Course Description
Voice Class is open to all non-voice majors. Emphasis is on solo singing, appearance in studio recital, stage deportment, and personality development. Two group lessons are given a week.

Course Materials/Supplies Needed
- A notebook with places to store handouts and take notes.
- Water
- Recording device will be helpful for most students

Course Objectives
Class voice focuses on learning appropriate singing and performance technique, learning how the voice works, improving general musical skills, and learning vocal repertoire. The ultimate goal is to improve singing, and all assignments and activities will be designed to accomplish this goal.

Student Learning Outcomes
After successful completion of this course the student should be able to:
- Improve singing skills.
- Learn vocal technique, vocal hygiene, and basics of vocal anatomy and physiology.
- Learn and implement basic performance and communication skills.

Course Outline
The following items will be covered in this class:
- Vocal technique, including:
- Posture
- Breathing
- Phonation
- Diction
- Voice classification
- Vocal health
- Performance skills
- Basic musicianship/music reading
- Performance assessment

**Evaluation Procedures**

Students will be evaluated in the following ways:

- Classroom participation 30%
- In-class performances and exercises 40%
- Performance Report 10% Due Date: May 8th
- Written Assignments & Quizzes 10%
- Final Performance 10%

\[ \text{Total} \ 100\% \]

**Grading Scale**

- A = 90-100%
- B = 80-89%
- C = 70-79%
- D = 60-69%
- F = 59% and below

The instructor will not round up grades for this course. For instance, a final grade of 89.9% is a B, and will not be rounded up to an A. The instructor will never e-mail a grade or give that information over the phone.

**Performance Report**

You must attend one professional or semi-professional LIVE performance of VOCAL music. Type a one page, double-spaced, 12 point font, heading right-aligned and single-spaced paper that is an assessment of the performance, covering:

- Name of performer(s), voice types, instruments, presence of amplification, date, time, location, type and size of audience, dress code, type of seating, the selections that were performed, description of the music performed, what you liked and didn’t like, and critical listening observations.

The written report is due by 11:59 May 8th and is submitted on Blackboard. The Program that accompanies the report is due at the end of class May 8th. Students can find FREE performances in the community, and the instructor will also occasionally notify students of local or MVC performances.

**Instructor Attendance Policy**

Students are expected to attend all classes. Students have the responsibility to attend class and to consult with the instructor when an absence occurs. If for some reason you must leave class early, you should inform the instructor prior to the start of class of your reason for leaving early. If missing class for ANY REASON, including doctor visits or work commitments, the student must e-mail the instructor that information. If it is not in e-mail form, it will not be considered an excused absence. NO EXCEPTIONS.
Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date will allow you to receive credit for FA purposes.

**Certification Procedures**

**THE CERTIFICATION DATE FOR THIS COURSE IS 2/09/15.** Students who are not certified as beginning class are responsible for any payments due as a result of non-certification, to include the dropping of courses.

**Withdrawal Policy (DROP DATE IS 04/20/15)**

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar's Office by 04/20/15. Failure to do so will result in your receiving a performance grade, usually an "F." Students often drop courses when help is available that would enable them to continue. Please discuss your plans with your instructor if you feel the need to withdraw. If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a "W" (Withdraw) in each class dropped.

**Late Work Policy**

Late work is NOT accepted. No exceptions.

**Makeup Exam Policy**

There are no makeup performances or exams allowed. No exceptions.

**Electronic Devices**

Students are expected to turn off all cell phones unless you are using the device to record a performance for critique. If I see you using your phone, I will ask you to leave class and you WILL NOT receive credit for attending class that day. Please respect me and your classmates and LEAVE YOUR PHONE ALONE.

**Academic Dishonesty**

Students that caught plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

*Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at [https://www1.dcccd.edu/catalog/ss/code.cfm](https://www1.dcccd.edu/catalog/ss/code.cfm).*

**Institution Policies**

Please visit [http://www.mountainviewcollege.edu/](http://www.mountainviewcollege.edu/) for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Honesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).
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<thead>
<tr>
<th>Institutional Policies</th>
<th>Mountain View College Syllabi Information</th>
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<tbody>
<tr>
<td><strong>Stop Before You Drop</strong></td>
<td>For students who enrolled in college level courses for the first time in the Fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career, unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas Public Institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: <a href="https://econnect.dcccd.edu/eConnect/droppingfacts.html">https://econnect.dcccd.edu/eConnect/droppingfacts.html</a></td>
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<td><strong>Withdraw Policy</strong></td>
<td>If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course (see Course Drop Date mentioned earlier in this syllabus). Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped.</td>
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<td><strong>Repeating a Course</strong></td>
<td>Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class may not be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at: <a href="http://www.dcccd.edu/pc/cost/3rdcrseattmpt/Pages/default.aspx">http://www.dcccd.edu/pc/cost/3rdcrseattmpt/Pages/default.aspx</a></td>
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<td><strong>Financial Aid</strong></td>
<td>Financial Aid will not be granted to students who have been certified as not attending by the certification date. In lecture classes, students must attend class prior to the certification date. Online students should follow the certification procedures as noted within the class syllabus. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses. Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy. If you are receiving financial aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.</td>
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<td><strong>Academic Dishonesty</strong></td>
<td>Mountain View College and the Office of Special Services are committed to upholding the laws and the spirit of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) signed in 1990.</td>
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<td><strong>ADA Statement</strong></td>
<td>Mountain View College has developed policies and procedures for dealing with emergencies that may occur on campus. A synopsis of emergency procedures can be found at: <a href="http://www.mountainviewcollege.edu/business/police/Pages/emergencyprocedureenglish.aspx">http://www.mountainviewcollege.edu/business/police/Pages/emergencyprocedureenglish.aspx</a>. <strong>Contingency Plan:</strong> Mountain View College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both eCampus and eConnect.</td>
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<td><strong>Religious Holidays</strong></td>
<td>Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.</td>
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<td><strong>Campus Emergency Operation Plan and Contingency Plan.</strong></td>
<td>Mountain View College has developed policies and procedures for dealing with emergencies that may occur on campus. A synopsis of emergency procedures can be found at: <a href="http://www.mountainviewcollege.edu/business/police/Pages/emergencyprocedureenglish.aspx">http://www.mountainviewcollege.edu/business/police/Pages/emergencyprocedureenglish.aspx</a>. <strong>Contingency Plan:</strong> Mountain View College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both eCampus and eConnect.</td>
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<td>Disclaimer Reserving Right to Change Syllabus</td>
<td>The instructor reserves the right to amend a syllabus as necessary.</td>
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