Beginning Spanish II Syllabus  
SPAN 1412 – 63401  
Spring 2016, January 20 – May 8.
Syllabus

Professor: Ulises Rodriguez-Figueroa.  
Email: UlisesRodriguez@dcccd.edu
Office Phone Number: 214-860-8792  
Office Number: W70
Office Hours: Monday – Thursday from 11am until 12pm.
Meeting Days & Time: M-S. 8am-6pm
Room Number: INET
Credit Hours: 4

Division: Arts and Communications.
Office Hours: M - TH 7:30 a.m. - 7 p.m., F 7:30 a.m. - 5 p.m.
Office Phone: 214-860-8783 / 8830 / 8831
Office Location: E-40

Course Description: This is the second semester of academic transfer Spanish. This course continues the oral practice, reading, writing, grammar and cultural studies begun in SPAN 1411 or 1311. Students are expected to acquire a substantial amount of vocabulary and begin to deal with idiomatic language and more advanced syntax. Students may register for either SPAN 1312 or SPAN 1412 but may receive credit for only one of the two. (3 Lec., 2 Lab.)

Course Pre-requisites: SPAN 1311 or SPAN 1411 or the equivalent, or SPAN 1300 and SPAN 1311, or demonstrated competence approved by the instructor.

Coordinating Board Academic Approval Number 1609055113

Course Materials/Supplies Needed:  
9780077511746. DORWICK. LSC COLQ (MOUNTAIN VIEW COLLEGE) Online only (2 year access) PUNTOS SPAN W/CONNECT (It can also be purchased directly from publisher but I am not aware of the price differences.) This is an electronic edition of Puntos de Partida and it comes with a free access to Connect.

Course Materials/Recommended:  
Spanish/English – English/Spanish dictionary.

Student Learning Outcomes:  
After successful completion of this course the student should be able to:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the past.
2. Demonstrate understanding of level-appropriate spoken Spanish produced by Spanish speakers of diverse origins.
3. Write simple to moderately complex sentences using level-appropriate grammatical structures and organize them into cohesive paragraphs.
4. Read and comprehend level-appropriate authentic texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture

Course Outline: This course is a continuation of the pre-requisite SPAN 1411 and it will align with the eBook and the Supersite (Computer lab). Both will cover from Lecciones 7 through 12. The course presents basic elements of Spanish language and grammatical structures as well as culture. The student will develop the four basic skills of communication: listening, speaking, reading and writing and an extra element of culture, while concentrating on the following elements of the language:

Chapter 7: Expressing what or whom, direct objects, the personal “a”, direct object pronouns, expressions with acabar+infinitive, expressing negations, indefinite and negative words, formal commands. Vocabulary: food and meals, to know: saber vs conocer.

Chapter 8: Expressing to whom or for whom+indirect object pronouns: Dar and decir, expressing likes and dislikes, other verbs to express likes and preferences, Preterite of regular verb + dar, hacer, ir and ser. Vocabulary: Traveling, vacation, the impersonal “se”.


Chapter 10: Pastimes & Domestic Chores to talk about what we do when we are not studying or working, The Imperfect to talk about the past, Summary of Interrogative Words to learn more about asking questions, Superlatives to express the best or worst of a group, Puerto Rico to learn about a Caribbean island nation that has a close relationship with the United States.

Chapter 11: Health and Well-being & Illnesses and Going to the Doctor to talk about health and health-related topics, The Preterite and the Imperfect on how to use both of these tenses to talk about the past, Relative Pronouns to connect ideas within a sentence, Reciprocal Actions to express actions done to or for each other, Venezuela to learn about a South American country that was home to Simón Bolívar, the George Washington of that continent.

