ENGL 1301 – Composition I

Class Dates: March 20 – May 11, 2017

This is a fast-track class which meets for eight weeks instead of the usual 16. The class meets for six hours each week.

“Perhaps the most valuable result of all education is the ability to make yourself do the thing you have to do, when it ought to be done, whether you like it or not.” Thomas Henry Huxley

Instructor: Professor Deborah Davis  
Office: Wichita Hall 239  
Office Hours: 12:30-2:30 Monday & Wednesday  
Phone: 972-238-3786  
Email: Deborah.davis@dcccd.edu

INSTRUCTOR AVAILABILITY: My goal is for you to be successful in this class; therefore, I am here to assist you in any way that I can. I am on campus full time, and I do have an office on campus; I can be reached by voicemail, by email, and before or after class.

Course Description

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

DCCCD Catalog Information

ENGL 1301 - Composition I (3 Lec.)
This is a Texas Common Course Number. This is a Core Curriculum course selected by the colleges of DCCCD.  
Prerequisite: One of the following must be met: (1) DREA 0093 AND DWRI 0093; (2) English as a Second Language (ESOL) 0044 AND 0054; or (3) have met Texas Success Initiative (TSI) Reading and Writing standards AND the college Writing score prerequisite requirement.

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Coordinating Board Academic Approval Number: 2313015112

ENGL 1301 Learning Outcomes

Upon successful completion of this course, students will be able to do the following:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Required Text


Required Course Materials

• a USB/jump drive
• Criterion (ISBN 08868553826) – must be purchased at bookstore – not available online
• 2 Scantrons (882-E)
LearnSmart Achieve

Students are required to complete an online program called the LearnSmart Achieve through the book publisher McGraw-Hill. The LearnSmart Achieve covers grammar, punctuation, and style. It is recommended that students work on the LearnSmart Achieve regularly for approximately 45-60 minutes a week. The overall program is about ten hours long. Students will use the online access code included in their book to register. Registration for this program is bundled with the cost of the book.

Participation & Attendance

In order to be successful, students must attend and participate in enrolled courses. To help you meet the course objectives, this class includes regular writing assignments both in and out of class, group activities, and exercises. This means that being in class and on time is required.

There is a strong correlation between class attendance and college success. Your class involvement enables you to learn more actively and effectively; therefore, class attendance is essential and is counted a percentage of your final grade.

I take roll at the beginning of class. Avoid arriving late to class to avoid disrupting our learning session. If you are late, it is your responsibility to be sure your attendance record has been changed in order to avoid being marked absent. Two tardies equal one absence. Once you are absent, it is your responsibility to obtain the missed class lecture information from me or a classmate.

If you become seriously ill and have to miss several classes, it may be best for you to reschedule the class next semester. Once you have missed four classes, please make an appointment with me so we can determine if you can successfully complete the course.

If you miss a quiz, you must make arrangements with me to take it outside of class time. You must retake the quiz within one week of its assigned due date; otherwise, a zero will remain in the grade book.

Late Assignment Policy

Please note that I do not accept late assignments!

Essays

You will submit 3 out-of-class essays; these are your major grades. Both rough and final drafts must be typed, in 12-point & Times New Roman font and MLA format. You may be required to make a 30 minute appointment with either a Writing Center tutor or participate in a drop-in tutoring session with an English Corner tutor for each out-of-class essay. The tutor will stamp your draft, and this will serve as evidence that you obtained tutoring. PLEASE NOTE: Final drafts of out-of-class writings will not be accepted without the prior submission of a rough draft.

In addition, there will be one in-class essay and a final exam. These are in-class writings and must completed during class on the assigned date; you must be in class to complete these assignments as they cannot be made-up unless you have provided documentation for your absence or contacted me 24 hours in advance of your absence.

MAJOR COURSE ASSIGNMENTS/TOPICS

Subject to Change

WEEKS ONE/TWO: Essay One (evaluation)
WEEKS THREE/FOUR: Essay Two (summary/response)
WEEKS FIVE-EIGHT: Essay Three (argument and research)

In addition, there may be several shorter writing assignments (both in class and out of class), quizzes, and grammar lessons included throughout the semester. A detailed calendar will be provided the first week of class.
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**Grading**

Your final course grade in ENGL 1301 will be determined by several factors:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
<th>Grade Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Major Papers @ 20% each (Summary/Response, Analysis, Argument)</td>
<td>60%</td>
<td>A = 90-100%</td>
</tr>
<tr>
<td>Homework assignments: rough drafts, annotations, quizzes, and other daily work</td>
<td>25%</td>
<td>B = 80-89%</td>
</tr>
<tr>
<td>LearnSmartAchieve (Connect Bundle)</td>
<td>5%</td>
<td>C = 70-79%</td>
</tr>
<tr>
<td>Attendance</td>
<td>10%</td>
<td>D = 60-69%</td>
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<tr>
<td></td>
<td></td>
<td>F = 59% or less</td>
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</tbody>
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**Classroom Etiquette**

1. Students are required to purchase all required materials within the first week of class. **Failure to do so will make success in this course difficult, as all of our assignments and some activities will take place online in areas where you must have these materials to gain access.**

2. **All assignments must be typed** and follow MLA guidelines, e.g., double-spaced, 1” margins, 12-point font, etc. **All writing assignments will be submitted on their assigned due dates. ***Final Drafts of writings will not be accepted without the prior submission of a Rough Draft***

3. **In consideration of the other students in the class, please turn off your cell phones while you are in the classroom**

4. **During class session that occur in a computer lab, computers are used for course-related tasks (e.g. research, etc.). If I catch you using the computers for other purposes than class work (such as checking your email, logging onto Facebook, Twitter, etc.), I will ask you to leave—this means you will be counted absent for the day and will lose attendance points.**

**Other Items of Interest**

**Richland College Quality Enhancement Plan (QEP)**
Richland College’s QEP is called Learning to Learn: Developing Learning Power. The QEP provides techniques, practices, and tools to help students develop the habits, traits or behaviors needed to be effective and successful lifelong learners in college and in life. For more information, please log onto [http://www.richlandcollege.edu/qep/](http://www.richlandcollege.edu/qep/).

**Academic Honesty**
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct [http://www.richlandcollege.edu/conduct](http://www.richlandcollege.edu/conduct).

**Help with Writing**
- The English Corner is located in Bonham 228. There you can receive supplemental instruction and tutoring. You may also use the Corner as a study area to complete your homework. No appointment is necessary. The Corner is open from 9AM – 6PM. [http://www.richlandcollege.edu/englishcorner/](http://www.richlandcollege.edu/englishcorner/)
- The Writing Center is located in Medina 216. There you can receive free tutoring by appointment or on a drop-in basis. Phone: 972-238-6226. More info online at [http://www.richlandcollege.edu/writing/](http://www.richlandcollege.edu/writing/)

**Academic Progress**
Students are encouraged to discuss academic goals and degree completion with their instructors. Specific advising is available throughout the semester. Check www.richlandcollege.edu/admissions/process.php for more details.

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed; they are available online at www.econnect.dcccd.edu or by telephone at 972-613-1818. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office, T170.

Course Drop Date
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course. The drop date for this course is April 29. Please see the list of Important Dates on the Academic Calendar webpage at http://www.richlandcollege.edu/academiccalendar/

Richland College Institution Policies: https://richlandcollege.edu/employees/syllabus-institutional-policy-statements/

Syllabus Change Disclaimer: Instructors reserve the right to amend a syllabus as necessary.