SYLLABUS
CJSA 2334.46400
Contemporary Issues in Criminal Justice
Digital Crime and Digital Terrorism
On Line
Summer II, 2017
MacDonald

Instructor: David J. MacDonald
Office: C-235
Phone: 972/860-1046, leave message with the secretary prior to 3:00 pm.
Email: DavidMacDonald@dcccd.edu. I usually check my emails once a day.

CONTACTING INSTRUCTOR:

My email address is listed above. However, I have experienced that the Eastfield email system is not very efficient. It is always having problems. If you email me and do not have an answer within 48 hours please send a second email.

I also recommend that you use my personal email which is davidcops@msn.com. I will use this email address to contact students. It is your responsibility to keep me informed of any email changes.

A second way to contact me is leaving a phone message. The information is also above. I make it a policy to return all phone calls prior to class. If I call and an answering machine answers, I will not call back.

COURSE DESCRIPTION:

Introduction to computer crime through an examination of the crime and those individuals committing it, as well as the specific laws, investigative techniques, and criminological theories applicable to computer crimes.

STUDENT LEARNING OBJECTIVES:

Through this course, students should gain:
1. An understanding of digital crime and digital terrorism.
2. An understanding of the types, nature, and extent of digital crime and digital terrorism.
3. An understanding of the legislation and enforcement of digital crime and digital terrorism.
INTELLECTUAL OBJECTIVES:

1. Reading – the ability to analyze and interpret a variety of printed material at the college level.
2. Writing – the ability to produce clear, correct and coherent prose and adapted to purpose, occasion and audience – at the college level.
3. Critical Thinking – think and analyze at a critical level.
4. Computer Literacy - to understand our technological society and use computer based technology in communication and the acquisition of information

CRIMINAL JUSTICE STUDENT ADVISORY

Criminal Justice is not a politically correct discipline. The student will be exposed to may areas of criminal activity, both violent and non-violent. There is the possibility that this subject matter which may include videos could be offensive to some students. Criminal Justice students must realize that the world of crime and law enforcement is a very different world. I will not sugar-coat this subject. If any student has an issue with the various subject matters which are covered, please see me.

TEXTBOOK:


FINANCIAL AID STUDENTS:

You must attend and participate in your on-campus or online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance in your on-campus or online course in order for you to receive financial aid. You must participate in an academic related activity pertaining to the course but not limited to the following examples: initiating contact with your instructor to ask a question about the academic subject studied in the course; submitting an academic assignment; taking an exam; completing an interactive video; participating in computer-assisted instruction; attending a study group assigned by the instructor; or participating in an online discussion board about academic matters relating to the course. In an online course, simply logging in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and are engaged in an academically related activity such as in the examples described above. Failure to do so will prevent you from being certified and will affect your financial aid. The date for class certification is **July 14, 2017**.
FINANCIAL AID STATEMENT FOR DISTANCE LEARNING CLASSES:

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

ACADEMIC HONESTY:

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct, published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm.

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an un-administered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

If you are permitted to work together in collaboration with other students you are still expected to complete and submit your own work.

EVALUATION PROCEDURES:

Grades will be determined by four tests and two short answer written assignments which will be taken on line. The tests will come from the textbook. The questions will be multiple choice and short answer essay. There will not be a deadline for each test to be taken by the student. However, all tests must be completed by **Midnight, Wednesday, August 9, 2017**. I will be posting a recommended testing schedule in the announcement section on eCampus. Since this is an online class remember to budget your time to complete the reading and tests. Students who attempt to complete all of the tests in one day usually receive a very low grade.

The grades are as follows.
A = 500-450 points
B = 449-399 points
C = 398-348 points
D = 347-297 points
F = 296 points and below
MAKE-UP EXAMS:

There are no make-up exams!! If you miss an exam, that is the one that you will drop. If you miss two exams you should consult with me about the advisability of dropping the course.

Technology:

Assignments are Due as outlined in the course calendar. Waiting until the last minute can be problematic as issues may arise with computers. Experiencing technological difficulties or not having access to a computer are not acceptable reasons for missing assignment deadlines. Students should plan in advance to complete assignments utilizing resources available to them; for example, a local library or the Eastfield College library and computer lab.

INCOMPLETES:

Incompletes are only given in rare circumstances. It is the instructor’s decision to decide if an “I” is warranted. It is the student’s responsibility to contact the instructor. To receive consideration for an “I”, you must have demonstrated a real attempt to complete the course.