Chapter 12: Housing and Neighborhoods to talk about where we live, Technology to talk about how we connect to the outside world, Informal Commands to give directions and orders, The Subjunctive: Influence to express subjective actions and states and to express influence in complex sentences, Colombia to learn about the only South American country that has coasts on both on the Caribbean and the Pacific Oceans.
**Evaluation Procedures:** This course has been restructured to meet the new THECB guidelines. The course chapters are divided into the 5 communicative component areas required for all foreign languages; Reading, Listening, Writing, Speaking and Culture.

Each area has formative assessments which will be the Student Learning Outcomes (SLOs). The average of all 5 component areas will yield a chapter average. The average of all 6 chapters will yield a Course Final Grade Average. This course will not have a Final Exam.

It is imperative for grades to migrate to eCampus that access to every single gradable activity is done through eCampus and from there access the activity to be graded.

Students will start this course with 0 as a grade and build their grade up as the course occurs. In order to aim towards an “A” in this course, for example: students should have score 25% as the final average by the end of Chapter 1 and 50% by the end of Chapter 2, 75% by the end of Chapter 3, etc.

**Extra Credit (EC) work:** There are 2 LearnSmart (LS) Activities per chapter and an undetermined number of other ECs per chapter. These activities are for EC points only and they do not count in the gradebook calculations until the course has officially ended and a notice has been sent. There will also be the Syllabus form to submit as ECs. From time to time students will be given cultural events to attend which will be tagged as EC. None of these activities are mandatory, they are voluntary, for EC, and most importantly, they ALL are worth 5 points each. Thus, students will decide whether to do them or not. Be aware that students will NO be given any other kind of ECs towards the end of the semester.

All the elements that make the final grade can be done at any location where internet is available to the student, at any time within the due dates. The school's computer labs are located at the Language Center W172. These assignments have due dates per chapter and are indicated on eCampus/Connect.

**Instructor Attendance Policy:** Students are expected to log on to eCampus at least once a day for at least 5 days per week. Students have the responsibility to attend (read the assignments, power points, watch videos, listen, etc.) class, read eCampus and to consult with the instructor when an absence occurs. For the most part, everything is already described on eCampus.

_Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this INET course, your computerized participation in class, on or before the certification date will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses._

Students must complete the “Orientation & FAQ” under the Start Here tab on eCampus in order to certified in a timely manner.
Grading Scale: Grade Average of all chapters divided by 6 = Final grade Average

90 – 100 = A
80 – 89 = B
70 – 79 = C
60 – 69 = D
Below 59 = F

Late or Make Up Work Policy: This class does NOT accept late or make up work. Shall there be a “virtual absence” and determined as an “Excused Absence”, the student must first demonstrate it by submitting official paperwork to that effect, and then complete the missed assignment within 10 days of the agreed extension since there will be a 10% penalty over all such activities; which makes your work worthless after the 10th day of its due date. This Late Work Policy does not extend beyond the end of the semester. (Instructor reserves the right to define “extenuating circumstance”).

eCampus Discussion Boards Etiquette: Be aware of how to use the DBs. eCampus DBs are places to ask generic questions about this course, eCampus and/or PP. These DBs are NOT intended to have conversations, to be redundant; redundancy is not going to expedite anything, this only delays answering at best, since every posting, Message or BBIM has to be replied, or to ask questions that only pertain to one individual. Do NOT use any of the DBs as a wall on Facebook. Questions that have been asked and answered will not be answered again. Be very, very clear on the subject of the question. When posting a question; “Patience is a virtue that must be exercise”. Wait 24 to 48 hrs., to receive an answer. If a question has been posted on any of the communication mediums used for this class: BBIM, DB or the Messages, do not repost it again on another medium. This is still redundancy. Shall any student fail to follow these instructions; privileges to use the DB will be revoked. Stay focus. To participate in the Discussion Boards open an internet browser and log on to eCampus>Discussion Board- and look for the corresponding board. Nevertheless, there is a “Coffee Shop” DB to socialize if it becomes a must.

