Spring 2015
ESOL Intensive Learning Community Program

Courses: ESOL 0052, 0062, 0033, 0043, 0053, 0063 Section 83202 = 12 credit hrs.

Rooms: WH 215
Days: MTWRF
Time: 8:30 am – 12:00 pm

Instructors:

Manav Kaur – Reading & Writing
Reading-M/W-10:30 to 12
Writing- T/R-8:30 to 10:15
Friday-8:30 to 10:15
Telephone: 972-761-6772
Office: WH 296
Email: MKaur@dcccd.edu
Office hours: by appointment

Sonya Parker Goode – Listening/Speaking & Grammar
Listening/Speaking-M/W-8:30 to 10:15
Grammar- T/R-10:30 to 12
Telephone: 972-238-6140
Office: A110
Email: Sparkergoode@dcccd.edu
Office hours: by appointment

Program Coordinator:
Diana Urrutia
Office: WH250A
Telephone: 972-238-6104
Email: dmurrutia@dcccd.edu

FAX NUMBER: WLCC
Division Office: 972-238-6166
LEGAL DISCLAIMER:
The instructors reserve the right to change this syllabus as needed at any time as needed.

PREREQUISITES
Students must show readiness for the ESOL Intensive Learning Community based on COMPASS Test scores and ISEE Test scores. Students may be asked to move to a different course/level based on the discretion of the instructors and the ESOL Learning Community Coordinator.

OFFICIAL COURSE DESCRIPTIONS

ESOL 0033  ESOL Speaking (2)
Prerequisite: Student must have successfully completed ESOL 0032 or placed into course through appropriate assessment.
This course develops public/academic oral language skills through active participation in group projects and presentations. Rhetorical skills such as narration and description will be practiced, and improving cross-cultural communication skills will be emphasized. (Pronunciation skills, including stress and intonation, will be refined with focused effort on areas of need through monitoring of oral production.) (1 Lec., 3 Lab.)
Coordinating Board Academic Approval Number 3201085512

ESOL 0043  ESOL Reading (2)
Prerequisite: Student must have successfully completed ESOL 0042 or placed into course through appropriate assessment.
Course Description: This course builds upon the skills introduced in ESOL 0042, emphasizing critical thinking skills including identifying author's purpose, tone and point of view; predicting outcomes; and drawing conclusions. Students identify and paraphrase stated and implied main ideas. (1 Lec., 3 Lab.)
Coordinating Board Academic Approval Number 3201085612

ESOL 0052  ESOL Writing (2)
Prerequisite: Student must have successfully completed ESOL 0051 or placed into course through appropriate assessment.
Course Description: This course introduces the elements of formal paragraph structure as well as writing as a process - inventing, drafting, revising, and editing. It emphasizes a variety of modes such as narration, description, definition, and explanation. (1 Lec., 3 Lab)
Coordinating Board Academic Approval Number 3201085412

ESOL 0053  ESOL Writing (2)
Prerequisite: Student must have successfully completed ESOL 0052 or placed into course through appropriate assessment.
Course Description: This course reviews the elements of paragraph structure and introduces the essay through writing as a process. It emphasizes the development and organization of informative essays such as classification, cause/effect, and comparison/contrast. (1 Lec., 3 Lab)
Coordinating Board Academic Approval Number 3201085412

ESOL 0062  ESOL Grammar (2)
Prerequisite: Student must have successfully completed ESOL 0061 or placed into course through appropriate assessment.
Course Description: This second grammar course reviews elements of English grammar introduced in ESOL 0061 and introduces the following grammar and mechanics points: capitalization and basic end punctuation, count/non count nouns and articles, prepositions, present perfect and present perfect progressive verb tenses, modals, gerunds and infinitives, and adjective clauses. These grammar points are necessary for writing correct sentences and paragraphs. (1 Lec., 3 Lab.)
Coordinating Board Academic Approval Number 3201085712

