ESOL 0042-63201: Reading II  SPRING 2015  FLEX I

Instructor:  Mariaelena Godinez
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Email: mariaelenag@dcccd.edu
Office Hrs: M-R 2:00 – 3:15 Rm W187A or W172 or by appointment: available to students
Credit Hrs: 2 Credit Hours
Dates: January 20 - March 20, 2015; 8:00 – 9:20; Room W190

Mountain View Mission Statement: Mountain View is a comprehensive community college dedicated to delivering excellence in education and encouraging intellectual and personal growth.

Course Description (from DCCD Catalog): These courses engage students in reading material from daily experience and prepare them for college reading tasks. Each course instructs students in reading skills, vocabulary development, critical thinking skills, and the use of resources.

MVC Department Course Description: This course consists of 1-lecture hour + 3-lab hours per week.
(Daytime FLEX courses that meet 4 days a week are really twice this amount per week). In this course, you will be doing a variety of learning activities. 1 hour of Lecture and 2 hours of lab will consist of activities within the regular classroom. The 3rd lab hour will consist of out-of-class assignments. Participation and completion of all lecture and lab activities and assignments will contribute to your final grade. You will be given a list of outside lab assignments that you should complete in a timely manner each week. Completion of all outside lab assignments will count 15% toward your final grade. At the end of the course students are expected to achieve a 9.4 reading level.

Required:  A. Books
   By Bill Broderick: IBSN: 1-59194-008-5
   By Nadell, Johnson, Langan: IBSN: 0-944210-40-6
3. Paper Back Novel:
   Students are to choose a novel of 150 pages to read for outside reading and inform the Professor of the title selected by January 22nd or the end of the 1st week of class.

B. Supplemental Materials
1. Folder with paper or Spiral notebook for personal dictionary (REQUIRED)
2. 3 ring binder section to keep reading assignments (REQUIRED)
3. Your own dictionary, erasers, pencils, pens (REQUIRED)
4. Thumb Drive to save written documents
5. Scantron #20788 ( RREQUIRED)
6. One 120 minute blank audio cassette tape or 2 writeable CDs
7. A willing spirit and a desire to learn
Method of Instruction: This course will follow a format of instruction based on lecture, class discussions, and cooperative methods of instruction. Students will be expected to participate in reading text materials. The required texts are necessary for this course, for they provide the basic material and outline the skills taught in this course. However, supplemental materials will be provided by the instructor which is necessary to enhancing and reinforcing the reading skills taught. One-to-one interaction with the instructor will provide immediate instruction and feedback. There will be instructor guided text and practice instruction as well as frequent lab practice by students in prescribed practices in handouts.

Student Learning Outcomes: Upon satisfactory completion of this course, the student will have developed improved reading performance at a minimum of 9.4 reading level and have a working ability through class and lab exercises, text practices, lectures and tests on:

1. What and where are Main Ideas in passages and/or stories
2. How supporting details relate to main ideas and there importance
3. What and how transition words are important in patterns of organization
4. Have a basic working academic English vocabulary

Course Procedures: Lecture, class discussion, and group activities will be elements of this course. The following is a list of class expectations.

1. There will be two kinds of assignments: paper and internet. Paper assignments should be complete by at 8:00am, before the class session begins. Do not do or transfer homework in class. I do not walk in and ask you for your homework; have it in hand and put it on top of the desk before class begins on the due date. Internet homework must be done by the due date. Access to internet homework will close on the due date.

2. Students who are absent from class are responsible for any material covered in class as well as homework. **An absence is not an acceptable excuse for not turning in or doing assignments.**

3. Late assignments: **NO LATE HOMEWORK WILL BE ACCEPTED.** Assignments turned in early will be accepted. There is no provision for late work.

4. Make-up tests will not be allowed except under extenuating circumstances, at the instructor’s discretion. No exceptions. There is no provision for make up tests.

5. Cheating: **No form of cheating will be tolerated. Academic honestly is expected.** Do not copy another person’s work. Do not give your answers to anyone either. I will find out and you and the person whom you copied from or gave the answers to will receive a zero for that work. Do the right thing and do your own work. If you do not understand the assignment or don’t know what to do, **ASK ME.**

6. **Students coming to class without their text books will not be allowed to stay in class will be counted absent for the day and can not look on with another student.** You may make copies of the text book that I have left for you in the front desk of the library. Have copies made BEFORE coming to class. If you leave to go make copies of the text – you will be counted absent for the day.