It is the responsibility of the student to engage in behavior that is respectful, constructive and supportive to cyber-classroom instruction and interaction in the Discussion Boards. Any behavior and/or language that would impede the learning process of other students or the instruction or assessment of the class will result in the immediate removal of the student from the class and referral to the Dean of students after the second offense until the issues is resolve. **Note:** eCampus Discussion Boards, Messages, BBIM, regular eMails, and all materials posted on eCampus Spanish class, are property of the class, its professor, Mountain View College and the DCCCD. Do not treat this media as a social network.

Communications: “Patience is a virtue that must be exercised”. BE PATIENT, students must wait 24 to 48 hrs., for an answers to questions asked through any of this mediums. This is an internet class, not a correspondence course. Thus, do NOT use regular email to contact the instructor after the first week on class. When communicating with the instructor, there are five different ways to do it before resourcing to use regular email:
**DBs:** If there are generic questions regarding academic studies or operational procedures, that are not Tech Support (TS) related, post those questions on the corresponding Discussion Board “FAQs”. All inquiries will be answered there. It is the responsibility of the student to read the purpose of each Discussion Board. It took time to write them, please take the time to read them. Write clearly on the subject the purpose of a posting. Read also all of the replies that pertain to that subject. Since a question might have been asked and answer earlier. Do NOT email the instructor with questions regarding due dates, read this syllabus or the Supersite instead and check eCampus and/or the FAQ in the DB constantly, this is an INET, not a correspondence course.

**Course Messages:** Use the Message link under Tools on eCampus as our eMails communication system for questions of a personal and individual need in nature. This Message system in eCampus will replace eMails after the first week of instruction.

**BBIM:** As established on the first page of this syllabus; Office hours will be virtual. During office hours or when the instructor is online verifying class work on PP, he will also be available in BBIM. To get BBIM go to: eCampus->Tools->BlackBoard IM. Contact the instructor through this media if both parties are online at the same time. This system requires microphone & speakers.

**“Ask the instructor”:** Our eBook has this feature in which allows you to ask specific questions on any given activity, and truth be told, this is the best way to clarify any questions.

**Telephone calls:** When calling, if there is no answer, leave a message and do not assume the instructor would know who called. Leave a message identifying the caller and leave a call back number at the very least. The instructor will not reply to miss calls without messages.

For technical issues, do NOT email the instructor, instead contact the corresponding PP or eCampus Technical Support Staff instead.

**Electronic Devices:** eCampus and PP are still not compatible to accept work through mobile devices, although you can read and study from them.

**Certification Procedures:** For certification purposes, you must log on to eCampus on a daily basis and participate in the “Orientation and FAQ” activity under the Start Here button; prior to certification day in order for your attendance to be certified in a timely manner.

**The withdraw date for this class is:** April 14, 2016.

**Academic Dishonesty:**
Students that caught plagiarizing an assignment, this will include utilizing online translators instead of vocabulary from your textbook, will be subject to an “F” in the course and possible expulsion from the college.

*Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct.*
dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/ss/code.cfm.