ESOL 0063  ESOL Grammar (2)
Prerequisite: Student must have successfully completed ESOL 0062 or placed into course through appropriate assessment.
Course Description: This third grammar course reviews elements of English grammar introduced in ESOL 0062 and introduces the following grammatical points: past perfect, future perfect, and perfect progressive tenses; simple, compound, and complex sentences as well as appropriate sentence connectors and punctuation for these sentences; active and passive voice; expansion of modals, gerunds, and infinitives. These grammar points are necessary for writing sentences, paragraphs, and
User-Friendly COURSE DESCRIPTION

This class is a learning community. Members of a learning community work together in many ways. Each member contributes his or her knowledge and skills. Everyone helps the other members to improve and succeed. Each member is also responsible for his or her own learning. This means each person comes to class on time, prepares homework assignments before class, asks questions, contributes to conversations, participates in all activities, and supports other class members. We all depend on each other in order to fully develop and acquire English language skills.

COURSE METHODOLOGY

This learning community uses a variety of learning situations including reading, writing, and conferencing with instructors, group work, oral presentations, lectures, videos and films, library work, computer labs, guest speakers, hands-on-activities, and field trips. Reading, writing, grammar, and conversation are “integrated” together around a central theme: where you came from, how you got here, and where you will go from here.

One unique component of the learning community is a seminar session in which you will study special topics and express your views about them. This activity requires your full participation. Also, at least one seminar during the semester will be a field trip.

REQUIRED TEXTBOOKS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Author</th>
<th>Ed/Vol/YR</th>
<th>Publisher Name</th>
<th>ISBN</th>
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<tbody>
<tr>
<td>0043</td>
<td>Esperanza Rising</td>
<td>Pam Munoz Ryan</td>
<td></td>
<td>Scholastic</td>
<td>978-0-439-12042</td>
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<tr>
<td>LAB 0043</td>
<td>Academic Word Power 2</td>
<td>Thompson</td>
<td>2004</td>
<td>Heinle Cengage</td>
<td>0-618-39769-8</td>
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<tr>
<td>LAB 0052</td>
<td>Writing Clearly: Grammar for Editing</td>
<td>Lane/Lange</td>
<td>3rd</td>
<td>Heinle Cengage</td>
<td>978-1-111-35197-7</td>
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</table>
REQUIRED MATERIALS

- Loose-leaf paper, pens, pencils
- Folders & Green Books
- Field Trip fees
- Folders for portfolios & projects (end of semester)
- Electronic storage device (see suggested*)
- English-English Dictionary

OPTIONAL MATERIALS

- Hard-backed, loose-leaf notebook binder, highlighters, markers, white-out, stapler, etc
- CD-Rs or DVDs for copying recorded speeches
- Copy-account - available in Del Rio lab or library

LAB REQUIREMENT

For each of your courses, you are required to complete outside of class time six lab assignments for each discipline. These can be completed on any computer with internet access. These assignments are designed to give you extra practice in writing, grammar, reading, and listening/speaking to help fulfill the objectives of these courses.

During your first week, you will receive instructions needed to complete the assignments. You are responsible for completing all lab assignments and quizzes by the due dates listed in eCampus.

If you have any questions about your labs, you need to contact your lab instructor, Alice Lee (alee@dcccd.edu) (972-238-6057).

*The grade you receive upon completion of all lab assignments is worth 10% of your lecture course grades. Failure to submit your lab assignments will affect your lab grade, and ultimately affect your final grade for your courses.

COURSE LEARNING OBJECTIVES

Reading—ESOL 0043
- Develop reading skills and strategies necessary for college-level reading materials
- Prepare for reading academic materials, both fiction and non-fiction, with comprehension and confidence
- Expand vocabulary in context
- Learn test-taking skills

Writing—ESOL 0052/0053
- Prepare for college-level courses by writing in different modes that are well-developed, and logically organized and crafted to attract the readers’ interest
- Learn to develop the writing process
- Write for different purposes and audiences

