Course: SCWK 2311 Interviewing & Counseling Theories (3 Credit Hours)
Sections: 43402/93402 (internet-based course)

Instructor: Jeff Quan, LPC-S
Phone: 972-860-7371
Email: jquan@dcccd.edu
Office: C-140, By Appointment

Required Textbook
Select either the Hardbound or Loose-leaf edition

Be sure to get the 9th Edition (pink/purple cover). Previous editions do not contain all of the material that will be addressed in this course.

Additional Requirements:
Continuous and reliable internet access during the entire semester is required for successful completion of this course. If you do not have continuous and reliable internet access please consider taking this course in a lecture or hybrid class setting. Alternatively, you may access this course using one of the computers in the Computer Lab on campus in L-108.

Course Description:
An introduction to Major theories of various treatment modalities including client-centered, psychodynamic, rational-emotive, and reality therapy. Topics include cognitive/behavioral approaches such as behavior modification, life skills training, and an introduction to experimental therapies.

NOTE: Last day to withdraw from your class with a grade of “W” is Thursday, April 16, 2015.
Student Learning Outcome:
Upon completion of this course, the student is expected to identify and distinguish between at least 10 different major theories of counseling. This includes assessment of the major techniques and goals of each theory.

Student Evaluation:
Students will be evaluated on the following:

✓ Their ability to describe and discuss at least 12 major theories of counseling as evidenced by successfully passing examinations during the course. Twelve (12) exams will be administered. Exams will cover Chapters 4 - 15. Each exam will consist True/False questions and Multiple Choice questions. Please note that there will NOT be a mid-term exam nor comprehensive final exam.

✓ Their ability to identify major areas of ethical concern in counseling as evidenced by writing a reflection paper addressing ethical concerns and personal accountability.

✓ Their ability to effectively articulate their preferred counseling theoretical orientation as evidenced by writing a reflection paper based upon completing a pre-assessment (beginning of semester) and post-assessment (end of semester) Selective Theory Sorter (STS provided by Instructor).

✓ Their participation in online discussions. Students will be required to complete discussions as prompted by the Instructor.

The final course grade is based on a cumulative number of points earned during the semester. The maximum number of points available is 2000. No extra credit work is available.

Grading Scale Legend

<table>
<thead>
<tr>
<th>Activity</th>
<th>Points</th>
<th>Weight</th>
<th>Points Earned</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams (12)</td>
<td>1200</td>
<td>60.0%</td>
<td>1800 or More</td>
<td>A</td>
</tr>
<tr>
<td>Ethics Paper</td>
<td>200</td>
<td>10.0%</td>
<td>1600 – &lt;1800</td>
<td>B</td>
</tr>
<tr>
<td>STS Pre-Assessment</td>
<td>100</td>
<td>5.0%</td>
<td>1400 – &lt;1600</td>
<td>C</td>
</tr>
<tr>
<td>STS Post-Assessment</td>
<td>100</td>
<td>5.0%</td>
<td>1200 – &lt;1400</td>
<td>D</td>
</tr>
<tr>
<td>STS Reflection Paper</td>
<td>250</td>
<td>12.5%</td>
<td>&lt;1200</td>
<td>F</td>
</tr>
<tr>
<td>Discussion Board Posts (15)</td>
<td>150</td>
<td>7.5%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>2000</td>
<td>100%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Generally, we will cover one chapter per week. PowerPoint chapter summaries can be found in the “Content” section of eCampus.

“Assignments and Due Dates.pdf” (found in the “Content” section of eCampus) provides a summary of the various assignments, exams, and scheduled due dates. Detailed instructions will be provided when the assignment is released. Please note that late work is not accepted. Once a deadline has been reached, the assignment, exam, etc. is automatically removed and can no longer be accessed. Unless otherwise noted, you may attempt each assignment, exam, etc. only one time.
***** Certification for Financial Aid *****
To be certified to receive financial aid as a result of having attended and participated in this course you must do the following BEFORE the 12th class day, Monday, February 2, 2015:

- Read the information on Netiquette in this link:
- Take the Netiquette Quiz on eCampus in the folder labeled “Exams”.
  You must correctly answer all 7 questions correctly. You may take the quiz up to 25 times. Although you initially receive a grade for the quiz, it will be exempted after the 12th class day. Ultimately, the quiz will not count towards your final grade for the course.

There will be NO exceptions. Failure to take the quiz before Monday, February 2, 2015 will forfeit your certification for this course.

