Eastfield College
Arts & Communications

Spring 2015
Voice Class I 2015SP-MUSI-1183-43001
T R 11:00-11:50 AM
27 January – 14 May 2015
F 117
1 credit hour

Instructor: Associate Professor Casey L. Carter
Contact Information:
  Office:  F101
  Phone:  (972) 822-6611
  Email address: CaseyCarter@dcccd.edu
  Hours Available: See hours posted on office door.

Course Description:
  Voice Class I
  This is a Texas Common Course Number. This is a DCCCD Core Curriculum Course.
  Course Description: This course is for non-voice majors. It presents the principles of breathing, voice production, tone control, enunciation, and phrasing in one group lesson a week. This course may be repeated for credit. (2 Lab.)
  Coordinating Board Academic Approval Number 5009085126

Textbooks and Other Course Materials:
Blank recordable CD or recording device
Rehearsal space with mirror
Notebook
3-Ring Notebook
Pencil, Colored Pens, Highlighters
A bottle of water with a lid is recommended in class.

Course Objectives:
Upon completion of this course, students will be able to:
  • Demonstrate, through written assessment, understanding of the anatomy of the voice and breathing mechanism.
  • Demonstrate, through performance, understanding of basic vocal technique.
  • Demonstrate, through performance, proficiency in basic performance techniques such as entrances, exits, bows, emotional expression, and appropriate use of gestures.
  • Learn and prepare a basic musical theater 16-24 bar audition piece.
Minimum Student Skills:

Netiquette Expectations:
Students will respond to group and individual emails as requested in a timely fashion checking in on the Blackboard Course Module a minimum of twice weekly.

Course Resources:
Library materials including Grove Dictionary of Music, Phonetic Readings of Songs and Arias, Word for Word Translations and any other reputable resource for translation/interpretation of literature and composer research.

Supplies:
Students must bring music and pencil to all lessons. In addition, please bring a 3-ring binder with dividers to keep track of handouts, vocal exercises, and additional repertoire. Students without music or pencil to mark with shall be dismissed from their lesson without receiving credit for attendance resulting in a zero for their weekly grade.

Attendance Policy:
Attendance to all weekly classes is crucial to success in this course. Students will sign in at each class weekly for ease of record keeping. Students will earn a grade for each lesson based on attendance, preparedness and progress in lesson (20 points from the instructor, and 5 points awarded by the student in the Weekly Practice Log).

Students with 3 or more unexcused absences from class will fail the course. Students who are more than 5 minutes late to class without first calling or making prior arrangements shall not receive full credit for that class. Students should come having vocalized prior to the lesson. Students who are ill (running a fever, contagious or unable to vocalize should not attend their voice lesson). Absences must be reported by email prior to class.

Method of Evaluation (Students are evaluated on a point system):

- Participation (given for each class period)  25 points per class
  - 20 points by Instructor
  - 5 points by Student in Weekly Practice Log
- Individual 20-minute Lesson  100 points
- Weekly Practice Log Entry  25 points each
- Song Learning Sheets (4-5 per semester)  200 points each
- Performances (5 in class)  200 points each
- Quizzes (Seven)  50 points per quiz
- Listening & Discussion Boards (five)*  100 points each
- Art Song Discussion Board  500 points
- Cumulative Final (written and performance)  300 points
  - Written Final – 100 points
  - Performance Final – 200 points

The final grade is equal to the total points earned divided by the total points possible.
**Learner-Centered Learning:**
Students will be evaluated at each lesson by the instructor and given a participation grade based on completion of assignments (50%) and lesson participation (50%). Additionally, students are required to sing at recital, studio class, performance labs and juries for a grade.

Applied lessons represent the learner-centered learning processes. Voice instruction in the lesson helps the student polish language, correct musical elements needing attention, and reflect a cumulative process in which proper vocal technique is introduced and new habits become engrained resulting in pedagogically healthy vocal production.

The student is ultimately responsible for 2-3 hours of vocal practice daily in which to learn notes and rhythms, text, dynamics, and musical phrases in order to put the elements together prior to memorizing music. Memorization of a piece, however, IS NOT the finished product. After memory work, we begin to polish your music, stage arias in order to make intelligent singer-actor choices, and to prepare the selection for NATS, juries and performances. Students should have repertoire memorized at least four weeks prior to a performance date in order to sing the piece(s) confidently and without risk of error from lack of preparation.