**Institution Policies:** Please visit http://www.mountainviewcollege.edu/Academics/Documents/Institutional%20Policies.pdf for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Dishonesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).
<table>
<thead>
<tr>
<th>Week</th>
<th>Class work event</th>
<th>Homework &amp; studies due</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Syllabus. (EC)</td>
<td>Study the syllabus</td>
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<tr>
<td>January 20 – 24</td>
<td>PP/Connect Orientation &amp; FAQs. (EC)</td>
<td>Chapter 7</td>
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<td>eBook, Learn Smart(EC), SLO Reading &amp; Listening: Chapter 7</td>
<td>Study and answer the quizzes</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Week 2</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing &amp; Speaking: Chapter 7</td>
<td>Chapter 7</td>
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<td>January 25 – 31</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<tr>
<td>Week 3</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking and Culture: Chapter 7</td>
<td>Chapter 7</td>
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<td>February 1 – 7</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Answer all SLO activities.</td>
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<tr>
<td>Week 4</td>
<td>eBook, Learn Smart(EC), SLO Reading &amp; Listening: Chapter 8</td>
<td>Chapter 8</td>
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<td>February 8 - 14</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Week 5</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing &amp; Speaking: Chapter 8</td>
<td>Chapter 8</td>
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<td>February 15 – 21</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Week 6</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking and Culture: Chapter 8</td>
<td>Chapter 8</td>
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<td>February 22 – 28</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Answer all SLO activities.</td>
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<tr>
<td>Week 7</td>
<td>eBook, Learn Smart(EC), SLO Reading &amp; Listening: Chapter 9</td>
<td>Chapter 9</td>
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<tr>
<td>February 29 – March 6</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Week 8</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing &amp; Speaking: Chapter 9</td>
<td>Chapter 9</td>
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<td>March 7 – 20 &amp; SPRING BREAK</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<tr>
<td>Week 9</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking and Culture: Chapter 9</td>
<td>Chapter 9</td>
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<td>March 21 – 27</td>
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<td>Study Lectures on eCampus</td>
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<td>Study Learn Smart and proceed to activities.</td>
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<td>Answer all SLO activities.</td>
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This is a general view of the timing of the Distance Learning studies. See eCampus announcements for details.
<table>
<thead>
<tr>
<th>Week 10</th>
<th>March 28 – April 3</th>
<th>eBook, Learn Smart(EC), SLO Reading &amp; Listening: Chapter 10</th>
<th>Chapter 10 Study Lectures on eCampus Study Learn Smart and proceed to activities.</th>
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</thead>
<tbody>
<tr>
<td>Week 11</td>
<td>April 4 – 10</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking &amp; Culture: Chapter 10</td>
<td>Chapter 10 Study Lectures on eCampus Study Learn Smart and proceed to activities. Answer all SLO activities.</td>
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<tr>
<td>Week 12</td>
<td>April 11 – 17</td>
<td>eBook, Learn Smart(EC), SLO Reading &amp; Listening: Chapter 11</td>
<td>Chapter 11 Study Lectures on eCampus Study Learn Smart and proceed to activities.</td>
</tr>
<tr>
<td>Week 13</td>
<td>April 18 – 24</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking &amp; Culture: Chapter 11</td>
<td>Chapter 11 Study Lectures on eCampus Study Learn Smart and proceed to activities. Answer all SLO activities.</td>
</tr>
<tr>
<td>Week 14</td>
<td>April 25 – May 1</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking and Culture: Chapter 12</td>
<td>Chapter 12 Study Lectures on eCampus Study Learn Smart and proceed to activities.</td>
</tr>
<tr>
<td>Week 15</td>
<td>May 2 – 8</td>
<td>eBook, Learn Smart(EC), SLO Reading, Listening, Writing, Speaking and Culture: Chapter 12</td>
<td>Chapter 12 Study Lectures on eCampus Study Learn Smart and proceed to activities. Answer all SLO activities.</td>
</tr>
<tr>
<td>Week 16</td>
<td>May 8 - 12</td>
<td>All assignments DONE by this date. Extenuating Circumstances if any. Grading and recording.</td>
<td>All studying, classwork, done by this date. Extenuating Circumstances if any.</td>
</tr>
</tbody>
</table>

Date: _______________________________

A no-refundable fee of $50.00 payable during the current course must be made to the cashiers at MVC by not later than March 9, 2016. Please make check payable to **MVC-Sigma Delta Mu** account number: 2406-9322-90-86200. Write on the check the driver’s license number and date of birth of the person issuing the check and student ID #; and deliver your receipt and transcripts to the SDM Advisor’s office W70 or to the Division Office in W279b with attention to Professor Ulises Rodriguez by March 15, 2016.

