EASTFIELD COMMUNITY COLLEGE
SOCIAL SCIENCES & HUMAN SERVICES DIVISION

JUVENILE DELINQUENCY

CRIJ-1313-43400-93400 100 % On-line

COURSE SYLLABUS

SPRING- 2015

JANUARY 20, 2015 – MAY 8, 2015
This course closes on MAY 8, 2015 - 5:00 PM

CRIJ 1313
JUVENILE DELINQUENCY


“The arrogance of certainty is the surest way to close yourself off to new knowledge and experiences, and new knowledge and experiences are the whole point of getting out of bed in the morning.”
Anonymous

Instructor: D. A. S. Falls
Email: dfalls@dcccd.edu
Office Phone: 972-391-1060
Office: G 231
Welcome to Juvenile Delinquency CRIJ 1313-43400-93400 online! I am confident that we will have a productive Spring Semester term in learning selected issues related to Juvenile Delinquency. This course will require intensive reading and studying of designated chapters in addition to taking exams and responding to selected discussion topics. You will have five major exam grades and one major topic response grade (consisting of 5 specific topics responses) for a total of 6 major grades worth 100 points each. I believe that if you manage your time carefully, take your exams, and submit your topic responses on time you will be successful in this course. The material is interesting and I believe that you will enjoy reading and responding to the specific topics introduced.

Respondus LockDown

In order to take the exams you will need to download a program called Respondus Lockdown Browser. Do this immediately. Click on the MY DCCCD tab located at the top of your screen. You should see a button on the left menu bar that says "Lockdown Browser." Click this and follow the directions. You will not be able to take the exams without this program. If you have any trouble downloading the browser or getting it to work, please call tech support at 1-866-374-7169 or 972-669-6402. For a short tutorial on how to use the browser, see the attachment at the end of the syllabus titled or click the following link http://ecampus.support.dcccd.edu/v91/studenttutorials/StudentLockDownBrowserv91/StudentLockDownBrowserv91.htm

Important information before you decide to take this course, please consider four questions.

1. Am I willing to read?

Because online classes are entirely “online”, reading is very important. If you dislike reading or are not willing to spend time doing it, you may not do well in this course.

2. Am I willing to spend time on this course?
This online course will require as much time as a traditional campus course will require. You will need to spend time reading, taking notes, completing assignments, and preparing for chapter exams. If you are not willing or able to spend the necessary time on this course, you are not likely to pass.

3. **Am I technically ready to take an online course?**

If the answer is “no” do not begin any online course unless you are certain of your technical readiness. It is your responsibility to have the technical skills to navigate this course.

4. **Do you understand the following?** As a student enrolled in this course you are fully aware and understand that there are no make-ups for any assignments or exams (for any reason).

If you decide to continue with this course “GREAT”! This is not a difficult course and the majority of my student’s have scored very well. The key to making a good grade in this course is to utilize the “Chapters Reviews”. While not all-inclusive, these questions require that you find the answers to them which will help guide you toward the questions that are covered on the exam. Do not wait until the last minute to work on them because you will not do well.

Additionally, you must complete the topic responses and submit them on their due dates because there are no make up topic responses for any reason. Pay close attention to your Topic Response schedule.

This course is set up to allow you to schedule your exams on your own schedule, as long as, they are all completed prior to 5:00 pm on May 8, 2015.

You will want to continue reading the following:

Read this syllabus thoroughly and retain a copy for your future reference. The syllabus contains valuable information about this online course.

**Please note:** The instructor reserves the right to modify any course requirements and calendar due dates as necessary to effectively manage, and conduct this online course. Students are responsible for contacting the instructor after carefully reading the syllabus, and seeking clarification of any requirements that are not understood. However, **students’ are expected to read the syllabus**, if you do so, you should not have any issues.

