This course syllabus is intended as a set of guidelines for (Course). Both North Lake College and your instructor reserve the right to make modifications in content, schedule, and requirements as necessary to promote the best education possible within prevailing conditions affecting this course.

*Note:* Students enrolled in ESOZ classes will not obtain credit, nor will they be able to apply for credit later. Likewise, as non-credit classes, ESOZ 0044 and ESOZ 0054 cannot count as TSI remediation.

**Instructor Information:**

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Office Hours: MW 11:00 – 12:00; TR 12:30 – 1:30; F 10:00 – 11:00; and by appointment

**Course Information**

- Course title: English to Speakers of Other Languages
- Course number: ESOL 0043
- Section number: 73201
- Credit hours: 2
- Class meeting time: TR 9:30 – 10:50
- Course description: This course includes specific reading comprehension skills, reading efficiency strategies, critical thinking skills, vocabulary expansion, and the use of campus resources such as labs and libraries.
This is a hybrid course, which means that a significant portion of our course work will take place online using the eCampus system. As a result, you will need to have access to a computer with internet capability. If you do not have a computer, you are welcome to use the computers in the ESOL lab in A332 or in the Student Resource Center, located in L240. I will show you how to access eCampus the first time. If you need additional help, the Student Resource Center offers tutorial classes on how to use eCampus. If you have technical problems using eCampus or you forget your password, call 1-866-374-7169.

Course prerequisites: C or better in ESOL 0042 or Compass Test placement.

Required or Recommended Textbooks and Materials


Exams & Assignments / Evaluation Procedures

- 6 Tests (the lowest test score will be dropped) 40%
  - Ch. 2: More on Words and Meanings
  - Ch. 3: Understanding Sentence Relationships
  - Ch. 4: Identifying Topics, Main Ideas, and Topic Sentences
  - Ch. 5: Working Together: Topic Sentences and Supporting Details
  - Ch. 6: Drawing Inferences About Implied Main Ideas
  - Ch. 7: Recognizing Patterns of Organization
- Final (online PTT) (Thursday, 3/19) 10%
  - At the end of the course students who are passing with a grade of C or better will be eligible to take the Accuplacer and PTT tests as the final.
  - Students who score less than 10 PTT will receive 25%
  - Students who score 10-13 PTT will receive 50%
  - Students who score 14-17 PTT will receive 75%
  - Students who score 18+ PTT will receive 100% and meet reading remediation requirements.
- Homework 10%
- Novel 15%
- Meaningful Participation 10%

It is not sufficient simply to be present in class. Students should engage in all activities as directed by the instructor. Students should focus their attention on class discussions, making contributions that are both relevant to the discussion and only in English. Students will also participate actively in all individual and small group activities, demonstrating tolerance of all points of view and respect for each and every student in the class. Students who do not actively participate in all assigned activities or who treat classmates disrespectfully will be asked to leave the classroom and will be counted absent for the class period. For each class period, students will earn a participation score ranging from 0-3 points. A zero (0) indicates that a student was absent. A score of one (1) will be assigned to students who are present but who do not participate in activities or are unprepared or off task. A score of two (2) will be given to students who are present and generally on task but who only minimally
contribute to discussion or group activities or who use any language other than English. A score of three (3) will be awarded to students who are well-prepared, fully focused, and actively engaged in all classroom activities, using only English at all times.

- **Reading Lab**
  15%
  Each class has a mandatory lab orientation at the beginning of the semester. During the orientation students will be given a brief introduction to the software and a lab assignment guide, which outlines the requirements for completing the lab.

**Grading Scale**
Final grades will be assigned as follows: 90-100% = A, 80-89% = B, 70-79% = C, 69% and below = E or F. Students who have attended, participated and completed assignments regularly, yet score below 70% will receive an E. E unlike an F, is not computed in a student’s GPA.

**Student Learning Outcomes**
Students on the ESOL 0043 level will **analyze the relationship among ideas in written material*** with an accuracy level of 55% on the Pre-TASP TEST

* Includes identifying sequence of events or steps, identifying cause-effect relationships, analyzing relationships between ideas in opposition, identifying solutions to problems, and drawing conclusions inductively and deductively from information stated or implied in a passage.
All students at the ESOL 0043 level will demonstrate an understanding of supporting details at a 60% level of proficiency from a departmental exam.

