HEALTH OCCUPATIONS CORE CURRICULUM
HPRS 2231
General Health Professions Management
Syllabus

All students must wear their ECC Picture ID Badge. It should be worn on the upper part of the body where it is clearly seen. Program uniforms do not replace the college ID requirement. Students who do not have a college ID will not be permitted in class, after the 12th class day.

Prerequisites:
One of the following must be met: (1) Developmental Reading 0093 AND Developmental Writing 0093; (2) English as a Second Language (ESOL) 0044 AND 0054; or (3) have met Texas Success Initiative (TSI) Reading and Writing standards AND DCCCD Writing score prerequisite requirement

Course Description:
Exploration and application of management concepts necessary for effective health profession operations. This course incorporates and integrates principles of management such as health care delivery, strategy, and resource allocation to all forms of healthcare environments. Special emphasis is placed on finance, ethics, culture and diversity, trends, and career exploration. The study of law and ethics are intertwined into all the facets of healthcare including case studies and enactments of legal cases. (1 Lec., 2 Lab.)

Credit Hours: 2 (1 Lec., 2 Lab.)

THECB INFORMATION
End-of-Course Outcomes:
Students will analyze current health care trends, apply health care management concepts, distinguish supervisor and supervisory roles, demonstrate management of financial and personnel operations, evaluate regulatory and legal processes in health care management. Additionally students will evaluate health care delivery processes, legal and ethical issues, regulations, financing, quality assurance and cultural diversity as related to the management of health care services.

Student Learning Outcomes/SLO
Upon successful completion of HPRS 2231, students will be able to:

- To present an overview of the organization and infrastructure of the healthcare system
- To analyze trends within the managerial, financial, legal, ethical, and socioeconomic aspects of the healthcare marketplace and its participants
- To examine national, social and economic trends as they pertain to healthcare services
- To research and correlate the financial aspects of healthcare to its structure and organization
- To review and strategize management concepts in healthcare and its impact upon the organization and employees
- To explore the importance of ethics and to put this knowledge to our everyday scopes of practice within our respective fields
- To quantitatively and qualitatively provide measurement for quality and performance indicators within the healthcare system
- To provide the latest information on employment opportunities and the correlation of these with one’s interest
- To investigate and correlate legal practices within healthcare
- To analyze the healthcare delivery system and look at the various economic and social aspects
- To examine long term care and elderly care and its ethical, legal, social, and financial impact upon patients and their families and society as a whole
- To discuss and comprehend the impact of culture, diversity, and communication within the healthcare setting
- Distinguish supervisory roles in the various health care settings
- To evaluate personal behavior patterns, determine strengths, diminish weaknesses, thus enabling better communication and conflict resolution skills
- To strategize both personally and professionally how one would plan, evaluate and implement emergency preparedness in both the community at large and in a health care setting
COURSE MATERIALS
Textbook:
Medical Law & Ethics, 4th edition
Author: Bonnie F. Fremgen
Publisher: Pearson
eBook: ISBN 13 987 0 13 255922 5

A student of El Centro College is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer. THECB TAC Rule 4.218 (c)

Major Course Requirements
Research, discussions, and quizzes will evaluate the student's understanding of current trends in HealthCare Professions/Management, cultural diversity, emergency preparedness, budgetary evaluation, legal/ethical cases, employment trends and cost of drug development

Subject Matter
Topics covered in this course include:
- Current trends in healthcare, Visa laws, managed care, reimbursements, managed care, long term care
- Evaluation of a budget, cost of drug development, learning styles, cultural diversity, quality management, confidentiality, provider and patient learning styles, the underserved populations
- Preparation for emergencies in the workplace and community, workforce changes

Disclaimer
The provisions contained in this syllabus do not constitute a contract between the student and El Centro College. These provisions may be changed at the discretion of the Coordinator/Instructor. When necessary, appropriate notice of such changes will be given to the student.

Students will be notified of changes with eCampus Announcements. It is the student’s responsibility to check course eCampus Announcements frequently.

The instructor-of-record may provide additional information to enhance the course to meet the needs of the enrolled students, provided that the enhancements do not conflict with the official course syllabus.

IMMUNIZATION POLICY
More detailed information on this policy is available from the Health Occupations Admission Office.
All students admitted to the El Centro Allied Health and Nursing programs must complete the following vaccination/screening tests and provide required documentation (immunization records, physician-validated history, or serologic confirmation):

**Tuberculosis Screening:** An intradermal PPD (Mantoux) “skin” test is required for all applicants. The PPD must be current within twelve (12) months of the applicant’s anticipated entry into a health occupations program. When accepted to a health occupations program, a student must be current on the screening and repeat the PPD every twelve (12) months for the duration of his/her enrollment in the program.

If the PPD indicates a positive reaction, documentation must indicate the induration of the test site and the applicant must also obtain a chest x-ray verifying the absence of active disease. The chest x-ray must be current within one (1) year of program entry. The chest x-ray will then be valid for two (2) years while the student is enrolled in the program. Individuals who have received the BCG injection or who have a history of tuberculosis or a positive PPD result should obtain a chest x-ray rather than the PPD.

**Immunizations:** An applicant must have completed the following immunizations according to the indicated guidelines and schedules. Documentation of a titer (blood test) with specific lab values verifying immunity or seropositivity is also acceptable for Measles, Mumps, Rubella, Varicella, and Hepatitis B.

1. **Measles** – Two (2) doses of measles ("rubeolla") vaccine is required either in separate injections or in combination with mumps and rubella ("MMR"). Both measles immunizations must have been received.
after January 1, 1968. Individuals who were born prior to 01/01/57 are exempt from the measles immunization requirements.

2. **Mumps** – One (1) dose of mumps vaccine is required either in a separate injection or in combination with measles and rubella (“MMR”). Individuals who were born prior to 01/01/57 are exempt from the mumps immunization requirement.

3. **Rubella** – One (1) dose of rubella vaccine is required either in a separate injection or in combination with measles and mumps (“MMR”). There is no exemption from the rubella immunization requirement for individuals who were born prior to 01/01/57.

4. **Tetanus/Diphtheria/Pertussis ("Tdap")**– One (1) dose of Tdap is required within the past ten (10) years. The documentation must clearly indicate that a Tdap was received. **NOTE:** A standard Tetanus or Tetanus/Diphtheria (Td) is not accepted.

5. **Varicella (chickenpox)** – Two (2) doses of varicella vaccine are required or documentation of a positive titer (blood test) with the lab values report. **NOTE:** A statement from a physician or parent indicating the student’s previous varicella disease history is no longer accepted.

6. **Influenza** – One dose of a flu vaccine is required within twelve (12) months of anticipated entry to a health occupations program.

7. **Hepatitis B series** – Three (3) doses of Hepatitis B vaccine are required per the timetable below: Initial dose, Second dose one month after the initial dose, Third dose five months after the second dose. If an applicant fails to adhere to the above schedule, the series may have to be repeated.

**Policies and Student Handbook**

General Institutional policies and Course-Related Institutional policies are available on the college web site. The Student Handbook is available from the Student Life office and on the college web site.