PART A. Course Information

1. **ARTS 2348—Digital Art I**
   
   Course Syllabus MTuWThF 9-5, 7.11-26.2015

2. **Catalog Description: Digital Art I**
   
   This is a Texas Common Course Number.

   **Course Description:** This course will focus on two- or three-dimensional projects in a special topics area. Emphasis is on individual expression. This course may be repeated if topics and learning outcomes vary. (2 Lec., 4 Lab.)

3. **Prerequisites:** Recommended prerequisites for Art Majors, Arts 1311, Arts 1312, Arts 1316, and Arts 1317.

4. **Course Objectives—Exemplary Educational Outcomes**

   1. operation of digital image acquisition equipment as a means of image generation;
   2. application of the elements and principles of design to digital artworks;
   3. use hardware and software for the facture of digital artworks;
   4. introduction to fundamentals of digital image development, manipulation, and editing methods, including software and archival output;
   5. introduction of the fundamental historical, aesthetic, theoretical and conceptual issues of digital art as an artist’s medium, with emphasis on contemporary practices and their historical antecedents and contexts; and the relationships between digital media and other visual media and culture;
   6. develop a personal aesthetic and conceptual position within the context of digital media as an artist’s medium;
   7. enhance skills of image selection, portfolio preparation, and presentation.
   8. enhanced critical and analytical thinking in the interpretation and discussion of artworks.

5. **Course Requirements**

   Students will produce digital artworks using digital equipment and methods, from conception to presentation. Works will be presented for critiques, as listed in the course calendar, given in class the first day of the semester. Assignments for the exercises and projects will be made periodically during the semester as required.

6. **Office Hours:**

   MTWRF 8:30—9:00 and by arrangement.

7. **Instructor:** David Newman office: DI7 telephone: 972.860.4101 email: dnewman@dccc.edu

8. **Exempted Absence:**

   Absences will result in lowering your grade, as will being tardy more than three times. Coming late and leaving early does not constitute acceptable attendance, and will be recorded as absences. Unproductive use of class time, including but not limited to cell phone use, email, and web surfing unrelated to class, is not permitted and will affect one’s grade. Please contact the instructor if you must be absent. Demonstrations, lectures, introduction of assignments and critiques are not repeatable: be in class, on time! Completion and presentation of assignments when due for critique is expected and required for full credit; work not turned in or turned in late will result in lowering the grade for the work.

9. **Attendance / Participation Expectations:**

   Attendance and active participation in class critiques and discussions are essential elements of this course. Consequently, more than three unexcused absences will result in lowering your grade, as will being tardy more than three times. Coming late and leaving early does not constitute acceptable attendance, and will be recorded as absences. Unproductive use of class time, including but not limited to cell phone use, email, and web surfing unrelated to class, is not permitted and will affect one’s grade. Please contact the instructor if you must be absent. Demonstrations, lectures, introduction of assignments and critiques are not repeatable: be in class, on time! Completion and presentation of assignments when due for critique is expected and required for full credit; work not turned in or turned in late will result in lowering the grade for the work.

10. **Final Course Grade:**

    The final course grade is the average of grades for all assignments, modified by attendance / participation.

    Evaluation of achievement of student learning outcomes in ARTS 2356 is based on the works produced for assignments, attendance and participation in critiques and discussions. Evaluation of work, and the course grade, specifically addresses the student learning outcomes and intellectual competencies listed above in this syllabus, and the criteria specified below. Twenty completed prints are required over the course of the semester, of which half consist in specific assignments, and half consist in entirely open individual work.

    Evaluation of work will be according to the following criteria:
    
    * comprehension and conceptual and visual development of ideas within the medium and its processes.
    * comprehension in definition and resolution of technical and aesthetic problems and issues in the works.
    * craftsmanship and presentation.
    * class participation in attendance, effective use of studio time, cleaning up, presentation of work, articulate discussion of decisions in one’s own work and of other’s work during critiques.
Grading assesses the attainment of learning outcomes as manifested in the work produced in the class and in participation in critiques and discussions, and is an average of grades for each of the artworks presented in the course, and will follow these general guidelines:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Possible Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>Satisfactory</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>Unsatisfactory</td>
<td>60-69</td>
</tr>
<tr>
<td>F</td>
<td>Failing</td>
<td>0-59</td>
</tr>
</tbody>
</table>

Course grades are available online in eCampus, http://ecampus.dcccd.edu/

13. The Testing Center is not used for this course.

14. **Safety Policies and Procedures**: are addressed in class as applicable. HAZMAT student training for photographic materials used in the course is provided.

15. **Use of Equipment, Facilities, Resources**:
   - See posted hours for open lab hours: do not work in the F106 lab or the F112 darkroom during other scheduled classes. Appropriate use of facilities entails cleaning up and ready for use by others; this will affect one's grade for the course.
   - Use of Brookhaven College equipment, including computers and peripherals, is contingent on the DCCCD and Brookhaven College, as set forth in the Catalog https://www1.dcccd.edu/catalog/ss/computer.cfm?loc=2, and other policies as applicable.

