Spring 2015 Course Syllabus

ESOL 0044 Reading
Section: 43400
2 Credit Hours

Class Days: Internet
Class Time: Internet
Classroom: Internet

Instructor: Ms. Vera Guillén
Office: C 267
Telephone: 972-391-1065
Email address: veraguillen@dcccd.edu
Office Hours: via Blackboard IM

Required Textbooks
The Illustrated Man by Ray Bradbury, ISBN # 9780380973842
Townsendpress Vocabulary Book

Prerequisites
This course is level 4 of the ESOL Reading program. Students must have placed in 0044 through the placement test or have completed ESOL 0043.

Important Dates:
Classes Begin: January 20
12th Class Day: February 2
Conference Days – no day classes: February 19,20
Spring Break: March 9-13
Holiday: April 3
Last Day to Withdraw with a “W”: April 16
ESOL Final Exams: May 4-8
Conferences*: May 11-14
Semester Ends: May 14

*(See Final Exam Schedule for exact date, time, and location)
For ESOL Advising Hours, Credit Schedule, and Catalog Course Descriptions go to the Eastfield College ESOL Website at www.eastfieldcollege.edu/al/ESOL
I. Course Description and Outcomes

A. Course Description (from Eastfield Catalog):

*Prerequisite:* Student must have successfully completed ESOL 004 or placed into course through appropriate assessment.

The capstone reading course prepares students to transition into college-level courses. Skills and strategies from previous courses are expanded to include evaluating the strength of an argument, identifying bias, and analyzing the strength and relevance of supporting details and assessing the author's credibility. Students paraphrase and summarize academic texts as well as explore figurative language and literary devices. (1 Lec., 3 Lab.)

B. Characteristics of the Course

In this course, you practice reading for academic purposes. You learn specific skills to assist you in understanding unknown vocabulary and in identifying themes. In addition, you evaluate a diverse selection of texts at college-level and respond critically.

C. Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Comprehend and summarize texts, including the identification of main idea, supporting details, audience, and purpose of text.
2. Interpret and critically analyze author’s bias, purpose, and perspective in academic materials.
3. Make inferences and draw conclusions from a variety of college level texts.
4. Respond critically, orally and in writing, to various kinds of college level texts.
5. Understand and use academic vocabulary and linguistically complex structures across a variety of disciplines and genres.
6. Demonstrate knowledge of cultural and historical references to American society in written materials.

II. Evaluation Procedures or How Your Grade is Determined

You will be evaluated based on the following criteria:

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
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<tbody>
<tr>
<td>Lab Assignments</td>
<td>10%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>25%</td>
</tr>
<tr>
<td>Journal</td>
<td>10%</td>
</tr>
<tr>
<td>Discussion Board</td>
<td>15%</td>
</tr>
<tr>
<td>Exams</td>
<td>40%</td>
</tr>
</tbody>
</table>

You must obtain a 70% or higher in order to pass this class and advance to the next level.

Lab Assignments

For this course, you will be required to complete 5 chapters from *College Vocabulary* 4 including 5 quizzes online. You should plan to set aside 1-2 hours outside of class each week for these assignments, which will help you to increase your academic vocabulary. Your instructor will provide a lab orientation to learn how to use eCampus and complete the assignments. Your teacher will let you know when and where this is. You are also responsible for completing all the assignments on or before the due date given in the assignment calendar. The grade you receive for the lab assignments is worth 10% of your lecture course grade. Therefore, if you do not complete the labs, you will adversely affect your final class grade.

Eastfield College Email Policy: Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: [http://www.dcccd.edu/netmail/home.html](http://www.dcccd.edu/netmail/home.html).

NOTE: A student email address is required in this class.
Email Communication Expectations

- Use standard American English and proper grammar, punctuation, and spelling.
- Do not type in all upper case letters.
- All subject lines for emails for this class should read: John Smith ESOL 0044-43400 (your name instead of John Smith, of course)
- Use courteous language and tone; write professionally—this is for academics, not something you send to friends or family.
- Never use email for criticizing people or their work.
- Do not post messages that may be offensive to others; do not refer to personal homepages; your messages need to be course-related without offensive material, especially in a message that goes to the entire class.
- Remember email messages/postings may be viewed by classmates or even minor children, so do not post offensive material or material that might be considered offensive by minors, other adults, or parents.
- Never use email/postings to communicate if you are angry or frustrated with a person.
- Emails concerning grades will not be responded to unless the student has emailed the instructor from a DCCCD student netmail account.

