Office Hours: It is essential that students and the instructor make a concerted effort to maintain open lines of communication. In other words, talk to me. Problems generally are easier to solve BEFORE they happen. You are encouraged to discuss any questions you may have regarding the course, the material, and your performance. To that end, I have scheduled time to meet with students. My office hours are by Appointments, please feel free to make an appointment. You may also contact me via e-mail at: lrumenapp@dallasisd.org. I do have one request. If you make an appointment, please make every effort to keep that appointment.

Course Title: History of the United States from colonization to Reconstruction

Course Description: HIST 1301 United States History I
A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government.

You will be responsible for the material in the textbook as well as material covered in the class. Much of the material covered in class will not be found in the text or will represent an elaboration on material in the text. Simply reading the assigned material will not insure a good grade; you must be able to integrate your notes with the reading assignments. If you miss a class discourse, it is your
responsibility to obtain the notes from someone in the class. I suggest that you read the material to be covered by each discourse prior to class; therefore, you will be in a position to take notes only on the material not covered in the text or that text material you did not fully understand. SUPPLIES: Scranton Form No 882-E, Blue books etc. MISSED EXAMS No Make-up Exams. In addition to the ECC academic regulations regarding attendance, it is expected that the student will MAKE EVERY POSSIBLE EFFORT to BE PRESENT for REGULARLY SCHEDULED EXAMS.

METHOD OF EVALUATION: Four major tests and ten quizzes will be given during the semester. Essay or Multiple questions will be based on the objectives listed in the Syllabus. The quizzes will be based on information completed in previous lectures. Major tests will be announced in advance. Quizzes will be given at the instructor's pleasure. In addition students may elect to earn additional points by completing projects. Projects must be written according to the guidelines furnished by the instructor. Those students wishing to do projects must see the instructor before the announced deadline to clear the projects. The deadline for turning in the projects is February 7. Students must clear the topics by JANUARY 21, 2014. I will not discuss topics or accept projects after the two specific dates.

GRADING SCALE
Four major tests 400
Five quizzes 100
Historical Project 50
One project 75 (RESEARCH PAPER)
Total possible points 625

GRADE TOTAL POINTS
A 360-440
B 320-359
C 280-319
D 240-279
F 239 or BELOW

*If you are concerned about your progress in this class, see the instructor because I am here to help you

EXAMS AND ASSIGNMENTS
Exam: 1 Chapters 01-04
Exam: 2 Chapters 05-08
Exam: 3 Chapters 09-12
Exam: 4 Chapters 13-16

You will be responsible for the material in the textbook as well as material covered in the class. Much of the material covered in class will not be found in the text or will represent an elaboration on material in the text. Simply reading the assigned material will not insure a good grade; you must be able to integrate your notes with the reading assignments. If you miss a
class discourse, it is your responsibility to obtain the notes from someone in the class. I suggest that you read the material to be covered by each discourse prior to class; therefore, you will be in a position to take notes only on the material not covered in the text or that text material you did not fully understand. SUPPLIES: Scranton Form No 882-E, Blue books etc. MISSED EXAMS No Make-up Exams. In addition to the ECC academic regulations regarding attendance, it is expected that the student will MAKE EVERY POSSIBLE EFFORT to BE PRESENT for REGULARLY SCHEDULED EXAMS. ONLY STUDENTS WHO RECEIVE PERMISSION FROM THE INSTRUCTOR MAY TAKE A MAKE-UP EXAM. The last regular class meeting, the make-up exam will be administered. You can not take two exams in one day. ALL MAKE-UP EXAMS WILL BE ESSAY. USE BLUE BOOK ONLY SUPPLIES: Scantron Form No 882-E, Exam 2, B or HB pencils. Discussion: All students are encouraged to participate in class discussions on a regular basis. "PARTICIPATING" DOES NOT MEAN GIVING THE "RIGHT" ANSWERS; IT MEANS THINKING ABOUT THE MATERIAL AND SHARING YOUR THOUGHTS. This is NOT a requirement. Students will NOT be penalized if they do not participate in discussion, meaning that failure to participate will NOT “hurt” your grade. Students who do participate consistently, though, will receive positive consideration. The instructor will determine the merits of class participation.

PROJECT COMPONENT: The project assignments will be designed by the instructor and will consist of a written assignment and will conform to writing standards set by APA. This is not an English class, but it is a college level course and proper English should be used in writing essays and papers. Your assignment will be graded on its coherency, its analysis of the sources, and the readability of the essay itself. Sources should be cited in your paper, and no paper should have more than 10% of it as quotes or cited information. This should be YOUR work, NOT something solely contrived from other sources. All assignments are due at class time on the due date. NO LATE WORK WILL BE ACCEPTED. THERE ARE NO EXCEPTIONS TO THIS. Assignments will not be accepted late. Do not e-mail your assignments unless authorized.

A written assignment
- A minimum of two pages (around 800 words without citations) prepared with a word processor analyzing and interpreting the historical significance of primary documents in an essay or short answer format; including stating a position, drawing conclusion, using evidence and separating opinions from arguments.
- Submission/storage of the assignment on e-campus.
- The utilization of peer-reviewed scholarly sources with proper citations.

