EMSP 2260 Clinical – Emergency Medical Technology/Technician (EMT Paramedic)

Instructors: Joel “Duck” Hawkins and Alex Stadthagen

Office: Brookhaven College
3939 Valley View Lane
Farmers Branch, TX 75244

Faculty Office Telephone: (972) 860-4568 (Hawkins) (972) 860-7860 (Stadthagen)

Email: jdhawkins@dcccd.edu alexs9981@dcccd.edu

Office Hours: 8 a.m. to 5 p.m. (M-F), and by appointment (Hawkins)
By appointment only (Stadthagen)

Course Title: EMSP 2260 Clinical – Emergency Medical Services

Course Number and Section: 2015SP EMTSP 2260-23243

Required Textbook: For additional information on texts and reference materials refer to the EMS Program Student Handbook. Cognitive, Affective, and Psychomotor objectives will be discussed during the clinical orientation.

Catalogue Description: A basic, intermediate, or advanced type of health professions work-based instruction that helps students synthesize new knowledge, applies previous knowledge, or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional (faculty or preceptor), generally in a clinical setting. Clinical education is an unpaid learning experience.

Course Competences: At the end of this course, the student will be able to demonstrate competency in functional application of paramedic knowledge and skill with minimal guidance or support from a health care professional.

Prerequisite: (1) Certification by the Texas Department of State Health Services as an EMT-B or EMT-I(2) Current American Heart Association Health Care provider level CPR certification or American Red Cross equivalent, (3) Successful completion of EMSP 1438 & 1356, (4) Immunizations must be turned in to the clinical coordinator prior to starting rotations. Additionally, all immunization forms should be verified by the school nurse. (5) A random drug screen will be performed and passed prior to the beginning of clinical rotations. You will need to have $39 cash or money order available everyday. No checks or credit cards will be accepted. (6) A criminal background check is mandatory and done online
EMSP 2260 Clinical – Emergency Medical Technology/Technician (EMT Paramedic)

with the results being approved by the Clinical Coordinator. This is done online and is available through eCampus. Students are responsible for creating their ESO accounts. For your security, this information will only be accessible by the clinical coordinator.

Class Format:

Class sessions will be shift-based external experience. Assignments are done on an 17x 8hr to 12 hour basis to better match the needs and availability of the Hospital staff and the student. Classes will follow A, B, & C shift schedule. To average the actual contact hours, students will be scheduled for a minimum of 16 rotations (combination of 8’s and 12’s) as follows: 2 Operating room (OR), 12 Emergency room (ER) ), 2 Intensive care unit (ICU) and 2 Cardiac catheterization lab (or alternative location TBA by Clinical Coordinator) Some orientations are done by the coordinator of some clinical sites, on campus or at their location. On all orientations, (off-site or on campus), uniforms will be worn!. Do not schedule an off campus clinical during class time at the college! Additional clinical rotations may be scheduled at the discretion of the clinical coordinator. *Once schedules have been submitted, NO CHANGES WILL BE MADE*

A clinical orientation will be scheduled prior to the start of clinicals. Inclement weather: Check the Brookhaven College website at www.brookhavencollege.edu for campus closures. If the campus is closed and you are scheduled for a rotation, DO NOT ATTEND THE ROTATION without first notifying the clinical coordinator. There might be a need to reschedule depending on circumstances. Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence. Information may be found at: http://www.brookhavencollege.edu/ The student must show up to all of the assigned rotations. Clinical rotations are scheduled without regard to weekend or holidays. Student’s requests to be off on a certain date are not guaranteed. If a student cannot attend a clinical rotation, the clinical coordinator must be notified in advance. The best way to do this is via email. **If a student does not show up to a scheduled rotation without notifying the clinical coordinator, there will be a penalty enforced up to and including dismissal from the EMS Program and receiving an F for EMSP 2260.**

Evaluation Methods:

The EMS Program utilizes a combination of activity participation, documentation and preceptor evaluation for cognitive and psychomotor competencies of pertinent skills to evaluate SCANS Competencies. After all clinical shifts, there will be an evaluation form that must be filled out and signed by the preceptor at the end of each shift. Students will turn in clinical documentation forms to the Clinical Coordinator no
EMSP 2260 Clinical – Emergency Medical Technology/Technician (EMT Paramedic)

later than 5 days after their last clinical assignment. Timely completion of every assigned shift and progressively positive evaluations from clinical preceptors are required to achieve a grade of 100. Any deviance from this standard will result in a lower grade, up to and including the possibility of failing the course, at the discretion of the Clinical Coordinator. For more specific details on evaluation methods refer to the EMS Program Student Handbook as well as additional clarification from the Clinical Coordinator. Students are responsible for documenting into the skill tracking and progress form. The form is in your clinical packet.

