PART A. COURSE INFORMATION

Instructor: Kathleen Janvier
Instructor e-mail: kjanvier@dcccd.edu
Instructor phone contact: 972-860-4730
(main art office – not direct line)

Brookhaven College
3939 Valley View Lane
Farmers Branch, Texas 75244
Main Art Office Phone: 972-860-4730

1. COURSE TITLE AND INFORMATION:
ARTS 1301 ART APPRECIATION
Website location: http://ecampus.dcccd.edu/

2. CATALOGUE DESCRIPTION:
ARTS 1301 (3 Credit Hours)
Art Appreciation
This is a Texas Common Course Number.
This is a Core Curriculum course selected by the colleges of DCCCD.
Prerequisite: DREA 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in Reading.
Course Description: Films, lectures, slides, and discussions focus on the theoretical, cultural, and historical aspects of the visual arts. Emphasis is on the development of visual and aesthetic awareness. (3 Lec.)
Coordinating Board Academic Approval Number 5007035126

3. COURSE PREREQUISITIES:
There are no art course prerequisites for this class.

4. STUDENT LEARNING OUTCOMES (SLO’s):
1. Differentiate between creative and non-creative art forms.
2. Understand Basic Elements and Principles of Design described in textbook.
3. Identify major art forms - their respective media, and characteristic handling:
   2-D design: drawing, painting, printmaking, photography
   3-D design: sculpture, ceramics, architecture
3. Identify Stylistic Characteristics of a culture, an individual artist, and groups of artists from Pre-historic through the 21st Century.
4. Differentiate Western and Non-Western art by style, media, techniques and iconography.

5. CORE OBJECTIVES:
This class is listed in the Foundational Component Area, Tier II of the CORE Curriculum as “050 – Creative Arts”. Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination.

Courses in this category involve the synthesis and interpretation of artistic expression and enable critical, creative and innovative communication about works of art.

6. COURSE MATERIALS:
All class materials for each lecture, video, and powerpoint information relate to required textbook readings.
REQUIRED TEXTBOOK AND REQUIRED READING:

Prebles’ Artforms (w/out MyArtsLab Access Card) Edition: 11th
Author: Patrick Frank
ISBN: 9780205968114
Copyright Year: 2014
Publisher: Pearson Education

(Remember: ELEVENTH EDITION!!!)
- You do not need additional CDs, Access Cards, or anything else.
- Prebles’ ARTFORMS may be purchased at the Brookhaven Bookstore or online on Amazon (also available as eBook through Kindle).
- The textbook is also available "on reserve" in the Brookhaven Campus Library and may also be available to borrow at your local library.
- Various online searches and supplemental book references may be assigned or recommended throughout semester. These will be provided through eCampus.

7. INSTRUCTOR CONTACT:
   Instructor Name: Kathleen Janvier
   Instructor email address: kjanvier@dccc.edu (best method)
   Instructor phone contact: 972-860-4730 (main art office)
   Main Art Office phone number: 972-860-4730

8. INSTRUCTOR AVAILABILITY:
   Quickest way to contact instructor is via e-mail.
   There are no in-person office hours for this online course. However, you may contact the instructor via email at any time with any questions, comments, thoughts, etc.
   ** Please allow one or two days for response - although the wait is usually shorter. **
   If you do not have a response within 48 hours, please re-contact.

9. GENERAL DESCRIPTION OF SUBJECT MATTER FOR EACH CLASS LECTURE
    AND/OR ON-HANDS ACTIVITY OR DISCUSSION.
   All subject matter is available online.
   No on-campus meetings or orientations are required.
   The class is divided into 4 units corresponding with major divisions of textbooks.
   Each unit has an assignment and an exam submitted for grades.

10. THIS INSTRUCTOR’S ATTENDANCE AND PARTICIPATION EXPECTATIONS:
    Instructor expects all students to check into website 3 times weekly.
    The website records the date and times students check into website.