16. The Drop/Withdrawal date is given in the online catalog. See 18. below.

17. The instructor reserves the right to depart from this schedule as necessary to support effective instruction and learning, adjust for holidays and campus closures, and the like, including the addition to, deletion from, or revision of segments of the course or of this syllabus.

**PART B: INSTITUTIONAL POLICIES**
https://www.Brookhavencollege.edu/syllabusaddendum

18. **DROP/WITHDRAWAL POLICY**:
   - Withdrawing from a course is a formal procedure which YOU must initiate; the instructor cannot do it for you. You may do this in Admissions or Counseling. If you stop attending class and do not withdraw, you will receive a performance grade, which can result in an "F." Students sometimes drop courses when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel the need to withdraw. To drop a class or withdraw from the college, you must follow the prescribed procedure. **It is your responsibility as a student to drop or withdraw.** Failure to do so will result in your receiving a performance grade, usually a grade of "F".

   - **You can drop or withdraw from classes in three ways:**
     1. **In person**
        - Visit your college Admissions/Registrar’s Office (and/or advising) listed on the DCCCD website and complete a drop/withdrawal form.
     2. **Online**
        - Drop classes online through e-Connect. In certain instances you may not be able to drop online; you will have to drop in person or by mail.
     3. **By mail or fax**
        - Print this drop form (PDF - 36KB) found at http://www.dcccd.edu/Why/Rez/Registration/Documents/DropRequestForm.pdf Fill it out and mail or fax it to the college Admissions/Registrar’s Office. **You must give at least one reason** why you are dropping for each class. Forms that are mailed or faxed must be postmarked or date-stamped on a date prior to or on the last day to drop the class. Be sure to include a legible copy of a photo ID with your form.
        - A drop/withdrawal request by any means must be received in the Admissions/Registrar's Office (and/or advising) by the official drop/withdrawal deadline as indicated on the Academic Calendar and the current class schedule. No drop or withdrawal requests are accepted by telephone or email.
        - See Refund Policy, https://www1.dcccd.edu/catalog/tuition/refunds.cfm for possible refund eligibility.

   Students who drop or withdraw should be aware of the course Refund Policy https://www1.dcccd.edu/catalog/ss/oep/third_attempt.cfm or visit the FAQ's on E-Connect-Facts about Dropping Classes, https://econnect.dcccd.edu/eConnect/droppingfacts.html
The Texas Higher Education Coordinating Board finalized its rules associated with this statute on October 25, 2007. Students affected by this law who plan to attend another institution of higher education should become familiar with that institution's policies on dropping courses.

20. **ACADEMIC DISHONESTY POLICY AND LINK TO STUDENT CODE OF CONDUCT:**
Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information. For more information, refer to the DCCCD Student Code of Conduct. [https://www1.dcccd.edu/catalog/ss/code.cfm](https://www1.dcccd.edu/catalog/ss/code.cfm)

21. **INFORMATION ABOUT AMERICANS WITH DISABILITIES ACT - ADA STATEMENT**
If you feel you may need special assistance or accommodation (such as help with taking notes, extra time on tests, etc.) because of any type of physical disability or learning difference, please contact the Special Services office in Room S124 or at 972-860-4673.

22. **INFORMATION ABOUT STUDENT ABSENCES DUE TO RELIGIOUS HOLIDAYS:**
A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence. It is the student’s responsibility to inform the instructor of the absence.

23. **FINANCIAL AID STATEMENT:**
Failure to attend classes could result in a loss of Financial Aid (FA). If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

24. **INFORMATION ABOUT REPEATING THIS COURSE:**
Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged. Developmental Studies and some other courses (including ARTS 2311 and ARTS 2312) will not be charged a higher tuition rate. Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester. See the DCCCD Catalog for Third Repeat information, at [http://www.dcccd.edu/PC/Cost/3rdCrseAttmpt/Pages/default.aspx](http://www.dcccd.edu/PC/Cost/3rdCrseAttmpt/Pages/default.aspx). Exempt courses are listed in the online catalog at [Credit Courses That Will Not Be Included in the Higher Tuition Rate](http://www.dcccd.edu/PC/Cost/3rdCrseAttmpt/Pages/CrdtRepeatable.aspx).

25. **Final Grades** are available to each student online in eCampus, [http://ecampus.dcccd.edu/](http://ecampus.dcccd.edu/)

26. **FERPA STATEMENT:**
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information is available in the DCCCD Course Catalogue – 2014-2015 [https://www1.dcccd.edu/catalog/about/privacy.cfm](https://www1.dcccd.edu/catalog/about/privacy.cfm)

2017SU-ARTS2348-26226