**Course Materials:**

This textbook is your primary source of course content and information about juvenile delinquency. Students may purchase print/text materials from Missouri Bookstore via telephone or Internet as described: Go to – MBS Bookstore at MBS Online Bookstore: [http://direct.mbsbooks.com/dcccd.htm](http://direct.mbsbooks.com/dcccd.htm) respond to the prompts. You will need to know your course name and pay with a credit card. By Phone: 1-800-325-3252. The Efollett Bookstore is located on the Eastfield College campus.

Please note that students’ who have attempted to complete the course without a textbook have not done well in this course.

Personal Opinion Regarding Text Book Purchasing

I would strongly advise you to purchase the textbook through a local college affiliated bookstore or a reputable online bookstore such as efollett. I have heard many horror stories of students attempting to purchase the textbook from an individual online and never receiving the book, or getting it so late that it impacted their semester grade. This has been my experience since many students have asked me "What do I do now?" after they did not receive their book in time for the class. The local bookstore of choice for this course is the efollett bookstore located at Eastfield College or Brookhaven College.

Course Description: CRJ - 1313 - 43400 - 93400 – Juvenile Justice System - Juvenile Delinquency

This course is designed to present the clearest picture possible about juvenile delinquency from a criminal justice perspective. More specifically, this course is guided by the basic premise that juvenile delinquency is inherently social in nature. It is a social concept, part and product of society in which it occurs. Thus, any meaningful discussion of delinquency must be expressed in a sociological framework that views it in relation to the normative processes and societal responses that define it. Emphasis will be placed upon specific terminology utilized in the criminal justice arena in addition to contemporary research, theory, and practice concerning juvenile delinquency. This course is designed to meet the needs of students who desire personal awareness of this subject field, and those who intend to pursue the field of psychology, counseling, sociology, the sciences, and criminal justice as a vocation.

Course Objective:

The objective of the course is to provide a general overview in reference to juvenile delinquency from a sociological, criminal, and psychological perspective. This course will provide students with a broad understanding of issues related to Juvenile delinquency. Students will examine heavily researched topics and information related to juvenile delinquency, the theoretical aspects of it, specific...
crime categories, social risk factors, developmental principles, the psychology of aggression; including its biological basis, and psychopathy.

Students will be introduced to an interdisciplinary approach to the study of crime with a concentration on juvenile criminal behavior throughout the life course; providing a broad understanding to develop the vocabulary that will serve as a tool in future forensic, sociology, criminal justice and/or psychology courses. The focus of this course is on the objective understanding of juvenile delinquency in relation to the criminal justice system and society’s response to the problem.

This is a Texas Common Course Number: Coordinating Board Academic Approval Number #4301045224:

Academic Courses: Designed by the Texas Higher Education Coordinating Board for transfer among community colleges and state public four-year colleges and universities as freshman and sophomore general education courses.

WECM Courses: Designated by the Texas Higher Education Coordinating Boarding as workforce education (technical) courses offered for credit and CEUs (Continuing Education Units). While these courses are designed to transfer among state community colleges, they are not designed to automatically transfer to public four-year colleges and universities.

Orientation:

See the online orientation at the course website. To view the orientation prior to the beginning of the semester, go to Course Orientation and look for the “begin here orientation” for all course/class sections.

Information you will need to know:

What is my Username and where can I find it? Your user name is a seven digit ID number that can be found in one of many places such as the registration summary, paid registration receipt, on back of your student ID card, class roll, grade report and transcripts.

What is my Password? The first time you log in to eCampus, your password will be the same as your Username. It is important that you go to the Personal Information section of eCampus the first time you log in, change your password and update all the personal contact information. The most important thing to check at this point is your e-mail address. If this information is not provided in this section, I cannot contact you with important information.
TECHNICAL ISSUES:

If you should have any technical difficulties in starting this class- please send an e-mail to ecampus.support@dcccd.edu or call STUDENT TECH SUPPORT at (972) 669-6402. If you have questions about your technical readiness to complete an online course, you may go to the Training and Support tab located on the top of the eCampus page. It is not your professor’s responsibility to prepare you for an online course.