11. THIS INSTRUCTOR’S METHOD FOR DETERMINING FINAL GRADE:
    (includes all assignments and exams factored into final grade)
   a. This class is divided into 4 Major Units of Study.
   b. 4 Orientations are used to certify attendance for Financial Aid purposes
   c. An Assignment is due for each Unit.
   d. A Discussion Board Post is due for each Unit.
   e. An Exam is due for each Unit.
4 Orientations worth 25 points each  
Subtotal: 100 points
4 Unit Assignments worth 100 points each  
Subtotal: 400 points
4 Unit Exams worth 100 points each  
Subtotal: 400 points
4 Discussion Board Posts worth 50 points each  
Subtotal: 200 points
3 Extra Credit opportunities worth 20 points each  
Subtotal: 60 points

Total possible points for this class: 1160 points

A = 1000 – 1160 points
B = 900 – 999 points
C = 800 – 899 points
D = 700 – 799 points
F = 699 points and below

12. SPECIFIC ACADEMIC DISHONESTY POLICY FOR THIS CLASS:
Plagiarism or copying of another person’s work is an “F” for the final grade.
Any instance of cheating on assignments or exams is an “F” for the final grade.
All cheating will be reported to the Dean of the Fine Arts Division.
See https://www1.dcccd.edu/catalog/ss/code.cfm?loc=2

ACADEMIC DISHONESTY MAY BE DEFINED AS THE FOLLOWING:
All forms of academic dishonesty, including cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion.

Collaborating with or seeking aid from another student during a test without permission from the test administrator.

Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test.

The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.

Substituting for another student, or permitting another student to substitute for one’s self, to take a test.

Bribing another person to obtain an unadministered test or information about an unadministered test.

“Plagiarism” shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.

“Collusion” shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements

13. TESTING PROCEDURES AND LOCATION FOR TESTS:
All testing is done on the eCampus website. The Testing Center is not used for this class. It may be used for special exceptions.
Students may be required to visit campus to take exams if repeated re-sets of exams occur.
14. **SAFETY POLICIES AND PROCEDURES:**
   Instructor and students will follow all directives from the Brookhaven Police Dept and their representatives, including the Fine Arts Dean and staff.

15. **DROP/WITHDRAWAL DATE:** August 3, 2017
    Click on this link and scroll down: https://www1.dcccd.edu/catalog/ss/cal1617.cfm

16. **GENERAL STATEMENT ABOUT INSTRUCTOR RIGHTS:**
    This instructor retains rights throughout the semester to add to, delete or revise segments of the course or syllabus. All changes will be sent via e-mail to class students.

**PART B: INSTITUTIONAL POLICIES**

17. **DROP/WITHDRAWAL POLICY:**
    Withdrawing from a course is a formal procedure which YOU must initiate; the instructor cannot do it for you. You may do this in Admissions or Counseling. If you stop attending class and do not withdraw, you will receive a performance grade, which can result in an “F.” Students sometimes drop courses when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel the need to withdraw.

    To drop a class or withdraw from the college, you must follow the prescribed procedure. **It is your responsibility as a student to drop or withdraw.** Failure to do so will result in your receiving a performance grade, usually a grade of "F".

**You can drop or withdraw from classes in three ways:**

1. **In person**
   Visit your college Admissions/Registrar’s Office (and/or advising) at http://www.dcccd.edu/Why/Apply/Pages/AdmRegOff.aspx and complete a drop/withdrawal form.

2. **Online**
   Drop classes online through eConnect at https://econnect.dcccd.edu/. In certain instances you may not be able to drop online; you will have to drop in person or by mail. Click on Current Student Credit Menu, then Drop Classes.

3. **By mail or fax**
   Print this drop form (PDF - 36KB) http://www.dcccd.edu/Why/Reg/Registration/Documents/DropRequestForm.pdf, fill it out and mail or fax it to the college Admissions/Registrar’s Office. **You must give at least one reason** why you are dropping for each class. Forms that are mailed or faxed must be postmarked or date-stamped on a date prior to or on the last day to drop the class. Be sure to include a legible copy of a photo ID with your form.

   A drop/withdrawal request by any means must be received in the Admissions/Registrar's Office (and/or advising) by the official drop/withdrawal deadline as indicated on the Academic calendar and the current class schedule. No drop or withdrawal requests are accepted by telephone or email.

   See **Refund Policy** for possible refund eligibility. Students who drop or withdraw should be aware of the course **Repeat Policy**.
18. APPROVED COLLEGE STATEMENT CONCERNING THE STATE'S 6-DROP POLICY
(Dropping a Course or Withdrawing from College)

1. A severe illness or other debilitating condition that affects the student's ability to satisfactorily complete the course.
2. The student's responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student's ability to satisfactorily complete the course.
3. The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause.
4. The active duty service as a member of the Texas National Guard or the armed forces of the United State of either the student or a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's active military service is considered to be a showing of good cause.
5. The change of the student's work schedule that is beyond the control of the student, and that affects the student's ability to satisfactorily complete the course.
6. Other good cause as determined by the college official.