Grammar—ESOL 0062/0063
- Acquire grammar necessary to write simple, compound, and complex sentences
- Learn verb tenses, parts of speech, subject verb agreement, adjective clauses, modals, gerunds, and infinitives
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Listening and Speaking—ESOL 0033
- Participate in large and small group discussions by making comments, asking questions, and responding to the observations of others
- Improve pronunciation and articulation in English
- Learn to give prepared oral presentations
- Learn the rhythm and intonation of the English language

Academic Success & Seminar Participation
- Become a more effective learner by taking responsibility for your progress and achievement in class
- Develop study skill strategies
- Assess your learning style and career goals
- Prepare for college-level testing
- Experience focused and specialized conference style seminars on variety of American cultural topics

LEARNING RESOURCES
- ESOL Lab WH261 – computer access, multi-skill software, workbooks, and reference books
- TLC (The Learning Center), M 216 - free tutoring
- LRC (Learning Resource Center), L 031 - Reference librarians can assist w/ research questions.
- Computer Lab, Del Rio - Lab assistants can help with software use and word processing.
- Emeritus Program, C 120 - Senior citizens are available to assist in conversation practice and idea culling/brainstorming.
- WLCC Office (World Languages, Cultures, & Communications), L208 - Our division office. You may get help at the desk if you have any problems.
- Multicultural Center, T150- Speak with advisors, register and drop classes.
- Career Center, E093- Job information & skills training
- Instructors – various locations, individual attention is one of the best ways to resolve confusion and other concerns related to the course.
- ACCESS office – A110 - You can meet with or leave messages for adjunct instructors.
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IMPORTANT DATES

Important Dates
No classes: Feb 19- Employee Development Day
   Feb 20- Day of Service
   Spring Break March 9-13
Final Class Meeting: Final Grade Conferences and Farewell Party – Tuesday, May 12th.

Lab Due Dates: Check eCampus regularly for lab due dates and announcements.

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu or by telephone at 972-613-1818.

COURSE POLICIES

PARTICIPATION
We expect you to participate actively in all classroom discussions and activities. This will benefit you and the community. Participation includes, but is not limited to, your verbal, written, electronic, and other contributions, group work, punctuality, active listening, respect, and classroom neatness.

FIELD TRIP PARTICIPATION
Participation in field trips is mandatory. You will be asked to complete paperwork prior to each field trip and also asked to pay your own field trip expenses.

HOMEWORK
Homework will be assigned daily. No late homework will be accepted. If you miss a TEST, QUIZ, or in-class PAPER, no make-up will be given unless special arrangements have been made with the instructor before the absence.

If you miss a class, it is YOUR responsibility to get the homework assignments done before returning to the next class. It is a good idea to exchange phone numbers with a classmate so you can get the homework assignments and other information you may need for the next class meeting.

ATTENDANCE
In order to be successful students must attend and participate in enrolled courses. You are allowed 6 absences in the semester. 10% will be taken away from your grade if you exceed the limit. If you have an extenuating circumstance or illness that causes you to exceed the allotted 6 absences, you should inform me and the international advisor (F-1 students) or academic advisor (Non-F1).

Punctuality is another expectation and is important for success in American culture. We will begin class at 8:30 a.m. You must be on time and stay until dismissal. Should you be late without notifying your instructor beforehand, you may lose the opportunity to attend class that day.

DROP PROCEDURE
If you are unable to complete the semester and have to stop coming to class, it is your responsibility to go to the Multicultural Center to complete paperwork to officially drop the class. There are several different drop dates for the ESOL Intensive Learning Community
due to the combination of levels. If you fail to drop by the course drop date, you will earn an F in the course.

DATES: 02/28/15 (Sat) – Drop Date for 1st 8 week session (Writing and Grammar 2)

04/16/2015 (Thus) - Drop date for 16 week classes (Reading and Listening/Speaking)

05/01/2015 (Fri) - Drop Date for the 2nd 8 week classes (Writing and Grammar 3)

ACADEMIC RESPONSIBILITY AND INTEGRITY

Plagiarism is a serious academic offense. According to the DCCCD student code of conduct, plagiarism is “the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.” Essentially, this means using and presenting another person’s words, ideas, or writing as your own. You can read the full code of conduct at: http://www.dcccd.edu/cat0102/ss/conduct.htm.