Do “NOT” begin any online course unless you are certain of your technical readiness. Lack of technical readiness is not an excuse for failing to complete exams, meet deadlines or any other required course assignments/projects etc. Never take any exams or attempt to submit any assignments or projects via your cell phone, i-pad or anywhere the possibility exists that your connection will be disrupted.

The Eastfield computer lab or library is available for those individuals that may not have access to a computer and wish to submit assignments, exams, projects etc... in a safe environment. Just make certain that the computer you use has Respondus LockDown. Computer lab, and/or library staff personnel will assist you in identifying computers with Respondus Lockdown.

CRIJ 1313-43400-93400 – Juvenile Justice/Juvenile Delinquency - satisfies Curriculum Intellectual Competencies defined by the Texas Higher Education Coordinating Board.

1. **READING:** the ability to analyze and interpret a variety of printed materials (books, documents, and articles) above the 12th grade level.

2. **WRITING:** the ability to produce clear, correct, and coherent prose adapted to purpose, occasion, and audience above the 12th grade level.

3. **SPEAKING:** the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose occasion, and audience-above the 12th grade level.

4. **LISTENING:** analyze and interpret various forms of spoken communication, possess sufficient literacy skills of writing, reading-above the 12th grade level.

5. **CRITICAL THINKING:** the ability to think and analyze at a critical level.

6. **COMPUTER LITERACY:** the ability to understand our technological society, use computer-based technology in communication, problem-solving, and information acquisition.
CRIJ-1313.43400-93400 Juvenile Justice System – Juvenile Delinquency - as part of the Course Curriculum in Criminal Justice, satisfies the following Exemplary Educational Objectives in Communication as set forth by the Higher Education Coordinating Board. These objectives are to assist students in acquiring the skills to enable them;

1. to understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.

2. to understand the importance of specifying audience and purpose and to select appropriate communication choices.

3. to understand and appropriately apply modes of expression, i.e., descriptive, expositive, narrative, scientific, and self-expressive, in written, visual, and oral communication.

4. to participate effectively in groups with emphasis on listening, critical/reflective thinking, and responding orally and in written form.

5. to understand and apply basic principles of critical thinking, problem-solving, and technical proficiency in the development of exposition and argument, and global forces pertaining to the area under study.

Exemplary Educational Outcomes

1. To employ the appropriate methods, technologies, and data that social and behavioral scientists use to investigate the human condition.

2. To use and critique alternative explanatory systems or theories of human behavior.

3. To develop and communicate alternative explanations or solutions for contemporary psychological/social and criminal issues.

4. To identify and understand differences and commonalities within diverse cultures.

5. To develop and communicate the application of scientific knowledge to legal problems in civil and criminal justice systems.

STUDENT LEARNING OUTCOMES (SLO’S)

By the end of this course students should be able to:

1. Define the nature and extent of delinquency.

2. Define the Biological, Psychological, Sociological, and developmental theories of juvenile delinquency.
3. Explain the juvenile justice system in relation to Police and Delinquency, The Juvenile Court, Juvenile Corrections, and Delinquency Prevention.

4. Explain the vast array of problems in defining and identifying aggressive behavior. Define the major theories on the development of aggression and violence.

PREREQUISITE: Developmental Reading 0093 or English as a Second Language (ESOL) 0044 or have met the Texas Success Initiative (TSI) standard in Reading.

Carefully review the following “Important Student Learning Requirements” below:

STUDENT LEARNING REQUIREMENTS

Distance education learners may need to adapt to different study approaches since learning at a distance presents new challenges. In a distance education setting, the process of learning is more complex for several reasons. As a distance student, this might be your first experience with instruction that lacks face-to-face meetings, direct contact with peers, or has fewer opportunities for group interaction. However, these differences are not insurmountable experiences. A key to your success as a distance learner is a strong motivation to learn. You will also need to be self-disciplined and able to work both independently and as a group member if required. Study skills particularly important for distance learners (Ekins, 1988) include:

1. Organizing study time
2. Maintaining self-discipline
3. Acquiring necessary working skills
4. Studying efficiently by reading effectively and taking notes
5. Completing assignments on schedule and gaining test-taking skills

If you are motivated, familiar with the delivery systems in use, and encouraged by others you will be a successful distance learner.

