This course focuses on part-writing and harmonization with triads and their inversions. Also included is a chord vocabulary expanded to include materials from the common practice period as well as contemporary periods. It is recommended that students enrolled in Music 1117 enroll in this course.

Textbooks and Other Course Materials:

3. (Required) Students are required to have blank staff paper for in-class exercises, as well as to aid in note-taking and practice for exams. This is available online for free (if you have printer access), or may be bought in the Eastfield campus bookstore (or in most music shops, and probably a number of other places as well).
Grading:

Participation: 20% (200 total points possible)
Homework: 20% (200 total points possible)
Midterm: 30% (300 total points possible)
Final exam: 30% (300 total points possible)

Grading Scale:

90% and above A
80% to 89.94% B
70% to 79.94% C
60% to 69.94% D
59.94% and below F

Course Outline:

Welcome, Review Chapters 1-4  January 26
Continue Review, Begin Chapter 5, Principles of Voice Leading  January 28
Reading due: Chapter 5, Principles of Voice Leading.  February 2
Reading due: Chapter 6, sections 6-1 and 6-2  February 4
Reading due: Chapter 6, sections 6-3 and 6-4  February 9
Reading due: Chapter 6, remainder  February 11
Reading due: Chapter 7, Harmonic Progression and the Sequence.  February 16
In-class work on progressions, harmonizing  February 18
Reading due: Chapter 8, Triads in First Inversion.  February 23
In-class part-writing work.  February 25
Reading due: Chapter 9, Triads in Second Inversion.  March 2
In-class part-writing work.  March 4
Review for midterm.  March 16
Midterm.  March 18
Reading due: Chapter 10, Cadences, Phrases, Periods, and Sentences.  March 23
Study assignment: Analyzing your own music.  March 25
Further discussion of small-scale form, presentation of study assignment.  March 30
Reading due: Chapter 11, Nonchord Tones 1  April 1
Reading due: Chapter 12, Nonchord Tones 2  April 6
Non-chord tones and harmonic analysis  April 8
Reading due: Chapter 13, The V 7 Chord  April 13
Reading due: Chapter 14, The II 7 and VII 7 Chords  April 15
Reading due: Chapter 15, Other Diatonic Seventh Chords  April 20
Reading due: Chapter 16: Secondary Functions I  April 22
Further discussion of secondary functions, and tonicization/modulation  April 27
Further discussion of secondary functions, and tonicization/modulation  April 29
Review.  May 4
Review.  May 6
Final Exam  TBA

Any changes to the schedule will be announced in class.
General notes:
1. This course is challenging for most people who take it, even if they have been playing music for years. There will be many new ideas, and a fair amount of information you will need to commit to memory. Set aside time to study for this class.
2. All of the assignments you are given are useful; none of them are make-work.
3. My expectation is that you will have finished the entire chapter by the due-date, including the self-tests. You probably will not fully understand what you read until you put it into practice, and you almost certainly won't fully understand it until you hear it (music is auditory, after all)--so make sure you use the piano frequently and play what you've written!
4. I love questions that come from a desire to learn. If you have difficulty understanding something, whether from the lectures or from the textbook (or on closely-related topics, for that matter), I am happy to assist. Please don't feel shy about asking questions; answering them is a large part of my job.
5. If you don't have a piano at home, remember that we have practice rooms with pianos in them on campus. They are there for you. Take advantage of them!
6. E-mail is the best way to reach me outside of class hours. I probably won't receive telephone messages in a timely fashion.

Attendance/Participation:
Attendance will not be graded, but I will grade your participation in class (I use it to measure what you are learning from week to week), and it is hard to participate if you are not present or prepared for the class. However, if you are ill, I will expect you to stay home and get well; if you give me prompt notice of your illness (by emailing me on or by the day of your missed class), I will give you a way to make up the participation points.
Students are responsible for anything that occurs in their absence, which includes covered material and assignments. While I welcome questions, I will not teach you material we covered while you were absent; it will be your responsibility in that case to read the textbook or ask your fellow students for their notes and ask me specific questions from there. I suggest that you exchange contact information with the other students.
Tests will only be given late because of illness excused with a doctor's note or holy day absences approved through our procedures.

Homework:
Homework turned in by the due date will be graded on its merits. Homework turned in late (for reasons other than illness or religious holidays) will have five points subtracted for every class-day it is late.

Class Conduct:
For detailed information on Eastfield's standards of conduct, please consult the current edition of the Eastfield Student Handbook. The short of it is this: I will treat all of my students with courtesy, and expect courtesy from you in return. Part of the courtesy I expect is that your electronic devices (cell-phones, tablets, laptops, etc.) will not interrupt class. I understand if there is an emergency and you need to be available—but this needs to be a rare occasion, and I must be notified ahead of time. Eating and drinking are not allowed during the class period. Open-container drinks are not allowed in the classroom.
ACADEMIC HONESTY & PLAGIARISM—English Departmental Policy
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. *Cheating* includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. *Plagiarism* is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. *Collusion* is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences or words without quotation marks. For such an offense, a student will receive a **zero** on the assignment and could even receive an **F** for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write, unless you are using a direct quote. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension.