NOTE: At the end of each lesson, you will be given your assignments for the next lesson. Make sure to write them down and have all of them complete in order to receive good participation grades.

**Participation:**
A Participation grade is given for each class period. Students can earn up to 25 points per class with credit from the instructor as well as credit via the weekly practice logs. Students can lose points in the following ways:

- Late arrival or early departure = minus 5 points
- Lack of preparation to perform = minus 5-20 points
- Non participation in discussions/activities = minus 5-20 points

**Reading/quizzes:**
Students are assigned reading material and given quizzes via ecampus. Each quiz will have a point value based on its content.

**Performances:**
Students will perform in class weekly as part of the Participation grade. However, the final in-class performance of each assigned song is given its own value of 200 points.

**Written Work:**
All written work will be turned in via eCampus and run through SafeAssign to check for plagiarism. There is no tolerance for academic dishonesty, and any plagiarized work will result in a zero (0) for the assignment. Should a student receive three zeros for plagiarism during the semester, the student will receive a final grade of F for the course.

Work is due according to the dates outlined in the syllabus. NO late work is accepted without prior notice because of exceptional circumstances or a lack of Blackboard accessibility.
Students are expected to cite any material that is not an original thought in: discussion boards, song analysis projects, practice logs, and the final art song project. Failure to cite another person’s work is plagiarism and against the DCCCD Academic Honesty Statement and will not be tolerated. You will use the current Turabian: 8th Edition by Kate L. Turbaian in the Chicago Style for Students.

Communication
Students are expected to check e-Campus daily regarding class and studio updates as well as announcements. NO EMAIL is accepted unless you are scheduling an in-person meeting with “Meeting Request” used as the subject of the email. Students will communicate with the instructor in person, after class, during a scheduled office appointment, or via telephone conversation.

Late work/make up work
Late work is not accepted. Make up work is not offered.

Ecampus
Students will be required to submit most assignments via eCampus. Students must use a computer to do so. Computers are available for student use on campus. For Ecampus support, do not contact me. Contact Ecampus student support

Academic Honesty Statement:
Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion.

• **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test.

• **Plagiarism** is the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.

• **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college. **Any violation of academic honesty results in a grade of zero.**
Spring 2015 Class Voice Schedule
Students are expected to have read through the material assigned for the day prior to class. All written work will be handed in via eCampus and our Class Voice Blackboard Suite.

Practice Journals are due at 11:59 PM on Sunday evenings.
Discussion Board entries are due prior to class on Tuesday mornings unless noted.
Quizzes open on Thursday’s at noon and are due the following Monday at 11:59 PM.

Week One:
27 Jan- 1 Feb  Welcome, Syllabus, eCampus Procedures, Starting Points
Class Voice Lecture One and Two (Soft Chalk)
Introduce Song One

Week Two:
2-8 Feb  Chapter 1 – Practicing (SoftChalk)
Chapter 2 – Vocalizing (SoftChalk)
Individual Lesson (by appointment)
Vocal Warm Up, Discussion Boards
Weekly Practice Log, Discussion Board 1A

Week Three:
9-15 Feb  Chapter 3 – Breathing (SoftChalk)
What is a septet? (SoftChalk)
Song 1 Analysis Intro
Work Song 1
Discussion Board 1B Entries Due Before Class 18 February
Weekly Practice Log
Quiz 1: Practicing and Vocalizing

Week Four:
16-22 Feb  What the Fach – Sopranos and Basses (SoftChalk)
Song 1 Performance (17 February)
Song Analysis – Due February 16
Weekly Practice Log
Discussion Board 2A

Week Five:
23 Feb-1 Mar  What the Fach – Mezzos, Tenors & Baritones (SoftChalk)
Song 2 Introduction
Quiz 2: Breathing & What is a Septet
Discussion Board 2B Entries Due Before Class on 26 February
Weekly Practice Log
Spring 2015 Class Voice Schedule, continued

Week Six:
2-8 Mar  Learning a Song & Basic Principles (SoftChalk)
         Song 2 Workshop
         Quiz: What the Fach
         Weekly Practice Log Due
         Discussion Board 3A Entries due before class on 5 March