All work submitted for this course must be your own. Any student caught plagiarizing will be punished with a failing grade of F for the assignment and will not be allowed to make up the assignment. You can learn to properly cite sources using the MLA format by visiting the Richland College Library Guide to MLA format at: http://ollie.dcccd.edu/library/Module4/M4-V/examples.htm

CELL PHONES, SMOKING, EATING, AND DRINKING

Keep your cell phones off during class time. If you need to have your cell phone on during class time, please tell the instructor and put the phone on silent. If you use cell phone without permission, you will get a grade of zero for that day’s classwork and homework. Campus policy restricts students from smoking in any campus buildings. In our class, eating and drinking are permitted within reason as long as the community agrees it does not interfere with the class. Students must sign the attached food & drink policy form and keep the room clean. We will keep the signed statements on file.

Academic Progress
Students are encouraged to discuss academic goals and degree completion with their instructors. Specific advising is available throughout the semester. Check www.richlandcollege.edu/admissions/process.php for more details.

EVALUATION

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<tr>
<th>GRAMMAR</th>
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<tbody>
<tr>
<td>20% Quizzes</td>
<td>30% Midterm &amp; Final Exams</td>
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<tr>
<td>20% Tests</td>
<td>20% Reading Project</td>
</tr>
<tr>
<td>30% Homework and Classwork</td>
<td>20% Homework/Classwork</td>
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<tr>
<td>20% Final Exam</td>
<td>20% Quizzes</td>
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<tr>
<td>10% Lab Assignments</td>
<td>10% Lab Assignments</td>
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<table>
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<tr>
<th>WRITING</th>
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<tbody>
<tr>
<td>30% In Class Writing</td>
<td>LISTENING &amp; SPEAKING</td>
</tr>
<tr>
<td>20% Process Writing (take home)</td>
<td>20% Quizzes</td>
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<tr>
<td>20% Writing Final</td>
<td>30% Midterm and Final Exam</td>
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<tr>
<td>20% Classwork and Homework</td>
<td>Speeches</td>
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<tr>
<td>10% Lab Assignments</td>
<td>20% Homework and Classroom</td>
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<th>READING</th>
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<tr>
<td>10% Lab Assignments</td>
<td>20% Speaking Activities/Pronunciation</td>
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<tr>
<td></td>
<td>10% Lab Assignments</td>
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Grading Scale

A = 90-100%
B = 80-89%
C = 75-79%
D = 74-60%, if you participate fully but do not meet the criteria to pass
F = <60, if you do not participate fully
N = <75%, if you stop attending or participating but do not officially drop the course

Exit Policies & Procedures

Overall requirements
Students must earn a course average of 75% or higher to exit each of the four skill areas of the Intermediate Learning Community. This average is based on grades in the categories listed above. If you earn less than 75% in any course, you will receive a D or F for that course. You will repeat any course(s) you fail. For the writing and grammar skill areas, you must pass both writing and grammar in order to exit the program. If you do not pass both courses, you will receive a D or F for both courses and be required to repeat either: both ESOL 0052 and ESOL 0062 or both 0053 and 0063 as determined by your course grades.

Each Writing Final will include one in-class paragraph or essay and will be objectively evaluated by one or more instructors.

End of Course Evaluation
At the end of the semester, each student will be required to meet with the instructors to receive final grades and a course completion form. After this meeting the student can go to the Multicultural Center to register for the next semester. The Final Fall 2014 meeting date is Tuesday, May 12th. Students must not plan to leave town before this date. The instructors will not be available to meet with any students after their scheduled appointment times. Grades will only be given at the scheduled appointment.

Contingency Plan Statement
In the event the college has to temporarily close, students should log in to their eCampus course shell for further information and instructions.