Obtaining Final Course Grades Using eConnect

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

Classroom Etiquette

It is very important that you feel relaxed and comfortable in your ESOL classroom. There are many interactive activities, and if you are afraid to speak or do not participate fully, you will not be able to learn what you need to learn. It is important to practice courtesy with all of your classmates and to listen respectfully to what they say in class. It is also important that you come prepared to participate in the class.

Financial Aid Statement

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Financial Aid Statement for Distance Learning Classes

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Academic Honesty Statement  Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.
As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

**In addition,** in this course you will not use any resources such as GOOGLE, WIKIPEDIA or any other web site. All work submitted in this class will be your personal ideas. You will be given a ZERO for the assignment.

**Food and Drink Policy**
Food, drinks, and tobacco products are prohibited in Eastfield College classrooms. No eating or drinking in classroom.

**ADA Statement**
Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. Call 972.860.8348 or email efcdso@dcccd.edu.

**Religious Holidays**
Absences for observance of a religious holy day are excused. Notification of the absence must be given to the instructor in writing at least two weeks prior to the date of the holy day. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within at a mutually agreed upon time after the absence.

**Withdrawal Policy**
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by Thursday, April 15. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

**STOP BEFORE YOU DROP**
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://econnect.dcccd.edu/eConnect/droppingfacts.html

**Family Educational Rights and Privacy Act of 1974 (FERPA)**
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports,
(7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

IX. Institution Policies
The following is a list of institution policies to which Eastfield College adheres. For questions or concerns regarding enrollment in/withdrawal from classes, see your advisor.

<table>
<thead>
<tr>
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<td>The instructor reserves the right to amend this syllabus as necessary.</td>
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## Spring 2015 Eastfield College

### ESOL 0044 – 43400 Course Schedule

*(Subject to Change)*

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<th>Week</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>Syllabus, Introductions-Discussion Board, Reading Journal – <em>The Illustrated Man</em>, Plagiarism, Chapter 1 (<em>Ten Steps…</em>) – Vocabulary in Context</td>
</tr>
<tr>
<td>Week 2</td>
<td>Chapter 10 (<em>Ten Steps…</em>) – Critical Reading, Chapter 2 (<em>Ten Steps…</em>) – Main Ideas</td>
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<tr>
<td>Week 3</td>
<td>Chapter 3 (<em>Ten Steps…</em>) – Supporting Details, “Cinderella” - Short Story Elements, Figurative Language</td>
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<tr>
<td>Week 4</td>
<td>Chapter 4 (<em>Ten Steps…</em>) – Implied Main Ideas, Jhumpa Lahiri short story – “Hell – Heaven”</td>
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<tr>
<td>Week 5</td>
<td>Chapter 5 (<em>Ten Steps…</em>) – Relationships I, Chapter 6 (<em>Ten Steps…</em>) – Relationships II,</td>
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<tr>
<td>Week 6</td>
<td>Chapter 7 (<em>Ten Steps…</em>) – Inferences</td>
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<tr>
<td>Week 7</td>
<td>Chapter 8 (<em>Ten Steps…</em>) – Purpose and Tone</td>
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<tr>
<td>Week 8</td>
<td>Review&lt;br&gt;&lt;b&gt;MIDTERM EXAM&lt;/b&gt;</td>
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<tr>
<td>Week 9</td>
<td>Chapter 9 (<em>Ten Steps…</em>) – Argument, “The Professor is a Dropout”</td>
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<td>Week 10</td>
<td>“He Was First”</td>
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<td>Week 11</td>
<td>“Effects of the Automobile”</td>
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<td>Week 12</td>
<td>“Bad Managers”</td>
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<tr>
<td>Week 13</td>
<td>“Labeling and the Onset of Old Age”</td>
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<tr>
<td>Week 14</td>
<td>Review</td>
</tr>
<tr>
<td>Week 15</td>
<td><strong>FINAL EXAM</strong></td>
</tr>
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<td>Week 16</td>
<td>Conferences</td>
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</tbody>
</table>