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1dcccd.edu/cat0608/ss/code.cfm).

**Consequences for Academic Dishonesty and/or Plagiarism:** Any student in this English class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document) will receive **one** or more of the following penalties:
- The grade of **zero (0)** on that particular assignment.
- A course grade of **F** (depending on the severity of the student’s dishonesty or plagiarism).
- The professor may request that the student drop the class.
INSTITUTIONAL POLICIES

DROP / WITHDRAWAL POLICY AND SEMESTER DROP DATE
If you are unable to complete this course, it is your responsibility to withdraw. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. You must withdraw through the Admissions/Registrar’s Office (C119) in person or by mail by April 16. You may also withdraw through eConnect. Failure to withdraw before the deadline will result in receiving a performance grade, usually a grade of “F.” You will receive a “W” (“Withdraw”) in each class dropped. A “W” shows up on your transcript BUT does not hurt your GPA.

***STOP BEFORE YOU DROP: THE 6 DROP RULE***
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than six courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated six non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access:
https://www1.dcccd.edu/coursedrops.

DISTRICT THIRD ATTEMPT POLICY/ REPEATING A COURSE
Effective for Fall Semester 2005, the Dallas County Community Colleges will charge a higher tuition rate to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in higher tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at:
http://www.dcccd.edu/Current+Students/Paying+for+College/Third+Course+Attempt/.

FINANCIAL AID STATEMENT
If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not withdraw or stop attending any class without first consulting the Financial Aid Office (C237). Non-attendance or withdrawals may affect your eligibility to receive further financial aid and could cause you to be in a position of repayment for the current semester. Also, students who do not withdraw from a class but fail to attend or participate after the drop date are also subject to this policy, that is, may be in a position of repayment for the current semester.

TEXAS SUCCESS INITIATIVE (TSI)
The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student’s basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college level classes. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental
courses in the deficient area and passing them with a grade of C or higher. Additional information is available at https://www1.dcccd.edu/cat0506/admiss/tsi_requirements.cfm.

ADA STATEMENT—STUDENTS WITH LEARNING, MENTAL, OR PHYSICAL DISABILITIES

Students requesting accommodations due to the presence of a disability must identify themselves in a timely fashion and demonstrate/document the need for accommodation through the Disability Services Office (DSO). For information regarding the rights and responsibilities of students with disabilities, contact (DSO) at (972) 860-8348 voice/TDD.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT of 1974 (FERPA)

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

ACADEMIC HONESTY POLICY/CODE OF CONDUCT

Academic honesty is expected, and integrity is valued in the Dallas County Community College District. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/cat0406/ss/code.cfm. In this course, violators of the Academic Honesty Policy will receive an “F” for the work done under academic dishonesty and cannot be made up.

PRINTING ON CAMPUS

Printing in the Computer Lab (L108), Library, and Learning Assistance Center (LAC) will cost 10 cents a page. You must bring a one, five, ten, or twenty dollar bill to the lab to create a print account before you can print. No change is made in the lab. Once the money is in the bill acceptor, it cannot be retrieved. No cash refunds are possible. An account stays active (and therefore, you can print) as long as the account has value (that is, has money in it).

RELIGIOUS HOLIDAYS/OBSERVANCES

Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the college catalog section on Student Responsibilities.
STUDENT E-MAIL:

Legal privacy issues prevent your instructor from discussing your work or your grades on commercial e-mail accounts. If you wish to send assignments/drafts as attachments to an e-mail (and the instructor permits it), or if you have a question about your grade, you must open a student e-mail account. The account is free. You may set it up by going to https://www1.dcccd.edu/netmail/activate.cfm. All students receiving financial aid must open a student NetMail account. You can check your NetMail by going to http://www.dcccd.edu/netmail/home.html.

INCLEMENT WEATHER STATEMENT
In the event there is inclement weather that affects regular scheduled classes and events on the Eastfield College campus, the Dallas County Community College District and Eastfield College web pages will display a notification of any closings or delays. If there is no notice of changes or delays, then classes are in session as usual. You also may refer to announcements on major television and radio stations (like KEOM-FM radio 88.5) in the event that the DCCCD or Eastfield College Internet sites cannot be accessed.

OBTAINING GRADES AT THE END OF THE SEMESTER
Grade reports are no longer mailed. Convenient access is available online or by telephone. Just use your student identification number when you log in to e-Connect or call DCCCD Touch Tone Services. Web site address: http://econnect.dcccd.edu/. Telephone number: 972-613-1818.

DISCLAIMER RESERVING RIGHT TO CHANGE SYLLABUS/COURSE SCHEDULE
The instructor reserves the right to amend this syllabus as necessary.