Instructor: Dr. Hannah Swamidoss

Contact Information:
Office: 2227
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Email address: HMSwamid@garlandisd.net
Hours Available: Mondays and Tuesdays 2:30-3:10; Available by appointment

Course Prerequisites
English 1301 and have met Texas Success Initiative (TSI) standard in Reading and Writing.

Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Approval Number: 23.1301.51 12

Textbooks and Other Course Materials:

Additional reading assigned by the teacher and provided by the students.

Supplies:
Notebook paper, index cards, highlighters, pens, and pencils

Student Learning Outcomes
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Guidelines

English 1302 courses will require the following:

- A minimum of four (4) formal essays that emphasize the different elements of argument, persuasion, incorporation of academic research, and the application of critical thinking skills.
- One (1) of the four required, formal essays of argument or persuasion providing students an opportunity to focus on in depth academic research, synthesis, and MLA documentation.
- At least one (1) of the four required, formal essays undergoes collaborative peer review.
- All four of the required essays typed. The use of SafeAssign for essay submission is highly recommended.
- Academic research introduced and practiced at all levels including the use of online databases, of the library collection, and of appropriate Internet resources.
- Review and practice in MLA style formatting and documentation guidelines
- Critical reading and analysis of an assortment of resources, including student and professional writing that model different elements of argument, persuasion, and incorporation of academic research.
Evaluation Procedures:

<table>
<thead>
<tr>
<th>Category</th>
<th>Weight</th>
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<tbody>
<tr>
<td>I. Tests/ Essays. In general, this category will include:</td>
<td>33%</td>
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<tr>
<td>Revised Essays</td>
<td></td>
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<tr>
<td>Visual Analysis paper</td>
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<tr>
<td>Analysis paper</td>
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<tr>
<td>Mid-Term</td>
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<tr>
<td>II. Quiz Grades. In general, this category will include:</td>
<td>23%</td>
</tr>
<tr>
<td>Vocabulary quizzes/ Pop quizzes</td>
<td></td>
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<tr>
<td>Presentations</td>
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<tr>
<td>Book Reviews</td>
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<tr>
<td>III. Class work. In general, this category will include:</td>
<td>27%</td>
</tr>
<tr>
<td>Essays</td>
<td></td>
</tr>
<tr>
<td>“weekly work” grades</td>
<td></td>
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<tr>
<td>IV. Bell Ringers. In general</td>
<td>17%</td>
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<tr>
<td>Wall pages, quick writes, vocabulary projects, etc.</td>
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</tbody>
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The penalty for late work is 10 points per day. Please see grading and grouping for further information. Students may bring in assignments until the end of the school day at 3:00 unless otherwise instructed.

Obtaining Final Course Grades Using eConnect

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

Eastfield College Email Policy

Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

Course Outline/Calendar:

Week 1: Introductory Material
Week 2: Narration and Nations: The Politics of Writing/ BP Oil Spill
Week 3: Beginning the Research Process
Week 4: Understanding Citations and Documentation
Week 5: Beginning the Research Process: Annotated Bibliography
Week 6: The Importance of Context and Audience
Week 7: Exploring the Research Process
Week 8: Incorporating Different Forms of Evidence
Week 9: Elements of Revision (Peer Edit/Conference)
Week 10: Mid Term
Week 11: Developing a Scholarly Framework
Week 12: Rhetorical Appeals, Rhetorical Strategies
Week 13: Reviewing Citations and Documentation
Week 14: Elements of Revision,
Week 15: Peer edit and conference
Week 16: Creating interest, reviewing voice and style
Week 17: Review
Week 18: Final Exam

Attendance Policy:

All attendance procedures of Rowlett High School will be followed.

Financial Aid Statement

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Financial Aid Statement for Distance Learning Classes

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County
Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at:
http://www.dcccd.edu/thirdcourseattempt/

Academic Honesty Statement

ACADEMIC HONESTY & PLAGIARISM

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at
http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

In any written paper, you are guilty of the academic offense known as plagiarism if you partially or entirely copy the author’s sentences, words. For such an offense, a student will receive a zero on the assignment and can receive an F for the course. You cannot mix the author’s words with your own or “plug” your synonyms into the author’s sentence structure. To prevent unintentional borrowing, resist the temptation to look at the source as you write. The author’s words, phrases, sentences must be put in your words, in your way of writing. When you do this, you are demonstrating the ability of understanding and comprehension. **If you summarize, paraphrase or directly quote from an author, you must use the appropriate documentation because the ‘idea(s)’ still belong to the author.**

Please be advised that academic dishonesty and plagiarism are serious issues that may result in serious consequences. Students should be aware that they are responsible for their behavior concerning these issues. This class will adhere to the student’s “Responsibility” as detailed in the DCCCD district-wide statement and the Eastfield College Student Code of Conduct explained in the Eastfield College and district catalogs or on-line at the district website (https://www1.dcccd.edu/cat0608/ss/code.cfm).

**Consequences for Academic Dishonesty and/or Plagiarism:** Any student in this English 1302 class found guilty of cheating on an examination or of Plagiarism (using the definitions given for both terms in the attached document, student “Responsibility”) will receive **one** or more of the following penalties:

- The grade of zero (0) on that particular assignment.
A course grade of F (depending on the severity of the student’s dishonesty or plagiarism).

- The professor may request that the student drop the class.

**Food and Drink Policy**

Food, drinks, and tobacco products are prohibited in Eastfield College classrooms.

**ADA Statement**

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. 972.860.8348 or email efcso@dccc.edu. For more information: [http://www.eastfieldcollege.edu/SSI/DSO/index.html](http://www.eastfieldcollege.edu/SSI/DSO/index.html)

**Religious Holidays**

Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

**DROP / WITHDRAWAL POLICY AND SEMESTER DROP DATE**

If you are unable to complete this course, it is your responsibility to withdraw. Withdrawing is a formal procedure which you must initiate; your instructor cannot do it for you. You must withdraw through the Admissions/Registrar’s Office (C119) **in person** or **by mail** by **May 5, 2015**. You may also withdraw through eConnect. Failure to withdraw before the deadline will result in receiving a performance grade, usually a grade of “F.” You will receive a “W” (“Withdraw”) in each class dropped. A “W” shows up on your transcript BUT does not hurt your GPA.

**STOP BEFORE YOU DROP**

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: [https://www1.dcccd.edu/coursedrops](https://www1.dcccd.edu/coursedrops)

**Family Educational Rights and Privacy Act of 1974 (FERPA)**

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without
the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

Classroom Etiquette

In the dual-credit classroom, all school policies and rules of both Rowlett High School and Eastfield Community College will be upheld. In particular, cell phone use, disruptive behavior, and discourteous behavior will not be tolerated.

Plagiarism: Academic dishonesty is taken very seriously at the collegiate level. Please pay attention to instructions for the appropriate steps to properly document and cite your research and ideas.

The instructor reserves the right to amend this syllabus as necessary.
Students are held responsible for all RHS and GISD expectations as listed in the handbooks. I understand these rules and expectations. I understand that not following these rules and expectations could affect my grade or my time in class with possible disciplinary action:

Student Name (Printed)___________________________________________________

Parent Signature ________________________________________________________

Please return this page signed by next Monday.