ART 1301
Art Appreciation Departmental Syllabus

Instructor name: Marian Ichaso Lefeld

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Office Hours: T, R: 9:00 am -12:00 pm. Friday by appointment

Course Description (from District Catalog):

ARTS 1301  Art Appreciation (3)
This is a Texas Common Course Number.
Prerequisite: Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in Reading. Emphasis is on the introduction and development of visual arts and aesthetic awareness. (3 Lec.) Course Description: Films, lectures, slides, and discussions focus on the theoretical, cultural, and historical aspects of the visual arts. Emphasis is on the development of visual and aesthetic awareness. (3 Lec.)

Coordinating Board Academic Approval Number 5007035126

Textbooks and Other Course Materials: This course employs a supplementary site, Connect Art.

Required Textbook: Living With Art by Mark Getlein
Ebook with Connect Art access card (Available at the RLC bookstore)
OR Soft Copy with Connect Art access card

NOTE: If you would like to purchase a soft-copy text, new or used, then you are able to purchase the access code only for Connect Art you can purchase the Ebook/Connect Art access card on the login page of Connect Art–link is on the announcement page in Blackboard.

NOTE: This class employs an online course delivery. Do not use Internet Explorer. Use Firefox, Safari, Chrome, or any other than I.E.
**ART 1301 Course Outcomes**

Upon completion of this course students will: demonstrate knowledge of an art related vocabulary and the historical development of artistic styles; recognize the visual elements and principles of design in 2 & 3-D media, and employ a critical analysis of various art forms.

**Institution Policies**

For Institution Policies, please refer students to the Richland website [www.richlandcollege.edu](http://www.richlandcollege.edu) (Current Students) or to [www.richlandcollege.edu/syllabusinfo/syllabiInformation.pdf](http://www.richlandcollege.edu/syllabusinfo/syllabiInformation.pdf).

**Course Outline:**

Refer to the course information posted in Blackboard.

**Evaluation Procedures:**

The following lists the minimum assignments required for the course and the possible methods of grading. Individual instructors may have more assignments.

Chapter quizzes and assignments are all worth a maximum of 100 points each. Final grade will be determined by the average of all quizzes and assignments based on cumulative points.

**Obtaining Final Course Grades Using eConnect**

Final Grade Reports are no longer mailed. Convenient access is available online at [www.econnect.dcccd.edu](http://www.econnect.dcccd.edu) or by telephone at 972-613-1818. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions and Student Records Office, T170.

**Attendance Policy:**

**On Site Classes:** Attendance is required. If you have three unexcused absences your grade is lowered one letter. Four to six – two letters, seven to nine – three letters, nine or more – four letters. It is YOUR responsibility to notify your professor of upcoming absences or post-class absences. Illnesses for an extended period must have documentation from a medical facility or professional.

**On-line Classes:** You must log in daily and work on your assignments.
Late Submission Policy:

Late submissions are only allowed with permission of the instructor. One late submission during the semester only.

Classroom/Online Etiquette:

Please treat each other and the instructor with respect. Be aware of the written and/or verbal policies the instructor includes in the syllabus or says in class. As you would wish to be treated, so treat others. In other words, by following the rules outlined below, you will be more successful and less frustrated with your instructor and fellow students (and better prepared for university and/or business life).

a. Practice open and honest communication. Communicate, politely, with your instructor if you have a problem. Nothing can be solved if you approach your instructor in an offensive manner, or demand the instructor solve your problems, or if you act out in class. Also, nothing can be accomplished if you don’t talk to your instructor at all! Remember the golden rule above: if you treat your instructor with respect, your instructor will treat you with respect. This works for your fellow students, too!

b. Avoid asking for special treatment without good reason. Requests for special consideration from the instructor (such as late papers, excused absences, etc.) are just that, requests. You are asking the instructor for a favor. Your instructor must be fair to all students and may not grant your request, or may grant it only with adequate documentation/evidence. Be aware of this and respect the instructor’s decision.

c. Be prepared. Come to class prepared to write, discuss, work in groups, and ready to cooperate. Being prepared and able to work with a team are the two most valued skills in the business world! Have your reading done, drafts prepared, topics considered before you come to class. This, above all else, demonstrates respect for yourself!

d. Listen! Listen to your instructor and your fellow students. Take notes when needed. Most problems occur because deep and open listening has not been practiced. Considering what has been said before reacting shows respect for the other person, as well as yourself.

e. Finally, respect other students and the instructor by coming to class on time and making sure you turn off cell phones and pagers. Disrupting class is never respectful in anyone’s eyes!

Thank you for your attention. It is noticed and appreciated by your instructor and fellow students.
**Drop Date:**
The last date to drop this class with a “W” is **MONDAY, FEBRUARY 29th**

**Academic Honesty Statement:**
Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test or even be suspended from college. Students who are determined to be involved in such activities shall be punished as prescribed by college and Board policies outlined in the **Student Code of Conduct**. You can access this information by going to [https://www1.dcccd.edu/cat0506/ss/code.cfm](https://www1.dcccd.edu/cat0506/ss/code.cfm).

> “If you are found responsible for the actions listed above I will report the incident to the Dean and/or Vice President of Student Affairs which may result in expulsion from class. It is the student’s responsibility to prove that he/she did not plagiarize.”

**Where to go if you need additional help with your writing:**
The Writing Center is located in Medina 216 (Phone: 972-238-6226). There you can receive free tutoring by appointment or on a drop-in basis. The Writing Center staff also offers a series of **Connections** workshops throughout the semester on writing and study skills in general. Dates and times for these free workshops are posted on the door of M-216. In addition, The English Corner is located at the top of the stairs in Lavaca Hall. You can get free drop in tutoring from one of Richland’s English professors. You can get help with any aspect of your paper from getting started to MLA documentation. Help with grammar and mechanics is also available on-line at the following websites:

- [http://www.owl.english.purdue.edu](http://www.owl.english.purdue.edu)
- [http://webster.commnet.edu/grammar/](http://webster.commnet.edu/grammar/)

**Campus Emergency Operation Plan:**
Richland College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus.

- To familiarize yourself with these procedures, please take time to watch the overview video: [http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv](http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv)
- The complete Emergency Operations Plan can be viewed and printed at the following website:
If you have questions or concerns, please contact the Richland College Office of Emergency Management. This office can be reached by phone (972/238-3794) or by e-mail (rlcoem@dcccd.edu)

**Contingency Plan:** Richland College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor.

**Students will be notified through either eConnect or eCampus e-mail should an emergency occur which prevents the holding of class.**

By reading this document I agree to abide by the course policies contained in the syllabus for Art Appreciation class Fall 2015 at Richland College.