COURSE SYLLABUS
EASTFIELD COLLEGE
ARTS 1301
See eCampus Course Site for Section Number

ART APPRECIATION
This course is offered as:
- **Online**: all work is done via eCampus with no class meetings
- **Hybrid**: students meet in class once each week for discussions, lectures, presentations
- See campus schedule or course eCampus site (when it is posted) for details.

Eric Eley
Email: eeley@dcccd.edu
Office Availability: Please contact professor to arrange meeting.

The section number for this online course is available on the campus schedule of classes.

When emailing the professor, include your first and last name, course number, and section number (Example: Cary Grant, Arts 1301, 4xxxx). **EMAILS WITHOUT FIRST, LAST NAME, COURSE NUMBER AND SECTION NUMBER** in the subject line **will not be opened**.

**Important Dates**:
Follow this link to the official Eastfield College Academic Calendar
http://www.eastfieldcollege.edu/cdi/acadcal.asp

**COURSE DESCRIPTION**: Texas Common Course number: ARTS1301. **Prerequisite**: DREA 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in Reading. Films, lectures, slides, and discussions focus on the theoretical, cultural, and historical aspects of the visual arts. Emphasis is on the development of visual and aesthetic awareness.

**Developmental Courses**
Art Appreciation, ARTS 1301 is not a developmental course. **It is a for-credit course aimed at transfer and degree-seeking college students**.

The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student’s basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college-level classes such as English 1301/1302, History 1301/1302, Math 1414,
etc. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. In some cases retesting will also be required. It is up to each student to be aware and informed about requirements that are subject to change. Additional information is available from the TSI Office. 
https://www1.dcccd.edu/cat0910/admiss/tsi.cfm?loc=4

**THIS TEXTBOOK IS REQUIRED FOR THIS COURSE**

*Gateways to Art: Understanding the Visual Arts*, Second Edition  
Debra J. DeWitte, Ralph M. Larmann, and M. Kathryn Shields  
Thames & Hudson  
ISBN: 978-0-500-29203-7

Purchase the Print version at the Eastfield bookstore, Amazon, Chegg (rental), or any other location you may be aware of. I recommend the ebook version—you can get the Amazon Kindle edition at Amazon.com. The free Kindle app is available in the app store for any tablet. Don’t read the textbook on your phone—you can’t see the images well enough.

Purchase the ebook from the publisher here: [https://digital.wwnorton.com/gateways2](https://digital.wwnorton.com/gateways2)

Contact the Eastfield College bookstore at 972-279-3660 with questions, or visit the [website](https://www1.dcccd.edu/) for hours, location and ordering information.

**LEARNING OUTCOMES:**
Upon successful completion of this course, students will:
- Apply art terminology as it specifically relates to works of art.
- Demonstrate knowledge of art elements and principles of design.
- Differentiate between the processes and materials used in the production of various works of art.
- Critically interpret and evaluate works of art.
- Demonstrate an understanding of the impact of arts on culture.

**ASSIGNMENTS/TESTS/QUIZZES:** During this semester, students will complete a variety of assessment activities in order to demonstrate an awareness of the course content.

- There is no Mid-Term exam and no Final exam.
- This is a reading-intensive course; the entire textbook will be examined.
- Students in this course will complete multiple brief quizzes related to the course textbook and one major writing assignment.
- There will be no online discussions.

**EVALUATION:** Grades are based on the student’s awareness of the course content as demonstrated in assignments and tests. Students should seek assistance from the
Academic Skills Center for Writing in the campus library for writing and support.

**NOTE:** Students should read the chapters associated with a particular unit and review all relevant information posted on eCampus prior to completing each assignment.

**Test Reset Requests:** You will be allowed one test reset for the entire semester. It is up to the student to review the Help & FAQs information on eCampus prior to beginning this course. If you do get locked out or encounter a problem that requires a reset, take the opportunity to contact eCampus tech support to solve the problem and prevent it from happening again because you will not get another quiz reset. **No test will be reset after its due date. There will be no exceptions to this policy.**

**COURSE GRADE:** The final course grade is calculated as follows:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>*DUE DATE(S)</th>
<th>FINAL GRADE VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Quizzes</td>
<td>Throughout the semester dates posted on eCampus</td>
<td>75%</td>
</tr>
<tr>
<td>Upwards of 40 ten-question quizzes, all multiple choice</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Museum Assignment</td>
<td>Posted on eCampus</td>
<td>25%</td>
</tr>
</tbody>
</table>

*Nothing may be turned in after the deadline. No exceptions will be made. Each quiz will close at 6:00PM on the due date. The Museum Paper assignment will be available on the first day of the course until the day it is due. STUDENTS MUST READ THE INSTRUCTIONS FOR EACH TEST AND THE MUSEUM PAPER CAREFULLY.*

You will receive a zero for any missed quiz or assignment.

