**EMSP 1391 Extended Scope of Practice**

**Department Information:** Brookhaven College  
Emergency Medical Services Program  
Health and Human Services Division

**Address:**  
3939 Valley View x 1074  
Farmers Branch, TX 75244  
972-860-7868

**Faculty:** David Dunafan

**Office Telephone:** 972-860-7868

**Email:** ddunafan@decd.edu

**Office Hours:** Varies - Monday – Friday 7:00 a.m. – 6:00 p.m.  
Students may also schedule appointments with the instructor(s).

**Course Title:** EMSP 1391 Extended Scope of Practice

**Course Number and Section:** EMSP 1391-23039, 23201

**Semester and Year:** Spring 2015

**Class Meeting Format:** Class sessions will be conducted using lecture, lab, group projects, quizzes and exam reviews, and field experiences.

**Catalogue Description:** This course is designed to provide lectures and discussions to expose EMS professionals to the wide range of jobs and duties that are available for emergency workers. *This course will cover* EMS skills and specialty interventions will also be discussed.

**Prerequisite:** Current registration by the National Registry of EMT’s as EMT-Paramedic or current enrollment in a DSHS approved EMT-P course of studies will be accepted in lieu of above registration/certification requirement.

**Required Materials for Course:** Required textbooks, with their ISBN numbers, and additional requirements are available from your EMS campus coordinator. It is the student’s responsibility to check on required class materials.

**Computer/Internet Policy:** Students may be required to use eCampus to retrieve class Announcements, Course Information, Course Documents, Chapter Outlines, Assignments, take Quizzes, and track their grades. Each student is required to have computer/internet access. If the student does not have personal computer/internet access, computer labs are available at Brookhaven College, Highs Schools and public libraries.

**Evaluation Procedure:** A combination of class attendance, quizzes, a research paper consisting of a multi-page report and class presentation, and comprehensive final exam for didactic knowledge competence.

Failure to attend any class related external experience or activity, will result in an “F” for EMSP 1391 REGARDLESS of the numerical grade of other grading components.
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Skills Tests and Projects Project: 50%
EMSP 1391 Final Exam: 50%

NOTE: The DCCCD Code of Student Conduct defines “Plagiarism, as the appropriating, buying, receiving as a gift or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.”

ANY violation of the Code of Student Conduct, specifically plagiarism, may result in expulsion, suspension, loss of credit, or further appropriate action prescribed by Board policies.

Exams:
There will be one final exam in this course. This exam will be taken in the classroom on or before the final day of the course.

The final exam will assess course content. A minimum grade of 70% is required on the final exam in order to successfully complete EMSP 1391.

The Course Content Final Exam will be 20% of the calculation used to obtain the final course letter grade.

Retesting Opportunities:
The student not making a 70 or above on the course content final exam, will have the opportunity to retest the exam, if necessary.

The highest grade that will be awarded and recorded after retesting of the exam, is 70%.

Failure to obtain a 70% on the Course Content Final exam after retesting will result in an “F” for EMSP 1391 REGARDLESS of the numerical grade of other grading components.

Grading:
The course letter grade will be computed as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skills Tests / Project</td>
<td>50%</td>
</tr>
<tr>
<td>Course Content Final Exam</td>
<td>50%</td>
</tr>
</tbody>
</table>

A minimum of 70 overall average is needed to successfully complete EMSP 1391. Grades less than 70% are considered failures and are unacceptable in the EMS Program.
Grades are not rounded.

Exam Review:
Faculty will review the exam after it is given. Please make arrangements to attend. Reviews are an integral part of the learning experience. The review will last no longer than 1 to 1.5 hours and Faculty will announce date and time. The review will be scheduled separately from the class scheduled times.

There will be NO note taking, cellular telephones or any form of recording device present during exam review.
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Students choosing to challenge exam questions/answers will be provided paper and writing utensil during the review and allowed to state only facts to support their position. No reference materials will be allowed. Faculty will then collect student’s position statement, review them and respond at a later date.

Grading Criteria and Requirements:
A minimum average grade of 70% is required to remain in the EMS Program. Letter grade values for the EMS Program are as follows:

- A letter grade of A for a score range of 90.00% to 100%
- A letter grade of B for a score range of 80.00% to 89.99%
- A letter grade of C for a score range of 70.00% to 79.99%
- A letter grade of D for a score range of 60.00% to 69.99%
- A letter grade of F will be awarded for a score less than 60.00%

Grades less than 70% are considered failures and are unacceptable in the EMS Program.
The entire grading system and methods for the EMS Program can be found in the above section Testing Methods.