EASTFIELD COLLEGE EMAIL POLICY:

Faculty and students “must” have and use a DCCCD account for all correspondence relating to academic coursework (No Exceptions). For
information on setting up a DCCCD student email account go to: http://www.dcccd.edu/netmail/home.html

**Carefully review the following responsibilities in reference to your responsibilities in completing this course below:**

**Your responsibilities in completing this course are stated below:**

1. You must read repeatedly and regularly the syllabus and all announcements posted at the home page of this course very carefully, and follow all instructions about course objectives, grading procedures, etc. I will work with you in all possible legitimate ways to help you do your best to achieve a meaningful and critical thinking and learning experience on selected issues in relation to Juvenile Delinquency.

2. It is important that you log on to the course everyday to ensure that you do not miss any important announcements or changes related to the course. It is critical that you review information related to examinations/tests. **There are No Make Up Exams.** So please, do not call or e-mail your professor requesting an exception be made for “you” as it would clearly be unfair to your fellow classmates’ and unethical.

   Additionally, the only reason a test will be reset is if the issue is **caused by e-campus and technical support staff definitively confirms it is “their” issue.**

   **If technical problems are encountered due to “student issues” (not being technically ready, browser issues, losing connection because of location etc...) exams will not be reset.** It is the students’ responsibility to ensure they are technically ready to take an online course. Never take an exam in areas such as bus transportation facilities, airports, etc... where you may easily lose your connection.

3. You are required to introduce yourself to your fellow classmates within two (2) days of the start of the class. Also provide your opinion in reference to juvenile delinquency. Failure to introduce yourself and complete this assignment within the two (2) day period will cause you to be removed from the roll. **No Exceptions.** Make certain that your responses are written at a college level. You may receive **up to five (5) extra credit points for correctly responding to this MANDATORY assignment.** Your initial discussion post is the one that will be graded.

   You will be able to access the Introduction Post from your course home page. On the left side of your home page click on the Introduction Post button/tab, this will take you to the discussion page so you may complete your assignment.
4. **Topic Response Discussion Posts “are mandatory” for this particular course.** Each Topic Response Discussion Post will have an opening and closing date so pay close attention to when they are due. There will be 5 response discussion posts that you will be required to respond to, each is worth up to 20 points each. Your professor will assign the topic. Please keep in mind that the number of points received for each will depend on your response and if it is written at a college level.

If you complete all five (5) Topic Response Discussions and happen to receive the full 20 points for each of them, your total points earned will be 100 points.

If for instance, you happen to complete only (4) Topic Response Discussions and obtain 20 points for each one you completed, your total points earned will be 80 points.

If you **fail** to complete three (3) Topic Response Discussion posts and happen to earn 20 points for each of the two (2) Topic Response discussions you actually completed, your total points earned will be 40 points.

Please remember that in order to receive the most points per topic response/discussion post, you must follow the directions given, address all the issues presented and write your response at a college level. Your responses will determine how many points you will earn per topic response/discussion post. Be aware that you are not automatically guaranteed twenty (20) Topic Response/Discussion points just because you respond to them. Responses are expected to be written at a college level with correct punctuation/grammar and must cover the issue/s presented.

You are expected to use your own words to respond to the discussions. Please read the “Academic Honesty” section below and on page 15. **There are NO make up topic discussion posts.** Do not copy fellow classmates posts or take from their ideas because it will be obvious to the instructor.

**Plagiarism is defined as the use of an author’s words or ideas as if they were ones’ own without giving credit to the source. This goes beyond failure to acknowledge a direct quote to include the conclusions and acquired knowledge of others including other students’.