**FINAL EXAM:** There is no Final Exam for this course.

**Class Discussions (for face-to-face/hybrid courses only)**
You are expected to participate in all class discussions. Some discussion prompts will be posted on eCampus/Blackboard, others will be sent via email with a reply required. Both types will be considered for your Discussion grade. Failure to participate in discussions will result in a reduced course grade.

**EXTRA CREDIT:** There will be no extra credit for this course. No exceptions.

**ABOUT YOUR GRADES:** You are entirely responsible for earning grades in this course. I do not give them to you. If you want an A in this course, earn it. “I tried my best” is not enough to get good grades in college. Don't try. Do. I will not reply to end of semester emails asking for something extra. It is not fair to other students who are doing the hard
work needed to succeed in this course. Complaining about grades in the 11th hour is no more than whining and does not demonstrate adult behavior.

ATTENDANCE:
Guidelines for Hybrid Class (meets once a week):
- Students will be given a stack of index cards at the beginning of the semester.
- During the first few minutes of each class meetings, students are expected to provide the following on one index card:
  1. Ruled side: First, Last Name, Arts 1301. xxxxx, Dates
  2. Unruled side: self-portrait doodle or answer to daily ice-breaker question
- It is up to the student to turn in the card to the professor each day in order to be counted as present. Failure to do so will result in an absence for the day.
- Each absence after 3 will result in half a letter grade deduction from the final grade. No exceptions.
Guidelines for Online Class (no class meetings):
- Students are expected to log-in to class at least twice each week during regular (long) semesters, and every day during winter, May, and summer terms. Failure to do so will result in an absence for the week/day.
- Each absence after 3 will result in half a letter grade deduction from the final grade. No exceptions.

THE COURSE ECAMPUS SITE WILL CLOSE AT 6:00PM ON THE DATE OF THE FINAL EXAM. The final exam schedule is posted online—see “Schedules” at bottom of campus entry page.
ALL GRADES WILL BE CALCULATED AND REPORTED WITHIN 72 HOUR OF THE COURSE CLOSING.

WRITING EXPECTATIONS: Students are expected to submit their best possible writing, reflecting critical inquiry into the writing subject and the understanding of how to communicate informed thoughts and opinions. Finished writing should convey the student’s clear understanding of proper grammar, punctuation, sentence structure, word usage, and course vocabulary. NO CASUAL OR SOCIAL WRITING. WHEN WRITING TO THE PROFESSOR, USE YOUR BEST, FORMAL, COLLEGE-LEVEL WRITING.

PLAGIARISM: Students must read the Plagiarism Statement in the Student Code of Conduct under the Responsibility section of the EFC catalog.

Definition: a piece of wring that has been copied from someone else and is present as being your own work. (dictionary.com) Any student using someone else’s thoughts, ideas or writing in their own work without giving proper credit (i.e. citing the source in the proper format) will be given an automatic failing grade for the assignment in question. Plagiarism is against district/college policy and, therefore, will be handled according to this policy and proper district/college procedures. Papers written by ANYONE other than the student seeking credit for the work will not be accepted and can be easily detected.
Plagiarism and the Internet: Do not copy passages from the Internet and paste them into your papers. This is one of the most detectable methods of academic theft and will result in an instant failing grade.

_The instructor reserves the right to give an assignment or test score of “F” to any student caught cheating or plagiarizing._

**ACADEMIC HONESTY:** The purpose of the Student Code of Conduct is to provide guidelines for the educational environment of The Dallas County Community College District. Such an environment presupposes both rights and responsibilities. Disciplinary regulations at the college are set forth in writing in order to give students general notice of prohibited conduct. Students should be aware of disciplinary actions for all forms of academic dishonesty, including cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion. Your College Catalog and the DCCCD Catalog contain the entire Student Code of Conduct, which is also on the Internet at [http://dccc.edu](http://dccc.edu).

**FINANCIAL AID STUDENTS:** If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds. Failure to contact the instructor will result in your name being submitted to the Financial Aid Office as a "non-attendee". All students receiving financial aid should open an E-mail account through NetMail. See directions in this syllabus for opening an E-mail account. _Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester._ Students who fail to attend or participate after the drop date are also subject to this policy.

**STOP BEFORE YOU DROP:** For students who enrolled in college-level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop.

You may drop no more than 6 courses during your entire undergraduate career, unless the drop qualifies as an exception. The Eastfield College Advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other course with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: [www1.dcccd.edu/coursedrops](http://www1.dcccd.edu/coursedrops)

**EMERGENCY/INCLEMENT WEATHER PROCEDURE:** In case of emergency or inclement weather conditions, Eastfield students should listen to KEOM-FM Radio Station (88.5) as the primary media source. In partnership with the Mesquite Independent School District, Eastfield College Administration will notify KEOM immediately after a decision is made to cancel classes on any given day of inclement weather or for emergency purposes. Students may also monitor other local radio and television stations. The earliest
an announcement may be broadcast on KEOM Radio is 6 a.m. Students may also refer to the Eastfield College web page www.eastfieldcollege.com for the Inclement Weather announcement under the Features area of the front page. The announcement will be posted immediately following the decision to close the college.