INSTITUTIONAL POLICIES

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT (DCCCD) EMAIL POLICY
Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a free DCCCD student email account go to:
[http://www.dcccd.edu/SS/OnlineSvs/NetMail/Pages/default.aspx](http://www.dcccd.edu/SS/OnlineSvs/NetMail/Pages/default.aspx)

ACADEMIC DISHONESTY
The Code of Student Conduct, [https://www1.dcccd.edu/catalog/ss/code.cfm](https://www1.dcccd.edu/catalog/ss/code.cfm), prohibits academic dishonesty and prescribes penalties for violations. According to this code, which is printed in the college catalog (and accessible through the above link), "academic dishonesty", includes (but is not limited to) cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion".

Academic dishonesty may result in the following sanctions, including, but not limited to:
1. A grade of zero or a lowered grade on the assignment or course.
2. A reprimand.
3. Suspension from the college.
4. Expulsion from the Dallas County Community College District

NOTIFICATION OF ABSENCE DUE TO RELIGIOUS HOLY DAY(S)
Students who will be absent from the course for the observance of a religious holiday must notify the instructor in advance. Please refer to the Student Obligations section of the college catalog for more explanation. You are required to complete any assignments or take any examinations missed as a result of the absence within the time frame specified by your instructor.

REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT
In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, any student who feels that he or she may need any special assistance or accommodation because of an impairment or disabling condition should contact the Disability Services Office (DSO) at (972) 860-8348 or visit the DSO in Building C, Room 237. It is the policy of EFC to provide reasonable accommodations as
required to afford equal educational opportunity. It is the student’s responsibility to request accommodations.

DROP POLICY
If you are unable to complete this course, you must officially withdraw by **Thursday, April 16, 2015**. Withdrawing is a formal procedure which you must initiate through the Admissions Office; your instructor cannot do it for you.

All Dallas County Community Colleges charge a higher tuition rate to students registering the third time for a course. This rule applies to the majority of credit and Continuing Education / Workforce Training courses. Developmental Studies and some other courses are not charged a higher tuition rate. Third attempts include courses taken at any DCCCD college since the fall 2002 semester. For further information, go online to: [http://www.eastfieldcollege.edu/ari/Drop.asp](http://www.eastfieldcollege.edu/ari/Drop.asp).

FINANCIAL AID STATEMENT
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. **Students who fail to attend or participate are also subject to this policy.**

To apply for financial aid in the DCCCD, students must complete a FAFSA (Free Application for Federal Student Aid) form on the web at [http://www.fafsa.ed.gov](http://www.fafsa.ed.gov).

FINANCIAL AID STATEMENT FOR DISTANCE LEARNING CLASSES
If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by completing the Netiquette Quiz mentioned above. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

STUDENT E-MAIL
Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts (e.g. yahoo, gmail, hotmail, AOL, etc.). If you wish to send your assignments as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student e-mail account. You may set up your account by going to [http://www.dcccd.edu/SS/OnlineSvs/NetMail/Pages/default.aspx](http://www.dcccd.edu/SS/OnlineSvs/NetMail/Pages/default.aspx). The account is free.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.
COUNSELING SERVICES
Counseling services for personal issues are provided to all students currently enrolled at Eastfield College. These services are provided by licensed professionals who are bound by confidentiality (within ethical parameters) at no charge. With the assistance of a counselor, students are able to identify, understand, resolve issues and develop appropriate skills. To make an appointment call 972-860-7371 or visit the Counseling Services office in Building C, Room 140.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time after fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. The campus Advisement Center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: http://www.dcccd.edu/why/reg/registration/pages/dropwithdraw.aspx.

TUTORING SERVICES / ACADEMIC SKILLS CENTERS (ASC)
Students may receive free tutoring services through the Academic Skills Centers (ASCs). The ASC for Reading and Writing is located in the Library. The ASC for Math is located at the Math Spot in C201. The ASC for Science is located in the Science Corner near S213.

The Writing Center supports and supplements classroom instruction by providing focused, individualized writing instruction in response to the specific needs of the student. Its services are available to all Eastfield College students, not just those enrolled in English classes. The tutors are skilled writing specialists who can help students clarify writing tasks, understand instructors' requirements, develop and organize papers, explore revision options, detect grammar and punctuation errors, and properly use and document sources. Rather than merely editing or "fixing" students' papers, the Writing Center staff focuses on helping students develop and improve their writing skills.

INSTRUCTOR DISCLAIMER
The instructor reserves the right to amend this syllabus at his discretion.