ARTC 1309 Basic Illustration
Spring 2016

INSTRUCTOR: Ray-Mel Cornelius SECTION: 93400
OFFICE: B-229 OFFICE HOURS: 12 – 1 pm M T W TR F (by appointment)
CAMPUS VOICEMAIL: 972 860-4959
EMAIL: rcornelius@dcccd.edu CLASS DAY/TIME: Online
PREFERED METHOD OF CONTACT: e-mail
DIV. OFFICE: 972/860-4160 M-115

NOTE: The instructor reserves the right to modify the course requirements, assignments, grading procedures and other related policies as circumstances so indicate.

CATALOG DESCRIPTION: ARTC 1309 Basic Illustration (3)
Introduction to drawing techniques, skills, and concepts using various black and white media. Emphasis on perspective construction of the human figure and principles of shading as they pertain to the commercial illustration industry. (2 Lec., 4 Lab)

COURSE OBJECTIVE: To introduce beginning illustration skills toward communication aims through presentation and practice with basic and necessary drawing skills; exploration of a variety of media; and research into the business of Illustration.

COURSE COMPETENCIES:
Successful completion of this course will enable the student to:
1. Establish a routine of drawing every day through keeping a sketchbook.
2. Create an illustration from concept to finished piece through following correct procedure.
3. Produce successful compositions through use of space.
4. Use perspective, light & shadow, and proportion in the context of commercial illustration.
5. Demonstrate the use of a variety of media used in illustration.
6. Assemble a “morgue” file, through reference and “scrap” sources.
7. Research a variety of sources, including photography and the imagination, to derive conceptual imagery.
8. Build a drawing based upon referenced material.
9. Recall basic terminology of illustration.
10. Research and present findings of historical aspects of illustration.
11. Compare the history of illustration with modern day practices.
12. Describe various business aspects of illustration as a career.

SPECIFIC CLASS POLICIES:
1. Attendance Policy: Regular and punctual class attendance is expected of all students. Attendance is mandatory to the learning process. You determine how much time you need to spend in order to complete your course work. Keep in mind an average student will spend 3 hours for every one credit hour of the course. Excessive absences will result in a lower final grade in the course.
NOTE: CLASS ATTENDANCE AND COURSE PROGRESS IS THE RESPONSIBILITY OF THE STUDENT.
2. Late work: Late work will only be accepted with a decreased letter grade.
3. Completion of Required work: All work is due on the date indicated when assigned.
4. Examination Policy: There is a final review quiz, composed of twenty multiple-choice questions, on material covered in class.

TEXTBOOK(S):
A text is not required in this class. Supplemental reading assignments will be required as assigned.

COURSE REQUIREMENTS: In an online course the student is responsible for completing assigned projects by the due dates.

COURSE OVERVIEW: The course objective will be achieved through assignments covering drawing skills, media, and research, including individual exercises and research projects.

COURSE OUTLINE:
Week one, introduction to the illustration field and the structure of the class; research project.
Week two, principles and application of perspective.
Week three, principles of light and shadow.
Week four, application of light and shadow.
Week five, finding and using photo reference.
Week six, rendering a finished illustration using photo reference, continued.
Week seven, rendering a finished illustration using photo reference, continued.
Week eight, rendering a finished illustration using photo reference, completed.
Spring Break
Week nine, creating an illustrated portrait, ink and watercolor, research.
Week ten, creating an illustrated portrait, ink and watercolor, continued.
Week eleven, creating an illustrated portrait, ink and watercolor, continued.
Week twelve, creating an illustrated portrait, ink and watercolor, completed.
Week thirteen, creating an illustration, class work.
Thursday, April 16, last day to withdraw.
Week fourteen, creating an illustration, class work.
Week fifteen, creating an illustration, class work.
Week sixteen, creating an illustration, finish.
Finals week, final review quiz.

GRADING CRITERIA: Individual assignments are graded on the accuracy of student responses to questions presented and meeting assigned deadlines.
There are seven individual assignments and one final review quiz, each of equal value. The final grade is determined by adding the individual assignment and quiz grades, each worth 10 points.