Week Seven:
16-22 Mar  ABC’s of Music: Treble Clef
           Song 2 Analysis Due 16 Mar via ecampus.
           Song Two Performance on 19 March
           Quiz: Learn a Song & Basic Principles
           Weekly Practice Log Due
           Discussion Board 3B Entries due before class on 19 March

Week Eight:
23-29 Mar  ABC’s of Music: Bass Clef
           Treble Clef Speed Test
           Intro Songs 3&4
           Discussion Board 4A due before class on 25 March
           Weekly Practice Log

Week Nine:
30 Mar-Apr 5  Vocal Health & IPA Workshop (SoftChalk)
           Bass Clef Speed Test
           Quiz: Treble Clef
           Song 3&4 Workshop
           Weekly Practice Log
           Discussion Board 4B Entries due before class on 2 April

Week Ten:
6-12 Apr  Performance Basics (SoftChalk)
           Polish Songs 3&4
           Weekly Practice Log
           Discussion Board 5A entries due on 9 April
           Quiz: Treble & Bass Clef, Simple Music Notation (in class)

Week Eleven:
13-19 Apr  Theatrics & Art Song Project Introduction (SoftChalk)
           Song 3 Performance on 14 April.
           Song 3 Analysis Sheets Due 13 April
           Introduce Song 5
           Weekly Practice Log
           Discussion Board 5B Entries due on 16 April.
Spring 2015 Class Voice Schedule, continued

Week Twelve:
20-26 Apr  Art Song Project Class Exploration
       Song 4 Performance on 21 April.
       Song 4 Analysis Due 20 April.
       Song 5 Class Workshop (team-teaching)
       Weekly Practice Log
       Quiz: Performance Basics & Theatrics

Week Thirteen:
27 Apr-3 May  Song 4 Class Workshop and Masterclass
       Song 5 Polish, Songs 1-4 Review
       Initial Art Song Posts Due by ALL Students
       Weekly Practice Log

Week Fourteen:
4-10 May  Repertoire Review for Mock Juries
       Art Song Colleague Responses & Analysis Project Due 10 May
       Mock Jury Rehearsal (Songs 1-5)
       Final Exam Review
       Weekly Practice Log

Week Fifteen:
11-14 May  Final Exam
       •  Treble and Bass Clef, Notation – written exam
       •  Performance Jury

Classroom Etiquette
•  This is a positive, supportive classroom and students and instructor will behave accordingly.
•  No one not enrolled in the class (children, friends, etc.) is permitted to attend class.
•  Please silence all electronic devices during class. Students may use a computer or tablet for note taking during the lecture portions of the course only provided they are not a distraction to your fellow students, otherwise, students are expected to keep all computers and other electronic devices stored during class so that you may participate.

Food and Drink Policy
Food, drinks, and tobacco products are prohibited in Eastfield College classrooms.
Technical Difficulties
Technical difficulties do happen, and extensions are not given for technical problems in submitting your work online. That means you must submit your work early in case there are technical issues and you need extra time.

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

Grade protests
All grades will be posted to eCampus. Once a grade is posted, the student has one week to protest the grade. After one week, the grade stands.

Eastfield College Email Policy
Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

Attendance Policy:
Students are expected to attend all classes. Students have the responsibility to attend class and to consult with the instructor when an absence occurs. If for some reason you must leave class early, you should inform the instructor prior to the start of class of your reason for leaving early.

Religious Holidays
Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within at a mutually agreed upon time after the absence.

Withdrawal Policy
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by April 18. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.
Financial Aid Statement
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Financial Aid Statement for Distance Learning Classes
If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

Repeating This Course: (Third Attempt to Enroll in a Course)
Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

ADA Statement
Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972.860.8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/index.html

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1)
student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

**Spring Academic Semester Calendar, 2015**

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>26 Jan (M)</td>
<td>First Class Day</td>
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<tr>
<td>19 Feb (R)</td>
<td>Conference Day – day and evening classes will not meet</td>
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<tr>
<td>9-13 Mar</td>
<td>Spring Break</td>
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<tr>
<td>3 Apr (F)</td>
<td>Holiday</td>
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<tr>
<td>16 Apr (R)</td>
<td>Last Day to Withdraw</td>
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<tr>
<td>11-14 May</td>
<td>Final Exams</td>
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The instructor reserves the right to amend this syllabus as necessary.