7. **Cell phones are to be turned off during the class session. Students who leave class to answer their cell phones or whose cell phone rings in class will be deducted points of the participation grade for each infraction.** Students needing to have the cell phone on vibrate ring must explain to me after class today otherwise turn you cell phones OFF.
Evaluation

A. **Pre-Assessment**: Students are placed in Reading II by scoring between 64 – 73 on the Compass Test.

B. **Post Assessment**: ESOL 0042 Reading students will have two rounds as an end of the course test. Round one will be the Asset D Test and must score a minimum of a 10 to be eligible to go to Level III Reading. Level II reading student not scoring a 10 will take round two with the Nelson Denny Reading Test G and must score a minimum of a 69.

C. **Compass Scores Reading Levels**

<table>
<thead>
<tr>
<th>Compass Scores</th>
<th>Reading Levels</th>
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<tbody>
<tr>
<td>45 – 63 ESOL 0041</td>
<td>5.2 – 7.8</td>
</tr>
<tr>
<td>64 – 73 ESOL 0042</td>
<td>8.0 – 9.4</td>
</tr>
<tr>
<td>74 – 84 ESOL 0043</td>
<td>9.6 – 11.8</td>
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<tr>
<td>85 – 98 ESOL 0044</td>
<td>12.2 – 12.9</td>
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D. **Grade Scale**: In order to demonstrate successful completion of course objective students must achieve at least 70% on course work and class lab participation.

- **90 – 100 = A**
- **80 - 89 = B**
- **70 - 79 = C**
- **See explanation = E**
- **0 - 50 = F**

**An E Grade**: Students who successfully meet the class objectives, but do not pass the exit exam earn an E in the course. This grades indicates that the student has taken the course, but did not make a passing score on the Reading Exit Exam. To be eligible for an E in the course, you must Complete all required course work and not pass the Reading Exit Exam.

D. **Grading Policy**: Your final grade will be based on the following criteria:

1. Sentences ................................. 8%
   Chapters 17, 18, 21, 22, 25, 26, 29, 30

2. Vocabulary Unit Tests ............ 10%
   Unit Test 3 tests 1- 3 (100 pts.)
   Unit Test 4 tests 1- 3 (100 pts.)
   Unit Test 6 tests 1-3 (100 pts.)

3. Text Chapter Review Tests (CRT) 10%

4. Textbook reading Selections....... 10%

5. Tests ................................. 13%
   Voc. Final Check… 6%
   Voc. Class test…… 7%

6. Reading Lab ............................ 15%

7. Book Report ............................ 18%

8. Personal Dictionary ................. 10%

9. Participation ........................... 6%
   Attendance, participation in class activities, promptness in turning in assignments.

**Extra Credit**: For a 2.5% extra credit do Mastery Tests 3-6 for Chapters 4-9. No credit will be granted unless all chapters are turned in.
E. The following criterion is needed to exit successfully ESOL Reading:

1. **Exit Exam:** Score a 17 on the TSIA Exit exam or 17 on the Asset D Test.

2. **Earn a 70% or higher on the course work and pass the Reading Exit Exam.**
   Students must meet the course objectives with a C or better and pass the Reading Exit Exam with a score of 70 or better. If both objectives are not met students must repeat the class and/or retest.

3. **Attend 80% of class time** – no more than 2 unexcused absences by the test date.

E. **To be eligible to take the Asset D exam by time of testing students must:**
   - Attend regularly 80% to class – no more than 2 unexcused absences by the time of testing
   - Complete required coursework - as specified in the grade policy above with C or better
   - Students not meeting the specified grade of C are not eligible to take Round 1 or II.

F. **An E Grade.** Students who successfully meet the class objectives, but do not pass on the exit exam will earn an E in the course. This grade indicates that the student has taken the course, but did not make a passing score on the Reading Exit Exam. To be eligible for an E in the course, you must complete all required course work and not pass the Reading Exit Exam.

**Attendance Policy:** Students are expected to attend the classes in which they enroll. Class will start at 8:00 am. Students are expected to arrive on time and to participate actively in all activities. Students are responsible for any material covered in class or assigned work when they are absent. Please contact me if you know you will be absent. **Tardiness:** TWO tardies equal one absence. **Any student more than fifteen minutes late will be counted absent.** Tardy means-if I am in class and you walk in = you are late. I expect that you be in your sitting waiting for class to begin when I walk in.

