Brookhaven College
Communications Division
Composition II Spring 2017 Syllabus

2007SP-ENGL-1302
INTERNET MTWRFSU
03/20/17 - 05/11/17
(3 credit hours)

Instructor: Professor Ginger Hughes
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E-mail Address: ghughes@dccc.edu

Dear Student,

Welcome to class! Writing with clarity is a skill needed in the present with social media texts about relevant topics as well as in every profession, a skill that will serve you well long after you have left college and embarked on your chosen career. However, it’s an often overlooked fact that thinking deeply and clearly is a prerequisite for writing well—it’s hard to express ideas with clarity if you have not fully thought them through! Frequently, when we think we have a writing problem, what we really have is a thinking problem. This class will help you work on both those major life skills, thinking and writing, as you learn to research and explore the work of others and as you deepen your own understanding of your research topic. As part of that process, you will read and respond to a variety of texts and media, learn to develop and support your ideas, and present them in a style appropriate for a variety of audiences and purposes.

Treat this class like a job: keep to the schedule, work hard, pay attention, diligently follow the directions, and you might surprise yourself by what you achieve. Give yourself the gift of this time, and take everything you can from it. I have high standards, but it’s my job to help you meet them, so DON’T PANIC! Expect to be informed, inspired, and challenged to reach for more than you thought you could!

Sincerely,

Professor Hughes

INSTRUCTOR AVAILABILITY:
Student email questions are typically answered within 24 hours from Monday through Sunday.

DEADLINES FOR YOUR WORK AND MINE:

Deadlines are the dates by which time your work must be finished and turned in if you expect to receive a grade. Major papers may be turned in late by only one week for a late grade if an emergency arises and the professor is informed. In class, just as in the workplace, professional behavior tends to bring about favorable results, and unprofessional behavior tends to result in eventual failure. Please treat this class with professionalism, and know you will be listened to with compassion if extreme circumstances arise; however, a busy work schedule or home life do not count as extreme circumstances--these should have been taken into account and planned for prior to signing up for class.

You can expect grades for minor assignments (quizzes, journals, chapter summaries, early drafts etc.) within approximately one week of the deadline. You can expect grades for major assignments such as essays within approximately two weeks of the deadline.

RESEARCH TOPICS:
This semester, you will conduct research around a sub-topic of your choice relating to environmental issues. Once you have chosen that sub-topic, you must stick with it for the whole course, so choose wisely. Examples of sub-topics might be air, water, or land pollution, climate change, environmental degradation, and resource depletion, protection of endangered species, and protection of any ecological valuable natural areas, genetically modified foods and global warming. etc. These are just examples. Feel free to check in with me about your chosen sub-topic to make sure it will work for all assignments.

**ENGL 1302 CATALOG DESCRIPTION:**

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. (3 Lec.)

Coordinating Board Academic Approval Number 2313015112

**ENGL 1302 COURSE PREREQUISITES:**

ENGL 1301 or its equivalent.

**ENGL 1302 STUDENT LEARNING OUTCOMES:**

This course involves intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Upon successful completion of English Composition 1302 students will

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.).

**CORE OBJECTIVES**

ENGL 1302 develops the following Core Objectives:

- **A. Critical Thinking** – to include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
- **B. Communication** – to include effective development, interpretation, and expression of idea through written, oral, and visual communication.
- **C. Teamwork** – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
- **D. Personal Responsibility** – to include the ability to connect choices, actions, and consequences to ethical decision-making.

**REQUIRED BOOK AND SOFTWARE:**

Allyn & Bacon Guide to Writing Custom Package for Brookhaven College, 1/e
Authors: John Ramage; John Bean; June Johnson, 7th edition
ISBN 9781323460481

In order to be successful in this class, these items are required just as your course fee is required. Required means you MUST have the materials listed below. Without them, you will be unable to participate in class. This will affect your grade and your ability to be successful.