GUIDELINES FOR RESEARCH PAPERS FOR HISTORY 1301
In order to receive credit for a research paper, the student must submit a paper prepared in accordance with these guidelines. Before beginning work on a research paper for History, you should do the following:
1. Get the topic approved by the instructor.
2. Do some preliminary checking of available resources to make sure that you will be able to find enough information about the topic you have selected.
LENGTH: The body of the paper should be 8-10 double-spaced pages. In addition you should include a detailed outline.
• A minimum of five different sources of information (books, articles, interviews with resource persons, and/or video material) including dictionaries, encyclopaedias and internet. And the utilization of peer-reviewed scholarly sources with proper citations.

• Your research paper should be an organized presentation of ideas relevant to the topic you have selected. And, while some of the sources of information you use may present a biased or one-sided view of some issue, your job, as a history student, is to present an objective analysis of the topic. Therefore, you will not only be organizing and summarizing the reference materials used, you will also be evaluating them in terms of their contribution to an objective understanding of the topic of your research.

ORGANIZING AND EVALUATING THE INFORMATION USED:
Be sure that you do each of the following:  
1. State clearly the purpose or purposes of your research in the beginning paragraphs of your paper. For example, whether you are describing some historical event (such as the Conquest of Mexico by Cortes), exploring the causes and consequences of some historical event (such as the Crusades), make it clear to your reader from the beginning what you are doing.  
2. Follow through with the purpose(s) stated in your opening paragraphs through-out the paper. Avoid including material that is not really relevant to the topic or purpose(s) of your paper. Students should use the APA STYLE.

*Student's Name:
*Date:
*Class:
*Proposed Topic for Research Paper: OK'd
*Instructor's Signature

IMPORTANT DATES
JAN. 6 - INTRODUCTION
JAN. 30 Students Topics on Projects
PART 1
Chapter 1 Worlds Apart
Chapter 2 Transplantation 1600–1685
Chapter 3 A Meeting of Cultures.
Chapter 4 English Colonies in an Age of Empire 1660s–1763
JAN 23, EXAM 1 Chapters 1-4
JAN 26 – HISTORICAL PROJECT DUE
PART 2
FEB 6, EXAM 2 Chapters 5-8
Chapter 5 Imperial Breakdown 1763–1774.
Chapter 6 The War for Independence 1774–1783.
Chapter 7 The First Republic 1776–1789.
Chapter 8 A New Republic and the Rise of Parties 1789–1800
FEB 9 - PAPER DUE (PROJECT DUE)
PART 3
FEB 23: EXAM 3 Chapters 09-12
Chapter 11. Slavery and the Old South 1800–1860
Chapter 12. The Market Revolution and Social Reform 1815–1850

PART 4
Chapters 13-16
Chapter 13. The Way West.
Chapter 14. The Politics of Sectionalism 1846–1861
Chapter 16. Reconstruction 1865–1877

March 20: EXAM 4: Chapters 13-16

Attendance Policy
Students are expected to make every effort to attend classes. Absence due to officially sponsored college events which are cleared by memo from the appropriate ECC Vice President will not be counted as absences. If a student arrives in class after attendance has been taken it is the student's responsibility to insure that the absence is removed. Two absences will cost you 10 points etc. When you leave class before the official class dismissal it will be counted as absent.

DEFINITION OF ABSENCE:
An "absence" means that a student is not physically present at the scheduled class meeting and that the instructor has not been notified by the Dean that the student is excused from class to participate in an official college activity.

Academic Ethics: Any violation of the Student Code of Conduct (as printed in the El Centro College Catalogue and available at http://www1.dcccd.edu/catalog/about/standard.cfm) will be penalized accordingly. All violations will be forwarded to the proper college authorities for review. The college may, at its discretion, impose additional penalties on the student including academic probation, suspension, or expulsion.

Campus Emergency Operation Plan
El Centro College and the Dallas County Community College District have developed policies and procedures for dealing with emergencies that may occur on campus. To familiarize yourself with these procedures, please take time to watch the overview video: http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

Disclaimer Reserving Right to Change Syllabus
The instructor reserves the right to amend this syllabus as necessary. Provisions contained in this Syllabus do not constitute a contract between the Student and El Centro College. These provisions may be changed at the discretion of the Discipline Coordinator/Instruction. When necessary, appropriate notice of such changes will be given to the Student. The Instructor-of-
Record may provide additional information to enhance the course to meet the needs of the enrolled students provided that the enhancements do not conflict with the official course syllabus.

**Course-Related Institutional Policies**

There are only four rules for this course: 1.) be on time, door will locked; 2.) stay awake; 3.) no talking, eating, or drinking in class 4.) turn off all pagers, cell phones, etc., BEFORE entering class. The instructor reserves the right to excuse any student who fails to abide by the course rules.

Talking and rude or inconsiderate behavior in class WILL NOT be tolerated.

All assignments or projects must be handed in on the due date at the class meeting time. I will not accept any late assignment or project. You cannot turn in your assignments in early. E-mail assignment or project will be accepted, based on approval of the instructor.