**Course Pursuit**
This is a challenging course, one which requires consistent effort and hard work. Students who do not complete assignments, attend class regularly, submit work consistently on a weekly basis and on time, and/or participate in class will be reported immediately to the correspondent admitting counselor to activate withdrawal from this course. Students without required text and writing material will not be allowed to attend class and will be counted absent.

**Important Dates:**
- Feb 19 – 20 ................................................................. NO Class Employee Dev. Day
- March 9 – 13 ............................................................ Spring Break
- March 16 ................................................................. Classes Resume
- Thursday, March 5 .................................................. Round one Asset D/ Bk. Report Due
- Monday, March 16 ................................................... Round two Nelson Denny

**Institutional Policies:**
**Withdrawal Policy:** If for any reason you are unable to complete this course, you may withdraw from the class with a non-performing grade of “W” on your grade report. The last day to drop with a “W” is **Saturday, February 28, 2015.** Withdrawal from a class is a formal procedure which you must initiate for each class. Your instructor cannot do it for you. You may do this at the Admissions or Counseling offices. If you stop attending a class without official withdrawing, you will receive an “F” on your grade report. Please talk to me if you feel you must drop this course.
Financial Aid: If you are receiving Financial Aid grants or loans, you must begin attendance in all classes. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. This class *may/may not* be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at: https://www1.dcccd.edu/cat0506/ss/oep/third_attempt.cfm.

The Texas Success Initiative (TSI): The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student's basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college level classes. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. Additional information is available at https://www1.dcccd.edu/cat0506/admiss/tsi_requirements.cfm.

Academic Honesty: Academic honesty is expected, and integrity is valued in the Dallas County Community Colleges. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion. As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/cat0406/ss/code.cfm.

ADA Statement: If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office and let me know immediately so that your learning needs may be appropriately met. If you have been prescribed glasses wear them to class everyday.

Religious Holidays: Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.

Inclement Weather Statement: In the event there is inclement weather that affects regular scheduled classes and events on the Mountain View campus, the Dallas County Community College District and Mountain View College web pages will display a notification of any closings or delays. **If there is no notice of changes or delays, then classes are in session as usual.** You also may refer to announcements on major television and radio stations in the event that the DCCCD or Mountain View College Internet sites cannot be accessed or call 972.860.7144.

STOP BEFORE YOU DROP: For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W.” Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops.

Disclaimer Reserving Right to Change Syllabus: The instructor reserves the right to amend this syllabus as necessary.
Class Room Guidelines for Students

1. There is to be no food or drink brought into the classroom. Only water may be brought into the classroom in unbreakable bottles.

2. Only English is to be spoken in the classroom at all times.

3. Be accepting of different cultures in the classroom. Each person has his/her own ways of doing, understanding things. Each think his/her way is best. It is not better or worse; it is different. Understand each other and accept each other.

4. Do not laugh at other people’s mistakes. In America, this is considered to be very impolite.

5. Unless the class is in a talking activity always be quite in class. It is very difficult to think in English. Sometimes when a student is asked a question, it takes a long time to work out the answer. During that time everyone must be quiet, or the student will lose his/her train of thought. So, PLEASE, if I ask someone a question or if the student asks me a question, everyone else must try to think of the answer by him/herself but must NOT speak the answer. Please, allow me to answer the question and the student to answer it. Please DO NOT Interpret/translate for any student what I am saying in class unless you are asked to do so.

6. If for some unexpected reason you are late to class, come in and sit in the back of the room quietly without interrupting the students or the instructor. Enter the classroom without making noise. The door will close when the class begins – Do not knock on the door.

7. Please inform me of any prescribed scheduled medications you must take during class time. Once this is done you may leave the classroom without permission to take your medication.

8. Cellular phones are to be turned off during class time – therefore, there should not be ANY texting at any time. Please inform relatives or friends needing to speak with you during class time to wait until class is over.

9. Pencils are to be sharpened before or after class only. Waster paper is placed in the wastebasket before or after class. All questions are to be directed to the instructor by raising your hand.

10. Please inform me if you have a special physical, psychiatric, or learning disability immediately so that your learning needs may be appropriately met.

11. Please inform me of any medical condition that requires you to sit with your feet elevated on a chair or fall asleep in class; otherwise, neither of the two mentioned are acceptable behaviors in this classroom.