PLEASE NOTE: Grade reports are no longer mailed. Check with your advisor at RLT for specific procedures.
Convenient access is available online through eCampus, eConnect or by telephone.
Use your student ID number when logging in to eConnect or call Touch Tone Services.
Web site address: http://econnect.dcccd.edu

Course/classroom Policies: Timeliness, psychomotor abilities, interaction with peers and the public, dress code, grooming, and other behaviors which are consistent with the public’s expectation of an emergency services public servant are all considered as valid measurements towards the successful completion of EMSP 1391. For more specific details on these course policies refer to the EMS Program Student Handbook.

Additional Certifications: Additional certifications are offered online by outside agencies in EMSP 1391 topics such as HAZMAT and NIMS when the student completes their online course(s). No additional costs are anticipated.

Attendance: Each student is required to complete classroom/skills lab hours. Excused absence versus un-excused absence designation will be left to the discretion of the instructor.
Students dropped from the course for attendance are given a “W” if prior to the Withdraw Deadline. If past the Withdraw Deadline, an “F” will be recorded as well as Grade “N” if applicable.

Students who will be absent from class for the observance of a religious holiday will be allowed to makeup assignments IF the Instructor is notified in advance and NO LATER than the end of the first day of the course. For more specific details on this course policy refer to the EMS Program Student Handbook.

Tardiness is defined as arriving at the designated class meeting location after 15 minutes from the designated start time. Students will be allowed one tardiness event for the duration of EMSP 1391. At any point afterward during EMSP 1391 the student is tardy, the student will be dropped from the course and given a “W” if prior to the Withdraw Deadline. If past the Withdraw Deadline, an “F” will be recorded.

Withdrawal Policy: It is the student’s responsibility to formally drop this course if he/she is unable to attend or complete the course. The withdrawal request must be received in the Registrar’s Office by the term’s published drop date. Failure to do so will result in the student receiving a performance grade of “F.” If at any time the student wishes to drop this course, withdraw from the EMSP Program, or withdraw from the College, the student
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must initiate the action. If dropped by the drop date, a “W” (Withdraw) will be recorded.

Drop Date: To receive a “W” for this course, the Drop Date is: 1/13/15
Financial Aid: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
Repeating this course: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
ADA Statement: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
Religious Holidays: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
Academic Ethics: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
FERPA: http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx
College Policies: The entire Brookhaven College Student Code of Conduct is online at www.brookhavencollege.edu These policies provide the guidelines for the educational environment and student conduct and discipline. Additional EMSP-specific policies can be found on the EMS Program Student Handbook. Both of these policies are binding upon RLT-EMT students.

INSTITUTIONAL POLICIES:
Please click on the following link to be aware of institutional policies at Brookhaven that may impact you as a student. http://www.brookhavencollege.edu/about/vpi/Pages/Syllabus-Addendum.aspx

Food and Drink Policy: Trash pickup and disposal in the classroom/lab rooms is required afterwards. Each student should show responsibility in disposing of their trash appropriately. The Instructor reserves the right to withdraw the privilege of any Food and Drink Policy as circumstances dictate.

Handheld Devices Policy: Turn OFF all pagers and cell phones during class/lab. Any device ringing during class/lab will result in 2 points being deducted from the course grade for the 1st occurrence, 5 more points for the 2nd occurrence, and 10 more points for the 3rd occurrence and so on. Time for phone calls is available during class break time.

Course Outline & Schedule: See Course Schedule

Instructor’s Rights: The Instructor reserves the right to add to, delete, or revise any component of the course or syllabus as circumstances dictate.

SCANS Competencies: The Secretary’s Commission on Achieving Necessary skills (SCANS) was appointed by the Secretary of Labor to determine the skills people need to succeed in the world of work. Brookhaven College is determined to prepare you with the knowledge and skills you need to succeed in today’s dynamic work environment. Towards this goal, these workplace competencies and foundation skills have been designed into the curriculum of this course.

Description of SCANS competencies as follows:
1. Basic skills
2. Thinking Skills
3. Personal qualities
4. Resources
5. Interpersonal skills
6. Information
7. Systems
8. Technology
Course Learning Outcomes: ADOPTED FROM NHTSA DOT PARAMEDIC CURRICULUM 1998

1. **Mass Casualty Incident Response**
   At the completion of this unit, the EMS student will be able to integrate the principles of general incident management and multiple casualty incident (MCI) management techniques in order to function effectively at major incidents.

2. **Hazardous Materials Incident Response**
   At the completion of this unit, the EMS student will be able to evaluate hazardous materials emergencies, call for appropriate resources, and work in the cold zone.

3. **Weapons of Mass Destruction Response**
   At the completion of this unit, the EMS student will be able to evaluate weapons of mass destruction emergencies, call for appropriate resources, and work in the cold zone.
Student Acknowledgement

Please read and sign this page and turn it in to your instructor. I have read the course syllabus and understand what is required of me in this Course. I have had the opportunity to ask the instructor questions about the syllabus.

PRINT Student Name ____________________________________________

Sign Student Name ______________________________________________