Institutional Policies
There are several important Richland College student policies for which you are responsible. They are explained here:
**Timeline-Writing**

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignments</th>
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</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Syllabus</td>
</tr>
<tr>
<td>Week 2</td>
<td>Introduction to Paragraphs</td>
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<tr>
<td></td>
<td>Five Elements of Good Writing</td>
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<tr>
<td></td>
<td>Five Elements of Good Writing cont.</td>
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<tr>
<td>Week 3</td>
<td>Descriptive Paragraphs</td>
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<tr>
<td>Week 4</td>
<td>Descriptive Paragraphs</td>
</tr>
<tr>
<td>Week 5</td>
<td>Descriptive Paragraphs</td>
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<tr>
<td>Week 6</td>
<td>Comparison Paragraphs</td>
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<tr>
<td>Week 7</td>
<td>Classification Paragraphs</td>
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<tr>
<td>Week 8</td>
<td>Midterm Review</td>
</tr>
<tr>
<td>Week 9</td>
<td>Midterm Exam</td>
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<tr>
<td>Week 10</td>
<td>Moving from paragraphs to essays</td>
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<tr>
<td>Week 11</td>
<td>Descriptive Essays</td>
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<tr>
<td>Week</td>
<td>Topic</td>
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<tr>
<td>12</td>
<td>Descriptive Essays</td>
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<td></td>
<td>Comparison Essays</td>
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<tr>
<td>13</td>
<td>Comparison Essays</td>
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<td></td>
<td>Cause and Effect Essays</td>
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<tr>
<td>14</td>
<td>Cause and Effect Essays</td>
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<td></td>
<td>Classification Essay</td>
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<td></td>
<td>Thanksgiving Holiday</td>
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<tr>
<td>15</td>
<td>Final Exam Review</td>
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<td></td>
<td>Final Exam</td>
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<tr>
<td>16</td>
<td>Final Grade Conference and Class Party</td>
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## Timeline-Grammar

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignments</th>
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<tbody>
<tr>
<td>Weeks 1-2</td>
<td>Review and Expand on Present and Past including Simple, Progressive, and Perfect Progressive tenses (may go into week 3)</td>
</tr>
<tr>
<td>Weeks 3-4</td>
<td>Future tenses, including Progressive, Perfect and Perfect Progressive If time Negative Questions, Tag Questions,</td>
</tr>
<tr>
<td>Weeks 5-6</td>
<td>Gerunds and Infinitives and Make, Have, Let, Help, and Get</td>
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<tr>
<td>Week 7</td>
<td>Modals and Similar Expressions</td>
</tr>
<tr>
<td>Week 8</td>
<td>Review and Midterm Exam</td>
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<tr>
<td>Week 9-10</td>
<td>Phrasal verbs &amp; Adjective clauses</td>
</tr>
<tr>
<td>Weeks 10-11</td>
<td>Noun clauses</td>
</tr>
<tr>
<td>Weeks 12-13</td>
<td>Adverb clauses</td>
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<tr>
<td>Week 14</td>
<td>Passive voice</td>
</tr>
<tr>
<td>Week 15</td>
<td>Review &amp; Final Exam</td>
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<tr>
<td>Week 16</td>
<td>Final Grade Conference and Class Party</td>
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## Listening/Speaking Timeline