Grading Criteria and Requirements: If you successfully complete all assigned clinical rotations, receive progressively positive preceptor evaluations and turn in all appropriate documentation in a timely manner, complete all homework assignments, and pass the associated quizzes and examinations you will be successful in this course. See eCampus grading book and assignments for specific values for each of these components. The student is required to complete at least 11 MICU shifts. Grading will be based on several factors: (1) the clinical rotations, (2) the capstone exam, (3) all assignment and completion-related criteria posted on the class eCampus site. Attendance to all scheduled shifts is mandatory. A no call/no show to ANY shift will result in an F for EMSP 2260. The other assignments from where student accumulate points, if done correctly, are: First contact email (5pts), timely submission of clinical documents (75pts), completeness of clinical documents (15pts), documentation essay (20pts), 2 additional essay homework assignments (40pts), tardiness (20pts) and clinical-site evaluation (25pts). Fifty (50) % of your grade comes from the assignments and other critical patient encounter areas. The preceptor evaluation accounts for the remaining 50% of your grade. No later than Five (5) days after your last shift, all clinical paperwork will be turned in to the Clinical Coordinator.

A letter grade of A for a score range of 90.00% to 100%
A letter grade of B for a score range of 80.00% to 89.99%
A letter grade of C for a score range of 70.00% to 79.99%
A letter grade of D for a score range of 60.00% to 69.99%
A letter grade of F will be awarded for a score less than 60.00%

. Each clinical document has a certain amount of points to it. When all documents are turned in and the Capstone(Fisdap) exam has been scored, a “Total Points” will be divided by the “Possible Points” and a score of 70% must be obtained to pass this course. *NOTE* Students must use all skills forms to account for the number of skills they have done in clinicals. If the Benchmark (number of skills) set by the College have not been met, the students will have an opportunity to get more skills at the College(supervised) or additional internships until required Benchmark is met.
RETRIEVING YOUR GRADE AND eConnect
Paper grade reports are no longer available from the Dallas Community Colleges. Students may retrieve their grades on-line through eConnect at https://econnect.dcccd.edu/.

Refer to the EMS Program Policy/Procedure manual for more information. **ON THE FIRST SHIFT OF ANY CLINICAL, YOU SHOULD GET CONTACT INFO FOR THE PERSON IN CHARGE.** That person is the first contact if you are going to be late or sick for that shift, then the Clinical Coordinator to reschedule that missed clinical.

If you are late or no call/no show for a rotation you will receive an F, no questions asked. The clinical coordinator will drop into the clinical sites to verify attendance.

If a representative from a clinical site contacts the clinical coordinator stating that a student is exhibiting unprofessional behavior, a grade of F will be issued.

All clinical data must be entered into the ESO system, on-line. You will have 24 hours from the completion of the shift to enter ALL data. This data is vital to you and the EMS Program and must be entered. All skills done on any clinical must be noted at the end of each clinical shift and then totals are to be entered on the 3 forms at the end of each clinical. The form are located at the end of this syllabus and must be turned in the Clinical Coordinator. If you have not successfully preformed the amount of skills noted on the following forms, you will receive with an (I), until those skills numbers has been met. The first time a student is late entering data or completing the forms, a written warning will be issued. After the second time, there will be a reduction of the letter grade and the shift will have to be repeated. If this should happen a third time, a letter grade of F will be issued and the student will be required to retake EMSP 2260.

**INSTITUTIONAL POLICIES**

http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx

**Course/classroom Policies:** Timeliness, psychomotor abilities, interaction with peers and the public, dress code, grooming, and other behaviors which are consistent with the public’s expectation of an emergency services public servant are all considered as valid measurements towards the successful completion of the EMS Program. For more specific details on these course policies refer to the EMS Program Student Handbook. Students will be given a start date and end date to submit your schedules for clinicals. **Missed**
EMSP 2260 Clinical – Emergency Medical Technology/Technician (EMT Paramedic)

deadlines can result in: 1st offense-probation/drop(discretion of the Program Director & Clinical Coordinator), 2nd offense-administration drop resulting in an F for 2260.

All clinical schedules are available online and can be accessed through eCampus. Once clinical shifts are scheduled, **There will be No Changes.** There are 2 exceptions. 1. Sub policy. A student may submit a request in writing to trade shifts with a fellow class mate. This written request must be submitted via email to the clinical coordinator at least 48 hours prior to the scheduled shift. 2. If you are sick and cannot attend, documentation from a Physician must be submitted to the clinical coordinator.