Books may be purchased through Follett, the on-campus bookstore, or at Follett online bookstore. Be careful if you order online; search by the ISBN number to avoid getting the wrong materials. This correct text has information as to how to enroll in your mywritinglab software which is worth 100 points for this class.
**MYWRITINGLAB INFORMATION...1302**
The Brookhaven College English Department adopted the MyWritingLab software to help students with basic grammar, punctuation and mechanics expected in college writing. There are three modules (9,10,and11), worth 33,33, and 34 points upon completion for a total of 100 points or 10% of your course grade.

Early in the semester, a diagnostic test will show how many modules you need to complete, based on your prior knowledge. If, for example, you test out of two modules, you automatically have earned 66 points, and you have one module left to complete.

We strongly suggest you begin work on MWL as soon as you complete your diagnostic test. Each module has several lessons within it, so may take some hours to finish. Your goal for reviewing the basics is better writing and, therefore, better grades.

**EXTRA CREDIT BOOK:**
*Midnight in Mexico. Alfredo Corchado*

**GRADING SCALE:**
A: 90-100 points  
B: 80-89 points  
C: 70-79 points  
D: 60-69 points  
F: 0 points

See individual detailed rubrics on eCampus for an explanation of how each type of assignment will be graded. All major essays have individualized rubrics which you can use to check your work before submitting. Essays and assignments which do not meet the minimum requirements described and/or contain too many errors for proper evaluation to be possible will receive a zero.

**PLAGIARISM:**
Academic honesty is extremely important. All the writing you turn in under your name should be your own. Plagiarism includes (but is not limited to): copying phrases, sentences, paragraphs, essays, or ideas from another person, from a website, or from a book without giving proper credit to the author. You may not turn in a paper that you have written and turned in previously to another class. Essays which contain plagiarism will receive an F. If plagiarism is found in any of your work, it will result in re-checking of previous work and, if further plagiarism is found, adjustment of grades. Any two instances of plagiarism by the same student will result in an automatic failing grade for this class.

**ELEMENTS OF COURSE GRADE:**
Your grade is constructed like this:

My Writing Lab  
Annotated Bibliography  
Essay #1  
Essay #2  
Essay #3  
Assignments/drafts/quizzes  
Final exam (timed essay)

10%  
10%  
15%  
15%  
20%  
10%  
20%

To pass ENGL 1302, a student must earn an overall grade of at least 70%.