All topic discussion posts will be submitted through “Safe Assign” this is a computer program designed to identify plagiarism and cheating. You will find the “Topic Discussion Post” tab in your course home page, on the left hand side of the page. Follow the directions and submit your assignments on time.
5. Take five (5) major chapter examinations/tests (worth up to 100 points each) at your own scheduled time throughout the semester but prior to the deadline (5:00 PM May 8, 2015) you will have a one (1) hour time limit for each of these exams.

**IMPORTANT NOTE:** For example, do not begin an exam at 4:30, 4:50, or 5:00 PM on May 8, 2015, because the course will close at 5:00 PM, whether you are finished or not. “There Are No Make Up Examinations- PERIOD”.

You are responsible for scheduling your tests/exams at your own time so make certain that you utilize that time carefully. Do not wait until the last minute to take your exams, as most students that do so, do not score well.

6. This is an on-line course and we will never physically meet as a class. If you need to see me in person, please e-mail me at dfalls@dccc.edu you must include in the subject line (CRIJ-1313-43400-93400 Online) **otherwise your e-mail will not be read or responded to.** You are also required to provide your name (first and last) as listed on your Eastfield registration information and include your, home and/or cell # in your e-mail. This will allow me to contact you should I need to obtain additional information or provide you with information. Your failure to comply with the aforementioned information will result in your e-mail not being addressed or responded to (no exceptions). **Be advised that I do not respond to e-mail or telephone messages on weekends or official school holidays.**

7. It is your responsibility to ensure you meet all deadlines and submit required work on time. It is also your responsibility to register for the course, pay fees on time, and purchase required course materials.

8. It is your responsibility to ensure that you notify student tech support (NOT YOUR PROFESSOR) immediately, should you encounter any technical issues. Make certain that you document the name of the individual you speak to and obtain the ticket number assigned to you (No exceptions). Only after you have obtained this information should you notify your professor. Remember this means immediately after you encounter your issue (not a day, week or month after) otherwise your issue will not be addressed (no exceptions).

**SCHEDULE OF INSTRUCTION**

- Chapter 1 – Defining Delinquency
- Chapter 2 – Measuring Delinquency
- Chapter 3 – Choice, Biological, and Psychological Theories
- Chapter 4 – Sociological Theories: Cultural Deviance, Strain, and Social Control
- Chapter 5 – Sociological Theories: Labeling and Conflict Explanations
- Chapter 6 – Developmental Theories
This syllabus is subject to revision. Any revisions will be announced.

EVALUATION

Online activities and exams are designed to measure the students' level of learning and progress toward the learning/performance objectives.

Test 1  Chp.  1, 2, 3  Total Points___
Test 2  Chp.  4, 5, 6  Total Points___
Test 3  Chp.  7, 8, 9  Total Points___
Test 4  Chp.  10, 11, 12  Total Points___
Test 5  Chp.  13, 14  Total Points___
Test 6  Topic discussion posts  Total Points___

CRITICAL INFORMATION PLEASE READ CAREFULLY

Note: Number of tests may be increased or decreased at the instructor’s determination.

All chapter examinations must be taken prior to 5:00 PM on May 8, 2015.

The Topic Discussion Posts have their own specific beginning and ending dates. Take note of when they are due and insure that you complete them on time.

All chapter examinations are timed for completion and you are “prohibited” from trying to copy the examination.

Make certain that when you decide to take your exam you are at a location where you will not be interrupted by work, children, parents, pets, neighbors, friends, etc... There are No MAKE UP EXAMINATIONS “PERIOD”.
Use your study time wisely and do not wait to take the exams at the last minute or on the last day. Give yourself plenty of time during the semester to complete the exams.

Calculating Final Course Grade:

In order to calculate your grade at the end of the course you will take the total number of points earned from the 5 chapter exams, each worth up to a total of 100 points, the 5 Topic Response Discussion Posts worth up to 20 points each for a total of 100 points. You will take the number of points earned and divide the total earned by 6.

