## EMSP 1501 Emergency Medical Technician - Course Syllabus

| Department Information: | Dallas County Community College District - Brookhaven College  
| Emergency Medical Services Program  
| Health and Human Services Division |
| **Address:** | 3939 Valley View Lane, Office X-1075  
| Brookhaven College  
| Farmers Branch, TX 75234  
| 972-860-7869 |
| **Faculty:** | Richard Campbell |
| **Office Telephone:** | (972) 860-7859 |
| **Email:** | rmcampbell@dcccd.edu |
| **Office Hours:** | Varies - Monday – Friday 08:00 a.m. – 7:00 p.m.  
| Students may also schedule appointments with the instructor. |
| **Course Title:** | EMSP 1501 Emergency Medical Technician |
| **Course Number and Section:** | EMSP 1501-23230 |
| **Semester and Year:** | Spring 2015 |
| **TDSHS #** | 610343 |
| **Class Meeting Format:** | Class sessions will be conducted using lecture, lab, group projects, quizzes and exam reviews, and field experiences. Classes will follow _B_ schedule and meet from 8:00 a.m. to 5:00 p.m. |
| **Catalogue Description:** | Introduction to the level of Emergency Medical Technician (EMT). Includes all the skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services. This course provides (2 Lecture, 9 Lab credit) |
| **Prerequisite:** | (1) Current CPR certification, AHA or ECSI Healthcare Provider, (2) Completed Immunization Record, and (3) Proof of personal Health Insurance.  
| Suggested – SCIT 1407 and SCIT 1408 Human Anatomy I and II. |
| **Required Materials for Course:** | The complete Brookhaven College EMS Program uniform, EMS Kit contents, and box of disposable, Nitrile gloves. Required textbooks, with their ISBN numbers, and additional requirements are listed on eCampus. |
| **Computer/Internet Policy:** | Students will be required to use eCampus to retrieve class Announcements, Course Information, Course Documents, Chapter Outlines, Assignments, take Quizzes, and track their grades. Each student is required to have computer/internet access. If the student does not have personal computer/internet access, computer labs are available at Brookhaven College and public libraries. |
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Evaluation Procedure:
The EMS Program utilizes a combination of daily quizzes, two major exams, a mid-term exam and a comprehensive course content final examination for didactic knowledge competence as well as periodic graded return-demonstrations of pertinent skills.

Skills Proficiency Verification:
There are several pertinent skills tested during this course. The minimum average grade of 80% is REQUIRED on EACH skill’s verification as well as passing ALL Critical Failure Criteria on each skill to successfully complete EMSP 1501.

This grade average will be 5% of the calculation used to obtain the final course letter grade.

Skills Proficiency Re-Testing:
Prior to re-testing, students are required to practice the specific skill or sign a document waiving the right to retraining in the skill(s) area in which the student was tested and failed.

The highest grade recorded after retesting of each skill, is 80.

Failure of any skill after re-testing, will result in an “F” for EMSP 1501 REGARDLESS of the numerical grade of other grading components.

Quizzes:
There are several quizzes given during this course. The minimum average grade of 80% is recommended to successfully complete EMSP 1501.

Quizzes are administered primarily through eCampus but may be administered in the classroom. Check the course schedule for eCampus quiz schedules but most quizzes will typically be scheduled the DAY BEFORE CLASS AT NOON until 0800 THE MORNING OF CLASS and test your knowledge of all previous classes’ information.

There will be a 10 point deduction for each minute exceeding the time limit set.

Missed quizzes cannot be made up. No exceptions.

This grade will be 5% of the calculation used to obtain the final course letter grade.

Exams:
There will be four exams in this course. The first three exams will be 100-questions, the Final will be 200-questions and all will be taken in the Testing Center. You will need to purchase (3) Apperson AccuScan Form #28040 100-question and (1) AccuScan DataLink 1200 Form 200-question forms.

Major Exam 1 will be 10% of the calculation used to obtain the final course letter grade.

The Mid-Term Exam will be 20% of the calculation used to obtain the final course letter grade and will be comprehensive over the first half of the course.

Major Exam 2 will be 10% of the calculation used to obtain the final course letter grade.

The Course Content Final Exam will be 50% of the calculation used to obtain the final course letter grade. The course content final exam will assess the Emergency Medical Technician comprehensive course content knowledge.

A minimum grade of 70% or higher is STRONGLY recommended on EACH exam in order to successfully complete EMSP 1501.
Retesting Opportunities:
The student not making a 70 or above on the Course Content Final Exam, will have the opportunity to retest the exam, if necessary.

The highest grade recorded after retesting of either exam, is 70.

Failure to obtain a 70 or higher on the Course Content Final Exam after re-testing, will result in an “F” for EMSP 1501 REGARDLESS of the numerical grade of other grading components.