Any form of disruptive behavior or scholastic dishonesty, such as cheating, medication or substance abuse, disruptive behavior, any weapon possession on the college premises or at college-sponsored activities, inappropriate or unprofessional behavior inconsistent with the professional EMS provider, drinking alcoholic beverages or “partying” while wearing the BHC EMS Program uniform, intentional damage of any equipment or premises, as defined in the Student Code of Conduct, will not be tolerated and may result in expulsion, suspension, loss of credit, or further appropriate action prescribed by Board policies.

**College Policies:**
The entire Brookhaven College Student Code of Conduct is online at [www.brookhavencollege.edu](http://www.brookhavencollege.edu). These policies provide the guidelines for the educational environment and student conduct and discipline.

Additional EMSP-specific policies can be found on the EMS Program Student Handbook.

**Supplies needed for Course:** During clinical rotations, you will be required to have: Navy blue or black pants (no denim), black shoes or boots, grey BHC EMS polo shirt, pen, watch, and stethoscope. Some rotations will require hospital issued scrubs to be worn. Computer access is mandatory. This is necessary to complete your patient charts on ESO.

**Course Completion Schedule:** See attached Course Schedule. All clinical schedules are available online and can be accessed through eCampus.

**Instructor’s Rights:** The Instructor reserves the right to add to, delete, or revise any component of the course or syllabus as circumstances dictate.

**Course Learning Outcomes:**
EMSP 2260 Clinical – Emergency Medical Technology/Technician (EMT Paramedic)

Emergency Room, Operating room, ICU, & Catheterization lab. --- SCANS 1, 2, 3, 4, 5, 6, 7, 8

At the completion of this unit, the paramedic student’s intended purpose of clinical internship is to capture the valuable collective experience that comes from actual interaction with real patients while being guided by experienced health care professionals.

**Scans Competencies:** The Secretary’s Commission on Achieving Necessary skills (SCANS) was established to determine skills that students need in order to succeed in the work environment. The list of SCANS competencies is as follows:

1. Basic skills
2. Thinking Skills
3. Personal qualities
4. Resources
5. Interpersonal skills
6. Information
7. Systems
8. Technology

**Disciplinary Actions** All interns must abide by the program, hospital, fire, and EMS department’s rules. The student’s attitudes, behaviors, demeanor, grooming, hygiene, and actions must be consistent with the ethics and professionalism expected of a public servant. Any rule violation, as determined by the faculty, charge nurse, or station’s officer is grounds for dismissal from the program or that hospital/station and may result in a failure of clinical and internship. If you are asked to leave the hospital or fire/EMS station, you must leave immediately and do not return unless specifically approved to do so by the BHC Clinical Coordinator. Contact the BHC Clinical Coordinator as soon as possible, ideally before the clinical/internship site representative. You will be afforded the opportunity to present your case at a meeting with the EMS Clinical Coordinator and the Program Director. The student must request this meeting within 48 hours of the incident or action will be taken with the facts and information known to the program’s administration. Their decision will be final. At their discretion should they deem the infraction as severe, the infraction will result in a dismissal from EMS Program letter forwarded to the BHC Vice-president of Student Affairs. Students that are afforded a reprieve and sent back to internships should understand the following: The 1st infraction will result in one, or more, of the following: probation status (which will specify expectations and possible additional disciplinary actions), one final letter grade lower, extra shifts, additional homework, volunteer work at a hospital/clinic/etc. An additional, i.e., the 2nd Infraction—will result in a dismissal from EMS Program letter forwarded to the BHC Vice-president of Student Affairs.
Remediation: Any unsatisfactory performance (*excluding dismissals for infraction of the Program’s Rules*) or failure to meet the necessary Terminal Competencies during clinical/internships will include the following:
Successful completion of up to 5 additional internship shifts at a location assigned by BHC-EMS. These internship experiences must average at least 3 MICU runs per shift, with at least 5 patient assessments in the role of Team Leader. Alternatives may include assignments to specific hospital departments for a similar number of contact hours with specific patient types/ages/complaints and/or skills to be achieved and properly documented.
If the Terminal Competencies are still not met, or performance remains unsatisfactory, students may be required to complete, at the discretion of the Medical Director, any of the following performance evaluations: any pertinent National Registry skills station –such as Cardiac Dynamic & Static, scenarios, etc. These evaluations will be done by the Medical Director, or his designee, at an EMS skills lab at Brookhaven College.
Student Acknowledgement

Read and sign this page. Then turn it in to your instructor.

I ____________________________ have read the course syllabus and understand what is required of me in this course. I have had the opportunity to ask the instructor questions about the syllabus.

__________________________________________  ______________
Print: Student Name  Date

__________________________________________  ______________
Sign: Student Name  Date