For example, if the total number of points earned at the end of the course equals 540:

Exams: #1 = 98, #2 = 87, #3 = 75, #4 = 80, #5 = 100, your total will be = 440

Discussions: 1-5 if the student earned the full 20 points for each response = 100

You will take the total number of points earned 440 from exams +100 from Topic Response Discussions = 540

To obtain your final course grade you will divide 540 by 6 which will equal = 90 = A

COURSE GRADE EQUIVALENCIES:

A = 90-100   D = 60-69
B = 80-89   F = 59-0
C = 70-79

Obtaining final Course Grades Using eConnect:

Final Grade Reports are no longer mailed. Convenient access is available online at www.econnect.dcccd.edu. Use your identification number when you log onto eConnect, an online system developed by the DCCCD to provide you with timely information regarding your college record. Your grades will also be printed on our Student Advising Report, which is available in the Admissions Office.

DISCLAIMER RESERVING RIGHT TO CHANGE SYLLABUS
The Professor reserves the right to amend, delete or revise segments of this course and syllabus as necessary in order to enhance student learning.

Financial Aid Statement for Distance Learning Classes:

If you are receiving Financial Aid grants or loans and are enrolled in a Distant Learning class, you must show participation in this class within 2 days from the start of the course, prior to the certification date by either e-mail or contacting the instructor or logging on to eCampus. Do not drop or stop attending any class without consulting the Financial Aid Office. Changes in your enrollment level and failing grades may require that you repay financial aid funds.

WITHDRAWAL POLICY

If you are unable to complete this course, it is your responsibility to withdraw formally. The withdrawal request must be received in the Registrar’s Office before the published drop date. Failure to do so will result in your receiving a performance grade, usually an “F.” If you drop a class or withdraw from the college before the official drop-withdrawal deadline, you will receive a “W” (Withdraw) in each class dropped.

For information about drop deadlines, refer to the current on-line Credit Class Schedule, contact the Admissions/Registrar’s Office at 972 – 860-7167 (Room C119), or contact the division office.

Students often drop courses when help is available that would enable them to continue. I hope you will discuss your plans with me if you feel the need to withdraw.

STOP BEFOR YOU DROP

For students who enrolled in college level courses for the first time in the fall of 2007, Texas Education Code 51.907 limits the number of courses a student may drop. You may drop no more than 6 courses during your entire undergraduate career unless the drop qualifies as an exemption. Your campus counseling/advising center will give you more information on the allowable exceptions. Remember that once you have accumulated 6 non-exempt drops, you cannot drop any other courses with a “W”. Therefore, please exercise caution when dropping courses in any Texas public institution of higher learning, including all seven of the Dallas County Community Colleges. For more information, you may access: https://www1.dcccd.edu/coursedrops

REPEATING THIS COURSE
In the Fall 2005 Semester, the Dallas County Community Colleges charged additional tuition to students registering the third or subsequent time for a course. This class may not be repeated for the third or subsequent time without paying the additional tuition. Third attempts include courses taken at any of the Dallas County Community Colleges since the Fall 2002 semester. More information is available at: http://www.1.dcccd.edu/cat506/ss/oep/thirdattempt.cfm

FINANCIAL AID

Students who are receiving any form of financial aid should check with the Financial Aid Office prior to withdrawing from classes. Withdrawals may affect your eligibility to receive further aid and could cause you to be in a position of repayment for the current semester.

Students who fail to attend or participate after the drop date are also subject to this policy.

TEXAS SUCCESS INITIATIVE (TSI)

The Texas Success Initiative (TSI) is a statewide program designed to ensure that students enrolled in Texas public colleges and universities have the basic academic skills needed to be successful in college-level course work. The TSI requires assessment, remediation (if necessary), and advising of students who attend a public college or university in the state of Texas. The program assesses a student's basic academic skills in reading, writing, and math. Passing the assessment is a prerequisite for enrollment in many college-level classes. Students who do not meet assessment standards may complete prerequisite requirements by taking developmental courses in the deficient area and passing them with a grade of C or higher. Additional information is available at https://www1.dcccd.edu/cat0506/admiss/tsi_requirements.cfm.