Students on the ESOL 0043 level will **identify a writer's purpose, point of view, and intended meaning*** with an accuracy level of 55% on the Pre-TASP TEST

* Includes recognizing a writer's expressed or implied purpose for writing; evaluating the appropriateness of written material for a specific purpose or audience; recognizing the likely effect on an audience of a writer's choice of words; and using the content, word choice, and phrasing of a passage to determine a writer's opinion or point of view.

Students on the ESOL 0043 level will **use critical reasoning skills to evaluate written material** * with an accuracy level of 55% on the Pre-TASP TEST

* Includes evaluating the stated or implied assumptions on which the validity of a writer's argument depends; judging the relevance or importance of facts, examples, or graphic data to a writer's argument; evaluating the logic of a writer's argument; evaluating the validity of analogies; distinguishing between fact and opinion; and assessing the credibility or objectivity of a writer or source of written material.

**Important Class Policies**
- Students may not bring friends or family to class as guests. Only people enrolled in the course may attend.
- Minors (i.e., children under the age of 18) may not accompany an adult student in class or in the lab, nor may they be left on campus unattended by an adult.
- Please be courteous. Cell telephones and beepers must be turned off during class.
- Students should not eat or drink during class time.
Excellent attendance, class participation and completion of homework assignments are essential components for student success in this class as indicated by the grading policy. It is the student’s responsibility to contact or speak with a classmate in order to obtain notes on information missed due to tardiness or absence. If a student arrives late, needs to leave early, or cannot attend class, it is proper etiquette to give an explanation to the instructor though this does not excuse time missed.

INSTITUTIONAL POLICIES

ACADEMIC DISHONESTY
The Student Code of Conduct prohibits academic dishonesty and prescribes penalties for violations. According to this code, which is printed in the college catalog, "academic dishonesty", includes (but is not limited to) cheating, fabrication, facilitating academic dishonesty, plagiarism, and collusion". Academic dishonesty may result in the following sanctions, including, but not limited to:
1. A grade of zero or a lowered grade on the assignment or course.
2. A reprimand.
3. Suspension from the college.

NOTIFICATION OF ABSENCE DUE TO RELIGIOUS HOLY DAY(S)
Students who will be absent from class for the observance of a religious holiday must notify the instructor in advance. Please refer to the Student Obligations section of the college catalog for more explanation. You are required to complete any assignments or take any examinations missed as a result of the absence within the time frame specified by your instructor.

REQUIREMENTS OF THE AmERICANS WITH DISABILITIES ACT
North Lake College provides academic accommodations to students with disabilities, as defined under ADA law. It is the student's choice and responsibility to initiate any request for accommodations. If you are a student with a disability who requires such ADA accommodations, please contact North Lake College's Disability Services Office in person (A430) or by phone at 972-273-3165.
http://www.northlakecollege.edu/resources/disability.html

DROP POLICY
If you are unable to complete this course, you must officially withdraw by Friday, February 27. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas
County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

FINANCIAL AID STATEMENT
Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

THE ACADEMIC SKILLS CENTER (ASC) A332
The ASC is designed to provide the following:

- An ESOL lab with computer access.
- Free tutoring for students enrolled in foreign language courses.
- The iRead Lab, which offers individual and small group tutoring, as well as workshops, to help current students improve their reading, study, and test taking skills.
- The Writing Center to help students clarify writing tasks, understand instructors’ requirements, develop and organize papers, explore revision options, detect grammar and punctuation errors, properly use and document sources, and improve their writing skills.
- The Online Writing Lab (OWL) which allows students to submit papers to our writing tutors electronically and get feedback within 24-72 hours. The OWL can be accessed through eCampus.
  - After logging on to eCampus, click on the Community Tab at the top.
  - Type “Owl” in the search field and click “Go.”
  - Next, click on the double drop-down arrows next to “NLC-OWL2,” and then click on “Enroll.”
  - Once enrolled, students can receive services from the OWL.
- The Blazer Internet Lounge with 12 computers, additional open seating, and WiFi Internet access.

For more information or to schedule a tutoring appointment, come by A-332 or call 972-273-3089.

COUNSELING SERVICES:
Counseling services are available to all currently enrolled students free of charge. To schedule an appointment, please call 972-273-3165 or come to A 430.