<table>
<thead>
<tr>
<th>Week</th>
<th>Class Day</th>
<th>Assignments</th>
<th>Homework, Speeches, Quizzes, and</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Signed and return syllabus agreements</td>
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<tr>
<td>Week 1</td>
<td>Introductions</td>
<td>Wed., January 21</td>
<td>introductions &amp; Syllabus Diagnostic Testing</td>
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<tr>
<td>Week 2</td>
<td></td>
<td>Mon., Jan. 26</td>
<td>Vocab/Stress/Reductions</td>
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<td>Wed., Jan. 28</td>
<td>IN2 — Ch. 1 Part 1 pp. 2-10</td>
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<tr>
<td>Week 3</td>
<td>Education &amp; Student Life</td>
<td>Mon., Feb. 2</td>
<td>IN2 — Ch. 1 Part 2 pp. 10-16 Basic Note-taking/Academic Honesty</td>
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<td></td>
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<td>Wed., Feb. 4</td>
<td>IN2 — Ch. 1 Part 3 &amp; 4 pp. 17-25 Context Clues and Intonation</td>
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<td>Week 4</td>
<td>City Life</td>
<td>Mon., Feb. 9 SA #1 Richland College Map Due Today</td>
<td>IN2 — Ch. 2 Part 1 &amp; 2 pp. 28-43</td>
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<td>Wed., Feb. 11</td>
<td>IN2 — Ch. 2 Part 3 &amp; 4 pp. 44-49</td>
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<tr>
<td>Week 5</td>
<td>Business &amp; Money</td>
<td>Mon., Feb. 16</td>
<td>IN2 — Ch. 3 Part 1 &amp; 2 pp. 5205</td>
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<td>Wed., Feb. 18</td>
<td>Ibl2 — Ch. 3 Part 3 &amp; 4 pp. 65-73</td>
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<tr>
<td>Week 6</td>
<td>Jobs &amp; Professions</td>
<td>Mon., Feb. 23</td>
<td>IN2 — Ch. 4 Part 1 &amp; 2 pp. 76-89</td>
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<td>Wed., Feb. 25</td>
<td>IN2 — Ch. 4 Part 3 &amp; 4 pp. 90-99</td>
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<td>IN2 — Ch. 5 Part 1 &amp; 2 pp. 102-112</td>
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<td>Week 7</td>
<td>Lifestyles around the World</td>
<td>Mon., Mar. 2</td>
<td>IN2 — Ch. 5 Part 3 &amp; 4 pp. 113-123</td>
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<td>Wed., Mar. 4</td>
<td>IN2 — Ch. 5 Part 3 &amp; 4 pp. 113-123</td>
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<tr>
<td>Week 8</td>
<td>Spring Break</td>
<td>Mon., Mar. 9</td>
<td>NO CLASS</td>
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<td>Wed., Mar. 11</td>
<td>NO CLASS</td>
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<tr>
<td>Week 9</td>
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<td>Mon/Wed., Mar. 16/18</td>
<td>Midterm Speeches</td>
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<td>Week 10</td>
<td>Language &amp; Communications</td>
<td>Mon., Mar. 23 Wed., Mar. 25</td>
<td>IN2 — Ch. 7 Part 1 &amp; 2</td>
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<td>IN2 — Ch. 7 Part 3 &amp; 4</td>
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<td>Week 11</td>
<td>Taste &amp; Preferences</td>
<td>Mon., Mar. 30 SA #2 Talk It Over Due Today</td>
<td>SA2 Group #1</td>
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<td>Week 12 New Frontiers</td>
<td>Wed., Apr. 1</td>
<td>IN2 – Ch. 8 Part 1 &amp; 2</td>
<td>Listening Quiz #3</td>
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<td>Mon., Apr. 6</td>
<td>IN2 – Ch. 8 Part 3 &amp; 4</td>
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<td>Wed., Apr. 8</td>
<td>IN2 – Ch. 9 Part 1 &amp; 2</td>
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<td>Week 13</td>
<td>Mon., Apr. 13</td>
<td>IN2 – Ch. 9 Part 3 &amp; 4</td>
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<td>Wed., Apr. 15</td>
<td>IN2 – Ch. 9 Part 3 &amp; 4</td>
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<td>Week 14</td>
<td>Mon., Apr. 20</td>
<td>IN2 – Ch. 10 Part 1 &amp; 2</td>
<td>Listening Quiz #4</td>
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<td>Wed., Apr. 22</td>
<td>IN2 – Ch. 10 Part 3 &amp; 4</td>
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<td>Week 15</td>
<td>Mon., Apr. 27</td>
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**IMPORTANT:** Absolutely No late work is accepted, so please don't ask. All homework needs to be done and submitted ON THE DUE DATE!

No extensions on assignments or tests are given without evidence of an emergency (e.g. a doctor's note).

Class Timeline May Change at Instructor's Discretion...
Have a GREAT SEMESTER!
### Timeline-Reading

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