ACADEMIC HONESTY

Academic honesty is expected, and integrity is valued in the DCCCD. Scholastic dishonesty is a violation of the Code of Student Conduct. Scholastic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion.

The consequence for academic dishonesty is a minimum of receiving a zero for that assignment or test and may include an “F” in the course and the reporting of the dishonesty to the Dean of Students and documentation on academic records.
Students are expected to take all exams without outside assistance unless authorized by the instructor. Scholastic dishonesty includes cheating, plagiarism or any attempt to receive credit for work that is not one's own.

Cheating is defined as the willful giving or receiving of information unauthorized by the instructor during an exam, illicitly obtaining exam questions in advance, using someone else's work for written assignments as if it were one's own or any dishonest means of attempting to fulfill course assignments.

Plagiarism is defined as the use of an author’s words or ideas as if they were ones' own without giving credit to the source. This goes beyond failure to acknowledge a direct quote to include the conclusions and acquired knowledge of others including other students’.

As a college student, you are considered a responsible adult. Your enrollment indicates acceptance of the DCCCD Code of Student Conduct published on-line or in the DCCCD Catalog. More information is available at https://www1.dcccd.edu/cat/0406/ss/code.cfm.

ADA STATEMENT

Students with a physical, mental, or learning disability who require accommodations should contact the College Disability Services Office in C237. Call 972-860-8348 or email efcdso@dcccd.edu. For more information: http://www.eastfieldcollege.edu/SSI/DSO/index.html. If you are a student with a disability and/or special needs who requires accommodations, please contact the college Disability Services Office.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the college may release information classified as “Directory Information” to the general public without the written consent of the student. Directory information includes: (1) Student name, (2) Student address, (3) Telephone numbers, (4) Dates and place of birth, (5) Weight and height of members of athletic teams, (6) Participation in officially recognized activities and sports, (7) Dates of attendance, (8) Educational institution most recently attended and (9) other similar information, including major field of study and degrees and awards received. Students may protect their directory information at any time during the academic year. If no request is filed, directory information is released upon written inquiry. No telephone inquiries are acknowledged. No transcript or academic record is released without written consent from the student, except as specified by law.
Respondus Lockdown Attachment

How to Access “Respondus Lockdown Browser” Link

**FireFox**

1. Log in to Blackboard.

2. Select the “My DCCCD” tab.

3. Under the “Tools” module select the “Respondus Lockdown Browser” link.

4. Once you select the link, at the top of your browser click on the image of the “Shield” which is located to the right of your back arrow.

5. Click on the dropdown that reads “Keep Blocking” and select the “Disable Protection on This Page”.

6. Your page will refresh.

7. Click the “Respondus Lockdown Browser” link (step 3).

8. You will be directed to the Respondus Lockdown Browser installation page, click on “Install Now”.

9. Save the file to your desktop.

10. Log out of Blackboard.

11. Using the icon from your desktop, log in to the Respondus Lockdown Browser.
Google Chrome

1. Log in to Blackboard.
2. Select the “My DCCCD” tab.
3. Under the “Tools” module scroll down to the “Respondus Lockdown Browser” link.
4. Once you locate the link, right click on it, and select “Open link in new tab” or “Open link in new window”.
5. The Respondus Lockdown Browser installation page, will open based on your selected option.
6. Click on “Install Now”.
7. Save the file to your desktop.
8. Log out of Blackboard.
9. Using the icon from your desktop, log in to the Respondus Lockdown Browser.

Internet Explorer

1. Log in to Blackboard.
2. You will receive a pop up message that reads “Do you want to view only the webpage content that was delivered securely?” select “No”.
3. Select the “My DCCCD” tab.
4. Under the “Tools” module select the “Respondus Lockdown Browser” link.
5. You will be directed to the Respondus Lockdown Browser installation page, click on “Install Now”.
6. Save the file to your desktop.
7. Log out of Blackboard.
8. Using the icon from your desktop, log in to the Respondus Lockdown Browser.
I hope this information is helpful!

Warm Regards,

Professor Falls