Eastfield College
Arts, Language and Literature Division

Semester: Spring 2015
Course: English 1302-43351: Composition II
Credit hrs. 3
Room, Location: G-60, Skyline High School (Dallas ISD)
Time: M,W,F 9:15 a.m. – 10:50 a.m.

Instructor: Wade Crowder, Ph.D.

Contact Information:
Office: G-60
Phone: 972.502.3400
Email address: wac4422@dcccd.edu
Hours Available: M-F 8:30 a.m – 9:00

Course Prerequisites
English 1301 and have met Texas Success Initiative (TSI) standard in Reading and Writing.

Course Description
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Approval Number: 23.1301.51 12

English 1302 Student Learning Outcomes
Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

**Guidelines**

English 1302 courses will require the following:

- A minimum of four (4) formal essays that emphasize the different elements of argument, persuasion, incorporation of academic research, and the application of critical thinking skills.
- One (1) of the four required, formal essays of argument or persuasion providing students an opportunity to focus on in depth academic research, synthesis, and MLA documentation.
- At least one (1) of the four required, formal essays undergoes collaborative peer review.
- All four of the required essays typed. The use of SafeAssign for essay submission is highly recommended.
- Academic research introduced and practiced at all levels including the use of online databases, of the library collection, and of appropriate Internet resources.
- Review and practice in MLA style formatting and documentation guidelines
- Critical reading and analysis of an assortment of resources, including student and professional writing that model different elements of argument, persuasion, and incorporation of academic research.

**Textbook:** *Inventing Arguments* (J. Mauk and J. Metz)

**Course Objectives:**

**English 1302**

1. Students will critically read and analyze research materials and document in appropriate MLA style
2. Students will compose academic prose that demonstrates clear purpose, logical organization, and relevant support through evaluation and synthesis
3. Students will establish and maintain a clear, controlling idea that serves as a claim statement in an essay

**Evaluation Procedures:**

**DISD GRADING POLICY:** (per district campus & district policy)

Classwork/Homework 40%
Tests                              25%
Projects/Products           20%
Six Weeks Tests            15%

Obtaining Final Course Grades Using eConnect
Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on your Student Advising Report, which is available in the Admissions Office.

Eastfield College Email Policy
Faculty and students must have and use a DCCCD account for all correspondence relating to academic coursework. For information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

Course Outline:
(Assigned Reading TBD pending assignment of text.)
1st 6-weeks, January 21 – Feb. 20
In-class Essay# 1: Argument/ Descriptive - Topic to be announced...
In-class Essay# 2: Argument/ Descriptive - Topic to be announced...
Take-home Essay# 1: Argument/ Descriptive - Topic to be announced...

2nd 6-weeks, Feb 23 – April 17
(Assigned Reading TBD pending assignment of text.)
In-class Essay# 3: Argument/ Descriptive - Topic to be announced...due date April 1
Take-home Essay# 2: Argument/ Descriptive - Topic to be announced...
Take-home Essay# 2 rewrite: Argument/ Descriptive - Topic to be announced... April 22
Rough Draft formal argumentative research

3rd 6-weeks, April 20 – May 15
(Assigned Reading TBD pending assignment of text.) Final Research Paper due May 4

Attendance Policy:
Per Dallas ISD, after three unexcused absences, students are subject to potential failure. If students are absent, it is their responsibility to contact the instructor or classmates for missed assignments.

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.
Financial Aid Statement for Distance Learning Classes

If you are receiving Financial Aid grants or loans and are enrolled in a Distance Learning class, you must show participation in this class prior to the certification date by either e-mailing or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

Repeating This Course: (Third Attempt to Enroll in a Course)

Effective for Fall Semester 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts of the majority of credit and Continuing Education/Workforce Training courses will result in additional tuition to be charged. Developmental Studies and some other courses will not be charged a higher tuition rate. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 Semester. See Third Attempt to Enroll in a Course at: http://www.dcccd.edu/thirdcourseattempt/

Academic Honesty Statement

Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published in the DCCCD Catalog at http://www1.dcccd.edu/cat0506/ss/code.cfm

Academic dishonesty includes, but is not limited to, cheating on tests, plagiarism and collusion. **Cheating** includes copying from another student’s test or homework paper, using materials not authorized, collaborating with or seeking aid from another student during a test, knowingly using, buying, selling, stealing, or soliciting the contents of an unadministered test, and substituting for another person to take a test. **Plagiarism** is the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work. **Collusion** is the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. Academic dishonesty is a serious offense in college. You can be given a failing grade on an assignment or test, can be failed for the class, or you can even be suspended from college.

Food and Drink Policy

Food, drinks, and tobacco products are prohibited DCCCD classrooms. **Food, drinks, candy, gum are strictly prohibited in Rm. G-60, Skyline High School**

ADA Statement

Students with a physical, mental or learning disability who require accommodations should contact the college Disability Services Office in C237. 972.860.8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/index.html
Religious Holidays
Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a religious holy day is allowed to contract with the instructor to take a make-up examination or complete an assignment within a reasonable time after the absence.

Withdrawal Policy
If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office by 4/13/15. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop/withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped. For more information about drop deadlines, refer to the current printed Credit Class Schedule, contact the Admissions/Registrar’s Office at 972-860-7167 (Room C119), or contact the division office.

STOP BEFORE YOU DROP
For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

Family Educational Rights and Privacy Act of 1974 (FERPA)
In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College may release information classified as “directory information” to the general public without the written consent of the student. Directory information includes: (1) student name, (2) student address, (3) telephone numbers, (4) date and place of birth, (5) weight and height of members of athletic teams, (6) participation in officially recognized activities and sports, (7) dates of attendance, (8) educational institution most recently attended, and (9) other similar information, including major field of student and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.

DCCCD Emergency Operating Procedures
http://video.dcccd.edu/rtv/DO/emergency_dcccd.wmv

The instructor reserves the right to amend this syllabus as necessary.