Grading:
The course letter grade will be computed as follows:

<table>
<thead>
<tr>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills Proficiency Verification Average: 5%</td>
</tr>
<tr>
<td>Quiz Average: 5%</td>
</tr>
<tr>
<td>Major Exam #1 10%</td>
</tr>
<tr>
<td>Mid-Term Exam 20%</td>
</tr>
<tr>
<td>Major Exam #2 10%</td>
</tr>
<tr>
<td>Course Content Final Exam 50%</td>
</tr>
</tbody>
</table>

A minimum of 70 overall average is needed to successfully complete EMSP 1501.

Grades are not rounded.

Example: Student A

Skills Proficiency Verification Average: $95 \times 5\% = 4.75$
Quiz Average: $91 \times 5\% = 4.55$
Major Exam #1 $80 \times 10\% = 8$
Mid-Term Exam $80 \times 20\% = 16$
Major Exam #2 $80 \times 10\% = 8$
Course Content Final Exam: $80 \times 50\% = 40$
Course Average: 81.30
Letter Grade: “B”

Exam Review:
Faculty will review the exams afterward. Please make arrangements to attend. Reviews are an integral part of the learning experience. The review will last no longer than 1 to 1.5 hours and Faculty will announce date and time.

There will be NO note taking, cellular telephones or any form of recording device present during exam review.

Students choosing to challenge exam questions/answers will be provided paper and writing utensil during the review and allowed to state only facts to support their position. No reference materials will be allowed. Faculty will then collect student’s position statement, review them and respond at a later date.

Grading Scale and Requirements:
A minimum average grade of 70% is required to remain in the EMS Program. Letter grade values for the EMS Program are as follows:

A letter grade of A for a score range of 90.00% to 100%
A letter grade of B for a score range of 80.00% to 89.99%
A letter grade of C for a score range of 70.00% to 79.99%
A letter grade of D for a score range of 60.00% to 69.99%
A letter grade of F will be awarded for a score less than 60.00%

The entire grading system and methods for the EMS Program can be found in the above section Testing Methods.
**PLEASE NOTE:**

Grade reports are no longer mailed. Convenient access is available online through eCampus or eConnect. Use your student ID number when logging in to eConnect at [https://econnect.dcccd.edu/](https://econnect.dcccd.edu/).

**Course/classroom Policies:**

Timeliness, psychomotor abilities, interaction with peers and the public, dress code, grooming, and other behaviors which are consistent with the public’s expectation of an emergency services public servant are all considered as valid measurements towards the successful completion of the EMS Program. For more specific details on these course policies refer to the EMS Program Student Handbook.

**Dress Code/BSI Policy:** Wear a pressed, tucked in BHC uniform polo shirt, BHC uniform pants, black belt, polished, solid black, boots or shoes during class/lab/rotations. Only BHC-logo caps may be worn. Wear approved eye protection during practice or performance of ANY and ALL SKILLS. Each incident of non-compliance with the Uniform Dress Code during class/lab/rotations will result in the student being sent to change clothes, which may result in time missed in class, which may result in being dropped from class. **The reason for the dress code: maintaining consistency with the public’s expectations of an emergency services public servant.**

**Attendance:**

Each student is required to complete classroom/skills lab hours. **A total number of 12 hours of absence will be allowed during the ENTIRE EMT PROGRAM.** Excused absence versus Un-excused absence designation will be left to the discretion of the instructor. **There are no excused absences on Skills Testing Days.** At any point during the EMT Program the student exceeds the 12 hours of absence the student may be dropped from the course and given a “W."

Students who will be absent from class for the observance of a religious holiday will be allowed to makeup examinations or skills proficiency verifications IF the Instructor is notified in advance and NO LATER than the second day of the current course. For more specific details on this course policy refer to the EMS Program Student Handbook.

Tardiness is defined as arriving at the designated class meeting location after 15 minutes from the designated start time. Students will be allowed a maximum of 2 tardiness events for the duration of the EMT Program. Each of these events will count as 4 hours of absence to be charged toward the maximum number of absence time detailed above.

**Withdrawal Policy:**

It is the student’s responsibility to formally drop this course as well as other related courses if he/she is unable to attend or complete the course. The withdrawal request must be received in the Registrar’s Office by the below listed drop date. Failure to do so will result in the student receiving a performance grade of “F.” If at any time the student wishes to drop this course, withdraw from the EMSP Program, or withdraw from the College, the student must initiate the action. If dropped by the drop date, a “W” (Withdraw) will be recorded.

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exception. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County
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Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

Drop Date: To receive a “W” for this course, the Drop Date is: March 19, 2015

Financial Aid: Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid could cause you to be in a position of repayment for the current semester. Students who fail to attend or participate after the drop date are also subject to this policy.

Repeating this course: Effective Fall 2005, the Dallas County Community Colleges will charge additional tuition to students registering the third or subsequent time for a course. All third and subsequent attempts will result in additional tuition to be charged.

ADA Statement: If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Support Services Office.