12. Do not copy another person’s work. Do not give your answers to anyone either. I will find out and you and the other person whom you copied from or gave the answers to will receive a zero for that work. If it continues you may be asked to drop the class. Do the right thing and do your own work. If you do not understand the assignment or don’t know what to do, ASK ME.

13. Do not bring any children to class.

14. If you ever need to talk to me or ask me questions, you may call me at the phone number on the first page, come by the lab where I will be or come by my office. If you are absent, and want to know your assignment, you should first try to call one of your classmates.
15. When I am talking you should be listening to my explanation. When another student is reading you be following the reading. If you do ot understand my explanation do not ask the person next to you what I said, ASK ME. Points from the participation grade will be ducted for any distractions to the learning environment or students will be asked not to return to class.

Classmate’s Name: __________________________________________________________
Classmate’s Phone: __________________________________________________________
Classmate’s Name: ____________________________________________

Accuplacer Practice Tests Websites:

1. Go to Google
   Type in: Accuplacer Practice Tests
   Click on: Accuplacer Test Practice Questions Help Your Accuplacer Examination
   Scroll to: Self Assessment Modules
   Select: Basic Reading Comprehension
           Reading for the Main Idea
           Advanced Reading Comprehension
           Reading Vocabulary

2. Go to Google
   Type in: Reading Basic Skills Tutorial Home Page
   Click on: Practice Test
   Click on: Start

   Look on the bottom of the page for the reading practice test. There will be many passages that you can use to practice. Each passage will have several questions to answer. On the bottom of the page you will also see an answer key so you can check your work.

4. www.ablongman.com/henry
   Select: Skilled Reader Companion website
   Scroll down and select:
       Practice Tests for the Texas Academic Skills program Reading Test
   Select: Passage A
       Reading the Passage and answer the questions DO NOT SUBMIT THEM
   Click: X in the read box in the upper right hand corner
       This will take you back to the passage
   Select: Passage B
   Continue until you complete all the Passages of the Skilled Reader

5. wcb.neit.edu/asc/prctctst.htm
   You will see that there are two reading tests. Each test has 10 problems. You can grade the test when you are finished to see how you did. You can use the back button to make corrections on your practice test and grade it again. (Note-the graded test will show a C or W-C for correct answers and W for wrong answers.)
Course Attendance Commitment

Place your initials next to each statement to acknowledge that (1) you understand the course policy and (2) that you agree to that policy. Initialing also signifies that you will accept any and all policies related to reductions of grades for violating course policies, as required by the course syllabus and other written and course policies.

_____ I have read and understood the course syllabus for this ESOL 0042 course.

_____ I will abide by all stated and written course policies in this ESOL 0042 course.

_____ I understand all electronics must be turned off during class unless there is prior instructor approval.

_____ I understand that I am expected to come to class on time, and I further understand that two times tardy will equal one absence.

______ I understand that if I miss more than 15 minutes of class time during any part of the class session, beginning, middle, or end, I will be counted absent

______ I understand that leaving at any time during class without prior instructor approval will count as an absence for my attendance record.

_____ I understand that an exception to this attendance policy is only for extreme/dire circumstances.

_____ I will behave respectfully and professionally during class.

_____ I understand that penalties will be assessed for disrespectful and/or disruptive behavior in class.

______ I will keep up with all course assignments.

______ I will come to class with prepared to participate and with pen, paper, textbook, and other materials my instructor requires.

______ I understand that if I drop this class or not have a 70% by test time I will not be allowed to take final tests.

By signing below, I agree to follow all the written and stated rules.

________________________________________    _____________________
(Sign)                                        (Date)

________________________________________    _____________________
(Print name)                                  (Course and section #)

NOTE: If you cannot in good faith sign any portion of this contract, you should immediately discuss your concerns with the instructor
PLEASE SIGN in EACH space below AND TURN IN THESE PAGES.

ESOL 0042 Semester: ____________ Year: ______

Name: ________________________________ Date: _______________

<table>
<thead>
<tr>
<th>Syllabus Policy</th>
<th>Student Signature</th>
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<tbody>
<tr>
<td>I understand Evaluation and grading scale</td>
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<td>I understand The late assignments policy</td>
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<td>I understand The electronic devices policy</td>
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<td>I understand The classroom etiquette policy</td>
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<td>I understand The computer and dictionary use policy</td>
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<td>I understand District-wide administrative policies</td>
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