Applicant's Name: _______________________________________________________

Student ID #: ______________________________________________________________________

Address: _____________________________________________________________________________

City, State, Zip Code: ___________________________________________________________________

Telephone Number: ______________________________________________________________________

e-mail address: __________________________________________________________________________

Attach Official Transcript Required

Deliver application and transcript to your Spanish Instructor or bring to:

*Sigma Delta Mu*
*Ulises Rodriguez*
*Mountain View Community*
*W-70*
*Tel: (214) 860-8792*
*UlisesRodriguez@dcccd.edu*

Submit documents and proof of payment at least **four weeks** prior the induction ceremony. Students who meet the criteria for membership, but did not take a course with ANY of the current MVC Spanish professor MUST bring a copy of their transcript.

Your cooperation is expected in this matter.
Candidates shall receive their membership, by applying to The Mountain View College Chapter of the Society and meet the criteria, only those who attain its standards of high academic scholarship in Spanish and other subjects, or who give evidence of professional merit, proficiency, or distinction. The only basis of selection shall be the character and the scholastic or professional record of the candidate, and a genuine interest in things Hispanic. Membership shall be conferred in strict accordance with the standards of the Association of College Honor Societies.

Each active applicant shall pay the national membership fee to be initiated. The membership certificate and the insignia shall be presented during the initiation ceremony (Mandatory).

**Active Membership.** Students are selected on the basis of high scholarship in general and a certain high level of attainment in the academic study of Spanish. Specifically, they must meet the following requirements:

1. Each must have studied at least one semester of Spanish or the equivalent thereof at the college which grants membership, with a minimal grade-point average of 3.00 on a scale where "A" is assigned a value of 4.00, "B" a value of 3.00, etc.
2. The student must have a cumulative grade-point average of at least 3.00 (in Spanish) on a scale where "A" is assigned a value of 4.00, "B" a value of 3.00, etc.

**Inactive membership:** Students interested but have not completed at least one semester of Spanish at a college level. Student must still meet the high scholarship in general and a certain high level of attainment in the academic study of Spanish criteria.
The Mountain View College Honors Scholar Program

Definition

The Mountain View College “Honors Scholar Program” is an academic program open to any Mountain View college student enrolled in an accredited class and works closely programmatically with the Sigma Delta Mu XI of Texas.

The Honors Project

The Honors Scholar Program encourages the student to grow academically through participation in an Honors Project negotiated with the instructor. A learning activity completed in addition to all other assignments. Honors Project receives Honors Credit only if the student has also earned a grade of “A” or “B” in the course.

Honor Scholar Designation

In order to receive Honor Scholar designation, a student must complete a minimum of 6 Honor Projects in courses of at least two academic disciplines completed at Mountain View College. Optionally, the student may substitute a grade of “A” completed in a designated Honor Course for two of the required 6 Honor Projects. Courses completed with honors credit are tagged on the college transcript with a # designation beside the A along with a brief line of explanation on the reverse side of the transcript.

Recognition

Honors Scholar is the highest academic designation recognized at Mountain View College, and the program Honors Scholars are honored with a luncheon each spring and recognized by name on the Honors Scholar pylon and the annual graduation program.

REQUIREMENTS FOR HONORS CREDIT FOR THIS SPANISH CLASS:

To receive honors credit in Spanish class, students must fulfill every single one of the following requirements:

I. Earn a course grade of A or B

II. **Declare their intention of becoming an Honor student by the end of Week 3!!**

III. All SPAN courses—Answer every single activity included under the Honor’s Program folder of 6 all chapter and score a minimum average of 90 on those activities.
GENERAL STATEMENT (GSF): This syllabus is intended to cover all expectations, policies, and procedures for the course; however, the instructor has reserved the right to add, delete, modify and/or revise segments of this course, syllabus and/or course calendar.

Print, sign and return DIGITALY return this sheet by regular eMail to the course instructor within one week of the beginning of the course.

I have received and read the syllabus for this Spanish course and understand the policies, procedures, and expectations.

Date_______________________________________________________________

X_________________________________________________________________

Name (printed) __________________________________________________________

Course Number and section ____________________________________________