PRINTING ON CAMPUS: Printing in the Computer Lab (L-108), Library, and Learning Assistance Center will cost 5 cents a page. Students must bring a $1.00, $5.00, $10.00, or $20.00 bill to the lab to create an account. Accounts must be created before attempting to print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. Cash refunds are not possible. Accounts stay active as long as the account has value.

REPEATABILITY ISSUE: Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. For complete information and updates, go to: http://www.dcccd.edu/ThirdCourseAttempt/.

STUDENT E-MAIL: Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. Set up a student NetMail account for communicating with your professors. You may set it up by going to www.dcccd.edu and click on Student Services, Online Services, and Student NetMail. All students receiving financial aid must open a student NetMail account.

NOTE: Your first and last name, course (ARTS 1301) and section number (4xxxx) must appear as the subject line for all emails to the instructor. Emails without this information WILL NOT BE OPENED.

RELIGIOUS HOLIDAYS/OBSERVANCES: Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the college catalog section on Student Responsibilities.

ADA SERVICES: If you are a student with a disability and/or special needs who requires ADA accommodations, please contact Eastfield College Disability Services Office at 972-860-8348. For any testing accommodation, you must go through the EFC Disability Services Office.

SEXUAL HARASSMENT: Eastfield College has a zero tolerance policy on sexual harassment. All students shall report complaints of sexual harassment informally to the college Human Resources Director or formally to the Vice Chancellor of Educational Affairs.

INCOMPLETES: Incompletes will be given only in the direst of emergencies. Each case
will be decided in consultation with the instructor.

**OBTAINING YOUR GRADES AT THE END OF THE SEMESTER:** Grade reports are not mailed. Convenient access is available online or by telephone. Just use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web site address: [http://econnect.dcccd.edu/](http://econnect.dcccd.edu/). Telephone number: 972-613-1818. Because Wintermester courses are condensed courses within the Spring semester, your grades may not be available for transfer prior to the end of the Spring semester. Please contact the Registrar’s office and the instructor if you need grades for early transfer.

I do not email grades.

*The instructor reserves the right to change or revise the course syllabus.*

**SYLLABUS ACKNOWLEDGEMENT**

It is the responsibility of each student to review the syllabus. Questions about the syllabus may be directed to the professor at the email address provided, or in person if you are enrolled in a face-to-face or hybrid course.

The **Office of Institutional Equity**, in coordination with DCCCD colleges, has the primary responsibility for reviewing, updating and implementing compliance policies and procedures. The Institutional Equity and Compliance Officer and the Office of Institutional Equity will ensure compliance with College District policies, federal and state laws related to sexual assault, Title IX, Title II (Americans with Disabilities Act) and the Military Veterans Full Employment Act to support diversity and inclusion.

**Students with Disabilities:**

If you are a student with a disability and/or special needs, or if you think you may have a disability, please contact the college Disability Services Office (DSO). Please note that all communication with DSO is confidential. If you are eligible for accommodations, please provide or request that the DSO send your accommodation letter to me as soon as possible (students are encouraged to contact DSO at the beginning of the semester). For more information regarding the College Disability Services Office, please visit the Student Services website: dcccd.edu/DSO Offices or contact DCCCD Office of Institutional Equity at (214) 378-1633.

College Disability Services Offices

Eastfield 972-860-8348

**A Note on Harassment, Discrimination and Sexual Misconduct**

We are committed to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and DCCCD policy prohibit harassment, discrimination and sexual misconduct. If you encounter harassment, sexual misconduct (sexual harassment, sexual assault, stalking, relationship violence, stalking), retaliation or discrimination based on race, color, religion, age, national origin, disability, sex, sexual
orientation, gender identity, and/or gender expression, please contact your College Title IX Coordinator or the Office of Institutional Equity. We treat this information with the greatest degree of confidentiality possible while also ensuring student welfare and college safety. We are concerned about the well-being and development of our students, and are available to discuss any concerns. There are both confidential and non-confidential resources and reporting options available to you. If students wish to keep the information confidential, please contact the college Counseling or Student Health Services. As required by DCCCD policy, incidents of discrimination and/or sexual misconduct shared with faculty will be reported to the College Title IX Coordinator or District Title IX Coordinator. The Title IX Coordinator will contact the student and determine if further investigation is needed. For more information about policies, resources or reporting options, please contact your college Title IX Coordinator or visit www.dcccd.edu/titleIX.

**College Title IX Coordinators**

Eastfield  
Rachel Wolf  
TitleIX-EFC@dcccd.edu  
972-860-7358

**District Title IX Coordinator**

Office of Institutional Equity  
LaShawn Grant  
TitleIX-District@dcccd.edu  
214-378-1633