Religious Holidays: Absences for observance of a religious holy day are excused. A student whose absence is excused to observe a holy day is allowed to take a make-up examination or complete an assignment within a reasonable time after the absence.

Academic Ethics: Any form of disruptive behavior or scholastic dishonesty, such as cheating, medication or substance abuse, disruptive behavior, any weapon possession on the college premises or at college-sponsored activities, inappropriate or unprofessional behavior inconsistent with the professional EMS provider, drinking alcoholic beverages or “partying” while wearing the BHC EMS Program uniform, intentional damage of any equipment or premises, as defined in the Student Code of Conduct, will not be tolerated and may result in expulsion, suspension, loss of credit, or further appropriate action prescribed by Board policies. https://www1.dcccd.edu/catalog/ss/code.cfm?loc=2

FERPA: The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. More information about the FERPA guidelines is available online in the college catalog.

College Policies: The entire Brookhaven College Student Code of Conduct is online at https://www1.dcccd.edu/catalog/ss/code.cfm?loc=BHC. These policies provide the guidelines for the educational environment and student conduct and discipline. Additional EMSP-specific policies can be found on the EMS Program Student Handbook.

Food and Drink Policy: Students are allowed to eat and/or drink in the classroom. Trash pickup and disposal in the classroom/lab rooms is required afterwards. Each student should show responsibility in disposing of their trash appropriately. The Instructor reserves the right to withdraw the privilege of the Food and Drink Policy as circumstances dictate.

Handheld Devices Policy: Please turn OFF all electronic devices (cell phones, laptops) during class/lab. Texting during class or any device that distracts the class by ringing/vibrating/flashing during class/lab will result in 2 points being deducted from the course grade for the 1st occurrence, 5 more points for the 2nd occurrence, and 10 more points for the 3rd occurrence and so on. Laptop usage is not allowed during lecture or lab time. Time will be allowed for texting, phone calls, & laptop use during lunch breaks and lecture breaks.

Course Outline & Schedule: See attached Course Schedule
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Instructor’s Rights: The Instructor reserves the right to add to, delete, or revise any component of the course or syllabus as circumstances dictate.

Student Services Web Site: http://www.brookhavencollege.edu/studentsvcs/

SCANS Competencies: The Secretary’s Commission on Achieving Necessary skills (SCANS) was appointed by the Secretary of Labor to determine the skills people need to succeed in the world of work. Brookhaven College is determined to prepare you with the knowledge and skills you need to succeed in today’s dynamic work environment. Towards this goal, these workplace competencies and foundation skills have been designed into the curriculum of this course.

Description of SCANS competencies as follows:
1. Basic skills
2. Thinking Skills
3. Personal qualities
4. Resources
5. Interpersonal skills
6. Information
7. Systems
8. Technology

Course Learning Outcomes:

1 Preparatory
At the completion of this unit, the EMT student will understand and value the importance of the Introduction to Emergency Medical Care, the Well-Being of the EMT, Medical/Legal & Ethical Issues, The Human Body, Baseline Vital Signs and SAMPLE History, Lifting & Moving Patients, and Evaluation of the Preparatory Module.

2 Airway
At the completion of this unit, the EMT student will understand and value the importance of the Airway, the Practical Airway Skills Lab, and Evaluation of the Airway Module.

3 Patient Assessment
At the completion of this unit, the EMT student will be able to integrate the implementation of patient assessment, the initial assessment, focused history and physical exam for the trauma patient, focused history and physical exam for the medical patient, detailed physical exam, on-going assessment, communications, documentation, the Practical Patient Assessment Skills Lab, and Evaluation of the Patient Assessment Module.

4 Medical/Behavioral Emergencies and Obstetrics/Gynecology
At the completion of this unit, the EMT student will be able to understand general pharmacology, respiratory emergencies, cardiovascular, diabetic/altered mental status, allergy, poisoning/overdose, environmental, behavioral, obstetrical/gynecological emergencies, the Practical Medical/Behavioral and Obstetrical/Gynecological Skills Lab, and Evaluation of the Medical/Behavioral and Obstetrical/Gynecological Module.

5 Trauma
At the completion of this unit, the EMT student will understand trauma emergencies including bleeding and shock, soft-tissue injuries, musculoskeletal care, injuries to the head and spine, the Practical Trauma Skills Lab, and Evaluation of the Trauma Module.

6 Infants and Children
At the completion of this unit, the EMT student will understand emergencies involving infants and children, the Practical Infant and Children Skills Lab, and Evaluation of the Infants and Children Module.

7 Operations
At the completion of this unit, the EMT student will understand ambulance operations, gaining access, overviews of hazardous materials, incident management system, mass casualty situations, and triage, and Evaluation of the Operations Module.
Student Acknowledgement
Please read and sign this page and turn it in to your instructor.

I have read the course syllabus and understand what is required of me in this course. I have had the opportunity to ask the instructor questions about the syllabus.

__________________________________________  ______________________
PRINT Student Name                                      Date

__________________________________________
Sign Student Name