 (Voice/TTY), visit Thunderduck Hall, suite T120, or go to https://richlandcollege.edu/dso/.

Discrimination and Sexual Misconduct Reporting Information and Requirements

Richland College is committed to ensuring that all community members learn and work in a welcoming and inclusive environment. We support the well-being and development of our students. Richland College prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, gender, gender identity, gender expression, or any other basis prohibited by law.
Title VII of the Civil Rights Act of 1964 prohibits retaliation or discrimination based on race, color, religion, age, and national origin. Title IX prohibits discrimination based on sex, sexual orientation, gender identity, and/or gender expression (failure to conform to stereotypical notions of masculinity or femininity); sexual misconduct (including sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation); and sex/gender-based harassment.
Richland College faculty and staff members, unless deemed a confidential resource by law, have an obligation to report and respond to certain issues relating to the health and safety of college community members. This includes information shared with faculty and staff members in person, through electronic communications, or in class assignments. Faculty and staff members must report to the appropriate college officials any allegation of discrimination or harassment. In addition to reporting all discrimination and harassment claims, faculty and staff members are required to report allegations of dating or domestic violence, stalking or retaliation, child abuse or neglect, and/or credible threats of harm.
After receiving a report made by an employee, a Richland College official may want to contact the individual who initially shared the information with the employee. In almost all cases, the individual who shared the information with an employee may choose whether or not to speak with the Richland College official. The college does not guarantee the confidentiality of a report of sexual misconduct or discrimination unless the report is made to a Richland College Licensed Professional Counselor https://richlandcollege.edu/counseling-services/, who does not have this reporting responsibility. Limits to counselor confidentiality are available at https://richlandcollege.edu/counseling-services/confidentiality/.
A report may also be made directly to the Richland College Title IX/EO Coordinator or Deputy Coordinator:
Bill Dial, PhD, PHR, SHRM-CP
Executive Director of Human Resources
Title IX Coordinator
bdial@dcccd.edu
972-238-6386

Ms. Gloria Williams
College Director of Employee Relations
Deputy Title IX Coordinator
https://richlandcollege.edu/police-department/

Further information may be found on the College website: https://richlandcollege.edu/human-resources/title-ix-sexual-misconduct/

Religious and Ethnic Holiday Observance

Richland College honors the right of each student to observe the practices of their belief system. It is the student’s responsibility to provide their instructors a written justification for a religious accommodation by the third class meeting or the fourth day after the course begins for online courses. It is the responsibility of the instructor and student to negotiate completion of all missed assignments prior to the absence, if possible.

Campus Emergency Operation Plan and Contingency Plan

Campus Emergency Operation Plan: Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus.

To familiarize yourself with these procedures, please take time to watch the overview video: http://media.dcccd.edu/video.php?vid=1735. The complete Emergency Operations Plan can be viewed and printed at the following website: https://richlandcollege.edu/emergency If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972-238-3794) or by e-mail at BOrton@dcccd.edu.

Contingency Plan: Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both eCampus and eConnect.

Richland College’s Quality Enhancement Plan
Richland College is implementing its Quality Enhancement Plan (QEP) in select classes. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto https://richlandcollege.edu/qep/.

Syllabus Change Disclaimer

Instructors reserve the right to amend a syllabus as necessary.

Student Survey of Instruction

The Student Survey of Instruction (SSI) is designed to acquire information on the student perception of the quality of courses, faculty, and instruction, and to provide feedback information for improvement. In order to minimize the disruption in the classroom, the SSI is now being administered online in select courses. Students will take the survey through a link in eCampus. If you receive a request to complete the SSI, please do so as soon as possible. By completing this questionnaire, you will help the college and your instructors determine how we might improve your educational experiences. Your identity will remain strictly confidential and anonymous.