Contact your college's Admissions/Registrar's or counseling/advising office for further details related to exceptions or visit the FAQ's on Facts about Dropping Classes at https://econnect.dcccd.edu/eConnect/droppingfacts.html

The Texas Higher Education Coordinating Board finalized its rules associated with this statute on October 25, 2007. Students affected by this law who plan to attend another institution of higher education should become familiar with that institution's policies on dropping courses.

19. ACADEMIC DISHONESTY POLICY AND LINK TO STUDENT CODE OF CONDUCT:
Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information. https://www1.dcccd.edu/catalog/ss/code.cfm?loc=2

20. INFORMATION ABOUT AMERICANS WITH DISABILITIES ACT - ADA STATEMENT
If you feel you may need special assistance or accommodation (such as help with taking notes, extra time on tests, etc.) because of any type of physical disability or learning difference, please contact the Special Services office in Room S124 or at 972-860-4673.

21. INFORMATION ABOUT STUDENT ABSENCES DUE TO RELIGIOUS HOLIDAYS:
A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.
22. FINANCIAL AID STATEMENT:
Failure to attend classes could result in a loss of Financial Aid (FA).
If you are receiving any form of financial aid, you should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

23. INFORMATION ABOUT REPEATING THIS COURSE:
Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged.

Developmental Studies and some other courses will not be charged a higher tuition rate.
Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester.
https://www1.dcccd.edu/cat1112/ss/oep/third_attempt.cfm?loc=econ

24. FERPA STATEMENT:
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information is available at https://www1.dcccd.edu/catalog/about/privacy.cfm

PART B: INSTITUTIONAL POLICIES

Click on link below for PDF policies:
http://www.brookhavencollege.edu/employees/faculty/Documents/BCSyllabus_Addendum.pdf

DCCCD OIE Faculty Syllabi Statement- FALL 2016

The Office of Institutional Equity, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

Students with Disabilities:
If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSOffices or contact DCCCD Office of Institutional Equity at (214) 378-1633.
A Note on Harassment, Discrimination and Sexual Misconduct

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety.

We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

College Title IX Coordinators

<table>
<thead>
<tr>
<th>College</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookhaven</td>
<td>Terri Edrich</td>
<td><a href="mailto:TitleIX-BHC@dcccd.edu">TitleIX-BHC@dcccd.edu</a></td>
<td>972-860-4825</td>
</tr>
<tr>
<td>Cedar Valley</td>
<td>Grenna Rollings</td>
<td><a href="mailto:TitleIX-CVE@dcccd.edu">TitleIX-CVE@dcccd.edu</a></td>
<td>972-860-8181</td>
</tr>
<tr>
<td>Eastfield</td>
<td>Rachel Wolf</td>
<td><a href="mailto:TitleIX-EFC@dcccd.edu">TitleIX-EFC@dcccd.edu</a></td>
<td>972-860-7358</td>
</tr>
<tr>
<td>El Centro</td>
<td>Shanee’ Moore</td>
<td><a href="mailto:TitleIX-ECC@dcccd.edu">TitleIX-ECC@dcccd.edu</a></td>
<td>214-860-2138</td>
</tr>
<tr>
<td>Mountain View</td>
<td>Regina Garner</td>
<td><a href="mailto:TitleIX-MVC@dcccd.edu">TitleIX-MVC@dcccd.edu</a></td>
<td>214-860-8561</td>
</tr>
<tr>
<td>North Lake</td>
<td>Kent Seaver</td>
<td><a href="mailto:TitleIX-NLC@dcccd.edu">TitleIX-NLC@dcccd.edu</a></td>
<td>972-273-3430</td>
</tr>
<tr>
<td>Richland</td>
<td>Bill Dial</td>
<td><a href="mailto:TitleIX-RLC@dcccd.edu">TitleIX-RLC@dcccd.edu</a></td>
<td>972-238-6386</td>
</tr>
<tr>
<td>Dallas Colleges Online</td>
<td>Le’Kendra Higgs</td>
<td><a href="mailto:TitleIX-LEC@dcccd.edu">TitleIX-LEC@dcccd.edu</a></td>
<td>972-669-6672</td>
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District Title IX Coordinator

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Institutional Equity</td>
<td>LaShawn Grant</td>
<td><a href="mailto:TitleIX-District@dcccd.edu">TitleIX-District@dcccd.edu</a></td>
<td>214-378-1633</td>
</tr>
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