ATTENDANCE AND CLASSROOM ENVIRONMENT:

Students will attend class, be on time, and remain until class is dismissed. Six (6) absences and a student must withdraw from the course or receive an “F” for the performance grade. Withdrawing from the class is the student’s responsibility. If your name is on the grade roll at the end of the semester, you will receive a performance grade.

Since every student is entitled to full participation in class without interruption, all students are expected to be in class and prepared to begin on time. All pagers, wireless phones, electronic games are to be turned off when you enter the class room. Disruption of class, whether by latecomers, noisy devices or inconsiderate behavior will not be tolerated. Disruption includes texting with phones.

The use of tape recorders is not permitted in class.

FOOD AND DRINK POLICY:

Food, drink and tobacco products are prohibited in Eastfield College classrooms.

NOTIFICATION OF ABSENCES DUE TO RELIGIOUS HOLY DAYS:

Students desiring to observe a religious holy day, which will result in class absence, must notify their instructor in writing, for each class, no later than the 15th calendar day after the first class day of the semester in which the absence will occur. Students will be
required to complete any assignments or take any examinations within a reasonable time, which may have been missed as a result of the absence.

STOP BEFORE YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

DROP PROCEDURE:

If you are unable to complete the course for which you have registered, it is your responsibility to withdraw formally from the course. Failure to do so will result in your receiving a performance grade, usually a grade of “F”. Your instructor no longer has the ability to drop you for non-attendance. That last day to drop is August 3, 2017.

EMERGENCY/INCLEMENT WEATHER PROCEDURE:

In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio Station at 88.5 as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM-FM immediately after a decision made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest an announcement may be broadcast on KEOM-FM is 6:00am. Students may also refer to the Eastfield College web page. The announcement will be posted immediately following the decision to close the college.

REPEATABILITY ISSUE:

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/workforce Training courses will result in a higher tuition to be charged. Development Studies and some other courses will not be charge a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall, 2002 semester. To view a detailed list of courses that will not be included in the higher tuition rate and a detailed list of cross-listed courses where one course equates another for this purpose, please go to: http://dcccd.edu/thirdcouseattempt/
**ADA SERVICES:**

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. 972.860.8348 or email efcdso@dcccd.edu. For more information: [http://www.eastfieldcollege.edu/SSI/DSO/index.html](http://www.eastfieldcollege.edu/SSI/DSO/index.html).

**STUDENT E-MAIL:**

A student e-mail account is free. You may set one up by going to [www.dcccd.edu](http://www.dcccd.edu) and click on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account.

**OBTAINING YOUR GRADES USING eCONNECT:**

Final Grade Reports are no longer mailed. Convenient access is available online at [www.econnect.dcccd.edu](http://www.econnect.dcccd.edu). Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

**PRINTING ON CAMPUS:**

Printing in the Computer Lab (L108), Library, and Learning Assistance Center will cost 5 cents per page. Students must bring a $1.00, $5.00, $10.00 or $20.00 bill to the lab to create an account. Accounts must be created before attempting to print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. Cash refunds are not possible. Accounts stay active as long as the account has value.

**TITLE IX POLICY:**

The [Office of Institutional Equity](http://www.dcccd.edu), in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

**Students with Disabilities:**

If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices
A Note on Harassment, Discrimination and Sexual Misconduct
We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

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<tr>
<th>College</th>
<th>Title IX Coordinator</th>
<th>Email Address</th>
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<tbody>
<tr>
<td>Brookhaven</td>
<td>Terri Edrich</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a></td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>Grenna Rollings</td>
<td><a href="mailto:TitleIX-CVC@dcccd.edu">TitleIX-CVC@dcccd.edu</a></td>
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<tr>
<td>Eastfield</td>
<td>Rachel Wolf</td>
<td><a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a></td>
</tr>
<tr>
<td>El Centro</td>
<td>Shanee’ Moore</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a></td>
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<tr>
<td>Mountain View</td>
<td>Regina Garner</td>
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<td>North Lake</td>
<td>Rosemary Meredith(acting)</td>
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<td>Richland</td>
<td>Bill Dial</td>
<td>TitleIX-</td>
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<tr>
<td>Dallas Colleges Online</td>
<td>Le’Kendra Higgs</td>
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FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA):

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

THE INSTRUCTOR RESERVES THE RIGHT TO AMEND THIS SYLLABUS AS NECESSARY.