GRADING SCALE: A=90-100; B=80-90; C=70-80; D=60-70; F=0-59
Final Exam Dates: May 9 - 11
Last day to withdraw: April 14, 2016

Campus/District Policies:

DROP/WITHDRAWAL POLICY: Withdrawing from a course is a formal procedure that YOU must initiate; the instructor cannot do it for you. You may withdraw from a class in either the Admissions office or Advising Center. If you stop attending or are unable to complete this class and you do not withdraw before the official drop date, you will receive a performance grade, usually a grade of “F.” Students sometimes drop a class when help is available that would enable them to continue. Please discuss your plans with the instructor if you feel you need to withdraw. The full drop and withdrawal policy is online in the college catalog.

STOP BEFORE YOU DROP: For students who enroll in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your college counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. The full drop and withdrawal policy is online in the college catalog.

FINANCIAL AID CERTIFICATION OF ATTENDANCE: You must attend and participate in your on-campus and online course(s) in order to receive federal financial aid. Your instructor is required by law to validate your attendance and participation. In an online course, you must participate in an academic related activity pertaining to the course in order for your attendance to be validated. Simply logging-in is not sufficient by itself to demonstrate academic attendance. You must demonstrate that you are participating in your online class and engaged in an academically related activity by the certification date. The academic related activity used to validate online course participation is at the discretion of your instructor.

This statement of certification of attendance applies to all students enrolled regardless of whether they are receiving financial aid or not. All students must be certified.

INTERNATIONAL STUDENTS: Students on an F-1 visa cannot withdraw from classes without jeopardizing their official status. If you are on an F-1 visa, you MUST NOT withdraw from any class without the permission of an International Student Advisor in the Multicultural Center, in Room S-136 or at 972-860-4192.
RELIGIOUS HOLIDAYS: A student shall be excused from attending classes, or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this provision may not be penalized for that absence and shall be allowed to take an examination or complete an assignment within a reasonable time after the absence.

ADA STATEMENT: If you feel you may need special assistance or accommodation (such as help with taking notes, extra time on tests, etc.) because of any type of physical disability or learning difference, please contact the Special Services office in Room S124 or at 972-860-4673.

ACADEMIC INTEGRITY: Scholastic dishonesty is a violation of the Student Code of Conduct and is punishable as stated in college policies. Please review the full Student Code of Conduct as listed in the college catalog for additional information.

Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. The purpose of the Student Code of Conduct is to provide guidelines for the educational environment of the Dallas County Community College District. This environment views students in a holistic manner, encouraging and inviting them to learn and grow independently. Such an environment presupposes both rights and responsibilities.

REPEATING THIS COURSE: Each college of the DCCCD charges additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and continuing education/workforce training courses will result in additional tuition being charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts included courses taken at any of the DCCCD colleges since the Fall 2002 semester. The District’s policy for tuition charges relating to a third attempt is in the college’s catalog.

GRADE REPORTS: Final grade reports are not mailed to students. You may obtain your final grades online at https://econnect.dcccd.edu/. From the student menu, select “My Grades” under “My Personal Information.” If you are not already logged in, you will be prompted to do so. Select the grade type you wish to review. Press the submit button and all grades for the selected grade type will be displayed.

INSTRUCTOR’S RIGHT TO MODIFY: The instructor has the right to add, delete, or revise segments of this course syllabus.

FERPA: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information about the FERPA guidelines is available online in the college catalog.

SUPPLY LIST
Needed now:

HB or No. 2 pencil.

Pencil sharpener.

Kneaded eraser.

“Magic Rub” eraser.

“Parchment” or tracing paper pad, 14” by 17”. (If you already have such a pad from another class, whatever size it is will be fine. If you don’t have such a pad, 14” by 17” is the optimum size.)

Metal T-square. (If you already have a T-square from another class, don’t get another one. There are some in the classroom, but there may not be enough for everyone depending on class size.)

Triangle.

Metal Ruler.

X-acto knife using #11 blade.

Needed later (after Week 4):

At least two 15” x 20” “Crescent“ brand cold-pressed illustration board.

3B and 3H drawing pencils
-and-
Micron disposable pen, point size 03 or 05.