A = overall grade of 90-100%  
B = overall grade of 80-89%  
C = overall grade of 70-79%  
D = overall grade of 60-69%  
F = overall grade below 60%
**COURSE OVERVIEW:**
This calendar lists the minor/major assignments, but there will be many team assignments too. Check eCampus for detailed instructions. Print this page out for reference. There is also a calendar with the assignments on the class ecampus page.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Unit</th>
<th>Allyn &amp; Bacon Chapter</th>
<th>Minor/Major assignments</th>
<th>Minor/Major deadlines</th>
</tr>
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<tbody>
<tr>
<td>March 20-March 24</td>
<td>Orientation</td>
<td>MyWritingLab</td>
<td>Orientation Quiz, MWL Path Builder Quiz</td>
<td>March 24, March 24</td>
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<tr>
<td>March 25-April 2</td>
<td>1 Research and documentation</td>
<td>21 Evaluating Sources</td>
<td>Quiz Ch. 21</td>
<td>March 30</td>
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<td></td>
<td>23 Citing and Documenting Sources</td>
<td>Quiz Ch. 23</td>
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<td>April 2</td>
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<td></td>
<td></td>
<td>Team Annotated Bibliography</td>
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<td>April 2</td>
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<td>April 2-4</td>
<td>Class ecampus site</td>
<td>Personal Assessment</td>
<td></td>
<td>April 2-4</td>
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<tr>
<td>April 2-4</td>
<td>Class ecampus site</td>
<td>Team Assessment</td>
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<td>April 2-4</td>
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<tr>
<td>April 3-17</td>
<td>2 Classical arguments</td>
<td>13 Writing a Classical Argument</td>
<td>Quiz Ch. 13, Analysis Practice</td>
<td>April 5, April 5</td>
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<td>22 Incorporating Sources</td>
<td>Ch. 22 Quiz</td>
<td>April 8, April 8</td>
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<td>MyWritingLab</td>
<td>Team Reflect on learning</td>
<td>April 14</td>
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<td>MyWritingLab</td>
<td>MWL extra credit</td>
<td>April 15</td>
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<td>Essay #1: Classical Argument</td>
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<td>April 17</td>
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<tr>
<td>April 18-29</td>
<td>3 Evaluations</td>
<td>14 Making an Evaluation</td>
<td>Explain Learning, Reflect Learning</td>
<td>April 20, April 26</td>
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<td>Essay #2: An Evaluation Argument</td>
<td>April 29</td>
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<tr>
<td>April 29-May 8</td>
<td>4 Proposals</td>
<td>15 Proposing a Solution</td>
<td>Explain learning, Reflect learning</td>
<td>May 2, May 6</td>
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<td></td>
<td>MyWritingLab</td>
<td>Mod. 9,10,11</td>
<td>May 7</td>
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<td></td>
<td>Essay #3 Proposal Argument</td>
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<td>May 8</td>
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<td>May 9</td>
<td>Extra Credit Book Study</td>
<td><em>Midnight in Mexico</em></td>
<td>Extra Credit essay/forum proof</td>
<td>May 9</td>
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<td>May 8-11</td>
<td>Final exam</td>
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<td>Final exam</td>
<td>May 5-11</td>
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<td>May 11</td>
<td>Semester ends</td>
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Syllabus is subject to instructor review. You will be informed via eCampus if assignments or due dates need to change.
SYLLABUS ADDENDUM
http://www.brookhavencollege.edu/about/administration/vpi/Pages/Syllabus-Addendum.aspx

IMPORTANT DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Classes Begin</td>
<td>March 20</td>
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<tr>
<td>Last day to drop course without a &quot;W&quot; (Certification Date)</td>
<td>March 25</td>
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<tr>
<td>Last Day to drop course with a &quot;W&quot;</td>
<td>April 29</td>
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<tr>
<td>Semester Ends</td>
<td>May 11</td>
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DROP/WITHDRAWAL POLICY

Withdrawing from a course is a formal procedure which YOU must initiate; the instructor cannot do it for you. You may withdraw from a class in either Admissions or Advising. If you stop attending or are unable to complete this class and you do not withdraw before the official drop date, you will receive a performance grade, usually a grade of “F.” Students sometimes drop a class when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel the need to withdraw.

STOP BEFORE YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, refer to DCCCD Dropping a Course Policy (https://www1.dcccd.edu/catalog/ss/oep/dw.cfm).

FINANCIAL AID STATEMENT

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

RELIGIOUS HOLY DAYS

A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.

ADA STATEMENT

Students are responsible for notifying the Disability Support Services Department of their need for assistance. Students with documented disabilities, such as mobility impairment, hearing or visual impairment, learning, and/or psychological disorders are eligible for services. Disability Support Services is located in Building S, Room 136 and may be reached by telephone at 972-860-4673 or by email bhcADAservices@dcccd.edu.

ACADEMIC INTEGRITY

The purpose of the Student Code of Conduct is to provide guidelines for the educational environment of the Dallas County Community College District. This environment views students in a holistic manner, encouraging and inviting them to learn and grow independently. Such an environment presupposes both rights and responsibilities. Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. For more information, refer to the Student Code of Conduct in the Brookhaven College Student Handbook (https://www1.dcccd.edu/catalog/ss/code.cfm).

REPEATING THIS COURSE

The Dallas County Community Colleges charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition being charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester.
GRADE REPORTS

Final grade reports are not mailed to students. You may obtain your final grades online in eConnect (https://econnect.dcccd.edu)

FERPA

The Family Educational Rights and Privacy Act affords students certain rights with respect to their education records. For more information, refer to FERPA in the Brookhaven Course Catalog (https://www1.dcccd.edu/catalog/about/privacy.cfm?loc=2).