Professor: Dan Kyzer  
Email: MountainViewCollegeGuitar@gmail.com  
Office Hours: By Appointment Only  
Meeting Days & Time: Scheduled with individual students  
Room Number: E59  
Credit Hours: 1 Semester Hour  

Division: Arts, Humanities, Social Sciences  
Office Phone: 214-860-8671

Course Description: Private study of the guitar is focused on the needs of individual students. Each student’s course of study will be slightly different, but all will learn basic classical guitar technique and solo repertoire.

Course Pre-requisites: None

Course Materials/Supplies Needed:
-Each student must obtain a guitar, preferably, a nylon string classical guitar (acoustic guitars are acceptable, but electric guitars are not acceptable). There are a very limited number of school guitars for students to use.
-Footstool, required for all students to purchase. Instructor will give details.
-No textbook is required for this course, however, students must bring a 3 ring binder to hold music and handouts. All music and exercises will be uploaded to blackboard and can be printed at the students’ convenience, but assigned music, exercises, etc. must be brought to class.
-Pencil, notebook paper.

Core Objectives:
- To learn proper sitting position, right and left hand position and technique
- To establish foundational music reading and solfege skills as applied to the guitar
- To produce beautiful, expressive music on the guitar at all levels

Student Learning Outcomes
Each student will begin and end at different levels according to his/her prior experience on the guitar, but in general, students should be able to:
- Read music for the guitar in the first position
- Play both solo and ensemble guitar music with proper sitting position and technique
- Sight-read and solfege music for the guitar
-Learn major scales, Giuliani Right hand studies 1-12, and an etude from F. Sor, M. Carcassi, M. Giuliani, F. Carulli, a Renaissance lute piece from L. Milan, or S.L. Weiss, or an etude from L. Brouwer.

**Evaluation Procedures:**
Class Participation and Attendance Grade (20%)
Quiz Grade (20%)
Test Grade (20%)
Mid-Term Grade (20%)
Final Grade (20%)

**Instructor Attendance Policy:**
Students are expected to attend all classes. Students have the responsibility to attend class and to consult with the instructor when an absence occurs. If for some reason you must leave class early, you should inform the instructor **prior to the start of class** of your reason for leaving early.

Missing more than four (4) class sessions will result in a grade of F for the semester. If a student misses more than four (4) class sessions, he/she must drop the course to avoid an F.

_Students must begin attendance in all classes of enrollment. No exceptions. Financial Aid will not be granted to students who have been certified as not attending, by the certification date. For this lecture course, your physical participation in class, on or before the certification date, will allow you to receive credit for FA purposes. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses._

**Grading Scale:**
A  90-100%  C  70-79%  F  59% or below
B  80-89%    D  60-69%

**Late Work Policy:** No late assignments will be accepted.

**Makeup Exam Policy:** No make-up exams will be administered.

**College Sponsored Events:** Please notify the instructor no less than two weeks in advance.

**Electronic Devices:** Cell phones, tablets, laptops, and other electronic devices are not necessary for this class and should be turned off or placed on silent mode. Instructor reserves the right to dismiss any student disrupting the class.

The withdraw date for this class is **April 16, 2015**.

**Academic Dishonesty:**
Students that caught plagiarizing an assignment will be subject to an “F” in the course and possible expulsion from the college.

_Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/catalog/ss/code.cfm._

**Institution Policies:** Please visit http://www.mountainviewcollege.edu/... for a complete list of institutional policies (Stop Before You Drop; Withdrawal Policy; Repeating a Course; Financial Aid; Academic Honesty; Americans with Disabilities Act Statement; Religious Holidays; and Campus Emergency Operation Plan and Contingency Plan.).
### Stop Before You Drop

6Drop

For students who enrolled in college level courses for the first time in the Fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career, unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas Public Institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://econnect.dcccd.edu/eConnect/droppingfacts.html

### Withdraw Policy

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by the official drop date for this course (see Course Drop Date mentioned earlier in this syllabus). Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped.

### Repeating a Course

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class may not be repeated for the third or subsequent time without paying the additional tuition.

Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at: http://www.dcccd.edu/pc/cost/3rdcrseattmpt/Pages/default.aspx

### Financial Aid

Financial Aid will not be granted to students who have been certified as not attending by the certification date. In lecture classes, students must attend class prior to the certification date. Online students should follow the certification procedures as noted within the class syllabus. For certification dates, check with the division or FAO for further information. Students, who are not certified as beginning class, are responsible for any payments due as a result of non-certification, to include the dropping of courses. Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

If you are receiving financial aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

### Academic Dishonesty

#### ADA Statement

Mountain View College and the Office of Special Services are committed to upholding the laws and the spirit of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) signed in 1990.

#### Religious Holidays

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.

#### Campus Emergency Operation Plan and Contingency Plan.

Mountain View College has developed policies and procedures for dealing with emergencies that may occur on campus. A synopsis of emergency procedures can be found at: http://www.mountainviewcollege.edu/business/police/Pages/emergencyprocedureenglish.aspx.

**Contingency Plan:** Mountain View College has developed an Instructional Contingency Plan for Temporary College Closing for On-Campus Courses. Please discuss this contingency plan with your instructor. For distance learning courses, your instructor will use email to contact students in the event of extended technology downtime. To assure work in the class continues, it is important for all students to have an accurate email address recorded in both
| Disclaimer Reserving Right to Change Syllabus | The instructor reserves the right to change and/or amend a syllabus as necessary at any time. |